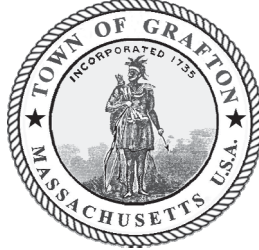


# **2014 Grafton, Massachusetts Official Report**



**Worcester County, Massachusetts  
Statistics**

**Latitude 42 Degrees 12' 30" North (approx.)**

**Population (April, 2010 Federal Census) 17,998**

**Area Approximately 22 ½ square miles**

**Length of Public Ways: (exclusive of state highway) 104 Miles**

**Elevation Above Sea Level:**

**Central Square: 479 feet**

**Near Farnumsville Railroad Station 293 feet**

**Near North Grafton Railroad Station 369 feet**

## **ELECTED OFFICIAL SERVING GRAFTON**

**Representative in General Court:**

**Ninth Worcester District: David Muradian, Jr. (R) Grafton**

**State Senator: 2<sup>nd</sup> Worcester District**

**Michael O. Moore (D) - Millbury**

**Councillor: Seventh District**

**Jennie L. Caissie (R) Worcester**

**Representative in Congress: Second Congressional District**

**Jim McGovern, (D)**



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## IN MEMORIAM – 2014

**Richard W. Holland**

Fire Department Station 2

**Walter J. Josti**

Grafton Public School Teacher

**George A. Perry, III**

Veteran's Agent

**Beatrice Wood**

Grafton Public School Teacher

**Jeanne H. Ahlquist**

School Committee

**John Riley "Jack" Driscoll**

State Representative

**Janet E. Moffat**

Grafton Public School Teacher

**Steven J. Magliaro**

Grafton Fire Department

**Margaret Aldrich**

Grafton Highway Department

**Barbara E. Gardner**

Council on Aging Member

**Fay Morrisson**

Grafton Cultural Arts Council

Grafton School Advisory Committee

**Jennifer White**

Grafton Fine Arts & Music Festival

Grafton Cultural Council

**Gordon Usher**

Grafton Police Department

**Valmore L. Mathiew**

Grafton Police Department

**Milton F. Cooper, Jr.**

Grafton Police Department

**Evelyn R. Allen**

Grafton Public School System

**Stephen P. Larivee**

Grafton Public School Teacher

**TOWN OFFICERS  
ELECTED AS OF THE TOWN ELECTION**

**BLACKSTONE VALLEY REGIONAL  
VOCATIONAL DISTRICT SCHOOL COMM.** (Four  
Year Term)  
Anthony M. Yitts 2018

**BOARD OF SELECTMEN** (Three Year Term)  
Craig Dauphinais 2016  
Dennis Flynn 2016  
Brook Padgett 2015  
Bruce Spinney III 2017  
Jennifer Thomas 2017

**GRAFTON HOUSING AUTHORITY** (Five Year Term)  
Donald Chouinard 2019  
James Gallagher, Jr. 2016  
George A. Mahassel, Sr. 2015  
Edward Murphy 2018  
Dave Robbins State Appointed 2018  
Barbara Marsden Executive Director

**NELSON PARK AND MEMORIAL TRUSTEES**  
(Elected by Town Meeting)  
Roger Currier 2015  
Rosemary Hazelton 2017  
William Kuck 2016

**PLANNING BOARD** (Three Year Term)  
Sargon Hanna 2016  
Robert Hassinger 2015  
Linda Hassinger 2017  
Dave Robbins 2016  
Michael Scully 2015  
Andrew Clark Associate Member 2015

**PUBLIC LIBRARY TRUSTEES** (Three Year Term)  
Doug Bowman 2015  
Gary Beauchamp 2017  
Marilyn Cusher 2017  
Diane A. Libbey 2015  
Carrie Hogan 2015  
Cynthia Zarriello 2017  
Dana M. Wilson 2016

**SCHOOL COMMITTEE**  
(Three Year Term)  
Peter Carlson 2015  
Laura Often 2015  
Daryl Rynning 2016  
Donna Stock 2017  
Teri Turgeon 2016

**TOWN CLERK** (Three Year Term)  
Donna Girouard 2016

**TOWN MODERATOR** (Three Year Term)  
Raymond E. Mead 2017

**BOARD OF SELECTMEN APPOINTMENTS**

**AFFORDABLE HOUSING COMMITTEE/TRUST**  
Peter Adams 2015  
John L. Carlson 2016  
Edward Prisby 2015  
Charles H. Pratt 2016  
Deborah Kochever 2016

**Agricultural Commission** (After 1st year 3 year terms)  
Rebecca Wilson 2016  
Dennis Heger 2015  
Sandy Shields 2016  
John Wilson 2015  
Marguireta Heger (Alternate 1) 2015  
John Carlson Advisory  
Vacancy (full member) 2014  
Vacancy (Alternate 2)

**AMBULANCE COMMITTEE** (Indefinite)  
Normand Crepeau, Jr.  
Michael Gauthier  
Raymond Mead  
Cheryl Trilligan

**BOARD OF CEMETERY COMMISSIONERS** (Three  
Year Term)  
Robert Collette 2016  
John Pocius 2015  
Stephen H. Roney 2016

**BOARD OF FIRE ENGINEERS** (Indefinite)  
James Barker  
Michael Gauthier  
Michael Mills

**BOARD OF HEALTH** (Three Year Term)  
Deborah A. Chouinard 2016  
Philip Dumas 2016  
Karen Gwozdowski Gauvin 2015  
Richard Kirejczyk 2015  
James Gardiner 2015

**CABLE TV OVERSIGHT COMMITTEE** (One Year  
Term)  
Robert Berger 2015  
Robert DeToma 2015  
Mark Durfee 2015  
Ron Fairhurst 2015  
Robert Hassinger 2015  
Richard D. Schultze 2015  
Larry Silverman 2015  
Wm Corson Wyman 2015

**CAPITAL IMPROVEMENT PLANNING  
COMMITTEE** (Indefinite)  
Peter Carlson School Committee Rep.  
Craig Dauphinais Selctmen's Rep.  
Doreen Defazio Member at Large

**ELECTION OFFICIALS (One year term)**

Pauline St. Amand  
 Al Sandborn  
 Helen Shute  
 Charlene Swett  
 Jeremy Swett  
 Maureen Turcotte  
 Susan Wenc  
 Charlotte Wojtaszek  
 Gail Wixon  
 Brenda Zaleski  
 Carol Ziemba

**ENERGY STUDY COMMITTEE (Indefinite Term)**

Edmund Hazzard  
 Daniel B. Helmes  
 John Iafolla  
 Rich McCarthy  
 Jim O'Connor

**EMERGENCY MANAGEMENT (Indefinite Term)**

Katherine Cederberg  
 Nick Childs Deputy Director  
 Normand Crepeau Jr.  
 Steve Charest  
 Clare Garabedian Shelter Director & Deputy Director  
 Ray Mead Director  
 Chris Mead  
 Michael Scully

**FARNUMSVILLE FIREHOUSE (Indefinite Term)**

Ralph (Skip) Michniewicz  
 Theresa Sposato-Michniewicz  
 Richard Allain  
 Cheryl Barker  
 James Barker Jr  
 Steve Bavosi  
 Dan Finn  
 Phil Gauthier  
 Raymond Guilmette  
 Steve Roney

**GRAFTON HISTORICAL COMMISSION (Three Year Term)**

|                |      |
|----------------|------|
| Robert Aberg   | 2016 |
| Ruth Anderson  | 2016 |
| Mark Fobert    | 2016 |
| Donna Girouard | 2017 |
| Ann V. Morgan  | 2015 |
| John Stephens  | 2015 |
| David Therrien | 2017 |

**GRAFTON COMMON HISTORIC DISTRICT COMMISSION (Three Year Term)**

|                   |      |
|-------------------|------|
| John Morgan       | 2016 |
| John R. Stephens  | 2015 |
| William Nicholson | 2015 |
| Paul Scarlett     | 2015 |
| Brad Schlapak     | 2016 |

**GRAFTON COMMON HISTORIC DISTRICT COMMISSION (Three Year Term)**

Vacancy  
 Vacancy

**GRAFTON CULTURAL COUNCIL (Two Year Term)**

|                 |      |
|-----------------|------|
| Stephen Halpert | 2016 |
| Tasha Halpert   | 2016 |
| Meta Mitchell   | 2019 |
| Kristen Rainey  | 2015 |
| Patti Sims      | 2015 |
| Judy Valentine  | 2019 |

**GRAFTON TOWN HOUSE OVERSIGHT COMMITTEE (Indefinite Term)**

John Marro III  
 John Morgan  
 Mary Ann Nolan  
 Brook Padgett  
 Paul Scarlett  
 David Therrien  
 William Yeomans

**INFORMATION TECHNOLOGY COMMITTEE**

(Varied Terms)  
 Bob Hassinger 2016 (3 Year)  
 William Jones Jr. 2016 (3 Year)  
 Robert Carroll 2015(2 Year)  
 David Robbins 2015(1 Year)  
 Vacancy (2 year term)

**INSTITUTIONAL BIOSAFETY COMMITTEE**

Andrew Cederberg  
 Shirley Russo

**LAKE QUINSIGAMOND COMMISSION**

Joe Dumas Local Representative

**McNAMARA MEMORIAL COMMITTEE (Three Year Term)**

|                    |      |
|--------------------|------|
| Paula M. Benoit    | 2015 |
| Russell L. Messier | 2015 |
| Janice Messier     | 2017 |
| Lorraine C. Murphy | 2015 |

**MILL VILLAGES ADVISORY COMMITTEE**

Ruth Anderson  
 Philip Gauthier  
 Ken Grew  
 Andrew Kjellberg  
 Jonathan Lincoln  
 Ann Morgan  
 Robert Nault

**OPEN SPACE AND RECREATION COMMITTEE (Indefinite)**

Sandra Brock Conservation Commission Rep.  
 Dennis Flynn Selectmen's Rep.  
 Sargon Hanna Planning Board Rep.

**OPEN SPACE AND RECREATION COMMITTEE**

(Indefinite) Doug Willardson Member at Large  
 Rob Winchell Land Trust Delegate  
 Elizabeth Wright Recreation Rep.  
 Member at Large (Vacant)

**PERSONNEL ADVISORY BOARD** (Indefinite Term)

Craig Brazell  
 Sue Robbins

**RECREATIONAL FIELDS COMMITTEE** (Indefinite)

Chuck Bradshaw  
 Donald Chouinard  
 Craig Dauphinais  
 Robert Fitzpatrick  
 John Lapoint  
 William McCusker  
 Sue Oparowski  
 Jim Nash

**RECYCLING COMMITTEE** (One Year Term)

Stephanie Collins-Rankin  
 Jennifer Cray  
 Chet Lysik  
 Vacancy (4)

**REGISTRAR OF VOTERS** (Three Year Term)

Donna Girouard Town Clerk  
 Justin Phillips 2016  
 James Walsh III 2017

**SOUTH GRAFTON COMMUNITY HOUSE  
OVERSIGHT COMMITTEE**

Philip Gauthier  
 Roger Lemoine  
 Ralph (Skip) Michniewicz, Jr.  
 Theresa Michniewicz  
 Walter Wojnar  
 BOS Rep

**Super Park Study Committee**

Abigail Cross  
 Gina DaLan  
 Cindy Ide  
 Jennifer Thomnas Chairman  
 Michael Scully

**TOGETHER WE CAN** (One Year Term)

Helen M. Atchue 2015  
 James Bryan 2015  
 Katherine Cederberg 2015  
 Alvin C. Hulbert 2015  
 William Kuck 2015  
 Christopher Roney 2015  
 Deborah J. Trapasso 2015

**TOWN ADMINISTRATOR**

Timothy P. McInerney 2016

**TOWN OWNED LAND COMMITTEE** (One Year Term)

Donald Davison  
 Bruce Spinney

**TRUSTEES OF SOLDIERS MEMORIALS** (Three Year Term)

William Drago 2016  
 Debbie Gosselin 2015  
 Adam Costello Veteran's Agent (advisor)  
 Michael E. Meleski 2017  
 Vacancy 2016  
 Vacancy 2014  
 Vacancy 2014

**ZONING BOARD OF APPEALS** (Three Year Term)

Peter Adams 2015  
 Elias Hanna 2015  
 William B. McCusker 2016  
 Robert Nault 2016  
 Michael Robbins 2017  
 Kay Reed - Alternate Member  
 William Youmans - Alternate

**TOWN ADMINISTRATOR APPOINTMENTS****BOARD OF ASSESSORS** (Three Year Term)

Kenneth J. Grew 2016  
 Drew Manlove 2017  
 Marsha Platt 2015

**BOARD OF SEWER COMMISSIONERS** (Three Year Term)

David Therrien 2017  
 Susan Hunnewell Duval 2015  
 Gerald F. LeBlanc 2016

**BURIAL AGENT** (One Year Term)

Adam Costello

**Chief of Police / Officers**

Normand A. Crepeau Jr.

**LIEUTENANT FULL-TIME OFFICER** (Indefinite Term)

Wayne Tripp

**SERGEANT FULL-TIME OFFICERS** (Indefinite Term)

John C. Harrington  
 Michael Mazzola  
 Neil Minardi  
 Michael Swift

**PATROLMAN FULL-TIME OFFICERS** (Indefinite)

James Barth  
 Mark Benoit  
 Robert Collette, Jr.  
 James Crosby  
 Thomas Farrell  
 William Kuck Detective  
 Thomas Michniewicz



**PATROLMAN FULL-TIME OFFICERS** (Indefinite)

James O'Brien  
 Liam O'Rourke  
 John Ropiak  
 Michael Rybak  
 Daniel Wenc

**INTERMITTENT POLICE OFFICERS** (Indefinite Term)

John Bakstran  
 Robert Danna  
 James Huchowski  
 John Taylor  
 Mark Wojnar

**DIRECTOR OF VETERANS SERVICES**

Adam Costello

**DOG OFFICER** (Indefinite Term)

Eugene G. Ploss

**FIRE CHIEF**

Michael Gauthier

**FIRE ENGINEERS Board of** (Indefinite Term)

James E. Barker  
 Michael Gauthier  
 Michael Mills

**FOREST FIRE WARDEN** (Indefinite Term)

Michael Gauthier

**DEPUTY FOREST FIRE WARDEN** (Indefinite Term)

Michael Mills

**INSPECTOR OF ANIMALS** (Indefinite Term)

John L. Carlson

**INSPECTOR OF BUILDINGS** (Indefinite Term)

Robert S. Berger

**INSPECTOR OF GAS PIPING AND GAS APPLICANCES** (Indefinite Term)

Thomas French  
 Richard Atchue Alternate

**INSURANCE ADVISORY COMMITTEE** (Indefinite)

Robert Angel  
 Beth Boyle  
 Jessica Gomez  
 Chris Hakinson  
 Michelle Henault  
 Lynn Loiseau  
 Elaine Najemy  
 Denise Allard-Nault  
 Yajaila Ramos  
 Susan Rogers  
 Michael Swift

**KEEPER OF THE LOCKUP** (One Year Term)

Normand A. Crepeau, Jr.

**LOCAL INSPECTOR OF BUILDINGS** (Indefinite Term)

Thomas Frederico

**PARKING CLERK** (One Year Term)

Doug Willardson

**PERSONNEL ADVISORY BOARD** (Indefinite Term)

Craig Brazell  
 Sue Robbins

**PLUMBING INSPECTOR** (Indefinite Term)

Thomas French  
 Richard Atchue Alternate

**PUBLIC WORKS ADVISORY COMMITTEE** (Three Year Term)

|                            |      |
|----------------------------|------|
| John J. Bechard            | 2016 |
| Mark C. Durfee             | 2017 |
| Daniel J. Pogorzelski      | 2017 |
| Dave Crouse DPW Staff Rep. |      |

**RECREATION COMMISSION** (Three Year Term)

|                     |      |
|---------------------|------|
| Kristen K. Belanger | 2017 |
| Heather Cargill     | 2017 |
| Stephen P. Crowley  | 2016 |
| Gina Dalan          | 2017 |
| Robert Fitzpatrick  | 2017 |

**SEALER OF WEIGHTS AND MEASURES** (Indefinite Term)

Edward R. Seidler

**SPECIAL LABOR COUNSEL**

Mirick O'Connell

**TIF COMMITTEE** (Indefinite Term)

Christopher Foley Member at Large  
 Brook Padgett Selectmen's Rep  
 Marsha Platt Assessor's Rep  
 Town Administrator

**TOWN ACCOUNTANT** (Three Year Term)

|                 |      |
|-----------------|------|
| Patricia E. Fay | 2017 |
|-----------------|------|

**TOWN COUNSEL**

Blatman Bobrowski & Mead LLC

**TRAFFIC SAFETY COMMITTEE** (One Year Term)

John J. Bechard  
 Normand Crepeau, Jr.  
 Daniel J. Pogorzelski  
 John A. Reil  
 Scott Rossiter

**TREASURER/COLLECTOR (Three Year Term)**

Jessica Gomez

2015

**WIRING INSPECTOR (Indefinite Term)**

George Duhamel

Steven P. French Alternative

**LOCAL ELECTION RESULTS****May 20, 2014****OFFICE      Pct 1   Pct 2   Pct 3   Pct 4   Pct 5   TOTAL****Board of Selectmen**

|                         |            |            |            |            |            |             |
|-------------------------|------------|------------|------------|------------|------------|-------------|
| Lisa A. Brovelli Kelley | 122        | 163        | 92         | 118        | 158        |             |
| 653                     |            |            |            |            |            |             |
| Robert R. Nault         | 125        | 113        | 105        | 195        | 118        | 656         |
| Richard D. Schultze     | 37         | 36         | 25         | 41         | 34         | 173         |
| Bruce W. Spinney, III   | 178        | 195        | 170        | 126        | 225        | 894         |
| Jennifer R. Thomas      | 129        | 192        | 162        | 66         | 204        | 753         |
| Michael Scully          | 2          |            | 1          |            |            | 3           |
| Don Springer            | 1          | 1          |            |            |            | 2           |
| Eric Gilmore            |            | 1          |            |            |            | 1           |
| James Springer          |            | 1          |            |            |            | 1           |
| Write-ins               |            |            |            | 0          | 0          | 0           |
| Blanks                  | 88         | 106        | 79         | 96         | 97         | 466         |
| <b>Total</b>            | <b>682</b> | <b>808</b> | <b>634</b> | <b>642</b> | <b>836</b> | <b>3602</b> |

Bruce W. Spinney, III was declared elected.

**Moderator**

|                   |            |            |            |            |            |             |
|-------------------|------------|------------|------------|------------|------------|-------------|
| Raymond E. Mead   | 257        | 289        | 218        | 220        | 301        | 1285        |
| Lisa Kelley       |            | 1          |            |            |            |             |
| Paul Praderio     |            | 1          |            |            |            |             |
| Howard Stern      |            | 1          |            |            |            |             |
| Norman Crepeau    |            | 1          |            |            |            |             |
| Reeve J. Carvalho |            | 1          |            |            |            |             |
| Peter Adams       |            | 1          | 2          |            | 3          |             |
| Ed Prisby         |            | 1          |            |            |            |             |
| Marc Theroux      |            | 2          |            |            |            |             |
| Peter Dennis      |            | 1          | 1          |            |            |             |
| Gary Murray       |            |            | 1          |            |            |             |
| Carl Donadio      |            |            | 1          |            |            |             |
| Lori Trahan       |            |            | 1          |            |            |             |
| Roger Trahan      |            |            |            |            | 1          | 1           |
| Write-ins         |            |            |            |            |            | 0           |
| Blanks            | 84         | 105        | 93         | 101        | 113        | 496         |
| <b>Total</b>      | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Raymond E. Mead was declared elected.

**School Committee – 3 yrs.**

|                         |            |            |            |            |            |             |
|-------------------------|------------|------------|------------|------------|------------|-------------|
| Donna K. Stock          | 239        | 277        | 229        | 214        | 293        | 1252        |
| Eric Strelke            | 1          |            |            | 1          |            |             |
| Damien Sugiu            | 1          |            |            | 1          |            |             |
| Richard Price           | 1          |            |            | 1          |            |             |
| Bill Keeler             | 1          |            |            | 1          |            |             |
| Lisa Kelley             | 1          |            | 1          |            |            |             |
| Quentin Tarantino       | 1          |            | 1          |            |            |             |
| Amy Marr                |            | 1          |            | 1          |            |             |
| Janet Halloran          |            | 1          |            | 1          |            |             |
| Lori L'Esperance-Degnan |            |            | 1          |            | 1          |             |
| Dan Pogorzelski         |            |            | 1          |            |            |             |
| Glen Tynan              |            | 1          |            |            |            |             |
| Peter Zona              |            |            | 1          |            |            |             |
| Write-ins               |            |            | 0          |            |            |             |
| Blanks                  | 98         | 125        | 85         | 106        | 123        | 537         |
| <b>Total</b>            | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Donna K. Stock was declared elected.

**OFFICE      Pct 1   Pct 2   Pct 3   Pct 4   Pct 5   TOTAL****School Committee - 1 yr.**

|                  |     |     |     |     |     |      |
|------------------|-----|-----|-----|-----|-----|------|
| Laura I. Often   | 242 | 292 | 220 | 213 | 281 | 1248 |
| Lisa Kelley      | 1   |     |     |     |     | 1    |
| Jennifer Vacca   | 1   |     |     |     |     | 1    |
| Katrina Scully   | 1   |     |     |     |     | 1    |
| Joanne Hollahan  |     | 1   |     |     |     | 1    |
| Todd Curtis      |     | 1   |     |     |     | 1    |
| Lisa Kelley      |     | 1   |     |     |     | 1    |
| Richard Schultze |     |     | 1   |     |     | 1    |
| Glen Tynan       |     |     |     | 1   |     | 1    |

Write-ins

|              |            |            |            |            |            |             |
|--------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 96         | 109        | 96         | 107        | 137        | 545         |
| <b>Total</b> | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Laura I. Often was declared elected.

**Planning Board - 3 yr term**

|                     |     |     |     |     |     |     |
|---------------------|-----|-----|-----|-----|-----|-----|
| Linda C. Hassinger  | 143 | 201 | 150 | 111 | 182 | 787 |
| James M. Walsh, III | 140 | 126 | 104 | 151 | 137 | 658 |
| Andrew Clarke       | 2   | 1   |     |     | 2   | 5   |
| John Dowling        | 1   |     |     |     |     | 1   |
| Lisa Kelley         |     | 1   |     |     |     | 1   |
| Siobhan Toscano     |     |     |     |     | 1   | 1   |

Write-ins

|              |            |            |            |            |            |             |
|--------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 55         | 75         | 63         | 59         | 96         | 348         |
| <b>Total</b> | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Linda C. Hassinger was declared elected.

**Library Trustees - 3 yr term**

|                   |     |     |     |     |     |     |
|-------------------|-----|-----|-----|-----|-----|-----|
| Gary R. Beauchamp | 161 | 190 | 123 | 148 | 152 | 774 |
| Michelle Dalal    | 132 | 139 | 132 | 133 | 179 | 715 |
| Cynthia Zarriello | 170 | 204 | 166 | 136 | 200 | 876 |
| Jim Sullivan      | 1   |     | 1   |     |     |     |
| Lisa Kelley       | 1   |     | 1   |     |     |     |
| Robert Nault      |     | 1   |     | 1   |     |     |
| Chris Cadman      |     |     | 1   | 1   |     |     |
| Tina Roney        |     |     | 1   | 1   |     |     |
| Tammy Kalinowski  |     |     | 1   | 1   |     |     |

Write-ins

|              |            |            |            |            |            |             |
|--------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 0          |            |            | 0          |            |             |
| Blanks       | 219        | 273        | 212        | 225        | 302        | 1231        |
| <b>Total</b> | <b>682</b> | <b>808</b> | <b>634</b> | <b>642</b> | <b>836</b> | <b>3602</b> |

Gary R. Beauchamp and Cynthia Zarriello were declared elected.

**Housing Authority - 5 yr term**

|                  |     |     |     |     |     |      |
|------------------|-----|-----|-----|-----|-----|------|
| Edward J. Murphy | 245 | 280 | 217 | 227 | 286 | 1255 |
| Lisa Kelley      |     | 1   | 1   |     |     | 2    |
| Gary Murray      |     |     | 1   |     |     | 1    |

Write-ins

|              |            |            |            |            |            |             |
|--------------|------------|------------|------------|------------|------------|-------------|
| Blanks       | 0          |            |            |            | 0          | 0           |
| Blanks       | 96         | 123        | 98         | 94         | 132        | 543         |
| <b>Total</b> | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Edward J. Murphy was declared elected.

A true copy, Attest:

Donna M. Girouard, Town Clerk

**TOWN ELECTION RESULTS**  
**May 20, 2014**

| <u>OFFICE</u>                    | <u>Pct 1</u> | <u>Pct 2</u> | <u>Pct 3</u> | <u>Pct 4</u> | <u>Pct 5</u> | <u>TOTAL</u> |
|----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <b><u>Board of Selectmen</u></b> |              |              |              |              |              |              |
| Lisa A. Brovelli Kelley          | 122          | 163          | 92           | 118          | 158          | 653          |
| Robert R. Nault                  | 125          | 113          | 105          | 195          | 118          | 656          |
| Richard D. Schultze              | 37           | 36           | 25           | 41           | 34           | 173          |
| Bruce W. Spinney, III            | 178          | 195          | 170          | 126          | 225          | 894          |
| Jennifer R. Thomas               | 129          | 192          | 162          | 66           | 204          | 753          |
| Michael Scully                   | 2            |              | 1            |              |              | 3            |
| Don Springer                     | 1            | 1            |              |              |              | 2            |
| Eric Gilmore                     | 1            |              |              |              | 1            |              |
| James Springer                   | 1            |              |              |              | 1            |              |
| Write-ins                        |              |              | 0            | 0            | 0            |              |
| Blanks                           | 88           | 106          | 79           | 96           | 97           | 466          |
| <b>Total</b>                     | <b>682</b>   | <b>808</b>   | <b>634</b>   | <b>642</b>   | <b>836</b>   | <b>3602</b>  |

Bruce W. Spinney, III was declared elected.

|                         |            |            |            |            |            |             |
|-------------------------|------------|------------|------------|------------|------------|-------------|
| <b><u>Moderator</u></b> |            |            |            |            |            |             |
| Raymond E. Mead         | 257        | 289        | 218        | 220        | 301        | 1285        |
| Lisa Kelley             |            | 1          |            |            |            |             |
| Paul Praderio           |            | 1          |            |            |            |             |
| Howard Stern            |            | 1          |            |            |            |             |
| Norman Crepeau          |            | 1          |            |            |            |             |
| Reeve J. Carvalho       |            | 1          |            |            |            |             |
| Peter Adams             |            | 1          | 2          |            | 3          |             |
| Ed Prisby               |            | 1          |            |            |            |             |
| Marc Theroux            |            | 2          |            |            |            |             |
| Peter Dennis            |            | 1          | 1          |            |            |             |
| Gary Murray             |            |            | 1          |            |            |             |
| Carl Donadio            |            |            | 1          |            |            |             |
| Lori Trahan             |            |            | 1          |            |            | 1           |
| Roger Trahan            |            |            |            |            | 1          | 1           |
| Write-ins               |            |            |            |            |            | 0           |
| Blanks                  | 84         | 105        | 93         | 101        | 113        | 496         |
| <b>Total</b>            | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Raymond E. Mead was declared elected.

**School Committee – 3 yrs.**

|                  |            |            |            |            |            |             |
|------------------|------------|------------|------------|------------|------------|-------------|
| Donna K. Stock   | 239        | 277        | 229        | 214        | 293        | 1252        |
| Eric Strelke     | 1          |            |            |            |            | 1           |
| Damien Sugiu     | 1          |            |            |            |            | 1           |
| Richard Price    | 1          |            |            |            |            | 1           |
| Bill Keeler      | 1          |            |            |            |            | 1           |
| Lisa Kelley      |            | 1          |            |            |            | 1           |
| Quentin          |            |            |            |            |            |             |
| Tarantino        |            | 1          |            |            |            | 1           |
| Amy Marr         |            |            | 1          |            |            | 1           |
| Janet Halloran   |            |            | 1          |            |            | 1           |
| Lori L'Esperance |            |            |            |            |            |             |
| -Degnan          |            |            | 1          |            |            | 1           |
| Dan Pogorzelski  |            |            |            |            | 1          |             |
| Glen Tynan       |            |            |            | 1          |            |             |
| Peter Zona       |            |            |            |            | 1          |             |
| Write-ins        |            |            |            |            |            | 0           |
| Blanks           | 98         | 125        | 85         | 106        | 123        | 537         |
| <b>Total</b>     | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Donna K. Stock was declared elected.

| <u>OFFICE</u> | <u>Pct 1</u> | <u>Pct 2</u> | <u>Pct 3</u> | <u>Pct 4</u> | <u>Pct 5</u> | <u>TOTAL</u> |
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|
|---------------|--------------|--------------|--------------|--------------|--------------|--------------|

**School Committee - 1 yr.**

|                  |            |            |            |            |            |             |
|------------------|------------|------------|------------|------------|------------|-------------|
| Laura I. Often   | 242        | 292        | 220        | 213        | 281        | 1248        |
| Lisa Kelley      | 1          |            |            |            |            | 1           |
| Jennifer Vacca   | 1          |            |            |            |            | 1           |
| Katrina Scully   | 1          |            |            |            |            | 1           |
| Joanne Hollahan  |            | 1          |            |            |            | 1           |
| Todd Curtis      |            | 1          |            |            |            | 1           |
| Lisa Kelley      |            | 1          |            |            |            | 1           |
| Richard Schultze |            |            | 1          |            |            | 1           |
| Glen Tynan       |            |            |            | 1          |            | 1           |
| Write-ins        |            |            | 0          | 0          | 0          | 0           |
| Blanks           | 96         | 109        | 96         | 107        | 137        | 545         |
| <b>Total</b>     | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Laura I. Often was declared elected.

**Planning Board - 3 yr term**

|                     |            |            |            |            |            |             |
|---------------------|------------|------------|------------|------------|------------|-------------|
| Linda C. Hassinger  | 143        | 201        | 150        | 111        | 182        | 787         |
| James M. Walsh, III | 140        | 126        | 104        | 151        | 137        | 658         |
| Andrew Clarke       | 2          | 1          |            |            | 2          | 5           |
| John Dowling        | 1          |            |            |            |            | 1           |
| Lisa Kelley         |            | 1          |            |            |            | 1           |
| Siobhan Toscano     |            |            |            |            | 1          | 1           |
| Write-ins           |            |            | 0          |            |            | 0           |
| Blanks              | 55         | 75         | 63         | 59         | 96         | 348         |
| <b>Total</b>        | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | <b>1801</b> |

Linda C. Hassinger was declared elected.

**Library Trustees - 3 yr term**

|                   |     |     |     |     |     |     |
|-------------------|-----|-----|-----|-----|-----|-----|
| Gary R. Beauchamp | 161 | 190 | 123 | 148 | 152 | 774 |
| Michelle Dalal    | 132 | 139 | 132 | 133 | 179 | 715 |
| Cynthia Zarriello | 170 | 204 | 166 | 136 | 200 | 876 |
| Jim Sullivan      |     | 1   |     |     |     | 1   |
| Lisa Kelley       |     | 1   |     |     |     | 1   |
| Robert Nault      |     |     | 1   |     |     | 1   |
| Chris Cadman      |     |     |     |     | 1   | 1   |
| Tina Roney        |     |     |     |     | 1   | 1   |
| Tammy Kalinowski  |     |     |     |     | 1   | 1   |
| Write-ins         |     |     |     |     |     | 0   |

**Library Trustees - 3 yr term**

|              |            |            |            |            |            |             |
|--------------|------------|------------|------------|------------|------------|-------------|
| Write-ins    | 0          |            |            |            |            | 0           |
| Blanks       | 219        | 273        | 212        | 225        | 302        | 1231        |
| <b>Total</b> | <b>682</b> | <b>808</b> | <b>634</b> | <b>642</b> | <b>836</b> | <b>3602</b> |

Gary R. Beauchamp and Cynthia Zarriello were declared elected.

**Housing Authority - 5 yr term**

|                  |     |     |     |     |     |      |
|------------------|-----|-----|-----|-----|-----|------|
| Edward J. Murphy | 245 | 280 | 217 | 227 | 286 | 1255 |
| Lisa Kelley      |     | 1   | 1   |     |     | 2    |
| Gary Murray      |     |     | 1   |     |     | 1    |

0

| OFFICE | Pct 1 | Pct 2 | Pct 3 | Pct 4 | Pct 5 | TOTAL |
|--------|-------|-------|-------|-------|-------|-------|
|--------|-------|-------|-------|-------|-------|-------|

#### Housing Authority - 5 yr term

|              |            |            |            |            |            |      |
|--------------|------------|------------|------------|------------|------------|------|
| Write-ins    | 0          |            |            |            | 0          | 0    |
| Blanks       | 96         | 123        | 98         | 94         | 132        | 543  |
| <b>Total</b> | <b>341</b> | <b>404</b> | <b>317</b> | <b>321</b> | <b>418</b> | 1801 |

Edward J. Murphy was declared elected.

A true copy, Attest:

Donna M. Girouard, Town Clerk

### STATE PRIMARY - SEPTEMBER 9, 2014 TOWN OF GRAFTON

| OFFICE | Pct 1 | Pct 2 | Pct 3 | Pct 4 | Pct 5 | TOTAL |
|--------|-------|-------|-------|-------|-------|-------|
|--------|-------|-------|-------|-------|-------|-------|

#### DEMOCRAT

##### SENATOR IN CONGRESS

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Edward J. Markey | 143        | 110        | 103        | 98         | 143        | 597        |
| Scott Browne     | 1          |            |            |            |            | 1          |
| Shawn Craig      |            | 1          |            |            |            | 1          |
| Philip Holahan   |            | 1          |            |            |            | 1          |
| Michael Moore    |            |            | 1          |            |            | 1          |
| Jane Swift       |            |            | 1          |            |            | 1          |
| Marilyn Lopez    |            |            | 1          |            |            | 1          |
| Areesh Kaper     |            |            | 1          |            |            | 1          |
| WRITE-INS        |            |            |            |            |            | 0          |
| BLANKS           | 49         | 32         | 30         | 40         | 67         | 218        |
| <b>TOTALS</b>    | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

##### GOVERNOR

|                   |            |            |            |            |            |            |
|-------------------|------------|------------|------------|------------|------------|------------|
| Donald M. Berwick | 35         | 35         | 21         | 25         | 40         | 156        |
| Martha Coakley    | 88         | 70         | 64         | 56         | 78         | 356        |
| Steven Grossman   | 69         | 39         | 51         | 54         | 85         | 298        |
| WRITE-INS         | 0          | 0          |            | 0          | 0          | 0          |
| BLANKS            | 1          |            | 1          | 3          | 7          | 12         |
| <b>TOTALS</b>     | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

##### LIEUTENANT GOVERNOR

|                     |            |            |            |            |            |            |
|---------------------|------------|------------|------------|------------|------------|------------|
| Leland Cheung       | 23         | 34         | 30         | 12         | 28         | 127        |
| Stephen J. Kerrigan | 118        | 77         | 73         | 93         | 110        | 471        |
| Michael E. Lake     | 26         | 12         | 17         | 10         | 24         | 89         |
| Emily Curewitz      |            |            |            |            | 1          | 1          |
| WRITE-INS           | 0          | 0          | 0          | 0          |            | 0          |
| BLANKS              | 26         | 21         | 17         | 23         | 47         | 134        |
| <b>TOTALS</b>       | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

| OFFICE | Pct 1 | Pct 2 | Pct 3 | Pct 4 | Pct 5 | TOTAL |
|--------|-------|-------|-------|-------|-------|-------|
|--------|-------|-------|-------|-------|-------|-------|

##### ATTORNEY GENERAL

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Maura Healey     | 119        | 104        | 89         | 80         | 128        | 520        |
| Warren E. Tolman | 67         | 35         | 44         | 52         | 74         | 272        |
| WRITE-INS        | 0          | 0          | 0          | 0          | 0          | 0          |
| BLANKS           | 7          | 5          | 4          | 6          | 8          | 30         |
| <b>TOTALS</b>    | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

| OFFICE | Pct 1 | Pct 2 | Pct 3 | Pct 4 | Pct 5 | TOTAL |
|--------|-------|-------|-------|-------|-------|-------|
|--------|-------|-------|-------|-------|-------|-------|

#### SECRETARY OF STATE

|                        |            |            |            |            |            |            |
|------------------------|------------|------------|------------|------------|------------|------------|
| William Francis Galvin | 151        | 117        | 111        | 112        | 149        | 640        |
| WRITE-INS              | 0          | 0          | 0          | 0          |            | 0          |
| BLANKS                 | 42         | 27         | 26         | 26         | 61         | 182        |
| <b>TOTALS</b>          | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### TREASURER

|                     |            |            |            |            |            |            |
|---------------------|------------|------------|------------|------------|------------|------------|
| Thomas P. Conroy    | 45         | 30         | 29         | 34         | 56         | 194        |
| Barry R. Finegold   | 52         | 41         | 36         | 50         | 72         | 251        |
| Deborah B. Goldberg | 74         | 56         | 59         | 39         | 60         | 288        |
| WRITE-INS           | 0          | 0          | 0          | 0          | 0          | 0          |
| BLANKS              | 22         | 17         | 13         | 15         | 22         | 89         |
| <b>TOTALS</b>       | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### AUDITOR

|                      |            |            |            |            |            |            |
|----------------------|------------|------------|------------|------------|------------|------------|
|                      |            |            |            |            |            | 0          |
| Suzanne M. Bump      | 140        | 97         | 100        | 94         | 132        | 563        |
| Patricia Saint Aubin |            |            |            | 1          |            | 1          |
| WRITE-INS            | 0          | 0          |            |            | 0          | 0          |
| BLANKS               | 53         | 47         | 37         | 43         | 78         | 258        |
| <b>TOTALS</b>        | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### REPRESENTATIVE IN CONGRESS

|                   |            |            |            |            |            |            |
|-------------------|------------|------------|------------|------------|------------|------------|
| James P. McGovern | 152        | 116        | 110        | 113        | 161        | 652        |
| Aneesh Kaper      |            |            | 1          |            |            | 1          |
| WRITE-INS         |            |            |            |            |            | 0          |
| BLANKS            | 41         | 28         | 26         | 25         | 49         | 169        |
| <b>TOTALS</b>     | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### COUNCILLOR

|                |            |            |            |            |            |            |
|----------------|------------|------------|------------|------------|------------|------------|
| Philip Grandin | 1          |            |            |            |            | 1          |
| Susan Lukes    | 1          |            |            |            |            | 1          |
| Tom Flaherty   |            | 2          |            |            |            | 2          |
| Aneesh Kaper   |            |            | 1          |            |            | 1          |
| Steve Sishko   |            |            | 1          |            |            | 1          |
| John Boelke    |            |            |            | 1          |            | 1          |
| WRITE-INS      | 0          |            |            |            |            | 0          |
| BLANKS         | 191        | 142        | 135        | 137        | 210        | 815        |
| <b>TOTALS</b>  | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### SENATOR IN GENERAL COURT

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Michael O. Moore | 150        | 111        | 106        | 113        | 157        | 637        |
| WRITE-INS        | 0          | 0          |            | 0          | 0          | 0          |
| BLANKS           | 43         | 33         | 31         | 25         | 53         | 185        |
| <b>TOTALS</b>    | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### REPRESENTATIVE IN GENERAL COURT

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Martin Green     | 133        | 100        | 96         | 93         | 136        | 558        |
| David Muridian   |            |            |            | 1          |            | 1          |
| Ed Prisby        |            |            |            |            | 1          | 1          |
| Michael Muradian |            |            |            |            | 1          | 1          |
| WRITE-INS        | 0          | 0          | 0          |            |            | 0          |
| BLANKS           | 60         | 44         | 41         | 44         | 72         | 261        |
| <b>TOTALS</b>    | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

| OFFICE                   | Pct 1      | Pct 2      | Pct 3      | Pct 4      | Pct 5      | TOTAL      |
|--------------------------|------------|------------|------------|------------|------------|------------|
| <b>DISTRICT ATTORNEY</b> |            |            |            |            |            |            |
| Joseph D. Early, Jr.     | 147        | 114        | 106        | 110        | 157        | 634        |
| WRITE-INS                | 0          | 0          |            |            | 0          | 0          |
| BLANKS                   | 46         | 30         | 31         | 28         | 53         | 188        |
| <b>TOTALS</b>            | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### REGISTER OF PROBATE

|                    |            |            |            |            |            |            |
|--------------------|------------|------------|------------|------------|------------|------------|
| Stephen G. Abraham | 138        | 97         | 100        | 103        | 142        | 580        |
| Stephanie Fattman  |            |            |            | 1          |            | 1          |
| WRITE-INS          | 0          | 0          |            |            | 0          | 0          |
| BLANKS             | 55         | 47         | 37         | 34         | 68         | 241        |
| <b>TOTALS</b>      | <b>193</b> | <b>144</b> | <b>137</b> | <b>138</b> | <b>210</b> | <b>822</b> |

#### REPUBLICAN

#### SENATOR IN CONGRESS

|                 |            |            |            |            |            |            |
|-----------------|------------|------------|------------|------------|------------|------------|
| Brian J. Herr   | 122        | 135        | 135        | 108        | 142        | 642        |
| Joe Orsillo     | 1          |            |            |            | 1          | 1          |
| Mark Fisher     |            | 1          |            |            | 1          | 1          |
| Timothy Bier    |            | 1          |            |            | 1          | 1          |
| Richard Forrest |            |            |            |            | 1          | 1          |
| Mark Fisher     |            |            |            |            | 1          | 1          |
|                 |            |            |            |            | 0          | 0          |
| WRITE-INS       |            |            | 0          | 0          |            | 0          |
| BLANKS          | 70         | 57         | 63         | 51         | 53         | 294        |
| <b>TOTALS</b>   | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### GOVERNOR

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Charles D. Baker | 130        | 138        | 142        | 100        | 131        | 641        |
| Mark R. Fisher   | 49         | 51         | 43         | 54         | 59         | 256        |
| WRITE-INS        | 0          | 0          | 0          | 0          | 0          | 0          |
| BLANKS           | 14         | 5          | 13         | 5          | 7          | 44         |
| <b>TOTALS</b>    | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### LIEUTENANT GOVERNOR

|                 |            |            |            |            |            |            |
|-----------------|------------|------------|------------|------------|------------|------------|
| Karyn E. Polito | 150        | 161        | 159        | 136        | 164        | 770        |
| WRITE-INS       |            | 0          | 0          | 0          | 0          | 0          |
| BLANKS          | 43         | 33         | 39         | 23         | 33         | 171        |
| <b>TOTALS</b>   | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### ATTORNEY GENERAL

|                |            |            |            |            |            |            |
|----------------|------------|------------|------------|------------|------------|------------|
| John B. Miller | 125        | 133        | 136        | 109        | 141        | 644        |
| Mark Theroux   | 1          |            |            |            | 1          | 1          |
| Warren Tolman  |            |            | 1          |            | 1          | 1          |
| John Campbell  |            |            | 1          |            | 1          | 1          |
| WRITE-INS      |            | 0          |            | 0          | 0          | 0          |
| BLANKS         | 67         | 61         | 60         | 50         | 56         | 294        |
| <b>TOTALS</b>  | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### SECRETARY OF STATE

|                   |            |            |            |            |            |            |
|-------------------|------------|------------|------------|------------|------------|------------|
| David D'Arcangelo | 120        | 133        | 140        | 110        | 137        | 640        |
| Joe Orsillo       | 1          |            |            |            | 1          | 1          |
| WRITE-INS         |            | 0          | 0          | 0          | 0          | 0          |
| BLANKS            | 72         | 61         | 58         | 49         | 60         | 300        |
| <b>TOTALS</b>     | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

| OFFICE           | Pct 1      | Pct 2      | Pct 3      | Pct 4      | Pct 5      | TOTAL      |
|------------------|------------|------------|------------|------------|------------|------------|
| <b>TREASURER</b> |            |            |            |            |            |            |
| Michael James    |            |            |            |            |            |            |
| Heffernan        | 121        | 133        | 134        | 112        | 140        | 640        |
| Joe Orsillo      | 1          |            |            |            |            | 1          |
| WRITE-INS        |            | 0          | 0          | 0          | 0          | 0          |
| BLANKS           | 71         | 61         | 64         | 47         | 57         | 300        |
| <b>TOTALS</b>    | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### AUDITOR

|                         |            |            |            |            |            |            |
|-------------------------|------------|------------|------------|------------|------------|------------|
| Patricia S. Saint Aubin | 109        | 127        | 133        | 108        | 134        | 611        |
| Joe Orsillo             | 1          |            |            |            |            | 1          |
| WRITE-INS               |            |            |            | 0          | 0          | 0          |
| BLANKS                  | 83         | 67         | 65         | 51         | 63         | 329        |
| <b>TOTALS</b>           | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### REPRESENTATIVE IN CONGRESS

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Paul Cialla      | 1          |            |            |            |            | 1          |
| Joe Orsillo      | 1          |            |            |            |            | 1          |
| Erik Steelke     | 1          |            |            |            |            | 1          |
| Andrew Clarke    | 1          |            |            |            |            | 1          |
| Mike Scully      | 1          |            |            |            |            | 1          |
| Timothy Bier     |            | 1          |            |            |            | 1          |
| Shawn Craig      |            | 1          |            |            |            | 1          |
| Mark Fisher      |            | 1          |            |            |            | 1          |
| Carl Palmer      |            | 1          |            |            |            | 1          |
| Michael Pere     |            | 1          |            |            |            | 1          |
| Paul Ouellette   |            | 1          |            |            |            | 1          |
| Craig Smith      |            |            | 1          |            |            | 1          |
| Randall Preston  |            |            | 1          |            |            | 1          |
| Charles D. Baker |            |            |            | 1          |            | 1          |
| Jordan Levy      |            |            |            | 1          |            | 1          |
| Robert Nault     |            |            |            | 1          |            | 1          |
| Derek Magan      |            |            |            |            | 1          | 1          |
| Michael Swanson  |            |            |            |            | 1          | 1          |
| John Seymore     |            |            |            |            | 1          | 1          |
| Richard Forrest  |            |            |            |            | 1          | 1          |
| Richard Taube    |            |            |            |            | 1          | 1          |
| Andrew Vail      |            |            |            |            | 1          | 1          |
| WRITE-INS        |            |            |            |            |            | 0          |
| BLANKS           | 188        | 188        | 196        | 156        | 191        | 918        |
| <b>TOTALS</b>    | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### COUNCILLOR

|                   |            |            |            |            |            |            |
|-------------------|------------|------------|------------|------------|------------|------------|
| Jennie L. Caissie | 110        | 131        | 133        | 105        | 133        | 612        |
| Joe Orsillo       | 1          |            |            |            |            | 1          |
| Matthew Opten     | 1          |            |            |            |            | 1          |
|                   |            |            |            |            |            | 0          |
| WRITE-INS         |            | 0          |            | 0          | 0          | 0          |
| BLANKS            | 81         | 63         | 65         | 54         | 64         | 327        |
| <b>TOTALS</b>     | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

#### SENATOR IN GENERAL COURT

|                  |   |   |  |  |  |   |
|------------------|---|---|--|--|--|---|
| Marc Fisher      | 1 |   |  |  |  | 1 |
| Paul Cicella     | 1 |   |  |  |  | 1 |
| Alfred Polosi    | 1 |   |  |  |  | 1 |
| Joe Orsillo      | 1 |   |  |  |  | 1 |
| Maggie MacDonald | 1 |   |  |  |  | 1 |
| Shawn Craig      |   | 1 |  |  |  | 1 |
| Mark Fisher      |   | 2 |  |  |  | 2 |
| Carl Palmer      |   | 1 |  |  |  | 1 |

# SENATOR IN GENERAL COURT

|                  |            |            |            |            |            |            |
|------------------|------------|------------|------------|------------|------------|------------|
| Danielle Foley   |            | 1          |            |            |            | 1          |
| James Ouellete   |            | 1          |            |            |            | 1          |
| John Nilmonis    |            | 1          |            |            |            | 1          |
| Mark Fisher      |            |            | 2          |            |            | 2          |
| Elizabeth Murphy |            |            | 1          |            |            | 1          |
| Ben Reid         |            |            | 1          |            |            | 1          |
| Laurie Cormier   |            |            |            | 1          |            | 1          |
| Dereck Magan     |            |            |            |            | 1          | 1          |
| Michael Swanson  |            |            |            |            | 1          | 1          |
| Richard Forrest  |            |            |            |            | 1          | 1          |
| Richard Traube   |            |            |            |            | 1          | 1          |
| Andrew Vail      |            |            |            |            | 1          | 1          |
| Jason Hubsch     |            |            |            |            | 1          | 1          |
| WRITE-INS        |            |            |            |            |            | 0          |
| BLANKS           | 188        | 187        | 194        | 158        | 191        | 918        |
| <b>TOTALS</b>    | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

# REPRESENTATIVE IN GENERAL COURT

|                        |            |            |            |            |            |            |
|------------------------|------------|------------|------------|------------|------------|------------|
| Shawn Craig            | 48         | 54         | 51         | 31         | 38         | 222        |
| David K. Muradian, Jr. | 143        | 134        | 145        | 121        | 155        | 698        |
| WRITE-INS              | 0          | 0          | 0          | 0          | 0          | 0          |
| BLANKS                 | 2          | 6          | 2          | 7          | 4          | 21         |
| <b>TOTALS</b>          | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

# DISTRICT ATTORNEY

|                   |            |            |            |            |            |            |
|-------------------|------------|------------|------------|------------|------------|------------|
| Marc Casillo      | 1          |            |            |            |            | 1          |
| Kevin MacArthur   | 1          |            |            |            |            | 1          |
| George Ariaza     | 1          |            |            |            |            | 1          |
| Joe Orsillo       | 1          |            |            |            |            | 1          |
| JJ Riley          | 1          |            |            |            |            | 1          |
| John Dowling      | 1          |            |            |            |            | 1          |
| Elizabeth Spinney | 1          |            |            |            |            | 1          |
| Carl Palmer       |            | 1          |            |            |            | 1          |
| Emma Ouellete     |            | 1          |            |            |            | 1          |
| Dereck Magan      |            |            |            |            | 1          | 1          |
| Michael Swanson   |            |            |            |            | 1          | 1          |
| Richard Forrest   |            |            |            |            | 1          | 1          |
| Richard Traube    |            |            |            |            | 1          | 1          |
| WRITE-INS         | 0          | 0          |            |            |            | 0          |
| BLANKS            | 186        | 192        | 198        | 159        | 193        | 928        |
| <b>TOTALS</b>     | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

# REGISTER OF PROBATE

|                      |            |            |            |            |            |            |
|----------------------|------------|------------|------------|------------|------------|------------|
| Stephanie K. Fattman | 116        | 126        | 139        | 120        | 143        | 644        |
| WRITE-INS            |            | 0          | 0          | 0          | 0          | 0          |
| BLANKS               | 77         | 68         | 59         | 39         | 54         | 297        |
| <b>TOTALS</b>        | <b>193</b> | <b>194</b> | <b>198</b> | <b>159</b> | <b>197</b> | <b>941</b> |

A true copy, Attest:

Donna M. Girouard, Town Clerk

## COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON SPECIAL TOWN MEETING APRIL 7, 2014

A Special Town Meeting for the Town of Grafton was held on Monday, April 7, 2014 in the Auditorium of the Grafton Middle School at 7:00 p.m.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voter lists on which to check names of those persons who entered.

The Moderator opened the meeting at 7:00 p.m. and welcomed all present.

Chairman of the Board of Selectmen John Dowling led in the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Representative George Peterson, Ginny Kremer, Town Counsel and Town Clerk, Donna Girouard.

Town Clerk, Donna Girouard read the return of the warrant.

### ARTICLE 1. CPC - Grafton Town House Accessibility

To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury and/or borrow under the provisions of MGL Chapter 44 as amended, the sum of 1.1 million dollars (\$1,100,000) for the purpose of providing accessibility to the Grafton Town House located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Board of Selectmen, with such funds to be expended by June 30, 2016, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

### ARTICLE 1. CPC- GRAFTON TOWNHOUSE

Upon motion of John Dowling, it was voted to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow under the provisions of Chapter 44B of the General Laws (the Community Preservation Act ("CPA")), as amended, or pursuant to any other enabling authority, \$1,100,000 for the purpose of the rehabilitation and restoration of the Grafton Townhouse located at One Grafton Common, Grafton, MA, owned by the Town of Grafton, as requested by the Grafton Board of Selectmen and recommended by the Community Preservation Committee, and to issue bonds or notes therefore; that such borrowed funds shall be expended on the Grafton Townhouse Restoration Project on or before June 30, 2016.

John Morgan, 2 Bruce Street, gave a presentation on behalf of the Townhouse Oversight Committee.

Jennifer Thomas, 67 Upton Street, and Joann Duncan, 6 Apple Ridge Lane, also spoke on behalf of the Community Preservation Committee.



The Moderator declared the motion carried by the required two-thirds vote.

**ARTICLE 2. CPC - Grafton Town House Accessibility**

To see if the Town will vote to appropriate the sum of One Hundred and Fifty Thousand Dollars (\$150,000) from the CPA Fund Balance for CPA purposes for the purpose of providing accessibility to the Grafton Town House located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Board of Selectmen, with such funds to be expended by June 30, 2016, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

**ARTICLE 2. CPC- GRAFTON TOWNHOUSE**

Upon motion of John Dowling, it was voted that the Town transfer One Hundred and Fifty Thousand Dollars (\$150,000) from the CPA Fund Balance for the purpose of the rehabilitation and restoration of the Grafton Townhouse located at One Grafton Common, Grafton, MA, owned by the Town of Grafton, as requested by the Grafton Board of Selectmen and recommended by the Community Preservation Committee and that such funds shall be expended on or before June 30, 2016.

The Moderator declared the motion carried by a majority vote.

Motion was made to adjourn at 8:44 p.m.

The Moderator declared the motion carried.

A true copy,

Attest,

Donna M. Girouard

Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF GRAFTON  
SPECIAL TOWN MEETING  
MAY 12, 2014**

A Special Town Meeting for the Town of Grafton was held Monday, May 12, 2014 in the Auditorium of Grafton Senior High School.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

Mr. Mead pointed out the emergency exits and advised all present of the rules and procedures used during Town Meeting.

Town Clerk Donna Girouard read the return of the warrant.

**ARTICLE 1. ADJUST FY14 BUDGET**

To see if the Town will vote to transfer from available funds a sum of money for the purpose of adjusting certain line items within the operating budget for FY14, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 1. ADJUST FY14 BUDGET**

Upon motion of John Dowling, it was voted to transfer:

\$17,258.00 from Library Salaries Account;  
\$20,000.00 from Town Insurance Account;  
\$20,995.00 from Group Health Insurance Account  
[\$58,253.00] to the following accounts:  
\$17,258.00 to the Library Contracted Services Account;  
\$20,000.00 to the Legal Expense Account;  
\$345.00 to the FINCOM Salaries Account;  
\$11,650.00 to the Veterans Expense Account;  
\$9,000.00 to the Town Elections- June Vote  
[\$58,253.00] for purposes of adjusting the FY14 budget.

The Moderator declared the motion carried.

**ARTICLE 2. ADJUST SEWER ENTERPRISE FUND – FY14**

To see if the Town will vote to transfer from available funds a sum of money for the purposes of adjusting certain line items within Sewer Enterprise Fund for FY14, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

**ARTICLE 2. ADJUST SEWER ENTERPRISE FUND – FY14**

Upon motion of John Carlson, it was voted to pass over this article.

The Moderator declared the motion carried.

**ARTICLE 3. BALANCE FY14 SNOW & ICE ACCOUNT**

To see if the Town will vote to transfer from available funds a sum of money for the purposes of balancing the Snow & Ice Account, or to take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 3. BALANCE FY14 SNOW & ICE ACCOUNT**

Upon motion of Dennis Flynn, it was voted to transfer from the following accounts:

\$6,000.00 from Ground Water Remediation;  
\$ 146,281.88 from Group Health Insurance;  
\$32,475.00 from Interest on Short-Term;  
\$11,000.00 from Board of Health Expense;  
\$5,000.00 from COA Salaries;  
\$5,000.00 from Accounting Salaries;  
\$10,000.00 from DPW/Highway Salaries; and  
\$50,000.00 from Reserve Fund  
[\$265,756.88] to the following accounts:  
\$42,748.19 to the Snow and Ice Salaries and  
\$223,008.69 to the Snow and Ice Expenses  
[\$265,756.88] for the purpose of covering the snow and ice deficit.

The Moderator declared the motion carried.

#### **ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS**

To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred in a prior fiscal year, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 4. AUTHORIZE PAYMENT OF PRIOR YEAR BILLS**

Upon motion of Brook Padgett, it was voted to transfer \$3,774.31 from the Group Health Insurance Account to pay bills incurred in a prior fiscal year as follows:

\$3,100.22 for National Grid- Street Lights;  
\$280.00 for American Red Cross- Recreation Department;  
\$300.00 for Ronald Burke-Recreation  
\$22.15 for Koopman's- S.G. Com House  
\$71.94 for Koopman's- S.G. Com House  
[\$3,774.31]

The Moderator declared the motion carried by the required nine-tenths vote.

#### **ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT**

To see if the Town will vote to transfer from available funds, a sum of money to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. for FY2013, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 5. STATE BOARD OF RETIREMENT REIMBURSEMENT**

Upon motion of Craig Dauphinais, it was voted to transfer \$986.45 from the Group Health Insurance Account to reimburse the State Board of Retirement for benefits paid to Alden B. Bull, Sr. for FY2013.

The Moderator declared the motion carried.

#### **ARTICLE 6. PLANT UPGRADE/EXPANSION**

To see if the Town will vote to transfer a sum of money from Sewer Retained Earnings Account to account entitled "Plant Upgrade/Expansion, or take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 6. PLANT UPGRADE/EXPANSION**

Upon motion of John Dowling, it was voted to transfer the sum of \$342,666.00 from Sewer Retained Earnings Account to account entitled Plant Upgrade/Expansion.

The Moderator declared the motion carried

#### **ARTICLE 7. RESCIND SEWER BORROWING FOR NORTH STREET**

To see if the Town will vote to rescind \$140,000 of excess borrowing authorization approved by Article 8 of the October 2009 Semi-Annual Town Meeting for the purpose of funding

the North Street Sewer Facility stage 2 reconstruction project, or take any other action relative thereto.

Submitted By: Board of Sewer Commissioners

#### **ARTICLE 7. RESCIND SEWER BORROWING FOR NORTH STREET**

Upon motion of John Carlson, it was voted to rescind \$140,000 of excess borrowing authorization approved by Article 8 of the October 2009 Semi-Annual Town Meeting for the purpose of funding the North Street Sewer Facility stage 2 reconstruction project.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 8. INFLOW AND INFILTRATION/INSPECTION AND REPAIR**

To see if the Town will vote to establish an account and appropriate \$91,322.39 to an account titled Sewer Inflow and Infiltration/Inspection and Repair, and to meet this appropriation transfer \$91,322.39 in surplus borrowing proceeds to fund the North Street Sewer Facility stage 2 reconstruction project, as authorized by Article 8 of the October 2009 Semi-Annual Town Meeting, or to take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 8. INFLOW AND INFILTRATION/INSPECTION AND REPAIR**

Upon motion of Dennis Flynn, it was voted to appropriate \$91,322.39 to an account titled "Inflow and Infiltration/Inspection and Repair," and, to meet this appropriation, transfer \$91,322.39 in surplus borrowing proceeds to fund the North Street Sewer Facility stage 2 reconstruction project, as authorized by Article 8 of the October 2009 Semi-Annual Town Meeting.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 9. AFFORDABLE HOUSING RESERVE**

To see if the Town will vote to reserve a sum of money from the FY2014 Community Preservation Act revenues for Community Housing, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 9. AFFORDABLE HOUSING RESERVE**

Upon motion of Brook Padgett, it was voted to reserve \$8,346.00 from the FY2014 Community Preservation Act revenues for Community Housing.

The Moderator declared the motion carried.

#### **ARTICLE 10. OPEN SPACE RESERVE**

To see if the Town will vote to reserve a sum of money from the FY2014 Community Preservation Act revenues for Open Space, or to take any other action relative thereto.

Submitted by: Community Preservation Committee



#### **ARTICLE 10. OPEN SPACE RESERVE**

Upon motion of Craig Dauphinais, it was voted to reserve \$8,346.00 from the FY2014 Community Preservation Act revenues for Open Space.

The Moderator declared the motion carried

#### **ARTICLE 11. HISTORIC PRESERVATION RESERVE**

To see if the Town will vote to reserve a sum of money from FY2014 Community Preservation Act revenues for Historic Preservation, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 11. HISTORIC PRESERVATION RESERVE**

Upon motion of John Dowling, it was voted to reserve \$8,346.00 from the FY2014 Community Housing Preservation Act revenues for Historic Preservation.

The Moderator declared the motion carried.

#### **ARTICLE 12. FUND ASSESSORS RESIDENTIAL FIELD CARD VERIFICATION**

To see if the Town will vote to transfer from an Overlay Surplus Account a sum of money to fund the Assessors cyclical inspections of residential real property, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 12. FUND ASSESSORS RESIDENTIAL FIELD CARD VERIFICATION**

Upon motion of John Carlson, it was voted to transfer from the Overlay Surplus Account, \$55,066.80 to fund the Assessors cyclical inspections of residential real property.

The Moderator declared the motion carried.

Motion was made by Brook Padgett to adjourn at 7:12 pm.

The Moderator declared the motion carried.

A true copy,  
Attest:

Donna M. Girouard, Town Clerk

### **COMMONWEALTH OF MASSACHUSETTS TOWN OF GRAFTON ANNUAL TOWN MEETING May 12, 2014**

#### **MINUTES**

The Annual Town Meeting for the Town of Grafton was held on Monday, May 12, 2014 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the

hall, using voting lists on which to check the names of those persons who entered.

The Moderator opened the meeting at 7:30 p.m. and welcomed all present.

Chairman of the Board of Selectmen John Dowling led in the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road and Michael Scully, 65 North Main Street, as Deputy Moderators.

Mr. Mead recognized Representative George Peterson, Ginny Kremer, Town Counsel, Town Clerk, Donna Girouard, and thanked the Emergency Management Team, Fire Department, and Police Department for their assistance. He then thanked John Dowling and John Carlson for their years on the Board of Selectmen.

David Libbey, Chairman of the Finance gave an update of the financial state of the Town.

Moderator Raymond Mead recognized that Eric McGourty had resigned from the Finance Committee He reappointed Lorna Mangano, Sue Robbins and Heather McCue as Finance Committee members.

Town Clerk, Donna Girouard read the return of the warrant.

#### **ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES**

To hear the reports of the several Town Officers, Boards and Committees, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES**

Upon motion of John Dowling, it was voted to accept the reports of the several Town Officers, Boards and Committees as printed in the 2013 Town Report without ratification of any action or authorization of any action.

The Moderator declared the motion carried.

#### **ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND LIBRARY**

To see if the Town will vote to appoint a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

Submitted by: Nelson Memorial Trustees

## **ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND LIBRARY**

Upon motion of John Carlson, it was voted to appoint Rosemary Hazelton a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years.

The Moderator declared the motion carried.

## **ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2014, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District Committee

## **ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

Upon motion of Dennis Flynn, it was voted to raise and appropriate \$816,675 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District for the Fiscal Year commencing July 1, 2014.

The Moderator declared the motion carried.

## **ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the principal and interest costs for FY15 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or to take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District Committee

## **ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST**

Upon motion of Craig Dauphinais, it was voted to raise and appropriate \$64,298 to fund the principal and interest costs for FY15 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

The Moderator declared the vote carried by the required two-thirds votes.

## **ARTICLE 5. BLACKSTONE VALLEY DEBT**

To see if the Town will vote to raise and approve the total \$2.9 million debt authorized by the Blackstone Valley Vocational Regional District School Committee on April 17, 2014 for costs of adding to, equipping, reconstruction and making extraordinary repairs to the regional school,

including all costs incidental and related thereto, with the Town's apportioned share of debt payments computed in accordance with the Regional Agreement and commencing in fiscal year 2016.

Submitted by: Blackstone Valley Vocational Regional School District Committee

## **ARTICLE 5. BLACKSTONE VALLEY DEBT**

Upon motion of Brook Padgett, it was voted to approve the total \$2.9 million debt authorized by the Blackstone Valley Vocational Regional School District School Committee on April 17, 2014 for costs of adding to, equipping, reconstructing and making repairs to the regional school, including all costs incidental and related thereto, with the Town's apportioned share of debt payments computed in accordance with the Regional Agreement and commencing in fiscal year 2016.

The Moderator declared the vote carried by the required two-thirds votes.

## **ARTICLE 6. FY15 BUDGETS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury the sum of money to fund the recommended budget by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2014, or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 6. FY 15 BUDGETS**

Upon motion of John Dowling, it was voted to raise and appropriate \$47,128,947.86 and raise \$1,233,347 from Sewer Receipts and transfer \$39,364.14 from Sewer Betterments as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2014.

After holding on the Legal, MIS-GIS and School budgets, an amended motion was made by John Dowling to raise and appropriate \$18, 825,816.86 and raise \$1,233,347 from Sewer Receipts and transfer \$39,364.14 from Sewer Betterments as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2014.

The Moderator declared the motion carried.

**ARTICLE 6-A** Upon motion of John Dowling, it was voted to raise and appropriate \$129,500 for the Legal budget for the Fiscal Year beginning July 1, 2014.

The Moderator declared the motion carried.

**ARTICLE 6-B** Upon motion of John Dowling, it was voted to raise and appropriate \$205,000 for the MIS-GIS budget for the Fiscal Year beginning July 1, 2014.

**ARTICLE 6-C** Upon motion of John Dowling, it was voted to raise and appropriate \$27,968,631 for the School budget for the Fiscal Year beginning July 1, 2014.

**ARTICLE 7. GRAFTON SCHOOL DISTRICT CONTINGENT FY2015 BUDGET**

To see if the Town will vote to raise and appropriate from available funds in the Treasury the sum of money to fund the Grafton School Districts 2015 Annual Operating Budget contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014, or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 7. GRAFTON SCHOOL DISTRICT CONTINGENT FY2015 BUDGET**

Upon motion of John Carlson, it was voted to raise and appropriate from available funds in the Treasury \$855,000 to fund the Grafton School Districts 2015 Annual Operating Budget contingent upon the successful passage of a 2 ½ Override for the fiscal year beginning July 1, 2014 .

By a standing vote of 376 yes and 98 no, the Moderator declared the motion carried.

**ARTICLE 8. ROADS STABILIZATION ACCOUNT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money to fund the Roads Stabilization Account contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014, or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 8. ROADS STABILIZATION ACCOUNT**

Upon motion of Dennis Flynn, it was voted to establish a Roads Stabilization Account in accordance with MGL Chapter 59, Sec 21C(g) and raise and appropriate from available funds in the Treasury, \$1.5 million to fund the Roads Stabilization Account contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014 to be spent in a manner consistent with Ch. 90 spending requirements.

The Moderator declared the vote carried with the require two-thirds votes.

**ARTICLE 9. ALTER CLAUSE 41C FOR EXEMPTION LOCAL OPTIONS**

To see if the Town will vote to reduce the requisite age of eligibility from 70 to 65 years or older for Chapter 59 Section 5 Clause 41C exemptions, contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014, or take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 9. ALTER CLAUSE 41C FOR EXEMPTION LOCAL OPTIONS**

Upon motion of Craig Dauphinais, it was voted to reduce the requisite age of eligibility from 70 to 65 years or older for Chapter 59 Section 5 Clause 41C exemptions, contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014.

The Moderator declared the motion carried.

**ARTICLE 10. ADOPT CHAPTER 73 OF THE ACTS OF 1986 FOR EXEMPTION LOCAL OPTIONS**

To see if the Town will vote to accept Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 by increasing the amount of exemption for Clauses 17D, 22, 22A-22E, 37A, and 41C of Section 5 of Chapter 59 of the General Laws by 100%, contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014, or take any other action relative thereto.

Submitted by: Board of Selectmen

**ARTICLE 10. ADOPT CHAPTER 73 OF THE ACTS OF 1986 FOR EXEMPTION LOCAL OPTIONS**

Upon motion of Brook Padgett, it was voted to accept Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 by increasing the amount of exemption for Clauses 17D, 22, 22A-22E, 37A and 41 C of Section 5 of the Chapter 59 of the General Laws by 100% contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2014.

The Moderator declared the motion carried.

**ARTICLE 11. FUND FY15 CAPITAL EXPENDITURE BUDGET**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury a sum of money for the purposes of funding the FY15 Capital Expenditure Budget, said sum to be spent under the direction of the Board of Selectmen, Town Administrator, or take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 11. FUND FY15 CAPITAL EXPENDITURE BUDGET**

Upon motion of John Dowling, it was voted to appropriate \$528,425 for the purpose of funding the FY2015 Capital Expenditure Budget, said sum to be spent under the Board of Selectmen and Town Administrator and to meet this appropriation to transfer \$574,625.00 from Free Cash, transfer \$2,964.00 from Riverside Cemetery Perpetual Care, transfer \$2,808.00 from Fairview Perpetual Car, transfer \$2,028.00 from Pine Grove Cemetery Perpetual Care, and transfer \$80,000.00 from the Oakmont Farms Settlement account.

| Department | Project                      | Total Cost       | Free Cash Cost   | Other Funding Source |
|------------|------------------------------|------------------|------------------|----------------------|
| DPW        | Sweeper                      | \$33,175         | \$33,175         |                      |
| Fire       | Fire-rescue                  | \$109,500        | \$109,500        |                      |
| Municipal  | Univents                     | \$69,500         | \$69,500         |                      |
| Schools    | Fire Systems (South Grafton) | \$210,000        | \$210,000        |                      |
| COA        | Snr Ctr Restrooms            | \$20,000         | \$20,000         |                      |
| Cemetery   | Ferris Mower                 | \$19,500         | \$11,700         | \$7,800              |
| DPW        | Truck #27                    | \$50,000         | \$50,000         |                      |
| DPW        | Truck #32                    | \$65,000         | \$65,000         |                      |
| DPW        | Ferris Mower                 | \$5,750          | \$5,750          |                      |
|            | <b>TOTAL</b>                 | <b>\$582,425</b> | <b>\$574,625</b> | <b>\$7,800</b>       |

David Libbey advised that the Finance Committee had reconsidered and now supports passage of Article 11.

The Moderator declared the motion carried.

#### **ARTICLE 12. FIRE DEPARTMENT INSURANCE SUPPLEMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money, for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987 Special Town Meeting, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 12. FIRE DEPARTMENT INSURANCE SUPPLEMENT**

Upon motion of John Carlson, it was voted to raise and appropriate \$1,000 for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987 Special Town Meeting, which is used for the purposes of paying no more than 75% of the firefighters gross pay in the case of injury while on duty as specified in Article 15 of the March 16, 1987 Special Town Meeting.

The Moderator declared the motion carried.

#### **ARTICLE 13. TOWN COMMON REPAIRS AND MAINTENANCE**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money for the purposes of funding the continuing appropriation account entitled, Town Common Repairs and Maintenance, to be expended by the Parks and Cemetery Department, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 13. TOWN COMMON REPAIRS AND MAINTENANCE**

Upon motion of Dennis Flynn, it was voted to raise and appropriate \$2,700 for the purposes of funding the continuing appropriation account entitled, Town Common Repairs and Maintenance, to be expended by the Parks and Cemetery Department.

The Moderator declared the motion carried.

#### **ARTICLE 14. ONE GRAFTON COMMON FUNDING**

To see if the Town will vote to transfer from available funds, or utilize CPA Funds for the purpose of providing accessibility to the Grafton Town House located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Board of Selectmen, with such funds to be expended by June 30, 2016, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 14. ONE GRAFTON COMMON FUNDING**

Upon motion of Craig Dauphinais, it was voted to appropriate \$637,000.00 to fund the One Grafton Common restoration project and to meet that appropriation transfer \$250,000.00 from Free Cash, transfer \$150,000.00 from Receipts Reserved for Appropriation from the Sale of Real Estate- Doris Drive account, and appropriate \$237,000.00 from FY2015 CPA fund reserves, with such funds to be expended by June 30, 2017.

The Moderator declared the motion carried.

#### **ARTICLE 15. LONG RANGE SIDEWALK**

To see if the Town will vote to raise and appropriate and/or transfer from available funds in the Treasury a sum of money



to the Long Range Sidewalk Account, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 15. LONG RANGE SIDEWALK**

Upon motion of Brook Padgett, it was voted to pass over this article.

The Moderator declared the motion carried.

#### **ARTICLE 16. LONG RANGE DRAINAGE**

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available funds to the Long Range Drainage Account, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 16. LONG RANGE DRAINAGE**

Upon motion of Dennis Flynn, it was voted to pass over this article.

The Moderator declared the motion carried.

#### **ARTICLE 17. LONG RANGE INFORMATION TECHNOLOGY MAINTENANCE**

To see if the Town will vote establish a Long Range Information Technology Maintenance Account and to raise and appropriate and/or transfer a sum of money from available funds to the Long Range Information Technology Maintenance Account, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 17. LONG RANGE INFORMATION TECHNOLOGY MAINTENANCE**

Upon motion of Craig Dauphinais, it was voted to establish an account entitled "Long Range Information Technology Maintenance" and to raise and appropriate from available funds \$15,000 for the Long Range Information Technology Maintenance account.

The Moderator declared the motion carried.

#### **ARTICLE 18. MAIN STREET RECONSTRUCTION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for professional design services for the reconstruction of Main Street (Route 122A), from Providence Road to Sutton Town Line, including but not limited to permitting, right-of-entry, the preparation of plans and specifications and other professional engineering services associated with reconstruction of Main Street; or to take any other action relative thereto.

Submitted by: DPW Advisory Committee

#### **ARTICLE 18. MAIN STREET RECONSTRUCTION**

John Carlson advised that this Article was informational purposes only. No action to be taken.

Town Administrator Tim McInerney outlined the proposed project to Town Meeting.

#### **ARTICLE 19. AUTHORIZE**

##### **TREASURER/COLLECTOR TO BORROW MONEY**

To see if the Town will vote to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2014, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 19. AUTHORIZE THE**

##### **TREASURER/COLLECTOR TO BORROW MONEY**

Upon motion of Dennis Flynn, it was voted to authorize the Town Treasurer/Collector, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2014, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17.

The Moderator declared the motion carried.

#### **ARTICLE 20. ADJUST DEMAND FEES FOR TREASURER/COLLECTOR**

To see if the Town will vote to authorize a charge for each written demand issued by the Collector a fee not to exceed \$30 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as of January 1, 2015, or take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 20. ADJUST DEMAND FEES FOR TREASURER/COLLECTOR**

Upon motion of Brook Padgett, it was voted to authorize the Board of Selectmen to assess a charge for each written demand issued by the Collector a fee not to exceed \$30 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, effective as January 1, 2015.

The Moderator declared the motion carried.

#### **ARTICLE 21. SALE OF SURPLUS EQUIPMENT**

To see if the Town will vote to authorize the Board of Selectmen, pursuant to Article 4, Section 9 of the Town By-Laws, to sell under such terms and conditions as it deems appropriate, surplus equipment and vehicles no longer needed by the Department of Public Works, Police

Department, Fire Department, Sewer Department, Recreation Commission, Council on Aging and School Department, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 21. SALE OF SURPLUS EQUIPMENT**

Upon motion of John Dowling, it was voted to sell as surplus the following:

- 48 window AC units
- 1990 Boston Whaler Boat
  - ◆ 17' length, open-top
- Truck #43: 1994 International 6 wheel dump truck
  - ◆ Model 2674
  - ◆ VIN 1HTGKCUR4RH583452
  - ◆ 4X2

The Moderator declared the motion carried.

#### **ARTICLE 22. PARKS AND CEMETERIES ROADWAY IMPROVEMENTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the Parks and Cemetery Department to make roadway improvements to cemeteries or to take any other action relative thereto.

Submitted by: Cemetery Commissioners

#### **ARTICLE 22. PARKS AND CEMETERIES ROADWAY IMPROVEMENTS**

Upon motion of Dennis Flynn, it was voted to appropriate \$60,000.00 for Pine Grove Cemetery Roadways and to meet this appropriation transfer \$35,150.00 from the Pine Grove Sale of Lots Receipts Reserved for Appropriation account, transfer \$9,473.52 from the Cemetery Sale of Lots Receipts Reserved for Appropriation account, and transfer \$15,376.48 from the Pine Grove Cemetery Perpetual Care account.

David Libbey, Chairman of the Finance committee advised that the Finance Committee has reconsidered and now supports the article.

The Moderator declared the motion carried.

#### **ARTICLE 23. GRAVE MAPPING**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of purchasing GIS data and grave mapping software or to take any other action relative thereto.

Submitted by: Cemetery Commissioners

#### **ARTICLE 23. GRAVE MAPPING**

Upon motion of John Carlson, it was voted to appropriate \$13,500.00 for the purposes of purchasing GIS data and grave mapping software to be expended by the Cemetery and Parks Department and to meet the appropriation transfer \$5,805.00 from Riverside Cemetery Perpetual Care, and transfer \$2,295.00 from Pine Grove Cemetery Perpetual Care.

The Moderator declared the motion carried.

#### **ARTICLE 24. PARKS AND CEMETERIES EQUIPMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purposes of purchasing equipment for the Parks and Cemetery Department, or to take any other action relative thereto.

Submitted by: Cemetery Commissioners

#### **ARTICLE 24. PARKS AND CEMETERIES EQUIPMENT**

Upon motion of Brook Padgett, it was voted to transfer \$11,000.00 from the Fairview Cemetery Perpetual Care account for the purposes of purchasing a tractor for Fairview Cemetery.

The Moderator declared the motion carried.

#### **ARTICLE 25. UNEMPLOYMENT COMPENSATION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 25. UNEMPLOYMENT COMPENSATION**

Upon motion of Craig Dauphinais, it was voted to transfer from Free Cash \$80,000 to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town.

The Moderator declared the motion carried.

#### **ARTICLE 26. REAUTHORIZE REVOLVING ACCOUNTS**

To see if the Town will vote to reauthorize revolving accounts detailed below, defined by the Massachusetts General Laws Chapter 44, Section 53E ½ for Fiscal Year 2015 or take any other action relative thereto.

Submitted by: Town Administrator

| Board/Department/Officer authorized to expend: | Revenue Source           | Funds may be expended only for:      | Spending Limit |
|--|--------------------------|--------------------------------------|----------------|
| Town Administrator                             | Rent and Utilities       | One Grafton Common maintenance Staff | \$200,000      |
| School Department                              | State and Federal Grants | Development Workshops                | \$10,000       |
| School Department                              | Tuition Payments         | Early Childhood Programs             | \$125,000      |
| School Department                              | Out of district fees     | Out of district transportation       | \$50,000       |
| Council on Aging                               | Ridership fees           | Elder Bus Transportation             | \$35,000       |
| Conservation Commission                        | Filing Fees              | Expenses related to duties           | \$25,000       |
| Fire Department                                | Inspection Fees          | Fire Sprinkler System Review         | \$10,000       |
| Board of Health                                | Medicare Part 855B       | Vaccine Administration               | \$7,500        |
| South Grafton Community House                  | Rental fees              | Maintenance and upkeep               | \$20,000       |
| Library  | Lost Book Fees           | Replacement of Material              | \$5,000        |
| Council on Aging                               | Program Fees             | Program Funding                      | \$15,000       |

#### **ARTICLE 26. REAUTHORIZE REVOLVING ACCOUNTS**

Upon motion of John Dowling, it was voted to reauthorize the revolving accounts as printed in the warrant as defined by Massachusetts General Law Chapter 44, Section 53 E ½ for Fiscal Year 2015.

The Moderator declared the motion carried.

Submitted by: Board of Selectmen

#### **ARTICLE 27. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA**

To see if the Town will vote to authorize the Board of Selectmen to request funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2014 through June 30, 2015, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 27. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA**

Upon motion of Dennis Flynn, it was voted to authorize the Board of Selectmen to request funding of transportation services from WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2014 through June 30, 2015. The Moderator declared the motion carried.

#### **ARTICLE 28. TRANSPORTATION BOND BILL**

To see if the Town will vote to appropriate as an available source a sum of money for State-Aid Highway purposes as requested by the Board of Selectmen to be reimbursed from

the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above, or to take any other action relative thereto.

#### **ARTICLE 28. TRANSPORTATION BOND BILL**

Upon motion of John Carlson, it was voted to appropriate \$502,214 as an available source for State-Aid Highway purposed as requested by the Board of Selectmen to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill so-called and amendments thereto for construction, reconstruction and improvements including surface treatments and other work incidental to the above.

The Moderator declared the motion carried.

#### **ARTICLE 29. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS**

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction or improvements of public roads, or to take any other action relative thereto.

Submitted by: Board of Selectmen

## **ARTICLE 29. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS**

Upon motion of Brook Padgett, it was voted to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for the construction, reconstruction of improvements of public roads.

The Moderator declared the motion carried.

## **ARTICLE 30. CPC - OPERATING BUDGET**

To see if the Town will vote to authorize the use of a sum of money from the CPA Open Space Reserve for the purpose of funding the operating budget of the Community Preservation Committee (CPC), or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 30. CPC – OPERATING BUDGET**

Upon motion of Craig Dauphinais, it was voted to authorize the use of \$10,000 from the fiscal year 2015 Community Preservation revenues for the purpose of funding the operating budget of the Community Preservation Committee (CPC).

The Moderator declared the motion carried.

## **ARTICLE 31. CPC - PELL FARM BOND PAYMENT**

To see if the Town will vote to appropriate a sum of money from fiscal year 2015 Community Preservation revenues for the purpose of making the principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 31. CPC – PELL FARM BOND PAYMENT**

Upon motion of Brook Padgett, it was voted to appropriate \$92,625 from fiscal year 2015 Community Preservation open space reserve for the purpose of making the principle and interest payment on the 1.2 million bond issued for the purchase of the Pell Farm property.

The Moderator declared the motion carried.

## **ARTICLE 32. CPC – AFFORDABLE HOUSING TRUST**

To see if the Town will vote to transfer a sum of money from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust such funds to be used in accordance with the CPA guidelines for community housing, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 32. CPC – AFFORDABLE HOUSING TRUST**

Upon motion of John Carlson, it was voted to transfer \$48,984 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust such funds to be

used in accordance with the CPA guidelines for community housing.

The Moderator declared the motion carried.

## **ARTICLE 33. CPC – AIRPORT FIELD RESTORATION-SMALL BASEBALL DIAMOND**

To see if the Town will vote to appropriate a sum of money from the Undesignated Fund Balance for CPA purposes for the purpose of completing the restoration of the small baseball diamond at Airport Field by the Grafton Little League, with such funds to be expended by June 30, 2016, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

## **ARTICLE 33. CPC – AIRPORT FIELD RESTORATION SMALL BASEBALL DIAMOND**

Upon motion of Brook Padgett, it was voted to appropriate \$21,160 from the Undesignated Fund Balance for CPA purposes for the purpose of completing a restoration of the small baseball diamond at Airport Field by the Grafton Little League, with such funds to be expended by June 30, 2016.

The Moderator declared the motion carried.

## **ARTICLE 34. FIRE HYDRANTS– GRAFTON WATER DISTRICT**

To see if the Town will vote to accept the following hydrants from the Grafton Water District:

|      |                       |
|------|-----------------------|
| #599 | #14 Peters Way        |
| #641 | #61 Westboro Road     |
| #642 | #42 Westboro Road     |
| #648 | #78 Carroll Road      |
| #650 | #118 Worcester Street |

or to take any other action relative thereto.

Submitted by: Town Administrator

## **ARTICLE 34. CPC – FIRE HYDRANTS- GRAFTON WATER DISTRICT**

Upon motion of John Carlson, it was voted to accept the following hydrants from the Grafton Water District:

|      |                       |
|------|-----------------------|
| #599 | #14 Peters Way        |
| #641 | #61 Westboro Road     |
| #642 | #42 Westboro Road     |
| #648 | #78 Carroll Road      |
| #650 | #118 Worcester Street |

The Moderator declared the motion carried.

Motion was made to adjourn at 10:48 pm.

The Moderator declared the motion carried.

A true copy,  
Attest,

Donna M. Girouard  
Town Clerk



**FY 15 BUDGET AS APPROVED AT THE ANNUAL TOWN MEETING HELD MAY 12, 2014**

| Account Name              | FY 2014<br>BUDGET | FY2015<br>DEPT. REQUEST | FY2015<br>TOWN<br>ADMIN | FY2015 FINANCE<br>COMMITTEE |
|---------------------------|-------------------|-------------------------|-------------------------|-----------------------------|
| <b>Town Moderator</b>     |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$0.00                  | \$150.00                | \$150.00                    |
| Expenses                  | Expenses          | \$188.80                | \$300.00                | \$300.00                    |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$188.80</b>         | <b>\$450.00</b>         | <b>\$450.00</b>             |
| <b>Board of Selectmen</b> |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$46,577.64             | \$42,695.00             | \$44,000.00                 |
| Expenses                  | Expenses          | \$14,155.58             | \$14,600.00             | \$12,700.00                 |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$60,733.22</b>      | <b>\$57,295.00</b>      | <b>\$56,700.00</b>          |
| <b>Town Administrator</b> |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$268,560.64            | \$276,968.00            | \$278,854.33                |
| Expenses                  | Expenses          | \$61,508.13             | \$63,000.00             | \$63,864.00                 |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$330,068.77</b>     | <b>\$339,968.00</b>     | <b>\$342,718.33</b>         |
| <b>Finance Committee</b>  |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$8,236.80              | \$8,485.00              | \$8,740.00                  |
| Expenses                  | Expenses          | \$7,427.14              | \$7,850.00              | \$7,950.00                  |
| Equipment                 | Equipment         | \$199.99                | \$0.00                  | \$0.00                      |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$15,863.93</b>      | <b>\$16,335.00</b>      | <b>\$16,690.00</b>          |
| <b>Reserve Fund</b>       |                   |                         |                         |                             |
| Expenses                  | Expenses          | \$0.00                  | \$75,000.00             | \$75,000.00                 |
| <b>Total</b>              | <b>Expenses</b>   | <b>\$0.00</b>           | <b>\$75,000.00</b>      | <b>\$75,000.00</b>          |
| <b>Town Accountant</b>    |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$119,967.24            | \$130,755.00            | \$126,108.00                |
| Expenses                  | Expenses          | \$9,365.80              | \$11,100.00             | \$11,761.00                 |
| Equipment                 | Equipment         | \$0.00                  | \$0.00                  | \$1,250.00                  |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$129,333.04</b>     | <b>\$141,855.00</b>     | <b>\$139,119.00</b>         |
| <b>Board of Assessors</b> |                   |                         |                         |                             |
| Personnel                 | Personnel         | \$136,966.23            | \$145,306.00            | \$146,524.00                |
| Expenses                  | Expenses          | \$36,339.54             | \$16,600.00             | \$22,105.00                 |
| Equipment                 | Equipment         | \$0.00                  | \$10,000.00             | \$10,000.00                 |
| <b>Total</b>              | <b>\$0.00</b>     | <b>\$173,305.77</b>     | <b>\$171,906.00</b>     | <b>\$178,629.00</b>         |

| <u>Collector/Treasurer</u>         |                 |        |                     |                     |                     |
|------------------------------------|-----------------|--------|---------------------|---------------------|---------------------|
| Personnel                          | Personnel       |        | \$198,880.64        | \$221,868.00        | \$235,121.00        |
| Expenses                           | Expenses        |        | \$85,129.86         | \$106,538.00        | \$107,746.00        |
| State Retirement A.B. Bull         |                 | \$0.00 | \$0.00              | \$0.00              | \$0.00              |
| Equipment                          | Equipment       |        | \$1,059.95          | \$1,250.00          | \$1,250.00          |
| <b>Total</b>                       | <b>\$0.00</b>   |        | <b>\$285,070.45</b> | <b>\$329,656.00</b> | <b>\$344,117.00</b> |
| <b>Legal</b>                       |                 |        |                     |                     |                     |
| Expenses                           | Expenses        |        | \$164,000.00        | \$122,000.00        | \$129,500.00        |
| <b>Total</b>                       | <b>Expenses</b> |        | <b>\$164,000.00</b> | <b>\$122,000.00</b> | <b>\$129,500.00</b> |
| <b>Temporary Staff</b>             |                 |        |                     |                     |                     |
| Personnel                          | Personnel       |        | \$0.00              | \$2,000.00          | \$2,000.00          |
| Expenses                           | Expenses        |        | \$66.94             | \$2,000.00          | \$2,000.00          |
| <b>Total</b>                       | <b>\$0.00</b>   |        | <b>\$66.94</b>      | <b>\$4,000.00</b>   | <b>\$4,000.00</b>   |
| <b>MIS/GIS</b>                     |                 |        |                     |                     |                     |
| Personnel                          | Personnel       |        | \$7,830.00          | \$7,950.00          | \$8,190.00          |
| Expenses                           | Expenses        |        | \$96,960.13         | \$135,865.00        | \$180,710.00        |
| Equipment                          | Equipment       |        | \$9,956.99          | \$14,000.00         | \$16,100.00         |
| <b>Total</b>                       | <b>\$0.00</b>   |        | <b>\$114,747.12</b> | <b>\$157,815.00</b> | <b>\$205,000.00</b> |
| <b>Copiers</b>                     |                 |        |                     |                     |                     |
| Expenses                           | Expenses        |        | \$18,900.00         | \$21,200.00         | \$22,000.00         |
| <b>Total</b>                       | <b>Expenses</b> |        | <b>\$18,900.00</b>  | <b>\$21,200.00</b>  | <b>\$22,000.00</b>  |
| <b>Town Clerk</b>                  |                 |        |                     |                     |                     |
| Salary Town Clerk                  |                 | \$0.00 | \$76,861.86         | \$58,000.00         | \$59,600.00         |
| Personnel                          |                 |        | \$64,910.83         | \$84,740.00         | \$79,930.00         |
| Expenses                           | Expenses        |        | \$8,035.00          | \$9,860.00          | \$8,035.00          |
| <b>Total</b>                       |                 |        | <b>\$149,807.69</b> | <b>\$152,600.00</b> | <b>\$147,565.00</b> |
| <b>Election &amp; Registration</b> |                 |        |                     |                     |                     |
| Personnel                          | Personnel       |        | \$18,975.00         | \$7,975.00          | \$18,975.00         |
| Expenses                           | Expenses        |        | \$20,600.00         | \$13,500.00         | \$20,600.00         |
| <b>Total</b>                       | <b>\$0.00</b>   |        | <b>\$39,575.00</b>  | <b>\$21,475.00</b>  | <b>\$39,575.00</b>  |
| <b>CATV Oversight Committee</b>    |                 |        |                     |                     |                     |
| Expenses                           | Expenses        |        | \$1,776.06          | \$3,100.00          | \$3,100.00          |
| <b>Total</b>                       | <b>Expenses</b> |        | <b>\$1,776.06</b>   | <b>\$3,100.00</b>   | <b>\$3,100.00</b>   |
| <b>Conservation Committee</b>      |                 |        |                     |                     |                     |
| Personnel                          | Personnel       |        | \$67,411.01         | \$69,129.00         | \$71,001.00         |
| Expenses                           | Expenses        |        | \$7,613.67          | \$9,059.00          | \$8,659.00          |
| <b>Total</b>                       | <b>\$0.00</b>   |        | <b>\$75,024.68</b>  | <b>\$78,188.00</b>  | <b>\$79,660.00</b>  |

|                                      |                 |        |                       |                       |                       |
|--------------------------------------|-----------------|--------|-----------------------|-----------------------|-----------------------|
| <b>Planning Board</b>                |                 |        |                       |                       |                       |
| Personnel                            | Personnel       |        | \$168,496.17          | \$171,252.00          | \$175,625.00          |
| Expenses                             | Expenses        |        | \$6,356.70            | \$10,358.00           | \$10,490.00           |
| <b>Total</b>                         | <b>\$0.00</b>   |        | <b>\$174,852.87</b>   | <b>\$181,610.00</b>   | <b>\$186,115.00</b>   |
| <b>Appeals Board</b>                 |                 |        |                       |                       |                       |
| Personnel                            | Personnel       |        | \$9,212.00            | \$9,212.00            | \$9,488.00            |
| Expenses                             | Expenses        |        | \$2,500.00            | \$2,500.00            | \$2,500.00            |
| <b>Total</b>                         | <b>\$0.00</b>   |        | <b>\$11,712.00</b>    | <b>\$11,712.00</b>    | <b>\$11,988.00</b>    |
| <b>Economic Development</b>          |                 |        |                       |                       |                       |
| Expenses                             | Expenses        |        | \$395.00              | \$3,000.00            | \$15,000.00           |
| <b>Total</b>                         | <b>Expenses</b> |        | <b>\$395.00</b>       | <b>\$3,000.00</b>     | <b>\$15,000.00</b>    |
| <b>Farnumsville Fire House</b>       |                 |        |                       |                       |                       |
| Expenses                             | Expenses        |        | \$1,113.20            | \$2,565.00            | \$2,565.00            |
| <b>Total</b>                         | <b>Expenses</b> |        | <b>\$1,113.20</b>     | <b>\$2,565.00</b>     | <b>\$2,565.00</b>     |
| <b>South Grafton Community House</b> |                 |        |                       |                       |                       |
| Personnel                            | Personnel       |        | \$0.00                | \$0.00                | \$0.00                |
| Expenses                             | Expenses        |        | \$8,272.42            | \$11,700.00           | \$11,700.00           |
| <b>Total</b>                         | <b>\$0.00</b>   |        | <b>\$8,272.42</b>     | <b>\$11,700.00</b>    | <b>\$11,700.00</b>    |
| <b>Municipal Center</b>              |                 |        |                       |                       |                       |
| Personnel                            | Personnel       |        | \$108,246.30          | \$117,206.00          | \$121,728.00          |
| Expenses                             | Expenses        |        | \$194,396.62          | \$191,000.00          | \$178,000.00          |
| <b>Total</b>                         | <b>\$0.00</b>   |        | <b>\$302,642.92</b>   | <b>\$308,206.00</b>   | <b>\$299,728.00</b>   |
| <b>Unclassified Personnel</b>        |                 |        |                       |                       |                       |
| Retirement & Pensions                |                 | \$0.00 | \$1,087,334.00        | \$1,176,244.00        | \$1,191,597.00        |
| Medicare / FICA                      |                 | \$0.00 | \$346,496.21          | \$350,000.00          | \$360,000.00          |
| Group Life Insurance                 |                 | \$0.00 | \$5,533.62            | \$8,000.00            | \$8,000.00            |
| Group Health Insurance               |                 | \$0.00 | \$3,353,001.20        | \$3,753,100.00        | \$4,194,370.14        |
| <b>Total Personnel Services</b>      | <b>\$0.00</b>   |        | <b>\$4,792,365.03</b> | <b>\$5,287,344.00</b> | <b>\$5,753,967.14</b> |
| <b>Unclassified Expenses</b>         |                 |        |                       |                       |                       |
| Auditing Services                    |                 | \$0.00 | \$26,000.00           | \$26,500.00           | \$26,500.00           |
| Town Report                          |                 | \$0.00 | \$2,302.75            | \$5,500.00            | \$3,000.00            |
| Ambulance Service                    |                 | \$0.00 | \$71,400.00           | \$72,828.00           | \$0.00                |
| GWD Hydrant Rental                   |                 | \$0.00 | \$63,050.00           | \$64,650.00           | \$65,400.00           |
| SGWD Hydrant Rental                  |                 | \$0.00 | \$17,800.00           | \$17,800.00           | \$17,800.00           |
| Memorial Day Expenses                |                 | \$0.00 | \$3,000.00            | \$3,000.00            | \$3,000.00            |
| Historic District Commission         |                 | \$0.00 | \$628.00              | \$800.00              | \$800.00              |
| Historical Commission                |                 | \$0.00 | \$1,930.00            | \$2,000.00            | \$2,000.00            |
| Town Insurance / Workers Comp        |                 | \$0.00 | \$389,791.00          | \$421,774.00          | \$422,000.00          |
| Employee Assistance Program          |                 | \$0.00 | \$1,209.00            | \$3,500.00            | \$3,000.00            |

|   |  |  |  |               |                       |                       |                       |
|---|--|--|--|---------------|-----------------------|-----------------------|-----------------------|
| <b>Unclassified Expenses</b>            |  |  |  |               |                       |                       |                       |
| WAREP / M.O.R.E. Initiative             |  |  |  | \$0.00        | \$0.00                | \$0.00                | \$0.00                |
| Medicaid Claim Processing               |  |  |  | \$0.00        | \$11,148.95           | \$15,000.00           | \$15,000.00           |
| <b>Total Expenses</b>                   |  |  |  | <b>\$0.00</b> | <b>\$588,259.70</b>   | <b>\$633,352.00</b>   | <b>\$558,500.00</b>   |
| <b>Total Unclassified</b>               |  |  |  | <b>\$0.00</b> | <b>\$5,380,624.73</b> | <b>\$5,920,696.00</b> | <b>\$6,312,467.14</b> |
| <b>Fuel</b>                             |  |  |  |               |                       |                       |                       |
| Expenses                                |  |  |  | Expenses      | \$165,151.91          | \$150,000.00          | \$150,000.00          |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$165,151.91</b>   | <b>\$150,000.00</b>   | <b>\$150,000.00</b>   |
| <b>Police Department</b>                |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$1,663,252.52        | \$1,755,407.00        | \$1,806,760.00        |
| Expenses                                |  |  |  | Expenses      | \$134,728.76          | \$147,200.00          | \$150,100.00          |
| Equipment                               |  |  |  | Equipment     | \$93,537.25           | \$78,000.00           | \$82,000.00           |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$1,891,518.53</b> | <b>\$1,980,607.00</b> | <b>\$2,038,860.00</b> |
| <b>Fire Department</b>                  |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$301,981.45          | \$373,322.00          | \$389,585.00          |
| Expenses                                |  |  |  | Expenses      | \$124,773.26          | \$140,378.00          | \$156,488.00          |
| Equipment                               |  |  |  | Equipment     | \$84,801.67           | \$90,660.00           | \$91,950.00           |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$511,556.38</b>   | <b>\$604,360.00</b>   | <b>\$638,023.00</b>   |
| <b>Building Inspector</b>               |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$149,448.57          | \$153,730.00          | \$158,904.00          |
| Expenses                                |  |  |  | Expenses      | \$4,354.11            | \$4,833.00            | \$2,760.00            |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$153,802.68</b>   | <b>\$158,563.00</b>   | <b>\$161,664.00</b>   |
| <b>Gas Inspector</b>                    |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$11,550.00           | \$12,550.00           | \$12,550.00           |
| Expenses                                |  |  |  | Expenses      | \$1,349.04            | \$1,600.00            | \$1,620.00            |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$12,899.04</b>    | <b>\$14,150.00</b>    | <b>\$14,170.00</b>    |
| <b>Plumbing Inspector</b>               |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$12,000.00           | \$14,478.00           | \$14,478.00           |
| Expenses                                |  |  |  | Expenses      | \$1,415.55            | \$1,695.00            | \$1,715.00            |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$13,415.55</b>    | <b>\$16,173.00</b>    | <b>\$16,193.00</b>    |
| <b>Scaler of Weights &amp; Measures</b> |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$7,400.00            | \$7,450.00            | \$7,555.00            |
| Expenses                                |  |  |  | Expenses      | \$200.00              | \$300.00              | \$350.00              |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$7,600.00</b>     | <b>\$7,750.00</b>     | <b>\$7,905.00</b>     |
| <b>Wiring Inspector</b>                 |  |  |  |               |                       |                       |                       |
| Personnel                               |  |  |  | Personnel     | \$13,110.00           | \$16,741.00           | \$16,741.00           |
| Expenses                                |  |  |  | Expenses      | \$1,854.63            | \$2,900.00            | \$2,900.00            |
| <b>Total</b>                            |  |  |  | <b>\$0.00</b> | <b>\$14,964.63</b>    | <b>\$19,641.00</b>    | <b>\$19,641.00</b>    |



|   |               |  |                     |                       |  |  |                       |
|---|---------------|--|---------------------|-----------------------|--|--|-----------------------|
| <b>Sewer Department (Funded from Sewer Use Receipts Reserved Account)</b> |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$334,944.08        | \$359,654.00          |  |  | \$399,147.00          |
| Expenses  | Expenses      |  | \$485,033.88        | \$643,330.00          |  |  | \$694,200.00          |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$819,977.96</b> | <b>\$1,002,984.00</b> |  |  | <b>\$1,093,347.00</b> |
| <b>Cemetery and Parks</b>   |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$196,041.28        | \$212,576.00          |  |  | \$219,976.00          |
| Expenses  | Expenses      |  | \$44,662.57         | \$66,600.00           |  |  | \$71,150.00           |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$240,703.85</b> | <b>\$279,176.00</b>   |  |  | <b>\$291,126.00</b>   |
| <b>Health Department</b>  |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$107,041.01        | \$66,333.00           |  |  | \$45,608.00           |
| Expenses  | Expenses      |  | \$41,539.40         | \$95,611.00           |  |  | \$82,350.00           |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$148,580.41</b> | <b>\$161,944.00</b>   |  |  | <b>\$127,958.00</b>   |
| <b>Council On Aging</b>   |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$135,131.39        | \$168,661.00          |  |  | \$154,127.00          |
| Expenses  | Expenses      |  | \$13,511.94         | \$19,770.00           |  |  | \$19,770.00           |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$148,643.33</b> | <b>\$188,431.00</b>   |  |  | <b>\$173,897.00</b>   |
| <b>Together We Can</b>  |               |  |                     |                       |  |  |                       |
| Expenses  | Expenses      |  | \$1,292.00          | \$2,500.00            |  |  | \$3,300.00            |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$1,292.00</b>   | <b>\$2,500.00</b>     |  |  | <b>\$3,300.00</b>     |
| <b>Veterans Services</b>  |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$11,976.00         | \$70,075.00           |  |  | \$73,000.00           |
| Expenses  | Expenses      |  | \$39,143.35         | \$46,250.00           |  |  | \$46,485.00           |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$51,119.35</b>  | <b>\$116,325.00</b>   |  |  | <b>\$119,485.00</b>   |
| <b>Library</b>  |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$315,639.78        | \$359,195.00          |  |  | \$396,229.00          |
| Expenses  | Expenses      |  | \$167,790.81        | \$160,635.00          |  |  | \$160,340.00          |
| Equipment   | Equipment     |  | \$9,917.28          | \$4,000.00            |  |  | \$8,000.00            |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$493,347.87</b> | <b>\$523,830.00</b>   |  |  | <b>\$564,569.00</b>   |
| <b>Recreation Commission</b>  |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$175,092.34        | \$198,321.00          |  |  | \$193,925.00          |
| Expenses  | Expenses      |  | \$25,119.47         | \$32,050.00           |  |  | \$36,100.00           |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$200,211.81</b> | <b>\$230,371.00</b>   |  |  | <b>\$230,025.00</b>   |
| <b>Nelson Library &amp; Park</b>  |               |  |                     |                       |  |  |                       |
| Personnel   | Personnel     |  | \$17,337.78         | \$20,302.00           |  |  | \$21,359.00           |
| Expenses  | Expenses      |  | \$10,100.25         | \$12,400.00           |  |  | \$14,100.00           |
| Equipment   | Equipment     |  | \$581.69            | \$2,000.00            |  |  | \$2,000.00            |
| <b>Total</b>  | <b>\$0.00</b> |  | <b>\$28,019.72</b>  | <b>\$34,702.00</b>    |  |  | <b>\$37,459.00</b>    |

|                           |               |                        |                        |  |                        |  |
|---------------------------|---------------|------------------------|------------------------|--|------------------------|--|
| <b>Retirement of Debt</b> |               |                        |                        |  |                        |  |
| Expenses                  | Expenses      | \$3,300,000.00         | \$2,535,000.00         |  | \$2,237,000.00         |  |
| <b>Total</b>              | <b>\$0.00</b> | <b>\$3,300,000.00</b>  | <b>\$2,535,000.00</b>  |  | <b>\$2,237,000.00</b>  |  |
| <b>Debt Interest</b>      |               |                        |                        |  |                        |  |
| Expenses                  | Expenses      | \$1,572,587.52         | \$1,516,170.00         |  | \$1,535,463.00         |  |
| <b>Total</b>              | <b>\$0.00</b> | <b>\$1,572,587.52</b>  | <b>\$1,516,170.00</b>  |  | <b>\$1,535,463.00</b>  |  |
|                           |               |                        |                        |  |                        |  |
| <b>TOTAL</b>              |               | <b>\$44,351,975.09</b> | <b>\$46,760,023.00</b> |  | <b>\$47,196,368.00</b> |  |

A true copy,

Attest:

Donna M. Girouard, Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF GRAFTON  
ANNUAL TOWN MEETING  
OCTOBER 20, 2014**

**MINUTES**

The Annual Town Meeting for the Town of Grafton was held on Monday, October 20, 2014 in the Auditorium of the Grafton High School at 7:30 p.m.

Upon order of the Moderator Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the entrances to the hall, using voting lists on which to check the names of those persons who entered.

The Moderator opened the meeting at 7:32 p.m. and welcomed all present.

Chairman of the Board of Selectmen Brook Padgett led in the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator.

Mr. Mead recognized Ginny Kremer, Town Counsel, Town Clerk, Donna Girouard, Doug Willardson, Assistant Town Administrator, and Tim McInerney, Town Administrator. Representative George Peterson was also recognized upon arrival.

Town Clerk, Donna Girouard read the return of the warrant.

**ARTICLE 1. ADJUST FY15 BUDGET**

To see if the Town will vote to adjust the FY15 budget by transferring \$128,127 from the Group Health Insurance Account to the following:

- |    |  |          |
|----|--|----------|
| 1. | Veteran's Benefits .....                         | \$34,000 |
| 2. | Veteran's Insurance .....                        | \$2,766  |
| 3. | Board of Selectmen Administrative Salaries ..... | \$5,500  |
| 4. | Assistant Town Administrator Salaries .....      | \$3,000  |
| 5. | Town Planner Salary .....                        | \$3,000  |
| 6. | Town Insurance .....                             | \$59,495 |
| 7. | Finance Committee Administrative Salaries .....  | \$366    |
| 8. | Medicare.....                                    | \$20,000 |

As well as the following:

- |     |   |
|-----|---|
| 9.  | Transfer \$21,000 from Police Salaries to Police Maintenance            |
| 10. | Transfer \$6,500 from Conservation Salaries to Conservation Maintenance |
| 11. | Reduce the Nelson Library maintenance budget by \$3,500                 |
| 12. | Reduce the Group Health Insurance Account by \$152,000                  |

Or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 1. ADJUST FY15 BUDGET**

Upon motion of Brook Padgett, it was voted to adjust the FY15 budget by transferring \$128,127 from the Group Health Insurance Account to the following:

- |    |  |          |
|----|--|----------|
| 1. | Veteran's Benefits .....                         | \$34,000 |
| 2. | Veteran's Insurance .....                        | \$2,766  |
| 3. | Board of Selectmen Administrative Salaries ..... | \$5,500  |
| 4. | Assistant Town Administrator Salaries .....      | \$3,000  |
| 5. | Town Planner Salary .....                        | \$3,000  |
| 6. | Town Insurance .....                             | \$59,495 |
| 7. | Finance Committee Administrative Salaries .....  | \$366    |
| 8. | Medicare .....                                   | \$20,000 |

As well as the following:

- |    |   |
|----|---|
| 1. | Transfer \$21,000 from Police Salaries to Police Maintenance            |
| 2. | Transfer \$6,500 from Conservation Salaries to Conservation Maintenance |
| 3. | Reduce the Nelson Library maintenance budget by \$3,500                 |
| 4. | Reduce the Group Health Insurance Account by \$152,000.                 |

The Moderator declared the motion carried.

**ARTICLE 2. PRIOR FISCAL YEAR BILLS**

To see if the Town will vote to transfer from the Group Health Insurance Account \$4,298.00 to pay bills incurred in a prior fiscal year, as follows:

- |   |         |
|---|---------|
| National Grid .....                       | \$3,644 |
| Reimbursement to a committee member ..... | \$476   |
| Zee Medical .....                         | \$178   |

Or to take any other action relative thereto.

Submitted by: Town Administrator

**ARTICLE 2. PRIOR FISCAL YEAR BILLS**

Upon motion of Craig Dauphinais, it was voted to transfer from the Group Health Insurance Account \$4,298.00 to pay bills incurred in a prior fiscal year, as follows:

- |                      |         |
|----------------------|---------|
| National Grid .....  | \$3,644 |
| Michael Scully ..... | \$ 476  |
| Zee Medical .....    | \$ 178  |

The Moderator declared the motion carried by the required nine-tenths votes.

**ARTICLE 3. FIRE DEPARTMENT RETIREMENT**

To see if the Town will vote to transfer \$2,500 from the Group Health Insurance Account to the Fire Department Retirement Account, or to take any other action relative thereto.

Submitted by: Town Administrator



#### **ARTICLE 3. FIRE DEPARTMENT RETIREMENT**

Upon motion of Dennis Flynn, it was voted to transfer \$2,500 from Health Insurance to the Fire Department Retirement Account.

The Moderator declared the motion carried.

#### **ARTICLE 4. SICK AND VACATION BUYBACK**

To see if the Town will vote to transfer \$5,083 from the Group Health Insurance Account, to fund the accumulated sick and vacation leave buyback for retiring employees pursuant to the Town By-Laws and/or collective bargaining agreements, or to take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 4. SICK AND VACATION BUYBACK**

Upon motion of Jennifer Thomas, it was voted to transfer \$5,083 from the Group Health Insurance Account, to fund the accumulated sick and vacation leave buyback for retiring employees pursuant to the Town By-Laws and/or collective bargaining agreements.

The Moderator declared the vote carried.

#### **ARTICLE 5. STORMWATER BY-LAW REVOLVING FUND**

To see if the Town will vote to establish a revolving fund entitled Stormwater By-Law Revolving Fund pursuant to Massachusetts General Laws Chapter 44, Section 53E ½, to be expended by the Conservation Commission for the purpose of receiving stormwater permit fees and to expend the same to fund the costs of processing, reviewing and acting upon the permit applications by the Conservation Commission, or take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 5. STORMWATER BY-LAW REVOLVING FUND**

Upon motion of Bruce Spinney, it was voted to establish a revolving fund entitled Stormwater By-Law Revolving Fund pursuant to Massachusetts General Laws Chapter 44, Section 53E ½ to be expended by the Conservation Commission for the purpose of receiving storm water permit fees and to expend the same, with a cap of \$5,000 annually, to fund the costs of processing, reviewing and acting upon the permit applications by the Conservation Commission.

The Moderator declared the vote carried.

#### **ARTICLE 6. FUNDING FOR FOLLETTE STREET WELL PROJECT**

To see if the Town will vote to transfer \$26,241 from the Group Health Insurance Account to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the May 11, 2009 Special Town Meeting, or take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 6. FUNDING FOR FOLLETTE STREET WELL PROJECT**

Upon motion of Brook Padgett, it was voted to transfer \$26,241 from the Group Health Insurance Account to the Follette Street Well Project Account for the purpose of funding the Follette Street Well Project, pursuant to Article 10 of the May 11, 2009 Special Town Meeting.

The Moderator declared the motion carried.

#### **ARTICLE 7. AFFORDABLE HOUSING RESERVE**

To see if the Town will vote to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Community Housing, or to take any other action relative thereto.

Submitted by: Community Preservation Commission.

#### **ARTICLE 7. AFFORDABLE HOUSING RESERVE**

Upon motion of Craig Dauphinais, it was voted to I move the Town vote to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Community Housing.

The Moderator declared the motion carried.

#### **ARTICLE 8. OPEN SPACE RESERVE**

To see if the Town will vote to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Open Space, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 8. OPEN SPACE RESERVE**

Upon motion of Dennis Flynn, it was voted to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Open Space.

The Moderator declared the vote carried.

#### **ARTICLE 9. HISTORIC PRESERVATION RESERVE**

To see if the Town will vote to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Historic Preservation, or to take any other action relative thereto.

Submitted by: Community Preservation Committee

#### **ARTICLE 9. HISTORIC PRESERVATION RESERVE**

Upon motion of Jennifer Thomas, it was voted to I move the Town vote to reserve \$42,144 from FY2015 Community Preservation Fund revenues for Historic Preservation.

The Moderator declared the motion carried.

#### **ARTICLE 10. FUND FOR CPA PURPOSES**

To see if the Town will vote to reserve \$48,007 from the FY15 Community Preservation Fund revenues for FY15 Community Preservation Fund purposes, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 10. FUND FOR CPA PURPOSES**

Upon motion of Bruce Spinney, it was voted to reserve \$48,007 from the FY15 Community Preservation Fund revenues for FY15 Community Preservation Fund purposes.

The Moderator declared the motion carried.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 11. RESTORATION OF SMALL BANK SIGN**

To see if the Town will vote to transfer \$2,485 from the fund balance for CPA purposes for the purpose of the restoration of the original "small bank" sign located in Mill Villages Park, or to take any other action relative thereto.

Submitted by: Community Preservation Commission

#### **ARTICLE 11. RESTORATION OF SMALL BANK SIGN**

Upon motion of Brook Padgett, it was voted to transfer \$2,485 from the fund balance for CPA purposes for the purpose of the restoration of the original "small bank" sign. The Moderator declared the motion carried.

#### **ARTICLE 12. GRAFTON TOWNHOUSE RESTORATION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purpose of the restoration of the Grafton Townhouse located at One Grafton Common, Grafton, MA, owned by the Town of Grafton and as requested by the Grafton Town House Oversight Committee, or to take any other action relative thereto.

Submitted by: Board of Selectmen

#### **ARTICLE 12. GRAFTON TOWNHOUSE RESTORATION**

Upon motion of Craig Dauphinais, it was voted to pass over this article.

The Moderator declared the motion carried.

#### **ARTICLE 13. ROAD IMPROVEMENT**

To see if the Town will vote to transfer \$1,500,000 from the Roads Stabilization fund for road improvement projects, the projects to be voted by the Board of Selectmen at a regularly-scheduled meeting in December 2014, following a public hearing on the matter to take place in November 2014, or take any other action relative thereto.

Submitted by: Town Administrator

#### **ARTICLE 13. ROAD IMPROVEMENT**

Upon motion of Dennis Flynn, it was voted to appropriate \$1,500,000 from the special-purpose municipal stabilization fund for the purpose of performing various road improvement projects after a hearing and formal vote by the board of selectmen on such projects.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 14. RETAINED EARNINGS TRANSFER**

To see if the Town will vote to transfer the sum of money from Sewer Retained Earnings Account to the account entitled "Plant Upgrade/Expansion," or to take any action relative thereto.

#### **ARTICLE 14. RETAINED EARNINGS TRANSFER**

Upon motion of Jennifer Thomas, it was voted to transfer \$593,056 from Sewer Retained Earnings Account to the account entitled "Plant Upgrade/Expansion."

David Libbey, Chairman of the Finance committee advised that the Finance Committee has reconsidered and now supports the article.

The Moderator declared the motion carried.

#### **ARTICLE 15. WASTEWATER TREATMENT FACILITY UPGRADE**

To see if the Town will vote to borrow under the provisions of MGL Chapter 44B of the General Laws or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78 or pursuant to any other enabling authority, \$49,000,000 for the design engineering and/or construction associated with the upgrade of the Wastewater Treatment Facility on 9 Depot Street consistent with EPA Permit; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust or otherwise, or take any other action relative thereto.

Submitted by: Board of Sewer Commissioners

#### **ARTICLE 15. WASTEWATER TREATMENT FACILITY UPGRADE**

Upon motion of Bruce Spinney, it was voted to appropriate \$49,000,000 for the design engineering and construction associated with the upgrade of the Wastewater Treatment Facility on 9 Depot Street and to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow an amount not to exceed \$49,000,000 and issue bonds or notes therefore under either the provisions of MGL Chapter 44B of the General Laws or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78, or pursuant to any other enabling authority.

Superintendent of Sewers, Paul Cournoyer outlined the proposed project to Town Meeting.

The Moderator declared the motion carried by the required two-thirds vote.

#### **ARTICLE 16. SEWER BY-LAW CHANGE**

To see if the town will vote to amend the sewer By-law as shown below, or take any other action relative thereto.

### **Article 23**

#### **Sewers**

##### **1. Legislative Authority**

The Grafton Board of Sewer Commissioners was established under Article 36 of the Grafton Annual Town Meeting held on May 12, 1975, in accordance with Chapter 193 of the Acts

of 1946, an Act Authorizing the Town of Grafton to Construct and Operate a System or Systems of Sewers.

## **2. Powers and Duties**

The powers and duties of the Board are set forth in The Town of Grafton Ordinance Regulating the Use of Public and Private Sewers and Waste Piping, the Installation and Connection of Building Sewers, and the Discharge of Water and Wastes into the Public Sewer System; and Providing Penalties for Violations Thereof, known as “the Sewer Use Ordinance,” adopted by the Town of Grafton Board of Sewer Commissioners October 13, 1978 and November 20, 1978, as it may be amended from time to time.

Submitted by: Board of Sewer Commissioners

### **ARTICLE 16. SEWER BY-LAW CHANGE**

Upon motion of Brook Padgett, it was voted to amend the sewer By-law as printed in the warrant

Brook Padgett rescinded his motion and proposed an amended motion.

Upon motion of Brook Padgett, it was voted to delete Article 23 of the General By-laws and replace it with the article as printed in the warrant.

## **Article 23**

### **Sewers**

#### **1. Legislative Authority**

The Grafton Board of Sewer Commissioners was established under Article 36 of the Grafton Annual Town Meeting held on May 12, 1975, in accordance with Chapter 193 of the Acts of 1946, an Act Authorizing the Town of Grafton to Construct and Operate a System or Systems of Sewers.

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The powers and duties of the Board are set forth in The Town of Grafton Ordinance Regulating the Use of Public and Private Sewers and Waste Piping, the Installation and Connection of Building Sewers, and the Discharge of Water and Wastes into the Public Sewer System; and Providing Penalties for Violations Thereof, known as “the Sewer Use Ordinance,” adopted by the Town of Grafton Board of Sewer Commissioners October 13, 1978 and November 20, 1978, as it may be amended from time to time.

The Moderator declared the motion carried.

### **ARTICLE 17. TRANSPORTATION IMPROVEMENT PLAN (TIP)**

To see if the Town will vote to raise and appropriate \$100,000 and transfer \$100,000 from Free Cash for the design/engineering of the TIP project reclamation of Route 122A (Main Street, Providence Road to the Sutton Town Line), or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 17. TRANSPORTATION IMPROVEMENT PLAN (TIP)**

Upon motion of Craig Dauphinais, it was voted to raise and appropriate \$100,000 and transfer \$100,000 from Free Cash for the design/engineering of the TIP project reclamation of Route 122A (Main Street, Providence Road to the Sutton Town Line).

David Libbey, Chairman of the Finance committee advised that the Finance Committee has reconsidered and now supports the article.

The Moderator declared the motion carried.

### **ARTICLE 18. FUND LEGAL EXPENSES – (Pulte Homes Case)**

To see if the Town will vote to transfer from Free Cash a sum of \$150,000 to Hilltop Farms Legal for the purpose of funding litigation for the Pulte 40B Case, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 18. FUND LEGAL EXPENSES – (Pulte Homes Case)**

Upon motion of Dennis Flynn, it was voted to transfer from Free Cash a sum of \$150,000 to Hilltop Farms Legal for the purpose of funding litigation for Pulte 40B Case.

David Libbey, Chairman of the Finance committee advised that the Finance Committee has reconsidered and now supports the article.

The Moderator declared the motion carried.

### **ARTICLE 19. STABILIZATION FUNDS**

To see if the Town will vote to appropriate \$50,000 of Free Cash to the Municipal Capital Stabilization Fund for the purpose of funding the Municipal Capital Stabilization Fund, or to take any other action relative thereto.

Submitted by: Town Administrator

### **ARTICLE 19. STABILIZATION FUNDS**

Upon motion of Jennifer Thomas, it was voted to pass over this article.

The Moderator declared the motion carried.

### **ARTICLE 20. AMEND ARTICLE 2 SECTION 16 WRITTEN OR PRINTED BALLOT OF THE TOWN BY-LAWS**

To see if the town will amend Article 2 Section 16 (new language in *italics*, deletions in ~~strike through~~) as follows:

SECTION 16. If before action is taken on an article or on an item thereof, ~~twenty-one voters~~ *sixty one (61) voters* can request that the vote on said article or item thereof be by written or printed ballot, the same shall be ordered by the Moderator and the voting list shall be used.

Submitted by: Town Administrator

## ARTICLE 20. AMEND ARTICLE 2 SECTION 16 WRITTEN OR PRINTED BALLOT OF THE TOWN BY-LAWS

Upon motion of Bruce Spinney, it was voted to amend Article 2 Section 16 (new language in *italics*, deletions in ~~strike through~~) as follows:

SECTION 16. If before action is taken on an article or on an item thereof, ~~twenty one voters~~ *sixty one (61) voters can* request that the vote on said article or item thereof be by written or printed ballot, the same shall be ordered by the Moderator and the voting list shall be used.

The Moderator declared the motion defeated.

## ARTICLE 21. CEDAR HILL ROAD EASEMENT

To see if the Town will vote to grant a permanent easement of 0.3' on the Town's right-of-way to the owners of 4 Cedar Hill Road, or take any other action relative thereto.

Submitted by: Town Administrator

## ARTICLE 21. CEDAR HILL ROAD EASEMENT

Upon motion of Brook Padgett, it was voted to allow the Board of Selectmen to grant a permanent easement of 0.3' on the Town's right-of-way to the owners of 4 Cedar Hill Road. The easement will be coterminous with the encroachment onto the Town right-of-way as shown on the As-built Retaining Wall Plot Plan dated 6/26/2014 by Norman G. Hill.

The Moderator declared the motion carried by the required two-thirds vote.

## ARTICLE 22. AMEND ZONING BY-LAW—SECTION 3.3.3.4 – Lot Perimeter

To see if the Town will vote to amend the Zoning By-Laws by adding the following:

ZBL Section 3.3.3.4: Amend to read (new language in bold):  
Not less than ten (10) feet from the property line around the perimeter of the property, or the minimum setback, whichever is less, must be stabilized with vegetation, landscaping, or plant materials excepting only cuts through the stabilized border for walkways and entrances and exits, **or as permitted through the issuance of a special permit for a common driveway pursuant to Section 5.9.,** or to take any other action relative thereto.

Submitted by: Planning Board

## ARTICLE 22. AMEND ZONING BY-LAW—SECTION 3.3.3.4 – Lot Perimeter

Upon motion of Craig Dauphinais, it was voted to amend the Zoning By-Laws as printed in the warrant.

David Robbins, Chairman of the Planning Board read the Planning Board report outlining the proposed change to Town Meeting.

The Moderator declared the motion carried by the required two-thirds vote.

## ARTICLE 23. AMEND ZONING BY-LAW—SECTION 2.3 – SIGN DEFINITIONS

To see if the Town will vote to amend the Zoning By-Laws by adding the following:

ZBL Definitions Section 2.3: Amend to read (new language in **bold**, deletions in ~~strike through~~):

**Nonprofit Event Temporary Sign: A temporary sign used exclusively to advertise an event sponsored by a nonprofit organization.**

Sign: Any **combination of** words, lettering, parts of letters, **colors**, figures, numerals, phrases, sentences, emblems, devices, designs, **images**, trade names or trademarks whether ~~stationary or portable~~ **rigid, movable, portable, or flexible**, illuminated or not, by which anything, advertisement, identification or message, is made known, such as are used to designate or locate an individual, firm, association, corporation, profession, business, commodity, **event**, product or process, which are visible from a public or private way, or right of way and used to attract attention.

Temporary Sign: Any sign ~~intended~~ to be displayed for a limited period of time for the sole purpose of advertising, announcing or promoting a charitable, religious or civic event such as, but not limited to, fundraisers and public elections. Temporary signs shall also include any sign erected by a federal, state, or local government entity to protect public safety and warn against hazardous or dangerous conditions such as, but not limited to, contagious diseases or condemned property, or to take any other action relative thereto.

Submitted by: Planning Board

## ARTICLE 23. AMEND ZONING BY-LAW—SECTION 2.3 – SIGN DEFINITIONS

Upon motion of Dennis Flynn, it was voted to amend the Zoning By-Laws as printed in the warrant.

David Robbins, Chairman of the Planning Board read the Planning Board report outlining the proposed change to Town Meeting.

The Moderator declared the motion carried by the required two-thirds vote.

## ARTICLE 24. SIGN BY-LAW AMENDMENTS

To see if the Town will vote to amend the Zoning By-Laws by adding the following: ZBL Section 4.4, entitled "Signs" by deleting the existing section in its entirety and replacing it as follows:



## **4.4 Signs**

### **Purpose**

The purpose of this section is to regulate the size, location, type, illumination and installation of all signs and other similar advertising devices within the Town of Grafton in order to: protect the public health, safety, convenience and general welfare of residents and visitors; protect and enhance the visual environment of the Town of Grafton; assure that signs do not unnecessarily detract from the historic qualities and characteristics of the Town; facilitate efficient communication and avoid confusion; avoid conflict between signs and the visual qualities of their environs; and support business vitality.

### **4.4.1 Administration**

#### **4.4.1.1 Permits Required**

1. No sign shall be erected except as provided by the By-Laws and after a permit has been issued by the Inspector of Buildings or if required, a special permit has been issued by the Planning Board.

2. Application for a sign permit shall be made in writing upon forms furnished by the Inspector of Buildings. An original application shall contain the location, by street number, of the proposed sign, the name and address of the owner of the premises where the sign is to be located, the name and address of the owner of the sign, the name and address of the sign contractor or erector, if any, and a scale drawing showing the construction, the methods of installation or support, colors, dimensions and position of the sign, method of illumination, if any, and such other relevant information as may be requested. The application must be signed by both the owner of the premises where the sign is to be located and the owner of the sign, acknowledging responsibility for compliance with the By-Law. An application which is incomplete, as determined by the Inspector of Buildings, shall be returned to the applicant. An application for a sign renewal permit shall contain such information as the Inspector of Buildings may require.

3. Within thirty (30) days after application for a permit has been made, the Inspector of Buildings shall approve or disapprove the application.

4. A fee shall be paid to the Town of Grafton for an original or renewal application for a sign permit, in accordance with the Town's Fee Schedule. No fee shall be required for a permit for a nonprofit event temporary sign.

5. A sign permit shall be valid for a period of three (3) years from the date of approval. A sign renewal permit shall be valid for three (3) years following the period for which the permit being renewed was valid.

6. A sign permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit. The

applicant shall notify the Inspector of Buildings of completion of work under a permit within ten (10) days of completion.

7. All signs erected under this By-Law shall be erected in the exact location and manner described in the permit. The permit number shall be clearly visible on the sign. (T.M. 10-17-88)

8. The application for a permit for an automated variable message sign shall include contact information for one or more contacts who shall be available 24 hours a day, seven days a week, and who shall be responsible for message content and sign maintenance. This requirement is for the direct contact of a responsible party for compliance to this By-law and the issuance of an emergency Public Service Announcement (PSA). The issuance of an emergency PSA shall be voluntary on the part of the sign owner. If said contact information changes subsequent to the permit application, updated contact information shall be provided to the Inspector of Buildings and the Chief of Police.

#### **4.4.1.2 Exceptions**

1. No permit shall be required for a sign in a residential district erected in accordance with the provision of Section 4.4.3.3 of this By-Law.

2. No permit shall be required for any sign erected by the Town or by the Commonwealth of Massachusetts or any subdivision or agency thereof.

3. No permit shall be required for holiday decorations when displayed within forty-five (45) days prior to and ten (10) days after the holiday with which they are specifically identified and which do not advertise or promote the interests of any person, premise or activity.

4. No permit shall be required for signs endorsing candidates or issues for public elections, which are displayed as temporary or portable signs, provided such signs are not greater than twelve (12) square feet in area. Such signs shall be allowed in all zoning districts and shall comply with all other requirements for temporary signs as set forth in Section 4.4.2.3 of this By-law. (T.M. 5-10-04)

5. The provisions of Section 4.4 shall not apply to signs either held or supported by an individual or group of persons.

6. The standard type of gasoline and diesel fuel pump bearing thereon in usual size and form the name or type of fuel and the price thereof, shall not be deemed to be a sign under this By-Law.

#### **4.4.1.3 Enforcement**

1. At the request of the Applicant the Inspector of Buildings shall inspect every sign for which a permit is required within thirty (30) days after it is erected to determine whether the sign has been erected in accordance with the provisions of the permit therefore and shall order the removal or modification of any sign erected or maintained in a manner inconsistent with such permit. Thirty (30) days notice in writing shall be given to

the owner of such sign, and to the owner of the premises on which such sign is located to remove the sign or to modify it to be in accordance with the provisions of the permit. Immediate removal may be ordered for any sign requiring a permit which is erected without first obtaining such permit.

2. Any sign owner or owner of property on which a sign is located who violates, or permits a violation of, this By-Law shall be subject to a fine in accordance with Section 1.3.6.3 of the Zoning By-Laws.

#### **4.4.2 General Regulations**

The following provisions are applicable to signs in all districts.

##### **4.4.2.1 Illumination**

1. Electric signs are not permitted within any residential district or the Village Mixed Use District.

2. Changeable Electronic Variable signs are permitted only in the Community Business zoned districts (this shall not apply to existing non-conforming signs of these types).

3. No red or green lights shall be used on any sign if the sign is located so that such lights could create a driving hazard.

4. No sign may be illuminated more than thirty (30) minutes before opening or after closing of any store or business, or thirty (30) minutes before or after working hours in an industrial building, except signs identifying municipal buildings.

5. Internally illuminated signs, luminous signs, and signs illuminated from an external source directed solely toward said sign are the only permitted methods of illumination. The light from any sign shall be so shaded, shielded or directed or shall be maintained at a sufficiently low level of intensity and brightness that it shall not adversely affect the neighboring premises nor the safe vision of operators of vehicles moving on public ways. Only white lights shall be used for external illumination of a sign.

6. An electric sign on which the message is visible only when the sign is illuminated (including, but not limited to, a changeable electronic variable message sign) shall be equipped with a light detector/photocell, a scheduled dimming timer, or other automatic control by which the sign's brightness can be dimmed when ambient light conditions darken. In addition to any other enforcement authority specified in this By-law, the Inspector of Buildings shall have the authority to enforce reasonable standards upon any owner of such a sign regarding the brightness of the sign.

7. A message displayed on a changeable electronic variable message sign shall be composed of one foreground color and one contrasting background color.

8. Signs within the Village Mixed Use District may be illuminated only from external sources, and only white lights shall be used for illumination.

##### **4.4.2.2 Billboards**

Billboards are prohibited in all parts of the Town of Grafton, except where specifically permitted.

##### **4.4.2.3 Temporary and Portable Signs**

Except as specifically permitted by this By-Law or where otherwise exempted by the provisions of the United States Constitution and Article 16 of the Massachusetts Constitution, all temporary signs and portable signs are prohibited in the Town of Grafton. Temporary signs and portable signs permitted under this By-Law shall be displayed no earlier than thirty (30) days prior to, and no later than seven (7) days after any event for which such sign is intended to address. Such signs shall not be erected or displayed so as to endanger public safety.

##### **4.4.2.4 Moving Signs**

1. Except as provided in this subsection, signs or portions thereof operated so as to swing, flash, or revolve, signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, searchlights, signs displaying animation, and signs operated or illuminated so as to create the illusion of motion are prohibited in all districts.

2. Any message, advertisement, announcement or display on an automated variable message sign shall remain fixed for a period of at least ten (10) seconds.

3. An automated variable message sign shall change from one message, advertisement, announcement or display to the next within three-tenths (0.3) of one second.

4. A changeable electronic variable message sign shall display no message if it malfunctions in a way that renders it incapable of complying with the provisions of this by-law.

##### **4.4.2.5 Installation**

1. No sign shall be erected that shall in any way create a traffic hazard, nor shall it in any way obscure, obstruct, or confuse traffic control or the view of motorists as required for traffic safety.

2. No sign, or sign structure, may project beyond the curb line.

3. Letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign, shall be safely and securely built or attached to the sign structure.

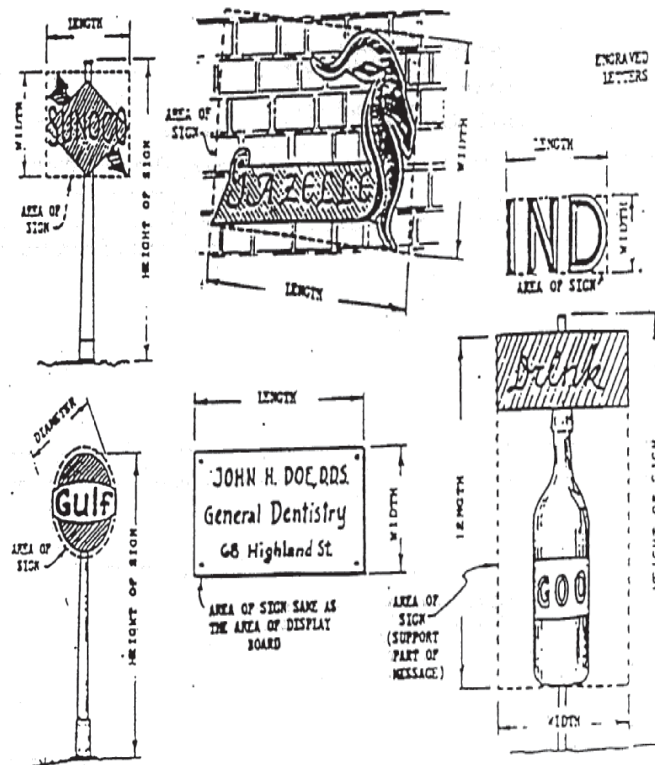
4. No sign shall be painted on the exterior surface of any wall, including windows and doors.

5. Signs shall be designed, constructed and erected in accordance with the State Building Code.

6. No sign shall be posted or attached to utility poles, trees, fences, other signs, or structures other than buildings or a

structure designed to support a free-standing sign.

**ILLUSTRATIVE APPLICATION OF SIGN DIMENSIONS AND AREAS**  
(See Section 4.4.3.1 for text)



7. All signs shall be erected on the same lot as the premises, person or activity they are intended to advertise, call attention to or identify, except for (1) institutional directory signs, which may be erected off-premises subject to the provisions set forth in Section 4.4.4.1 of this By-Law, and (2) nonprofit event temporary signs, which may be located off the premises of the sponsoring organization. Notwithstanding the foregoing, a variable message sign may from time to time display an emergency public service announcement upon request of the Town, as specified in Section 4.4.1.1 (8) of this By-Law, or a message advertising, announcing or promoting a charitable, religious or civic event.

8. With the exception of free standing directional and informational signs, all free standing signs in NB, CB, OLI, and I Districts shall be installed no closer than twelve (12) Linear Feet from the front and side lot lines.

9. With the exception of free standing directional and informational signs, free-standing signs and appurtenance structures to be constructed so that no portion of the sign (except pole) shall be located between two and one-half (2 ½) feet and seven (7) feet, as measured from average grade.

#### **4.4.2.6 Maintenance**

Every sign shall be maintained by the owner in a safe and well maintained condition. Every freestanding sign shall be kept free and clear of all obnoxious substances, rubbish and weeds.

#### **Regulations and Restrictions**

The the regulations and restrictions set forth in this article shall apply to each sign in the zoning district in which it is erected.

#### **4.4.3.1 Calculation of Sign Dimensions**

1. Calculation of Area: The area of a sign shall be the area of the smallest rectangle or circle within which the entire sign can fit; excluding structural supports which do not contribute through shape, color, or otherwise to the sign's message; but including any separate surface, board, frame or shape on or within which the sign is displayed. For signs the components of which are painted or engraved on, or otherwise applied directly to a building or other structure, the sign area shall include any background of a different color, material or appearance from the remainder of the wall or structure, and shall in any event enclose all letters, figures, or representations related to the sign. The dimensions of a sign shall be the length and width of such a rectangle or the diameter of such a circle.

2.Height. The height of a sign shall be measured to the highest point of the sign, including any structural or ornamental projections above the sign proper, from the average ground level above which the sign is located.

3.Two-Sided Signs. A two-sided sign with messages on opposite sides (back-to-back) will be deemed to be one sign; a sign with faces at an angle to each other shall be deemed to consist of several signs, one for each direction faced. Illustrations of sign dimensions are shown on the next page.

#### **4.4.3.2 All Zoning Districts**

Signs permitted in all zoning districts are the following, in addition to those permitted by other provisions of this By-Law:

One wall or freestanding sign not exceeding twelve (12) square feet in area which denotes and describes a place of worship, library, museum, social club or society or a similar non-profit institution or school, and is located on the premises thereof.

A nonprofit event temporary sign, not exceeding thirty-two (32) square feet in area.

#### **4.4.3.3 Agriculture and Residential Districts (A, R-40, R20, and RMF)**

No sign shall be permitted in an agricultural or residential district except as follows and as permitted elsewhere in this By-Law.

One (1) wall sign or freestanding sign which does not exceed two (2) square feet in area, having the name of the occupant or the designation of any authorized occupation permitted in the district, or both, shall be permitted.

One (1) wall sign or freestanding sign which does not exceed six (6) square feet in area and advertises the rental, lease, or sale of the premises shall be permitted; provided, however, such sign shall be removed within seven (7) days of the rental, lease or sale of the premises.

Temporary signs not exceeding six (6) square feet in area may be erected to warn against contagious diseases, to warn against danger or to ensure silence where serious illness exists.

For bed and breakfast homestays, one small unlighted announcement sign that may not exceed three (3) square feet in area and that the sign be attached to and parallel with the front wall of the building. (T.M. 5-13-91)

During the construction of a residential subdivision or multi-family dwelling development, one (1) freestanding sign no greater than twelve (12) square feet in size may be erected on the premises at the entrance to said development to identify the project, including the name of the developer, builder, contractor, engineer, and/or sales agent. Such sign shall not be illuminated, shall be installed a minimum of ten (10) feet from all street right-of-ways and abutting property lines, and shall not create a nuisance or hazard condition for vehicles and pedestrians or endanger public safety. Such sign shall not be erected until construction has commenced in

accordance with all applicable requirements of the Town of Grafton, and shall be removed within seven (7) days of completion of construction or the issuance of the last occupancy permit in the development, whichever occurs sooner. Once erected, such sign shall only be displayed provided the necessary approvals and/or permits for said development remain valid and, in the opinion of the Building Inspector/Zoning Enforcement Officer, construction of the development remains continuous.

(T.M. 5-10-04)

#### **4.4.3.4 Business, Office, Industrial, and Village Mixed Use Districts (NB, CB, OLI, I, and VMU)**

No sign shall be permitted in a business district except as follows:

##### **4.4.3.4.1 Exterior Signs**

1. There shall be no more than one exterior sign for each store, not including directional or informational signs, except as provided herein. The exterior sign may be a wall sign, individual letter sign, or sign projecting from a building.

2. If the store has a direct entrance into the store in a wall other than the store front, there may be a secondary sign affixed to such wall and, if the store has a wall other than the store front, that faces upon a street or parking area, there may be a secondary sign affixed to such wall whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two (2) secondary signs in any event. The display surface of each of the secondary signs shall not exceed six (6) square feet.

3. A wall sign or individual letter sign shall meet all of the following criteria:

##### **Height :**

The height of any sign shall not exceed four (4) feet, and no sign shall project above the highest line of the roof of a building.

##### **B. Length :**

1. or any building fully occupied by a single store/business, the length of a sign shall not exceed the lesser of the full length of the side of the building to which the sign will be affixed or forty (40) feet; or,

2.) For any building occupied by more than one store/business, the length of a sign for each store/business shall not exceed the lesser of two (2) feet shorter than the length of the wall occupied by that store/business to which the sign will be affixed or twelve (12) lineal feet.

##### **C. Area :**

1.) For any building fully occupied by a single store/business, the area of a sign shall not exceed one and one-quarter (1 ¼) square feet for each lineal foot of the store wall to which the sign will be affixed; or,



2.) For any building occupied by more than one store/business, the area of sign for each store/business shall not exceed one and one-quarter (1 ¼) square feet for each lineal foot of store wall occupied by that store/business to which the sign will be affixed.  
(T.M. 10-20-03)

4.A sign projecting from a building shall not project more than six (6) feet and shall not contain more than twenty-four (24) square feet of display surface. A sign which projects over a sidewalk may not contain more than six (6) square feet of display surface. Within the OLI and I District, one projecting sign shall be allowed per exterior doorway.

5.Any business may divide the total display area of the one (1) exterior sign affixed to the front wall of the building, to which they are entitled as herein above provided, into separate signs affixed to and parallel to such wall and indicating the separate operations or department of the business; provided, however, that the total of the width of the separate signs shall not exceed the maximum width permitted under this By-Law for a single exterior sign on such wall.

#### **4.4.3.4.2 Directional and Informational Signs**

Directional or informational signs shall be limited to two (2) square feet in overall area. Directional and informational signs may not be located at a height over six (6) feet above ground level if mounted on a building wall, nor three and one-half (3-1/2) feet above ground level if freestanding.

#### **4.4.3.4.3 Directory Signs**

In addition to the signs permitted under Section 4.4.3.4.1, there may be one (1) directory sign listing the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building. A directory sign shall not exceed an area determined on the basis of one (1) square foot for each occupant or tenant of the building.

#### **4.4.3.4.4 Freestanding Signs**

1. In addition to signs permitted in Sections 4.4.3.4.1, 4.4.3.4.2, and 4.4.3.4.3, one freestanding sign per lot is permitted, subject to the following provisions.

2. A freestanding sign may have one (1) square foot of area for each four (4) linear feet of front lot distance, up to a maximum of seventy-five (75) square feet of sign area. If the front lot line is less than one hundred (100) lineal feet, a sign area of twenty-five (25) square feet is permitted. If the front lot line is more than three hundred (300) lineal feet, a sign area of ninety-five (95) square feet is permitted, provided that such a sign is set back from the front lot line at least fifty (50) linear feet.

3. Freestanding signs shall not be more than ten (10) feet in height above the ground, excepting that they may increase in height by one (1) foot above ten (10) feet for each two (2) feet they are set back from the front lot line. No freestanding sign shall be higher than twenty-five (25) feet above the ground.

#### **4.4.3.4.5 Additional Signs**

1. During construction of a new building, a free-standing sign may be erected on the premises to identify the building, the owner, the contractor, the architect or the engineers, provided such sign shall not exceed thirty-two (32) square feet in area, or ten (10) feet in width or height. Such sign shall be removed within seven (7) days of issuance of an occupancy permit for the building.

2. In addition to signs otherwise permitted, one (1) wall sign or freestanding sign, not exceeding twelve (12) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted. Such sign shall be temporary and shall be removed within seven (7) days of the rental, lease or sale of the premises.

3.In addition to signs otherwise permitted, window signs are permitted in business districts provided that their aggregate display surface does not exceed twenty-five (25) percent of the total exterior glass area, and that they are lighted by normal building illumination only. Window signs less than three by four (3 x 4) feet promoting charitable events shall not count against the allowable twenty-five (25) percent. (T.M. 10-17-88)

#### **4.4.4 Special Cases / Relief**

The Planning Board may grant a Special Permit authorizing relief from the provisions of Section 4.4 only as specified in this Section. Such relief may be granted in cases where either extreme or unusual conditions exist or enforcement of the By-Law would involve practical difficulties or unnecessary hardship, provided in each case desirable relief may be granted without substantially derogating from the intent and purpose of this By-law. In granting a Special Permit under this Section, the Planning Board shall make findings on which to base its determination with respect to the following:

- (a)whether public safety, convenience, and traffic-flow will be improved thereby, and the sign will not be a nuisance or a hazard to vehicles and pedestrians;
- (b)whether the architecture of the building, the location of the building with reference to the street or the nature of the establishment is such that the sign should be permitted in the public interest;
- (c)whether the sign will cause visual confusion, glare, or offensive lighting in the neighborhood or surrounding properties;
- (d)whether the sign requested pursuant to the special permit application is necessary due to topography or site conditions unique to its proposed location;
- (e)whether a unique and particular type of use requires additional signage in order to identify the premises adequately;
- (f)whether the sign in question is appropriately located and reasonably adapted to the proper use;
- (g)whether the sign will significantly alter the character of the zoning district or be a detriment to the surrounding area;

- (h) whether the sign will be detrimental to the public safety and welfare; and
- (i) whether the granting of the Special Permit would derogate substantially from, or would be in harmony with, the intent and purposes of the By-Law.

Due to unique or uncharacteristic circumstances and conditions that may exist relative to a particular application under this sub-section, the Planning Board shall not be limited solely to these criteria in exercising its authority under this Section. The requirements for the Planning Board to make findings with respect to the issues listed in Section 1.5 of this By-Law for the granting of Special Permits shall be in addition to, and considered part of, the requirements of this Section.

In granting any Special Permit under this Section, the Planning Board may impose such conditions, safeguards, limitations and restrictions as it deems appropriate, and which are not inconsistent with the purpose or provisions of this By-law, wherever in the Board's determination such requirements are warranted and in the public interest. All Special Permits issued under this Section shall be in accordance with the provisions of Chapter 40A of the General Laws, as well as all applicable requirements of the Grafton Zoning By-Law.

The Planning Board may grant relief through the Special Permit process for the following:

**4.4.4.1. Off-premises Institutional Directory Signs (Section 4.4.2.5.7)**

The organization desiring said directory sign shall apply to the Planning Board in writing stating the proposed wording and site or sites for such signs(s). No more than two (2) such signs facing traffic from one direction, nor more than four (4) signs in total, shall be permitted per applicant unless the Board finds that hardship and unique circumstances mandate the need for additional signs. The Planning Board shall refer the application to the Department of Public Works, who shall submit a report in accordance with the requirements of Section 1.5.6 of this By-Law. The Planning Board, after consideration of the information submitted, shall approve the final wording and design of such directory signs. Signs approved under this sub-section shall be constructed, installed and maintained by the applicant in accordance with the requirements of the Department of Public Works and this By-Law, unless otherwise specified under any such Special Permit. The application shall be accompanied by a paid fee per sign covered by the application, in accordance with the Town's Fee Schedule.

**4.4.4.2. Alternative Location for a Directory Sign (Section 4.4.3.4.3)**

The Planning Board may grant a special permit to allow an alternative location for a directory sign, other than that allowed by Section 4.4.3.4.3, if the Board determines that the building design precludes effective use of a wall mounted directory sign. Such a sign may be free standing but must conform to all other provisions of this By-Law including having an area no greater

than one (1) square foot for each occupant or tenant of the building.

**4.4.4.3 Use of one sign, which is not otherwise permitted by right by these By-Laws, per lot.**

Such signs, whether portable or otherwise, shall not exceed twelve (12) square feet in area, and shall not be illuminated in any way. In their decision, the Planning Board shall specify the particular location of the sign, and may further limit its time or manner of display. Applications should indicate the amount of allowable signage for the lot, the amount of existing signage, and the size(s), location(s) and type(s) of all existing and proposed signage which benefits the site. Such signs may be authorized for a specific period of time, and following a separate public hearing for each request, may be renewed so that such signs are not displayed for more than 180 days per calendar year.

**4.4.4.4 Relief from the requirements of Section 4.4 with respect to the size, minimum setback, location (on- or off-premises), or quantity of sign(s).**

**4.4.5 Severability**

If any provision of this section, or the application thereof to any person or circumstance, shall be held invalid by any court or competent jurisdiction, such invalidity shall not affect the other provisions, or application thereof, of this section which can be given effect without the invalid provision or application, and to this end the provisions of this section are hereby declared to be severable.

Submitted by the Planning Board

**ARTICLE 24. SIGN BY-LAW AMENDMENTS**

Upon motion of Jennifer Thomas, it was voted to amend the Zoning By-Laws by deleting the existing Section 4.4, entitled "Signs" in its entirety and replacing it as printed in the warrant.

David Robbins, Chairman of the Planning Board read the Planning Board report outlining the proposed change to Town Meeting.

A substitute motion was made by Elias Hanna, 58 Brigham Hill Road, to pass over the article.

The Moderator declared the motion defeated.

The Moderator declared the original motion on Article 24 as presented, carried by the required two-thirds vote.

Motion was made to adjourn at 9:27 pm.

The Moderator declared the motion carried

A true copy,  
Attest,

Donna M. Girouard  
Town Clerk

**REPORT OF THE BLACKSTONE VALLEY  
VOCATIONAL REGIONAL SCHOOL DISTRICT  
July 1, 2013 – June 30, 2014**

**STORIES OF SUCCESS**

**Our Mission:**

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

Thanks to 50 years of cooperative effort and mutual support from our District's 13 towns and regional employers, Blackstone Valley Tech continues to successfully prepare students for the world of work. This dynamic spirit of collaboration is the driving force behind the Blackstone Valley Tech cooperative education program, which has contributed to our mission's continued success by placing thousands of students onto long and lucrative career pathways.

Participation in the co-op program reached new heights in the 2013-2014 school year: a total of 171 seniors and third-term juniors in good academic standing acquired career vocational technical credits and skills by working off-campus in their area of training every other week. In recognition of this milestone year, we invite you to join us in celebrating the co-op program's life-changing impact on several of our recent graduates.

**Securing Goals and Living Dreams**

For Valley Tech's nearly 1,200 goal-driven students, the co-op program's strict academic requirements and high expectations of excellence represent a welcome challenge. Rather than waiting for opportunity to knock, co-op participants open the door themselves and get a head start on developing their skills in a real-world environment. For thousands of Valley Tech graduates, embracing the challenges of the co-op program has resulted in full-time employment within their chosen career fields.

Michelle Maynard of Northbridge is one such graduate. Immediately following her commencement ceremony in May of 2014, Michelle began working full-time in an orthodontics office, a prospect she'd dreamed of since the age of twelve.

"I knew I loved teeth because when I was younger, I loved my braces," Michelle recalled. "I loved the way they worked. I loved everything about them."

Michelle's passion for orthodontics motivated her to successfully apply for admission to the Valley Tech Dental Assisting program. After building a strong foundational skillset in the program's first two years, Michelle eagerly signed on for the co-op experience.

"I wanted to get out in the field as soon as possible because I knew that if this work was what I wanted to do, I'd have to go get it. Nothing was going to be handed to me," Michelle said. Coincidentally, Michelle's job placement was at Family Orthodontics in Westborough, where she'd received her braces and first discovered her passion for orthodontics several years prior. Utilizing the skills acquired at Valley Tech, Michelle quickly made an impression on her co-op employer.

"Michelle showed a lot of interest and a lot of aptitude," recalled Dr. Nina Khedkar. "She quickly learned how to do the regular assisting work and it was predetermined that as soon as she graduated, she would start working here full-time."

Today, Michelle is ecstatic to be a full-time Orthodontic Assistant with her own chair and her own group of patients. Because she earned professional certificates at BVT and began working with actual patients through the co-op program in her junior year, Michelle will be eligible in May of 2015 to tackle her next goal of becoming a Certified Orthodontic Assistant. In the long run, while working her dream job at Family Orthodontics, Michelle plans on saving enough money to enroll in dental school and become an orthodontist.

"I hope she gets the chance," Dr. Khedkar said. "I know she has the ability to do it and that she'd be great at it. Michelle is an asset to this office and will excel in anything she tries to do."

Although she still has goals to seek and secure, Michelle's happy to have crossed a few off her list, including her goal of becoming an Orthodontic Assistant fresh out of high school. Looking back on the young girl who fell in love with her braces, Michelle hopes other goal-oriented youth of the Blackstone Valley will consider the life-changing benefits of a Valley Tech education.

"Anyone who has a dream, I would tell them to go for it," Michelle said. "This was my dream when I was twelve years old. I went for it and now I'm here."

**Careers on the Cutting Edge**

As a worldwide leader in analytical technologies, the Waters Corporation of Milford is a pioneer in the areas of spectrometry, thermal analysis, and high performance liquid chromatography. Not sure how something like high performance liquid chromatography works? You're not alone. Here's a popular example used by Waters employees:

Imagine pouring a small cup of light-and-sweet coffee into an Olympic-size swimming pool. By removing one microliter of the pool water (40 microliters fit on the head of a pin) and breaking it down to its basic molecular structure, the cutting-edge technologies designed and manufactured by the Waters Corp. could tell you *exactly* how many sugars were in that light-and-sweet coffee. In fact, through high performance

liquid chromatography, Waters could tell you the name and exact amount of *every single* chemical in your microliter of pool water.

Pretty awesome, right?

Three members of the Valley Tech Class of 2013 certainly think so.

In their junior year at BVT, Manufacturing and Engineering Technology students Jason Driver of Upton, Roland Barrett of Millville, and Luke Burgess of Uxbridge enrolled in the co-op program and earned job placements with Waters Corp. Although Waters and BVT have a history of collaborating on the co-op program, the company's growing influence in the fields of pharmaceuticals, food safety, bio analysis, proteomics and genomics had recently prompted a revamp of its co-op model.

"We're growing at a rapid rate," explained Model Shop Manager Steve Boulay. "It's very difficult to find qualified individuals out in the standard workforce, so we decided to reinvest ourselves in the co-op program."

Jason, Roland, and Luke were the first students to experience the revitalized Waters Corp. model, which incorporated highly-focused training during the final trimester of their junior year and throughout the summer to prepare the students for their senior year co-op experience. Succeeding in the demanding program, according to Roland Barrett, required both vocational technical skills and academic knowledge.

"We used trigonometry in the Manufacturing shop and we use it here every day," Roland said. "You have to know a lot of math to do machining. Chemistry, too. The physical properties of each metal are unique. Certain ones need to be cut differently than others. Some of them catch fire if you do it wrong."

Following the conclusion of their co-op program and graduation from Valley Tech, Roland, Jason, and Luke earned invitations to become full-time employees.

"They performed tremendously," Boulay recalled, noting that the BVT students exhibited both the technical and interpersonal skills required of all Waters employees. "Professionalism, courtesy, and working in a team environment are huge here. You can be the best at what you do, but if you don't get along with others, it's not going to happen."

Roland, Jason, and Luke currently work full-time in the areas of valve cell manufacturing, model shop, and column manufacturing, respectively. As Model Shop Manager, Boulay works closest with Jason and has acquired a great deal of respect for the young man's diverse skillset.

"To hire a graduating student into the model shop is a big deal. If I could get 15 more applicants like him, I'd hire them all in a second," Boulay said. "Jason is probably the best welder we've ever had and we've had people who have been welding for 20 years."

In response to Boulay's high praise of his welding skills, Jason said, "I'm somewhat good ... I wouldn't say *very* good."

"He's also a very modest young man," Boulay added with a laugh.

By getting their feet in the door through the Valley Tech co-op program, Luke, Jason, and Roland have attained excellent jobs with room for advancement. Luke is currently working third shift at Waters Corp. and attending a community college during the day. Jason and Roland plan on getting their degrees in Mechanical Engineering and advancing within Waters as engineers, designers, and/or managers. When the time comes to pay for college tuition, the young men will have no problem finding a willing investor.

"Whatever you plan to go to school for, if there's a related position in our business, Waters is willing to fund your education," Boulay explained.

Until then, Jason and Roland are happy to wake up and head to work each day, even if their alarm clocks go off around 4 and 5 a.m. Whatever the future holds, the graduates are grateful to the Valley Tech co-op program for putting them on the path to high-paying, high-skilled, and high-demand positions in a world-class company.

"I told every single freshman and sophomore that I worked with to get on co-op," Roland said. "It's worth it."

### **Mission Accomplished**

#### **A Message from the Superintendent-Director**

I trust that, like me, readers of our Fiscal Year 2014 Annual Report will experience tremendous pride in learning of our co-op program's life-changing impact on Michelle, Luke, Jason, and Roland. More than any statistic or graph could possibly convey, the success of Valley Tech alumni is the greatest indicator that every penny of the Blackstone Valley's investment in its vocational technical system is money well spent.

Fiscal Year 2014 (FY14) (July 1, 2013 - June 30, 2014) provided an opportunity to reflect upon the 50th anniversary of our 13-town District's initial investment in vocational technical education. While Valley Tech's mission of empowering students for professional success has not changed since our District's formation, many of the methods of our success have experienced a near-constant state of transformation.

As those of us who have transitioned from a typewriter to a tablet can attest, the world has changed a great deal in the past 50 years. Keeping pace with those changes has required



Valley Tech to constantly review and adapt its methods: techniques and technology are updated to reflect the most relevant of modern standards; innovative models and methods of teaching are adopted to accommodate changes in learning styles; and academic excellence is integrated with rigorous vocational technical training to promote the skillset necessary for career advancement and longevity in the 21st century.

In an era of standardized testing and increasingly rigid regulations, the fluidity of Valley Tech's approach is an intriguing concept to leaders in education and government. We gladly share with them our simple, yet impactful, philosophy: *Constant improvement requires constant change*. Awareness of this constant improvement approach was buoyed in FY14 via Valley Tech's appearance on WCVB-TV's "Chronicle" program, endorsements from regional editorial staffs, fact-finding visits from elected officials, and scholarly articles examining vocational technical education's role in the global economy.

While grateful for such acknowledgements, we always credit the role our 13 community partners play in the success of their vocational technical system's students. Over 800 annual applicants receive support from their sending school districts in navigating the Valley Tech admissions process. Once admitted, students build upon the strong foundational skills and knowledge they acquired in their elementary and middle schools. The dedicated men and women working in the K-8 systems of our 13-town District are owed tremendous credit for our students' continued success on the MCAS exams.

In 50 years, our cooperative commitment to vocational technical education has given thousands of Valley Tech alumni a foothold in the middleclass. Our quality of life and economic strength have benefited from the development of skilled graduates ready to contribute to their community and meet the demands of the modern workforce. As we look toward the next 50 years at BVT, we know that although the world will continue to change, the partnership between Valley Tech and its 13 District towns will stand the test of time.

Respectfully submitted,

Dr. Michael F. Fitzpatrick  
Superintendent-Director

#### **Responding to Workforce Needs New Programs on the Horizon**

Our commitment to meeting the needs of the workforce through the development of relevant vocational technical programs is a cornerstone of Valley Tech's success. In FY14, this commitment prompted the pursuit of three new vocational technical programs.

Based upon student interest and future employment opportunities (as projected by the Massachusetts Executive Office of Labor and Workforce Development), the Valley

Tech long term master plan identified the need for additional programs in Engineering Technology, Legal and Protective Services, and Veterinary Assisting. Further, these in-demand programs currently exist in one form or another in neighboring vocational technical systems and attract candidates from our 13-town District, resulting in costly out-of-district tuitions for Valley Tech towns.

A modest \$2.9 million bond proposal to finance establishment of the new programs was put forth in Town Meetings. With respect for local hesitancy to accept new debt, we returned to the drawing board and began exploring the feasibility of a scaled down program expansion. Those efforts, with great support from individuals and employers across the District, continued through the conclusion of FY14 and are expected to result in the establishment of an Engineering Technology program in the 2014-2015 school year.

#### **FY2014**

##### **Another Stellar Year of Vocational & Academic Achievements**

Blackstone Valley Regional Vocational Technical High School continues to receive accolades for its outstanding performance in both academic and vocational programs.

#### **239**

During the 2013-2014 school year, the number of Valley Tech students taking AP classes jumped from 213 to 239. AP courses were offered in English Language and Composition, English Literature and Composition, U.S. History, Calculus AB, Statistics, Biology, and Physics B.

#### **12 years**

The Massachusetts Comprehensive Assessment System's (MCAS) Spring 2013 test results confirmed improvement by Valley Tech students for the 12th straight year, with instrumental gains in achieving proficiency across all academic requirements. Federal legislation requires all students reach Advanced or Proficient in Mathematics and English Language Arts by 2014. Valley Tech students are well on their way to accomplishing that goal with 99% doing so in English and 95% in Math, which compares favorably to statewide rates of 91% and 80% respectively.

#### **91%**

The Department of Elementary and Secondary Education also requires passing the MCAS Science and Technology/Engineering exams as an additional prerequisite for a diploma. 91% of Valley Tech students scored Advanced or Proficient, compared to 71% statewide.

#### **80**

After participating in our pilot program for Accelerated Science (Physics and Biology), approximately 80 Valley Tech freshmen took the MCAS science exam.

## **\$1,000,000**

Members of the Blackstone Valley Tech Class of 2014 received nearly 200 scholarships and awards with a collective renewable value of nearly \$1 million.

### **Closing the Gap**

#### **"Chronicle" Highlights Blackstone Valley Tech**

A popular spotlight was cast on your vocational technical delivery system in early 2014, as WCVB-TV Channel 5 Boston's beloved "Chronicle" program examined Blackstone Valley Tech's success in closing the achievement gap between boys and girls.

While researching solutions to the issue of girls outperforming boys in schools across the country, "Chronicle" producer Amy Masters learned that Valley Tech's male and female students are excelling on equally high levels. According to the highly regarded producer, "Chronicle's" interest in Valley Tech was further fueled by the system's consistently high achievement, completion, and placement rates. Her advance research included review of an article in the September 2013 issue of "The Atlantic Journal," which claimed that BVT's "success with boys is astonishing."

During their visit, Masters and her production team toured Valley Tech's shops and classrooms, and interviewed several students about the connection between vocational technical and academic success.

Video of Valley Tech's appearance on "Chronicle" can be found by visiting: [www.valleytech.k12.ma.us](http://www.valleytech.k12.ma.us)

### **Best of the Best**

#### **SkillsUSA 2014**

Residents of the 13-town Blackstone Valley Tech District can take great pride in their vocational technical school's performance in the 2014 series of SkillsUSA events.

At the SkillsUSA District V competition in March, Valley Tech students captured 67 medals, including 24 gold, 21 silver, and 22 bronze medals. BVT students swept five events: Medical Terminology; Computer Maintenance Technology; Electronics Technology; Restaurant Service; and Technical Computer Applications.

In May, Valley Tech proudly hosted the SkillsUSA Massachusetts Championships for the seventh consecutive year and earned an impressive total of 32 medals, including 19 gold, 9 silver, and 4 bronze medals.

All but two of Valley Tech's state gold medal winners advanced to Kansas City for the 50th Annual SkillsUSA National Leadership and Skills Conference Championships, June 23-27, 2014. Following three days of competition against 5,900 of the nation's top vocational technical students, Valley Tech students won a total of 11 national medals.

Valley Tech's 2014 national SkillsUSA medalists included:

#### Gold Medals

Anthony Collari (Upton) - Plumbing (2nd consecutive national gold medal)

Theresa Rook (Upton) - Health Occupations Professional Portfolio

Michael Altavilla (Mendon) - Principles of Engineering and Technology

Brittany Rovedo (Blackstone) - Restaurant Service

#### Silver Medals

Mikayla Corda (Grafton), Ella Dehestani (Millville), and Samatha Cella (Northbridge) - Community Service

Brett Yoder (Douglas) and Eric Peterson (Mendon) - Mobile Robotics

#### Bronze Medals

Dillon Arnold (Northbridge) and Anthony Arrigo (Upton) - Urban Search and Rescue

Team Massachusetts once again earned the second-highest medal count in the nation, second only to the state of Florida. Valley Tech students and their peers are certainly proving the value of a vocational technical education!

### **Best of the Beavers**

#### **Athletic Hall of Fame Welcomes First Class**

In the fall of 2013, the Blackstone Valley Tech Athletic Hall of Fame proudly inducted its first class of championship-winning teams, standout athletes, and impactful coaches.

"We are honored to recognize such an outstanding class of individuals and teams," said Athletic Director Michele Denise. "The first class of inductees is certainly setting the bar very high for the Valley Tech Athletic Hall of Fame."

The following individuals and teams were formally inducted into the BVT Athletic Hall of Fame on November 29, 2013:

Barry Sclar - Millbury - Athletic Director & Coach: Baseball & Basketball - 1968-1999

Steven Kedski - Grafton - Coach: Basketball, Soccer & Softball - 1972-2004

Richard Brennan - Grafton - Coach: Cross Country & Track - 1974-1992

Rene Hanson - formerly of Uxbridge - Coach: Football - 1999-2007

David J. Westbury - Sutton - Athlete: Baseball & Soccer - Class of 1974

Thomas A. Buma - Northbridge - Athlete: Baseball, Basketball, Soccer & Track - Class of 1979

Christopher D'Aniello - Blackstone - Athlete: Cross Country & Track - Class of 1986

Melissa Short - formerly of Uxbridge - Athlete: Basketball, Cross Country, Soccer & Softball - Class of 1992

Kimberly Charles - formerly of Milford - Athlete: Basketball, Soccer & Softball - Class of 1997

Dean Paine - Upton - Athlete: Baseball & Basketball - Class of 1988

Timothy Earl Nydam - Sutton - Athlete: Baseball, Cross Country & Track - Class of 1983  
Nancy Jeanne Nadeau - formerly of Uxbridge - Athlete: Basketball, Soccer & Softball - Class of 1991  
Varsity Softball Team - 2006 - First BVT District Championship  
Varsity Football Team - 2007 - First BVT Super Bowl Championship

### **A Voice for the Valley**

#### **Influencing Federal and State Policy, Regulations, and Legislation**

In addition to our District's 50th anniversary, FY14 also marked Superintendent-Director Dr. Michael Fitzpatrick's 20th year leading your vocational technical system. In that time, the superintendent-director has worked tirelessly with others to shape a school system which serves as a model for innovative, collaborative reform approaches and viable, vibrant methods of teaching and learning. With over 40 years of experience in education, the superintendent's expertise and advocacy are called on each year by a variety of interested parties.

As a member of the American Association of School Administrators' (AASA) Executive Committee, the superintendent met with leaders on Capitol Hill to offer input on nationwide efforts to close America's "skills gap." The superintendent returned to Washington D.C. to participate in the Pathways to Prosperity conference and assist in the planning of a national institute dedicated to helping young Americans gain access to multiple high-quality career pathways.

On Beacon Hill, at the request of the Massachusetts Association of Vocational Administrators (MAVA), the superintendent testified before the Board of Elementary and Secondary Education regarding potential changes to the admissions process of the Commonwealth's vocational technical schools. Calling upon his experience as a member of the state's CTVE Task Force, the superintendent provided strong testimony that adoption of a lottery-style admissions process would undermine the very spirit of competition that has fueled the success of the Commonwealth's vocational technical schools and graduates.

The superintendent was also named Vice Chair of the New England School Development Council and a Quinsigamond Community College Guardian. Dr. Fitzpatrick continues serving in the District Administrator Leadership Institute Executive Committee and Blackstone Valley Education Foundation Board of Corporators, as well as the Executive Committees of several professional organizations, including: Massachusetts Association of School Superintendents (MASS); Massachusetts Association of Vocational Administrators (MAVA); and Massachusetts Association of Regional Schools. Dr. Fitzpatrick has previously served as president of both MASS and MAVA.

### **Seeing is Believing**

#### **BVT Proudly Serves as a Model System**

We continue to provide guided tours for guests interested in an up-close look at our internationally recognized model of innovative educational programming and incorporation of the latest technologies to support the workforce of the future.

In recognition of National Manufacturing Day, Representative John V. Fernandes and Senator Richard T. Moore, co-chairs of the Massachusetts Legislature's Manufacturing Caucus, came to Blackstone Valley Tech to examine our Manufacturing and Engineering Technology program's contribution to the regional workforce.

"The biggest complaint we're hearing from over 7,000 manufacturers in our state is about the lack of a skilled workforce," said Rep. Fernandes. "We have to provide them with an educated and capable workforce. Valley Tech is helping us do that."

Sparks literally flew when Massachusetts Secretary of Education Dr. Matthew H. Malone and two students put on a demonstration of their welding skills. According to Malone, his hands-on tour of Valley Tech provided valuable insight into the development of programs capable of responding to the needs of the modern workforce.

"Valley Tech is one of the top vocational technical schools in the state," Malone said. "Studying its best practices can help us build schools with the same kind of programming."

Accompanied by state Representative George N. Peterson, Jr., gubernatorial candidate Charlie Baker spoke with dozens of students as he toured BVT. Baker's visit included a bite to eat in the Culinary Arts department, an up-close look at repairs in Automotive Technology, some shopping in our student-run school store, and a discussion with Health Services students about Baker's experience as the former CEO of Harvard Pilgrim Health Care.

"So many students here believe they have a purpose and a place," Baker commented. "They have a good idea of where they're going and I think that's a great thing in today's world and today's economy."

In March, a group of educators and administrators from New York's Mohonasen Central School District and Capital Region Board of Cooperative Education Services came to Blackstone Valley Tech to learn about the Massachusetts model of high school vocational technical education. Along with Congressman Jim McGovern, the superintendent-director and principal provided the group with an in-depth overview of the successful Massachusetts model and Valley Tech's best practices, including system-wide performance awards, increased professional development for teachers, and extended school year.

Valley Tech also hosted a statewide professional development conference, a doctorate candidate studying



vocational technical education, numerous reporters, and the 13 town managers of the BVT District.

## **Return on Investment**

### **Fiscal Austerity a Priority**

As with all of our endeavors, the District's operating budget for FY14 was developed in support of the personal and professional success of our students in their chosen career and technical programs. Valley Tech continues to transform education through the integration of academic excellence and vocational technical training, implementation of new Common Core Standards, and accountability of our dedicated staff. Maintaining stakeholder confidence through solid educational practices and related fiscal austerity continues to be Valley Tech's highest priority. To that end, the total budget was developed with a modest 3.00% increase.

The District's FY14 operating budget of \$20,459,055 was funded primarily by State Aid and Member Assessments. However, many of our member towns continue to experience increasing state-mandated minimum contributions (see chart below). Valley Tech is committed to identifying an appropriate mix of cost savings, additional revenue sources, and the use of unreserved fund balance to help mitigate those increases. Valley Tech staff and students are able to undertake much of the maintenance of the building along with monitoring the facility's complex ventilation and heating system, saving thousands of additional dollars in outside labor costs.

The District maintains its commitment to a single, consolidated annual request to facilitate vital fiscal management and planning by our 13 towns in this period of fiscal austerity. Valley Tech operates within the dollars requested regardless of any unforeseen variables within anticipated revenue streams. With the exception of special debt or an occasional capital improvement initiative, Valley Tech's single budget request includes workers' compensation, health and other insurance, unemployment, snow removal, federal/state revenue shortfalls, central office, bookkeeping, treasurer, legal, audit, and other expenses. Special Education and Student Assessment costs are also included within the annual budget.

The District continues to explore staffing efficiencies, student work project endeavors, competitive procurement practices, and green school initiatives that will generate realized savings to replenish the District's unreserved fund balance and provide valued services to our member communities. In FY14, these efforts resulted in direct member credits of \$44,636.

## **Community Projects**

### **Experience for Students - Savings for Stakeholders**

Each year, student work projects provide District residents with a tangible return on their investment while allowing Valley Tech students to gain valuable hands-on experience in the real world. Throughout our 13-town District, Valley Tech's work on capital improvement projects is a welcome

source of financial relief for local budgets. As a vocational technical school, we maximize the impact of stakeholder investments by using internal talent and resources on campus improvements and renovations. District residents can realize further savings by enjoying the discounted services offered in Valley Tech's student-run restaurant, salon, and school store.

In FY14, a total of 833 projects and services resulted in significant savings for District communities and residents:

|  |           |
|--|-----------|
| Direct Savings to Towns                  | \$322,455 |
| In School Projects/Installations/Repairs | \$245,719 |
| Total Savings to District Taxpayers      | \$568,174 |

Student work projects in 2014 included a win-win partnership between Valley Tech and the Uxbridge Police Department. Looking to construct two brand new evidence rooms with gifted funding, Chief of Police Jeffrey A. Lourie knew exactly where to turn.

"We needed to be conservative with the gift account because the town doesn't have a lot of funding for these types of projects," Chief Lourie explained. "The most cost effective route was to reach out to Valley Tech."

By working with BVT on supplies, materials, and construction details, the Uxbridge Police Department is estimated to have saved roughly \$10,000. Designing, constructing, and wiring the 12x24 foot evidence rooms provided valuable experience for our Drafting, Electrical, and Construction students.

In the town of Bellingham, a garden was transformed into an outdoor classroom thanks to a partnership between Valley Tech and South Elementary School. Utilizing their skills in drafting, carpentry, and construction, Valley Tech students installed a series of benches inside the garden space and ensured that South Elementary school students will be learning in the great outdoors for years to come.

"We could never have afforded to buy such durable benches," said Kindergarten teacher Michelle Jewers.

In addition to helping District towns save on capital projects, FY14 student work projects provided assistance directly to District residents and civic organizations. Valley Tech partnered with Catholic Charities, the National Multiple Sclerosis Society of New England, and Koopman Lumber to replace the wheelchair ramp of an Uxbridge resident. A new service launched by Business Technology students provided technical assistance to senior citizens interested in learning how to use the latest personal electronic devices. Grant funding was again utilized in FY14 to offer health and dental services and education to our community partners.

## **Grants**

### **Additional Funding to Support Our Community Partners**

As a fiscally diligent partner, it is up to Blackstone Valley Tech to seek and secure additional funding to maximize the

return on our member communities' annual investment. By meeting strict standards established by the state and its private sector partners for vocational technical programs, Valley Tech qualifies for significant Chapter 74 state revenue to match local financing efforts. We further complement local assessments through the diligent pursuit of grant funding, private sector support, and efficiencies.

In FY14, our commitment to securing outside funding to benefit our community partners was exemplified by our successful application for a Massachusetts Community Innovation Challenge (CIC) grant. Thanks to the \$56,400 CIC grant, Valley Tech formed a Multi-Board Purchasing Program with the Mendon-Upton Regional School District and the Town of Upton. By cooperatively purchasing a new articulated hydraulic lift, each of the Multi-Board members is projected to save roughly \$10,000 per year.

With no impact to local assessments, vehicles donated by the Hanover Insurance Group and the Wiersma Insurance Agency allowed Valley Tech students and staff to roll up their sleeves and work on vehicles featuring some of the

latest in automotive technology and design. Sure, the cars were a bit dinged up, but that's just the way our Auto Tech and Auto Body programs like them!

Valley Tech successfully applied for a grant of \$180,000 from the MetroWest Health Foundation, which will be used to establish a variety of services for students returning to school following extended medical leaves. This grant covered the cost of hiring a full-time licensed social worker to facilitate the program and the creation of a "transition space."

A \$99,070 grant from the Commonwealth's Vocational Opportunity Challenge (VOC) program will be invested in technological upgrades in our Manufacturing and Engineering Technology program. Along with this grant, our Manufacturing program benefited immensely thanks to growing partnerships with Haas Automation, Siemens, and the Manufacturing Advancement Center Workforce Innovation Collaborative. Grants were also used to fund our expanding engineering and robotics programs.

| FY14 Grants Listing                         |                      |  |                       |
|---|----------------------|--|-----------------------|
| Fed - Title I                               | \$ 75,144.00         | MetroWest Health - Behavioral Health (3 year duration) | \$ 180,000.00         |
| Fed - Title II A                            | \$ 19,054.00         | State VOC Grant - CNC Lathes and Mills                 | \$ 99,070.00          |
| Fed - Title I Carryover                     | \$ 592.00            | Siemens Software Grant (Mfg Tech/in-kind)              | \$ 291,693.00         |
| Fed - SpEd 240                              | \$ 271,408.00        | Mass Life Sciences - Veterinary Assisting Equipment    | \$ 90,000.00          |
| Fed - SpEd Program Improvement              | \$ 4,958.00          | State A&F - Community Innovation Challenge             | \$ 56,400.00          |
| Fed - Race to the Top                       | \$ 26,828.00         | State VOC Grant - Dental Reconfiguration/Equipment     | \$ 25,000.00          |
| Fed - Perkins                               | \$ 161,503.00        | Mass EOPSS - AED Grant Program                         | \$ 5,980.00           |
| Fed - Perkins Post-Secondary (LPN Program)  | \$ 2,065.00          | Anonymous - First Robotics (Student Activities)        | \$ 5,038.00           |
| <b>Federal Entitlement Grants Subtotal:</b> | <b>\$ 561,552.00</b> | EMC - First Robotics (Student Activities)              | \$ 5,000.00           |
| State - Academic Support (School Year)      | \$ 768.00            | BVCCEF/Lampin - Equipment (Mfg Tech)                   | \$ 4,500.00           |
| State - Academic Support (Summer)           | \$ 17,680.00         | BVCCEF - Aquaponics (Culinary Arts)                    | \$ 1,000.00           |
| State (DYS)- Bridging The Opportunity       | \$ 31,000.00         | BVCCEF - VEX Robotics                                  | \$ 1,000.00           |
| <b>State Entitlement Grants Subtotal:</b>   | <b>\$ 49,448.00</b>  | BVCCEF - Seniors 4 Seniors (Dental)                    | \$ 500.00             |
|   |                      | VTEF - DECA Competition (Business Tech)                | \$ 1,000.00           |
|   |                      | VTEF - Aviation Club (Student Activities)              | \$ 1,000.00           |
|   |                      | VTEF - Project Smile (Dental)                          | \$ 850.00             |
|   |                      | Mass Dental Society - Project Smile (Dental)           | \$ 2,000.00           |
|   |                      | Ribas Associates - ED Evaluation Training              | \$ 3,000.00           |
|   |                      | Mass MEP - Educational Curriculum (Mfg Tech/in-kind)   | \$ 63,000.00          |
|   |                      | CAT Milton - Simulators (Construction Tech/in-kind)    | \$ 20,000.00          |
|   |                      | <b>Competitive Grants Subtotal:</b>                    | <b>\$856,031.00</b>   |
|   |                      | <b>FY14 Grant Total:</b>                               | <b>\$1,467,031.00</b> |

### **Class of 2014: Grafton Graduates**

The graduating Class of 2014 included the following students from Grafton: Cole V. Antalek, Manufacturing and Engineering Technology; Maxx T. Buffone, Heating, Ventilation, Air Conditioning and Refrigeration; Joshua J. Cederlund, Culinary Arts; Adam B. Donabed, Information Technology; Morgan A. Donohue, Painting and Design Technologies; Erin T. Gallagher, Cosmetology; Michaela L. Giroux, Health Services; Taylor C. Glickman, Painting and Design Technologies; Alexis J. Hall (NHS/NTHS), Business Technology; Laura E. Hardy, Health Services; Jacqueline A. Hogue, Automotive Technology; Patrick I. Magowan, Electronics and Engineering Technology; Evelyn J. Mahassel, Dental Assisting; Toni L. Maiuri, Culinary Arts; Zachary M. Martel, Automotive Technology; Patrick J. McManamon, Business Technology; Danielle M. Michalak, Health Services; Brandon A. Owczarzak, Automotive Technology; Daniel B. Quilliam, Electronics and Engineering Technology; Jacob F. Ramos, Electrical; Brianna C. Raymond (NHS/NTHS), Business Technology; Jon P. Rumery, Jr., Manufacturing and Engineering Technology; Alexander J. Van Roon, Heating, Ventilation, Air Conditioning and Refrigeration; Amber L. Washburn, Multimedia Communications; Kyle W. Webber, Manufacturing and Engineering Technology; Nicholas S. Wojnar, Automotive Technology; Elizabeth G. Wojnar, Heating, Ventilation, Air Conditioning and Refrigeration.

### **Our School Committee ...**

Valley Tech's School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy. The Committee recently welcomed Dennis P. Braun, who was appointed by Mendon officials to fill the vacancy created by the resignation of Michael D. Peterson in December 2013. Mr. Peterson represented Mendon on the Committee for 14 years, and provided capable leadership as chair for 6 ½ years. We thank him for his valued service and wish him well in his retirement.

**Chairman** - Joseph M. Hall of Bellingham

**Vice Chairman** - Gerald M. Finn of Millville

**Assistant Treasurer** – Paul M. Yanovitch of Hopedale

Williams J. Pontes of Blackstone  
John C. Lavin, III of Douglas  
Anthony M. Yitts of Grafton  
Dennis P. Braun of Mendon  
Arthur E. Morin, Jr. of Milford  
Chester P. Hanratty, Jr. of Millbury  
Jeff T. Koopman of Northbridge  
Mitchell A. Intinarelli of Sutton  
Kenneth M. Pedersen, Jr. of Upton  
James H. Ebbeling of Uxbridge

**Superintendent-Director** – Dr. Michael F. Fitzpatrick

**District Treasurer** – Barbara A. Auger

**Secretary** – Diana Pedersen

### **REPORT OF THE TOWN COUNSEL**

The law firm of Blatman, Bobrowski, Mead & Talerman, LLC, has continued to serve as your Town Counsel in 2014. Almost all legal matters have been handled by Ginny Kremer, Esq., with the exception of a few issues in which she called on her partners for their unique expertise in certain specialized areas of law.

This has been another busy legal year in Grafton, again due in large part to the litigation and related proceedings occasioned by the Grafton & Upton Rail Road's attempt to construct a 320,000 gallon propane storage and transloading facility, with accompanying industrial trucking operation, at 42 Westboro Road. In 2014, the case was before the federal Surface Transportation Board (STB) in Washington, D.C. The STB issued a decision in September, under which it allowed the siting of what will be the largest LPG facility in the Commonwealth in a residentially zoned neighborhood and in the water supply protection overlay district. The site was, until two years ago, a residential lot improved with a single family farmhouse that had been there for generations. The Town's k-2 elementary school is in close proximity, as are several other community gathering buildings and facilities. In addition to the LPG facility itself, the abutters and Town would be facing a massive industrial trucking operation that will not be subject to any limitations or regulation by the Town. Although it is very difficult to overturn a federal agency's decision, the Board of Selectmen determined that, based on apparent legal errors in the decision as well as the impact the facility will have--not just on immediate abutters but the entire Town--it should be appealed. Thus, the Town appealed the STB's decision to the First Circuit Court of Appeals. After all briefs are filed, the First Circuit will hear oral arguments and then issue a written decision, probably sometime in 2015.

In addition to the railroad matter, we have continued to take a proactive, hands-on approach in the provision of accessible, high-quality legal services. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We have continued our practice of holding office hours, during which we have met with Town staff to answer quick questions, get apprised of up-coming issues, and receive updates concerning on-going matters. These office hours have remained a key component in the smooth and efficient handling of both routine and non-routine legal matters, and have kept our working relationship with the Town's staff strong.

During the past year, we have provided day-to-day legal services to Town officials and staff. More specifically, we have provided review of contracts and bid documents; drafted warrant articles, by-laws, regulations, leases, deeds, and other legal documents; given verbal and written opinions

regarding ethics issues, tax exemption issues, bond issues, procurement issues, ethics issues, Board of Health issues, Conservation Commission issues, environmental issues, Planning Board issues, Community Preservation issues, zoning issues, matters related to the Americans with Disabilities Act, and various other matters; and attend town meetings and other meetings upon request.

This year we have also continued to work closely with the Building Department and to establish effective working relationships and priorities with the new Town Planner and Conservation Agent. Once again, it has been our pleasure to serve as your Town Counsel. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Respectfully submitted,

Ginny Sinkel Kremer, Esq.

### **REPORT OF THE BOARD OF ASSESSORS**

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2014 and expenditures of the Fiscal Year 2014, July 1, 2013 – June 30, 2014.

Information is available on the Assessors webpage including FY2015 real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2015 revaluation for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills issued in December 2014. The total taxable value of the town increased 0.5%. The tax rate applied to real and personal property for FY2015 is \$16.50 per thousand dollars of value.

### **REAL ESTATE**

FY2015 preliminary real estate tax bills were committed on June 11, 2014. The total preliminary tax commitment was \$15,909,344.58. The FY2015 actual tax was committed on December 5, 2014 for \$34,665,050.39. The FY2015 tax rate of \$16.50 increased \$1.24 per thousand of value from FY2014. New tax growth for FY2015 is \$388,029.00. FY2014 was \$438,306. Growth includes any new construction, lot splits or additions that were assessed for the first time in a fiscal year. All FY2015 real property values, taxable and exempt, have been adjusted to reflect a January 1, 2014 fair market value as required by law.

The FY2014 supplemental taxes were committed on July 17, 2014 in the amount of \$86,387.62. Supplemental tax assessments are based on new growth with an increase in total value of more than fifty per cent, pro-rated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of \$1,287.22.

FY2015 preliminary community preservation act surcharge was committed on June 11, 2014 for \$164,074.28. The actual community preservation act surcharge for FY2015 was committed on December 5, 2014 in the amount of \$361,500.05. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2015 apportioned sewer betterments were committed on December 5, 2014 in the amount of \$108,751.89 with committed interest of \$29,506.65. Sewer use liens were committed in the amount of \$49,867.85 with interest of \$4,953.06. Apportioned septic betterments were committed in the amount of \$880.00 and interest of \$44.00.

### **PERSONAL PROPERTY**

FY2015 preliminary personal property bills were committed on June 11, 2014 in the amount of \$388,329.84. The actual personal property tax was committed on December 5, 2014 with a total of \$827,064.08.

### **MOTOR VEHICLE EXCISE**

The first 2014 excise bills were committed on February 7, 2014 totaling \$1,822,217.50. Six additional 2014 excise commitments were mailed throughout the year with an additional total of \$599,403.91. Two 2013 excise commitments were made during the 2014 calendar year with a grand total of \$12,928.49. One 2012 excise commitment was made during the 2014 calendar year with a grand total of \$16.04.

### **BOAT EXCISE**

FY2014 boat excise was committed on January 13, 2014 in the amount of \$3,742.00. Boat excise is billed based on information provided to the Town by the Massachusetts Environmental Police. Boat excise tax will be issued to any boat moored in or personal watercraft registered in Grafton on July first of each year.



## TAX RATE RECAPITULATION

| <b>GROSS AMOUNT TO BE RAISED</b> | <b>FY2013</b>        | <b>FY2014</b>        | <b>FY2015</b>        |
|----------------------------------|----------------------|----------------------|----------------------|
| A. Appropriations                | 53,147,315.76        | 51,271,824.86        | 57,366,332.83        |
| B. Cherry Sheet Offsets          | 28,357.00            | 26,760.00            | 147,412              |
| C. Cherry Sheet Assessments      | 822,502.00           | 856,435.00           | 803,452.00           |
| D. Overlay                       | 246,441.89           | 392,044.14           | 406,799.21           |
| E. Other Amounts to be raised    | 0.00                 | 83,459.00            | 13,220.90            |
| <b>TOTALS</b>                    | <b>54,244,616.65</b> | <b>52,630,523.00</b> | <b>58,737,216.94</b> |
| <b>ESTIMATED RECEIPTS</b>        |                      |                      |                      |
| A. State (Cherry Sheet)          | 10,520,668.00        | 12,048,811.00        | 12,258,757.00        |
| B. Local                         | 6,588,078.81         | 6,011,605.22         | 7,009,619.46         |
| C. Other                         | 2,410,106.73         | 1,275,277.65         | 2,822,100.44         |
| D. Free Cash                     | 2,680,783.00         | 642,763.00           | 1,154,625.00         |
| <b>TOTALS</b>                    | <b>22,199,636.54</b> | <b>19,978,456.87</b> | <b>23,245,101.90</b> |
| Net Amount to be Raised          | 32,044,980.11        | 32,652,066.13        | 35,492,115.04        |
| Total Assessed Value             | 2,060,770,425        | 2,139,715,998        | 2,151,037,275        |
| Tax Rate                         | 15.55                | 15.26                | 16.50                |

## SUMMARY OF EXEMPTIONS

| <b>TYPE</b>   | <b>#</b>   | <b>FY2012<br/>AMOUNT</b> | <b>#</b>   | <b>FY2013<br/>AMOUNT</b> | <b>#</b>   | <b>FY2014<br/>AMOUNT</b> |
|---------------|------------|--------------------------|------------|--------------------------|------------|--------------------------|
| 17D           | 29         | 6,237.51                 | 23         | 5,054.85                 | 25         | 5,594.33                 |
| 18            | 4          | 2,500.00                 | 3          | 2,000.00                 | 3          | 1,500.00                 |
| 22            | 49         | 19,600.00                | 52         | 20,800.00                | 44         | 17,600.00                |
| 22A           | 2          | 1,500.00                 | 3          | 1,500.00                 | 2          | 1,500.00                 |
| 22E           | 10         | 11,000.00                | 12         | 12,000.00                | 15         | 15,000.00                |
| 22C           | 1          | 1,500.00                 | 1          | 1,500.00                 | 1          | 1,500.00                 |
| 22D           | 0          | 0                        | 0          | 0                        | 1          | 4,675.67                 |
| 37A           | 18         | 9,000.00                 | 18         | 9,000.00                 | 17         | 8,500.00                 |
| 41C           | 50         | 37,500.00                | 45         | 33,750.00                | 38         | 28,500.00                |
| 42            | 0          | 0                        | 0          | 0                        | 0          | 0                        |
| 41A           | 1          | 2,177.82                 | 0          | 0                        | 0          | 0                        |
| <b>TOTALS</b> | <b>164</b> | <b>91,015.33</b>         | <b>160</b> | <b>98,170.81</b>         | <b>146</b> | <b>84,370.00</b>         |

## PAYMENTS IN EXCESS OF \$1,000.00

|  |             |
|--|-------------|
| Applied Geographics Inc.               | \$ 2,191.68 |
| Community Software Consortium          | \$ 2,000.00 |
| Real Estate Research Consultants Inc.  | \$ 2,600.00 |
| Worcester County Assessors Association | \$ 1,641.00 |
| Seth Woolard                           | \$ 1,371.77 |

## FINANCIAL STATEMENT

The Assessors 2014 budget was \$171,906. The Assessors 2015 budget is \$178,629. As of January 7, 2015 salaries are 43.72% expended, overtime is 173.25%, professional and technical is 93.64%, office supplies are 37.40%, instate travel is 49.36%, and dues and memberships are 21.27%.

Respectfully submitted,

Marsha R. Platt, Chairman  
Drew Manlove  
Kenneth J. Grew  
Board of Assessors

## REPORT OF THE HEALTH DEPARTMENT

The sole mission of the Grafton Health Department and the Board of Health, is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

The Board, consisting of five (5) appointed residents of the Town participates in the planning and response through the Grafton Emergency Management Agency and Regional Emergency Planning Committee (Grafton, Upton, Northbridge, Sutton and Millbury). Additionally, the Grafton Health Department houses and manages the Greater Grafton Medical Reserve Corps (GGMRC) and partners with Grafton Community Emergency Response Team (CERT). Grafton Job Corps and Career Academy is a partner with the Grafton Health Department for Emergency Dispensing Sites and also provides volunteers for events such as annual flu clinics as needed.

In March 2014, under the direction of the Grafton Board of Health and Board of Selectmen, the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) and six other neighboring municipalities (Central Massachusetts Regional Public Health Alliance) in order to provide an even wider array of public health services to the community. The Central Mass Regional Public Health Alliance (CMRPHA) is a coalition of seven municipalities (Towns of: Grafton, Holden, Leicester, Millbury, Shrewsbury, West Boylston and the City of Worcester) working cooperatively to create and sustain a viable, cost effective and labor-efficient regional public health district serving a total population of 283,664 residents. The regional health district provides a comprehensive array of services to partner municipalities through a single organization managed by Worcester's Division of Public Health. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources and kinds and types of resources offered by each municipality.

The Board also participates in the Grafton Job Corps and Career Academy Community Relations Council Meeting which meets quarterly at a breakfast meeting.

Board meetings were held on the second and fourth Monday of the month at 6:00 P.M. in the Municipal Center, with additional meetings as needed. The Health Department staff includes a full time Office Manager.

The Health Department continues to update existing local regulations, promulgate new ones as needed and administers new regulations and policies promulgated by the State.

In order to meet the health needs of the community the Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, and research and develop local policies. Additionally, the

Health Department communicates information through the Municipal website, public hearings, newspaper and internet articles, cable TV, educational brochures and pamphlets which are available at the Health Department office.

In April the Health Department sponsored a Rabies Clinic for dogs, cats and ferrets, administered by Dr. Richard Rodger, a local Veterinarian.

With the support of the CMRPHA/WDPH and the Board of Health, the Police Department installed a permanent prescription drug collection kiosk for the Police Station lobby. The Health Department continues to be a 'drop off site' for Town residents for sharps disposal.

During the year in conjunction with the Drug Take Back Program sponsored through the Grafton Police Department the Health Department, in conjunction with the GGMRC, held two sharps take back events.

With the support of the Grafton Community Nursing Association, Cardiopulmonary Resuscitation (CPR) and First Aid training was provided in June to community members. The Health Department also sponsors CPR/AED (Automated External Defibrillator) training for municipal staff every October in order to insure proper use of the two AED units in the Municipal Center should they ever be needed.

In August the Health Department, in conjunction with the GGMRC, participated in the National Night Out at the Grafton Police Station. Volunteers from GGMRC and the Board of Health attended the event providing health information to the residents. The CMRPHA/WDPH staffed a table as well.

With the support of the Board of Health and School Department, CMRPHA/WDPH conducted a Regional Youth Health Survey at the Grafton Middle and High Schools. The data was analyzed by the UMass Prevention Research Center and made available to the schools' administration for use in program planning.

In June Grafton began its first ever comprehensive Community Health Assessment (CHA), facilitated by CMRPHA/WDPH. A Steering Committee comprised of Grafton Board of Health, Grafton Senior Center, Grafton Public Schools, Grafton Police and Community Harvest Project provided guidance and support. The completed assessment will be released in January of 2015 and will provide a broad picture of the health status of the town, as well as highlight resources available to address health challenges.

The CHA process involved the collection of primary data by CMRPHA/WDPH. A total of 336 residents completed the survey and an additional 37 provided information through focus groups and key informant interviews. Participants represented a variety of perspectives including: faith based organizations, senior citizens, the business community,

healthcare providers, youth and town administration. Residents were also encouraged to provide feedback during National Night Out. WDPH also collated available demographic and disease data from MA Department of Public Health (MADPH), Centers for Disease Control and Prevention (CDC) and others.

The completed CHA will be used to inform program planning and policy priorities for Grafton. The town will continue to periodically complete CHA's in conjunction with other Central MA Regional Public Health Alliance towns.

On October 22<sup>nd</sup> the Health Department sponsored its fifth annual staff flu immunization clinic through Fallon Community Health Plan, with Worcester VNA distributing approximately 55 vaccines. Since that vaccine is supplied by Fallon it allows the Health Department to distribute the free vaccine acquired through the MADPH to many more citizens throughout the Town.

A total of nine influenza clinics were held in Grafton in October and November. The Town-wide Flu Clinic was held on October 30<sup>th</sup> with two sessions: one in the morning and one in the late afternoon and we gave out over 230 doses of vaccine at the clinics. The clinics were coordinated by CMRPHA/WDPH, Health Department Staff and GGMRC and staffed with GGMRC and CERT volunteers as well as volunteers from area colleges recruited by CMRPHA/WDPH. The town was able to distribute its full allotment of State provided vaccine.

We also provided clinics in the Grafton Schools in cooperation with the School Department with assistance from the school nursing staff, GGMRC and CERT volunteers. The clinics were held at the High School during school hours and at the Middle School, the Millbury Street Elementary School and North Street Elementary School after school. A total of more than 260 doses were administered.

The GGMRC continues to be a valuable asset to the Grafton Health Department as well as the Town of Grafton and is fortunate to be supported by its own Administrative Assistant whose salary is paid with grants obtained each year. Our partnership with CERT includes cross training such as Search and Rescue, behavioral first aid and triage in a disaster, unified drills and response opportunities. Our combined volunteers have participated in several events during the year including the Grafton Night Out sponsored by the Grafton Police Department.

The GGMRC is continuing to operate with the data management system MAResponds.org and currently membership stands at 116 volunteers.

In July Ms. Dawn Farmer took over as Coordinator from Trish Parent, R.N., Public Health Nurse. Mrs. Parent, whose position was eliminated due to the joining of the CMRPHA/WDPH, had a vast knowledge of public health and her experience and professionalism were valuable assets.

Her commitment to the citizens of Grafton was greatly appreciated. The Board wished her well in her endeavors.

September was busy with Preparedness Month. The GGMRC participated in a call down drill, staffed a tent at the Farmers Market, held a volunteer meeting, met with Westboro's Board of Health Director and Town Librarian to strengthen relationships, and celebrated with a Pizza and Preparedness Event at the Worcester Public Library.

In October the GGMRC met with schools in three surrounding towns to distribute hand washing posters, sanitizers and reviewed Emergency Dispensing Site Plans.

In November and December Ms. Farmer helped cover the Health Department and planned the next quarterly preparedness event, attended state-wide MRC meetings, continued to network and promote/recruit GGMRC to various groups and individuals.

Patricia Bruchmann, CMRPHA/WDPH Chief Public Health Nurse, continued the Well Adult Blood Pressure Clinics at the Health Department the last Monday of each month from 11:00 a.m. to 1:00 p.m. and at Forest Lane on the second Wednesday of each month from 3:30 p.m. to 5:00 p.m.

The clinics at Forest Lane were formerly staffed by Beth Horgan, R.N., South Grafton Elementary School Nurse and Assistant Public Health Nurse for the past 20 years until this position was eliminated due to joining of the CMRPHA/WDPH. Mrs. Horgan always went above and beyond her duties and the citizens looked forward to her visits. She was a valuable asset and provided more than Blood Pressure checks. The Board wished her well in her endeavors.

Additionally, with the efforts of the CMRPHA/WDPH the Grafton Health Department continues to utilize MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases.

Grafton continues to be an active member of the Worcester Regional Tobacco Control Coalition. The primary function of the group is to monitor youth access to tobacco products using un-announced compliance checks of those establishments licensed to sell tobacco products. Compliance checks are conducted annually. Additionally, the Coalition staff is available to investigate tobacco related complaints and to offer educational opportunities through our schools.

In the fall of 2014 several Grafton Board of Health representatives met with Worcester Division of Public Health (WDPH) emergency preparedness staff to review and provide necessary edits to the Grafton Emergency Dispensing Site (EDS) plan. The Town of Grafton Emergency Dispensing Site (EDS) plan is a comprehensive, written plan that facilitates the request, receipt, distribution and dispensing of medical countermeasures quickly and efficiently based on a worst case scenario. A large



component of this plan is the identification of EDS location(s). Most cities and towns in the region identify schools as Emergency Dispensing Sites to achieve this requirement. School facilities offer large areas, i.e., cafeterias, gymnasiums and long hallways, to accommodate the large amount of people that would be receiving prophylaxis. The recently built Grafton High School was identified as the facility that best meets this requirement. A facility walk through was conducted and a revised draft plan has been developed. A second meeting will be scheduled in early 2015 to review the plan and seek Board of Health approval.

WDPH emergency preparedness staff continues to attend the monthly Grafton Emergency Management Agency (GEMA) meetings as well as the Blackstone Valley Regional Emergency Planning Committee (BVREPC) quarterly meetings. In October WDPH emergency preparedness staff participated in a BVREPC hazardous materials table top exercise and provided insight on public health's role during the response. WDPH staff attends monthly Region 2 Public Health Emergency Preparedness Coalition Meetings and provides updates to the Board of Health when appropriate.

Mr. John L. Carlson was again nominated as the Inspector of Animals. Mr. Eugene Ploss served as Assistant Animal

Inspector and Dog Officer. He also investigated animal bites and assured proper quarantine measures.

The Board wishes to thank the Grafton Community Nursing Association, Greater Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

Reportable Disease Counts: 2014 (Suspect, Probable and Confirmed Cases)

|                                     |    |
|-------------------------------------|----|
| Active TB.....                      | 1  |
| Latent TB.....                      | 12 |
| Campylobacteriosis.....             | 3  |
| Hepatitis C (chronic).....          | 14 |
| Influenza .....                     | 22 |
| Lyme Disease.....                   | 50 |
| Meningitis (Unknown Type).....      | 1  |
| Salmonellosis .....                 | 6  |
| Shiga Toxin Producing Organism..... | 1  |
| Streptococcus Pneumoniae .....      | 2  |
| Varicella.....                      | 2  |
| Yersiniosis .....                   | 1  |

Influenza Clinics: Town of Grafton (2014-2015)

| Location                         | Date     | Vaccines Administered |
|----------------------------------|----------|-----------------------|
| Grafton Municipal Building       | 10/27/14 | 1                     |
| Grafton High School              | 10/29/14 | 56                    |
| Grafton Middle School            | 10/29/14 | 49                    |
| North Street Elementary School   | 10/29/14 | 75                    |
| Millbury Elementary School       | 11/03/14 | 81                    |
| Grafton Municipal Building (EDS) | 10/30/14 | 73                    |
| Grafton Municipal Building (EDS) | 10/30/14 | 159                   |
| Forest Lane Apartments           | 11/12/14 | 6                     |
| Grafton Municipal Building       | 11/24/14 | 14                    |
| Forest Lane Apartments           | 12/10/14 | 0                     |
| <b>TOTAL</b>                     |          | <b>514</b>            |

Permits and Licenses issued during calendar year 2014 totaled \$23,988.00 in receipts:

|                                  |     |
|----------------------------------|-----|
| *Beaver Permits .....            | 3   |
| *Perc and Deep Hole.....         | 11  |
| *Food Establishment Permits..... | 125 |

|  |    |
|--|----|
| *Food Establishment Plan Reviews.....                | 2  |
| Disposal Works Installers Licenses .....             | 27 |
| Septage Haulers Licenses .....                       | 13 |
| Rubbish Haulers Licenses.....                        | 20 |
| *Disposal Works Construction Permits (Repairs) ..... | 23 |
| *Disposal Works Construction Permits (New).....      | 17 |

|                                      |    |
|--------------------------------------|----|
| *Well Permits.....                   | 7  |
| *Tanning Establishment Licenses..... | 1  |
| *Tobacco Licenses.....               | 14 |
| *Lodging Permits.....                | 2  |
| *Pool/Spa Permits.....               | 4  |
| Portable Toilet Permits.....         | 5  |
| *Camp Permits.....                   | 1  |
| *Body Art Establishment Permits..... | 1  |
| *Body Art Practitioner Permits.....  | 1  |
| Funeral Directors Licenses.....      | 2  |

\*A total of 383 inspections were conducted.

Complaints received in the Board of Health Office (Each receives follow-up action):

|                |    |
|----------------|----|
| Housing: ..... | 28 |
| Nuisance:..... | 11 |
| Food: .....    | 6  |
| Other: .....   | 4  |

## REPORT OF THE BOARD OF SELECTMEN

Dear Residents of Grafton:

This has been a successful and productive year for the Town of Grafton. I am pleased to report on our activities of the past year and look forward to continued progress in 2015.

The Board of Selectmen meets on the first and third Tuesday of the month and has workshop meetings usually on the second Tuesday except for July and August. In May of 2014, Jennifer Thomas and Bruce Spinney were elected to the Board for a three-year term running through May of 2017. The Board reorganized and voted Brook Padgett as Chairman, Craig Dauphinais as Vice-Chairman and Jennifer Thomas as Clerk.

The Town has remained diligent searching for opportunities to economize, streamline and save money to stretch tax dollars as far as possible. The Board would like to thank all employees, Boards, Commissions, Committees and Town Administrator Tim McInerney and Assistant Town Administrator Doug Willardson for all of their hard work.

This year the Town has continued to partner with Apple Tree Arts to develop One Grafton Common and make the property accessible to all citizens. While the project has taken two special town meetings and countless hours of work by volunteers and Municipal staff, the project has now received \$4.6 million in funding through a combination of grants (\$250,000), ATA fund raising (\$650,000), town capital funds (\$540,000), CPA surcharge (\$1.4 million), CPA state match (\$900,000), and funds left over from the new high school (\$860,000). The project should be completed by April 2016.

The Town continues to dispute the citing of a proposed 330,000 gallon propane transfer facility proposed in North Grafton due to its proximity to the water aquifer, elementary

school, BL3 lab and residential neighborhood. While the Town's request to the Surface Transportation Board (STB) to stop the project was denied, The Board of Selectman continue to exercise its right of appeal and are hopeful for rational judgment by the First Circuit Court of Appeals.

In June the Town voted for a 2.5 million dollar Proposition 2½ override. These funds will be used to increase the operation budget for the school department by \$880,000 (FY15) along with providing an additional 1.5 million dollars for road repair. These funds will help stabilize our budgets for road repair. These funds will help stabilize our budgets for road repair and allow the town to plan for the future.

The Town recently settled out-of-court a lawsuit with Pulte Homes in regards to a 40B Project at Hilltop Farms—a 60 acre development with 256 attached townhouse condominium homes on Milford Road in South Grafton. M.G.L. Chapter 40B encourages the development of affordable housing by granting developers waivers from zoning and other local ordinances and bylaws in return for an agreement from the developer to earn a limited development profit and as a result keeping the homes more affordable. After paying for legal fees, the Town will receive just less than \$900,000 that will be used to support affordable housing initiatives throughout the Town such as income and age-based home improvement loan programs, home buyer's assistance programs, etc.

Last of all, the Town has done a tremendous job improving the financial processes and overall administration of town finances. Nowhere is this more evident than the Town's annual financial audit. Just a few short years ago, there would be pages of management findings that needed to be addressed. Now the Town's Auditors praise the Town for their management and stewardship of the taxpayer's dollars.

The Board is committed to spending all tax dollars wisely and maintaining our adopted policy of not requesting additional funding without first retiring existing debt. We believe that Grafton is and will continue to be a great place to live, work, play and raise a family. Once again, the Board would also like to express its sincere appreciation to all the town employees and many dedicated volunteers and committee members that so diligently give of their time and energies to serve the Town.

Respectfully submitted,

Brook Padgett, Chairman

### PAYMENTS IN EXCESS OF \$1,000.00

|                            |            |
|----------------------------|------------|
| Kandy Lavallee             | \$3,510.00 |
| Mass Municipal Association | \$4,054.00 |
| Commercial Energy          | \$2,050.00 |

## REPORT OF THE BUILDING INSPECTOR/ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the **Calendar Year 2014**, there were:

|                              |     |
|------------------------------|-----|
| Building Permits.....        | 568 |
| Public Buildings.....        | 54  |
| Sign Permits.....            | 115 |
| Home Occupation Permits..... | 3   |
| Woodstove Permits.....       | 32  |
| Zoning Permit.....           | 18  |

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total **\$187,773.00** (One Hundred Eighty-Seven Thousand Seven Hundred Seventy-Three Dollars) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 3053 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also over see municipal staffing, maintenance and custodial personnel and duties.

As Inspector of Buildings, I interpret, administer and enforce the State Building Code.

As Zoning Officer for the Town of Grafton my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully submitted,

Robert S. Berger  
Inspector of Buildings/Zoning Enforcement Officer

## REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **558** permits were issued.

During the **Calendar Year 2014**, **\$42,900.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

George Duhamel  
Inspector of Wires

## REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **394** permits were issued.

During the **Calendar Year 2014**, **\$32,321.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 737, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully submitted,

Thomas French  
Inspector of Gas

## REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **395** permits were issued.

During the **Calendar Year 2014**, **\$27,165.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

Thomas French  
Inspector of Plumbing

## REPORT OF THE ZONING BOARD OF APPEALS

Over the past year the Zoning Board of Appeals has added 2 new members, Mr. William Yeomans and Mrs. Kay Reed.

Over the past year the Board reviewed a total of **6** cases numbering 791 to 796. Complete records of these cases are on file in the Building/Zoning Department Office and the Town Clerk.

During the **Calendar Year 2014**, **\$825.00** was collected for these cases and transferred to the Town Treasurer.

No new 40B cases were submitted over the last year.

Respectfully submitted,

William McCusker, Chairman

### **REPORT OF THE GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE**

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Below is a summary of Access activities:

#### **PUBLIC ACCESS USAGE**

During 2014, portable equipment was provided for producers 23 times. In addition, cameras were provided to students for training in both the spring and fall 2014 TV production course. Non-Linear editing systems were requested 52 times, and 72 studio shoots were produced during the year. There were 41 bulletins posted on the GCTV (access channel) bulletin board, 14 bulletins posted on the GGTV (government channel) bulletin board, and multiple sports schedules and bus routes posted on the GETV (education channel) bulletin board in 2014.

#### **PUBLIC ACCESS PRODUCTION COURSE & GCTV EDUCATION OPPORTUNITIES**

During spring and fall of 2014, GCTV provided training on its new equipment and infrastructure consisting of two 8 week courses. Students were able to train on some of the newest and most modern broadcast equipment to date. The spring class graduated 10 students and the fall class had 4 students graduate.

All students were provided the opportunity to train on a number of non-linear editing programs. Also, students were encouraged to train using the most recent non-linear editing software, Adobe Premiere Pro. Students were additionally trained on the SDHC portable card cameras, and the new Broadcast Pix switcher. Audio software training was provided for students in Apple's Soundtrack Pro, Garage Band, and Adobe Audition.

#### **PROGRAMMING SUMMARY FOR GRAFTON PUBLIC, GOVERNMENT, AND EDUCATION ACCESS**

GCTV continued to surge in both programming and branding in 2014. The addition of several, new in-house and bicycled content continued to fill out the programming schedule on the channel. Viewers were provided with 24 hour content

along with a wide variety of new shows for the community.

GCTV placed a strong emphasis on branding during the year; working alongside with The Grafton News to re-establish a printed schedule for placement in the weekly news publication, as well as a new station logo for all three access channels. GCTV also continued to promote its live streaming and video on demand service. GCTV maintained a strong online presence through its website; providing viewers with information on its programming schedule, upcoming events, and links to both live and previously recorded meetings and events. Interviews, news and politically oriented programs on GCTV included in-studio productions with the Town Administrator for providing information on the Town Meeting warrant articles along with interviews with local officials and municipal employees which aired on Grafton's "Minute by Minute" series.

**Public Channel:** External, general interest programming for Grafton Community Television continued to increase in 2014, providing viewers with more content to view both on cable and live streaming. During the year, new cooking shows such as Healthy Bites, Culinary Journeys, and Cooking without Boundaries were broadcast. Several new fitness and lifestyle shows, such as High Five Fitness, Health Matters, and Visions for Health made their debut in 2014. Science and Technology programs, such as Fast Forward, Future Talk, and Weathering the Weather, made their debuts in Grafton Community Television's "Science and Technology" programming block. More literature and art-based shows were premiered in 2014, including Del Weston-Action on Film, Painting Journeys, Stories to Explore, Hollywood Makeover, Celebrity Readers, and the Folklorist. A host of musical performance shows were introduced, such as Jeff Jam Sing-Along, The Song, and Mostly Rock n' Roll-providing viewers exposure to more of the local and national Access music programming. Grafton Community Television continued to provide more youth-based programming for children through its Saturday and Sunday morning "Kid's Block" of programming. This included shows such as "I Can Be Me, and The Bee Bear Book Club" and "Lil Iguana". Some outstanding series continued to be part of the Grafton Community Television broadcast schedule, such as "NASA 360", "Yankee Girl TV", "Physician Focus", "Your Federal Government", "Consumer Affairs" and a new series entitled "Expedition New England". GCTV continued to broadcast sponsored religious programming on Sunday mornings. Such shows such as "Diocesan Special", "Music and the Spoken Word", "Song Speak", and "Metro Church" were part of the Sunday morning broadcast line up. Traditional, outside shows such as "It's Polka Time", "The Dungeon of Dr. Dreck", "The Garage with Steve Butler", and "The Northwoods Cooking Show" also continued to provide new episodes for broadcast.

In-house produced content for GCTV rose steadily in 2014, with producers and staff taking the lead. Grafton Minute By Minute reached it's one year milestone as Grafton's news and events program; featuring on location and in-studio coverage of events and interviews with local officials and

personalities. Ask The Geezers continued to produce new live episodes every other Thursday evening. GCTV's "Storytellers" program continued to shoot new episodes hosted by Grafton Public Library Director Beth Gallaway and other library staff and volunteers. An effort was made during 2014 for more volunteer readers to participate in the Storytellers program. Producer Jim Gallagher continued serving as host for "TV Classics with Jim Gallagher"; featuring commentary and review of public domain shows from the 50's and 60's.

**Government Channel:** Regular, ongoing meeting coverage of the Grafton Board of Selectmen, Planning Board, and School Committee continued to be broadcast live and recorded during 2014. In addition, all Town Meetings were broadcasted live and recorded for broadcast. Several departmental meetings were added, including the Affordable Housing Trust, Board of Health, Community Preservation Committee, Conservation Commission, Finance Committee and Zoning Board of Appeals.

**Education Channel:** Grafton Access made strides in 2014 to acquire more sports-related content in conjunction with Grafton High School. A strong outreach was made to enhance our education channel. An emphasis on both athletics and education became the focus for future collaboration between the Access channel and the High School. Once again, coverage was provided for the GHS Graduation Ceremony held at the Worcester DCU Center. Grafton Access also provided coverage of the Grafton High School forum on bullying, and the "Everyday Heroes" award ceremony at Grafton High School.

#### **Municipal Center Broadcast Studio:**

The biggest project undertaking for Grafton Access in 2014 was the design and construction of a new Municipal Center broadcast studio and conference room. This project consisted of an entire overhaul of the previous Conference Room A, and renovation to include dramatic new improvements in both the layout and broadcast capabilities. Being outfitted with state-of-the-art broadcast equipment, sound reinforcement, lighting, hearing assistance and multiple display capabilities, the renovation of the conference

room brought meeting production to its highest level ever. With the use of several HD robotic cameras, HD broadcast switcher, digital pro recorder, integrated audio control, and adaptive presentation displays, the new room featured the ability for presenters to connect directly into the A/V system with their respective laptops and presentation devices.

With the new Municipal Center conference room studio in place on the 1st floor, the focus then shifted to upgrading the 2nd floor Municipal Center Finance Committee meeting room to serve as a second broadcast facility at the Municipal Center. Existing A/V equipment that comprised the original 1st floor meeting room was transferred to the 2nd floor conference room to provide additional coverage of meetings. With a new control room, adjustments to lighting, and microphone upgrades, this room serves as a second studio which is used for coverage of additional board and committee meetings, either live or rebroadcast. This newly redesigned and upgraded room became the new venue for the School Committee meetings and has provided the addition of multiple cameras for enhanced meeting coverage for those meetings.

#### **GRAFTON ACCESS TELEVISION NEWS**

In 2014, Grafton Access television continued to improve upon its existing infrastructure by utilizing new technologies to increase its production and workflow. Additional equipment and software has allowed the staff to be able to increase its workflow with file storage and HD processing for use with the video-on-demand service. Lighting improvements and advanced training for the staff on studio lighting saw an increase use in main and portable set lighting. New software was acquired for file transcoding which allowed for output in multiple file formats. Also, the Access staff received intensive training for the new broadcast equipment in the Municipal Center and this training has allowed for improved meeting coverage and broadcast techniques. Grafton Access participated once again in the annual Grafton Celebrates the Holidays event in December; allowing the public to tour the studio and inquire about upcoming classes and workshops for producer certification. Also during 2014, Grafton Access donated its former studio cameras to the Grafton Public Schools.



**GCTV STUDIO, EDITING, PORTABLE EQUIPMENT, PLAYBACK, AND COURSE USE FOR 2014  
(IN HOURS)**

| Date          | Studio Use | Linear Edit | NL Edit     | Cameras     | Misc. Equip. | Playback      | 1st Run       | Course    |
|---------------|------------|-------------|-------------|-------------|--------------|---------------|---------------|-----------|
| January       | 8          | 0           | 8           | 744         | 744          | 732.9         | 50.25         | 0         |
| February      | 9          | 0           | 8           | 672         | 672          | 641.75        | 24.25         | 0         |
| March         | 10         | 0           | 8           | 576         | 744          | 733.8         | 27            | 4         |
| April         | 17.5       | 11          | 0           | 1080        | 720          | 711.9         | 24.5          | 8         |
| May           | 15         | 0           | 40.5        | 1032        | 744          | 734.6         | 36            | 6         |
| June          | 9          | 0           | 8           | 720         | 720          | 713.25        | 36            | 2         |
| July          | 9.5        | 0           | 10          | 600         | 744          | 733.9         | 40            | 0         |
| August        | 15         | 0           | 8           | 168         | 744          | 738.75        | 5             | 2         |
| September     | 14         | 0           | 0           | 168         | 720          | 711.75        | 24.5          | 2         |
| October       | 4          | 0           | 0           | 648         | 744          | 736.5         | 42            | 2         |
| November      | 8          | 0           | 0           | 1440        | 840          | 716.75        | 34.5          | 8         |
| December      | 5          | 0           | 14          | 840         | 720          | 733.75        | 42.5          | 8         |
| <b>TOTALS</b> | <b>116</b> | <b>11</b>   | <b>96.5</b> | <b>7944</b> | <b>8112</b>  | <b>7906.7</b> | <b>336.25</b> | <b>42</b> |

**New Equipment Purchases in 2014:**

The Committee authorized the following major equipment expenditures during the year:

- Construction of a new Municipal Center broadcast studio and conference room
- Construction of an additional broadcast facility for meeting telecasts in the Municipal Center
- Streaming encoder
- Digital recorder system for the studio
- New studio lights
- Two (2) new video cameras

**Funding:**

Cable access operations are funded through payments made by each cable provider.

**Public Input:**

We welcome input from the public and access producers – all are invited to attend our monthly meetings or to contact us. The Committee meets monthly (usually the third Saturday) and meetings are always posted. The Committee can be reached by writing to:

Grafton Cable Television Oversight Committee  
30 Providence Road  
Grafton, MA 01519

Kris McMullin, Grafton's Public Access Coordinator and Mark Durfee, Clerk of the CATV Oversight Committee contributed the information included in this report.

Respectfully submitted,

Grafton Cable Television Oversight Committee

Bob Berger, Chairman  
Bob Hassinger, Vice Chairman  
Mark Durfee, Clerk & Treasurer  
Bob DeToma, Member  
Richard Schultze, Member  
Larry Silverman, Member  
Corson Wyman, Member

**REPORT OF THE CAPITAL IMPROVEMENT  
PLANNING COMMITTEE (CIPC)**

**Committee Members:**

|                  |                    |
|------------------|--------------------|
| Robert Nault     | Chairman           |
| Sargon Hanna     | Vice Chairman      |
| Karl Moisan      | Clerk              |
| Craig Dauphinais | Board of Selectmen |
| Peter Carlson    | School Committee   |
| Lisa Kelley      | Finance Committee  |
| Doreen Defazio   | Member at large    |
| Tim McInerney    | Town Administrator |

**Budget:**The Capital Improvement Planning Committee (CIPC) spent zero Town funds; It has no expenditure budget.

The CIPC did not appropriate any funds for projects.

**Activities:**The Capital Improvement Planning Committee (CIPC) was formed in December 2010. This year, with new members joining the committee and some improvements to the development process, the committee focused on the FY 2016 capital budget. The 3-5 year plan is slated for completion in FY 2016. The CIPC has developed a matrix based process for evaluation and scoring of all capital projects submitted for the FY 2016 budget cycle. All

departments and committees submitted their project requests for FY16.

The attached spreadsheet documents our team evaluations and scoring (including weighting factors) and findings for the submitted capital requests.

Between December 2014 and February 2015, the committee met with representatives from town departments and committees in order to better understand their funding requests. A recommendation for the FY 2016 capital budget will be submitted to the Town Administrator by March 13, 2015 and presented to the Board of Selectmen on March 17, 2015.

Respectfully submitted,

Robert R. Nault  
Chairman - Capital Improvement Planning Committee

### **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

The Grafton Community Preservation Committee (CPC) was busy during 2014 implementing the Community Preservation Act by reviewing project submissions, monitoring the status of projects and making funding recommendations to Town Meeting.

A Special Town Meeting was held on April 7 that approved an appropriation of \$150,000 for rehabilitation and restoration of the Grafton Town House. In addition, voters approved securing \$1,100,000 bonding capacity for rehabilitation and restoration of the Grafton Town House.

At the Annual Town Meeting in May, voters approved an appropriation of \$10,000 to fund CPC's operating budget. Additionally, voters approved \$92,625 for the purpose of making the principle and interest payment on the \$1.2 million bond issued for the purchase of the Pell Farm property. Town Meeting also saw approval of \$237,000 for Grafton Town House Accessibility. In addition, the voters approved transferring \$48,984 from the Affordable Housing Reserve to the Grafton Affordable Housing Trust. The Community Preservation Committee began transferring the Affordable Housing Reserves to the Housing Trust in 2007 with the understanding the funds are to be used in accordance with the guidelines and requirements of the Community Preservation Act. Voters also approved \$21,160 for restoration of the baseball field at Airport Park.

At the Semi-Annual Town Meeting in October, voters approved \$2,485 to restore the sign for "Graftons Branch Bank" now located at Mill Villages Park in South Grafton, as requested by the Grafton Historical Society.

Ongoing CPC projects include annual bond payments for the purchase of Pell Farm, preservation of the Cisco Homestead on Brigham Hill Road and Town Records Preservation by the

Town Clerk. The end of 2014 saw the completion of three projects funded by Community Preservation Funds: installation of new playground equipment at Perry Hill Park in North Grafton, the Grafton Historical Society's Historic Document Conservation Project and The Graftons Branch Bank Sign Restoration Project.

For fiscal year 2014, the total CPA revenue collected was \$509,140. Grafton collected \$331,394 through local surcharges, received \$165,839 in matching state funds, collected \$1,157 in interest and penalties, and earned \$10,750 from investment interest income.

The CPC is a nine member committee that administers the Community Preservation Act, which Grafton adopted in the spring of 2002. The Act creates a stream of revenue from a local property tax surcharge and state matching funds to support projects in four areas: open space preservation, community housing, historic preservation and recreation.

The Committee meets the fourth Thursday of the month, except in November and December, when the meetings are on the first Thursday of the month. Copies of the Guidelines for Submissions are available in the Planning Office, as well as on the Community Preservation Committee's page on the Town's Web site.

### **COMMUNITY PRESERVATION COMMITTEE EXPENSES IN EXCESS OF \$1,000 FISCAL YEAR 2014**

| <b>Vendor</b>                         | <b>Amount</b> |
|---------------------------------------|---------------|
| Affordable Housing Trust.....         | \$48,984.00   |
| James Bright Architects .....         | \$6,865.00    |
| Community Preservation Coalition..... | \$1,750.00    |
| Gorman Richardson Architects.....     | \$12,005.28   |
| Green Dragon Bindery .....            | \$14,644.00   |
| Mill City Construction .....          | \$12,250.00   |
| Newton Bindery .....                  | \$6,705.04    |
| Seaver Construction .....             | \$8,072.91    |
| Treeline Construction .....           | \$43,233.00   |
| US Bank.....                          | \$94,425.00   |

Respectfully submitted,

John R. Stephens, Chairman  
Joann Duncan, Vice Chairman  
Sargon Hanna, Clerk  
Ken Holberger, Treasurer  
Heather Cargill  
Peter Finn  
Jim Gallagher  
Paul Scarlett  
Jennifer Thomas

### **REPORT OF THE CONSERVATION COMMISSION**

The Grafton Conservation Commission is charged with the protection of Grafton's natural resources. The Commission



holds public hearings on the first and third Tuesdays of each month. Workshop meetings are held on the fourth Tuesday of some months as needed.

When fully staffed, the Commission has five full members all of whom are appointed volunteers. The Commissioners are Co-chair John Wilson, Co-chair Sandra Brock, Peter Finn, Heather Trudell, and Kathleen Theoharides.

The office is staffed by Conservation Agent, Maria Mast, who is Head of the Conservation Department, and part-time Conservation Secretary, Jayne Zwicker.

Chief among the Conservation Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act and the Grafton Wetlands Protection Bylaw. In 2014 the Commission held public hearings on 30 Notices of Intent and Requests for Determination of Applicability, 9 requests to amend or extend existing Orders, and 2 Stormwater Permit applications. The Commission inspected and acted on more than 65 Requests for Partial and Full Certificates of Compliance. The Commission also investigated various complaints and calls regarding resource area concerns and issued Enforcement Orders on violations.

In May of 2014, the Commission approved the Wetland Bylaw Regulation Revisions, revising the existing Town regulation.

The Commission advises other Town boards and officials, as well as private individuals and groups, on issues that relate to its areas of jurisdiction. The Commission issued comment letters to the Planning Board for projects under review this year and places high priority on providing input during the preliminary design review phase of new developments and 40B projects.

Equally important is the Conservation Commission's authority under the Conservation Commission Act of 1957 to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. In 2014, the Conservation Department worked on the following land protection and land management projects:

In March of 2014, a Conservation Restriction was approved for the Pell Farm Conservation Property. This Conservation Restriction was adopted to further protect the site by restricting certain types of activities that may impair or interfere with the conservation values of the property. A Wildlife Corridor Easement was adopted at Brookmeadow Village to improve connectivity and increase the accessibility of conserved open space to wildlife. A Conservation Restriction was also adopted at 25 Pullard Road, creating an area of open space preservation adjacent to the riverfront.

Grassland habitat management continued on the Hennessey I Conservation Property. Fields are mowed every other year

for habitat conservation and management. Fields were mowed at Pell Farm, Merriam Road, and Hennessey I on Adams Road. Lime was applied to the fields at Pell Farm and Hennessey I to "sweeten" the soil and encourage the growth of native grass species. Work to eradicate invasive exotic species was ongoing in the fields and at road edges at Pell Farm and Hennessey I.

Trail work was completed at the Upton Road/Stowe road entrance to the Great Meadows Conservation Land property as part of an Eagle Scout project. The project also included placement of signs at the property boundary with Grafton Fish, Game and Bird Club to caution conservation land users of proximity of the active shooting range.

The Department also worked on various projects involving trail construction and maintenance, signage, and other conservation land management concerns.

The Conservation Commission is represented on the Lake Quinsigamond Commission, the Community Preservation Committee, the Hennessey Land Management Committee, the Open Space and Recreation Committee, and the Historical Commission.

#### **EXPENSES IN EXCESS OF \$1000.00**

Jarvis Land Survey, Inc. – Completed survey of Conservation property \$2,000

A.G. Services- bulk lime delivered/spread \$2,500

Respectfully submitted,  
Maria Mast, Conservation Agent  
Grafton Conservation Department

#### **REPORT OF THE GRAFTON COUNCIL ON AGING**

**\*\*It is the mission of the Grafton Senior Center to link needs with resources to maintain and enhance the overall quality of life for Grafton's senior and disabled population.\*\***

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2014. Our programs grew and changed to reflect the changing needs of our wide population. The Center has been highly utilized as a place of fun and recreation as well as a source of information, assistance and referral. Many individuals and families have come to us with personal crises and we are proud to have provided information and support.

The Grafton Senior Center endeavors to offer the older population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation as well as recreational and fitness activities. The Department also offers a large volunteer program. Additional services include a monthly newsletter and fuel assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, Meals on Wheels, Alzheimer's disease and dementia, elders-at-risk and elder abuse, among many others. All inquiries are held in strict confidence.

Outreach is a program where in-home assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker Lisa Kelley assisted with the needs of elders and their families. Ms. Kelley also provided assistance with forms for the SMOC (South Middlesex Opportunity Council) fuel program, along with the FOGE (Friends of Grafton Elders) heat fund. These programs aid elders having financial difficulty heating their homes.

The Grafton Senior Shuttle, along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled of any age (when possible) to access rides to medical appointments, hair salons, grocery shopping, to pick up prescriptions, as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a ride. The availability of these vans has been invaluable in maintaining independence and dignity for our elder and disabled population. With our population aging, it is comforting to know there is alternate transportation available, as studies have shown that reaction time decreases after age eighty, approximately. With financial budget cuts always on the horizon, we hope to continue to receive some reimbursement from the WRTA for the operation of its vehicle. It is hoped that transportation in Grafton will always be available, despite budget issues, as it is the lifeblood of senior independence. Grafton is a great place to age; we hope to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the WRTA van driver, volunteer recognition and education, and supplies. This grant has been vital in meeting some departmental needs that the operational budget is not able to address, such as continued training.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. Socialization is crucial to wellness, and the nutrition program does much to create positive interactions as well as balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, primarily Barbara Connelly, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra

hand. Seniors work in Town Departments doing various tasks in exchange for abatement off their property taxes. It is income eligible, with certain requirements.

This Center is for ALL seniors in Grafton, not just for those who are in need of assistance or are "elderly." One visit here and you will see younger, active seniors taking part in exercise, crafts, cards, meals, etc. We always are happy to see a new face come through the door, and we make every effort to make everyone feel welcome. Please come down and introduce yourself! Or give us a call at 508-839-9242 and we will pick you up in our handy van (wheelchair lift accessible).

#### **Payments Totaling Over \$1000.00**

|                                  |            |
|----------------------------------|------------|
| Stanley Steamer of Boston.....   | \$1,310.26 |
| Elder Services of Worcester..... | \$1,000.00 |
| Liturgical Publications.....     | \$2,676.00 |
| John Ayotte.....                 | \$1,243.72 |
| Barbara Connelly.....            | \$2,256.96 |

#### **Total Meals January 2014 – December 201**

##### **MEALS ON WHEELS CONGREGATE**

(Home Delivered) (At Center)

| MONTH     | YEAR | MEALS | MEALS |
|-----------|------|-------|-------|
| JANUARY   | 2014 | 844   | 316   |
| FEBRUARY  | 2014 | 673   | 279   |
| MARCH     | 2014 | 907   | 250   |
| APRIL     | 2014 | 871   | 333   |
| MAY       | 2014 | 876   | 328   |
| JUNE      | 2014 | 870   | 339   |
| JULY      | 2014 | 936   | 336   |
| AUGUST    | 2014 | 891   | 347   |
| SEPTEMBER | 2014 | 863   | 349   |
| OCTOBER   | 2014 | 955   | 342   |
| NOVEMBER  | 2014 | 950   | 293   |
| DECEMBER  | 2014 | 839   | 301   |

|                           |                    |
|---------------------------|--------------------|
| Total Congregate Meals:   | 4,053 meals        |
| Total MOW Meals:          | <u>9,621</u> meals |
| <b>TOTAL MEALS SERVED</b> | <b>13,674</b>      |

#### **Transportation Statistics**

|                     | Duplicated   | Unduplicated |
|---------------------|--------------|--------------|
| <b>Total Rides:</b> | <b>5,337</b> | <b>21.</b>   |

This statistic shows that the average rider uses the senior van over twenty-five times per year. Many use it as their sole source of transportation, whether it is to medicals, the grocery store, haircuts, banking, etc.

| ACTIVITIES               | Duplicated    | Unduplicated |
|--------------------------|---------------|--------------|
| Community Education      | 848           | 185          |
| Cultural Events          | 516           | 120          |
| Fitness/Exercise         | 4,618         | 208          |
| Health Screening         | 789           | 93           |
| Information Sharing      | 238           | 168          |
| Recreation/Social Evt    | 7,924         | 585          |
| <b>Total Activities:</b> | <b>15,082</b> | <b>1,359</b> |



*Senior Center Crafters*

## **TOTAL USE OF SENIOR CENTER**

Statistics from **01/01/2014** to **12/31/2014** Age: **60** and older

**Total Seniors ServedDuplicated: 26,971 (Units of Service)**

**Unduplicated: 987 (Number of Seniors)**

## **MANY THANK YOUs**

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled—whether you run a card group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Boy and Girl Scout Troops and different school classes in Grafton have added much to our Center. Many thanks to them and to their leaders and teachers for all the joy they have brought to the Seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work-Off abatements.

The Council thanks the Board of Selectmen, Town Administrator Tim McInerney, Asst. Town Administrator Doug Willardson, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thanks to the Friends of Grafton Elders (FOGE) for their efforts in supporting the seniors of Grafton. The help of the Friends group has been invaluable in keeping many elders warm. In addition, it is the generosity of FOGE that has allowed us to provide free Senior Exercise, Zumba, Tai Chi, and Mat and Chair Yoga to seniors. FOGE also donated \$500 in gift cards to the Holiday Giving Tree to be used throughout the year for Grafton seniors in need.

We thank the Harvard Pilgrim Health Care Foundation for the \$500 Community Spirit 9/11 mini grant.

Many thanks to the Lions Club for its continued support and the wonderful evening dinners they provide. These organizations improve the quality of life for Grafton's elders and disabled population, for which the COA is very grateful.

We thank Annette McCarthy, Norma LaMarche, and Nina Whiting for all their help in leading the Craft Group and organizing the Movie of the Month. The Craft Group's donation of \$1,049.00 to the Senior Center was greatly appreciated! In addition, to these ladies volunteering their time, they have helped to bring many new faces to the Center!

Many individuals, groups and organizations have also been so kind to donate to the department for seniors in the community. Your support has been so very vital to the offerings of our department. There has been one individual who wishes to remain anonymous, who has been incredibly generous to our seniors. You've made some ordinary days here extraordinary. We thank all of you for all that you have done.

Our **Holiday Giving Tree** was an amazing experience. Anonymous tags were taken by individuals who returned the tags with beautifully wrapped gifts for Grafton seniors. UniBank also participated in displaying a Giving Tree for seniors in their bank lobby and we thank them for their participation. Given the state of the economy, we were especially impressed with the generosity of our residents. Most requests were very basic needs, such as a gloves, scarves, and books. Grafton should be very proud of the caliber of citizens residing in our fine community.

As we start the Senior Center restroom renovation project, we thank the many individuals, businesses, and groups who have contributed to the Restroom Renovation Fund. It is because of their generosity that we will be able to see this project come to fruition in 2015.

## **THANKS TO COA STAFF**

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for and heard. When someone with memory loss calls many, many times in one day, they receive the same tender response during the seventh call as they did on their first call. We are proud of the work you do, and the Town is fortunate to have you as elder advocates, particularly in these times of budget tightening. The Town has itself a top-notch staff caring for its elder and disabled population—as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m.

## **LIFE IS**

- By: Michael Sage

*Life is like a river, constantly flowing,  
Life is like a tree, constantly growing.*

*Life is like a desert, constantly changing,  
Life is like the oceans, constantly re-arranging.*

*Life is accepting, both others and yourself,  
Life is understanding, and believing in oneself.*

*Life is committing, and doing the best you can,  
Life is believing, and being your own very best fan.*

*Life is for loving, and also for caring,  
Life is for helping, and giving and sharing.*

*Life is the seeds that you plant each day,  
Life is creating a better world in which to stay.*

Respectfully Submitted,

### **Grafton Council on Aging**

William Drago, Chair  
William Cutler, Vice Chair  
Marcella Benoit, Secretary  
Rev. Phil Goff  
Barbara Lapoint  
Annette McCarthy  
Peter Shay

It is with deep sadness that the Council on Aging Board reports the loss of board member and active participant of the Senior Center, Barbara Gardner, who passed away in August 2014.

## **STAFF LISTING**

### **Full Time Staff**

Martha Chartier, Van Driver  
Barbara Connelly, Director  
Bryan Dudley, Van Driver  
Nancy Malone, Secretary/Bookkeeper

### **Part Time Staff**

Tim Brady, Volunteer SHINE Counselor  
Lisa Kelley, Outreach Worker  
Karen Kosiba, Elder Nutrition Meal Site Manager (ESW)

## **REPORT OF THE GRAFTON CULTURAL COUNCIL**

The Grafton Cultural Council (GCC) members are volunteers who are responsible for making decisions on how funds allotted the Council by the Massachusetts Cultural Council (MCC) will be granted to serve local cultural needs. The five active members on the GCC were appointed by the Board of Selectmen. Members are appointed by the Board of

Selectmen for a two year term with a six year maximum by MCC standards.

*The mission of the Massachusetts Cultural Council is to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Massachusetts residents and to contribute to the economic vitality of our communities.*

The MCC receives funding from the Massachusetts legislature and the National Endowment for the Arts and distributes it through two channels: 1) direct grants to individuals and organizations through statewide competitive grant processes; and 2) distributions to local councils that then re-grant funds to individuals and organizations in the local community. The MCC Board determines how the total amount will be divided up among the various programs offered by the state agency. Then, a formula is used to divide the total dollars among communities.

The GCC was advised of the MCC fund allocation in Fall 2013 and the application process was advertised in the media. Following the application deadline date of October 15, 2013, the Council met often to determine which of the applications would be accepted for full or partial funding. In December 2013 the GCC approved 10 grants totaling \$4,038 and monitored their reimbursements. Recipients were:

Audio Journal  
Worcester Chamber Music (concert)  
Kammerwerke (Tufts Performance)  
Brenda Sullivan, The Gravestone Girls (Grafton Library event)  
Claflin Hill Music Performance  
Blackstone Valley Heritage Homecoming (summer concerts)  
Whitin Community Center Youth Outreach Summer Theater  
South Grafton PTO (field trip)  
GHS Music Department (concert)  
North Grafton PTO (field trip)

The GCC discussed the development of criteria and guidelines for the next cycle.

We encourage citizens of Grafton who are interested in joining the Council to speak with present Council members about the work of the Council and to apply to the Board of Selectmen for an appointment to the Council.

Respectfully submitted,

Kristin Rainey, Chair and Treasurer  
Patti Sims, Co-Chair  
Judy Valentine, Clerk  
Meta Mitchell, Communications  
Stephen Halpert  
Tasha Halpert



## REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, storm water and other infrastructure projects. The Department continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and other Town Committees.

Major initiatives in 2014 included:

- Receiving approval from MassDOT Highway's Project Review Committee for State Transportation Improvement Program (TIP) funds to reconstruct Main Street from Providence Road to the Sutton town line. Proposals for design services will be solicited, and design will begin early the next year;
- Continuing to develop a Town Common Master Plan working with the Board of Selectmen, Historic District Commission and other public officials;
- Completing the permitting process for the restoration work associated with the Lake Ripple Dredging Project. Work to complete the restoration is scheduled to commence in summer of 2015;
- Establishing a consensus list of roads to begin to chip away at the back-log of repairs needed on Town ways;
- Continuing collaboration with the Central Massachusetts Regional Stormwater Coalition to assist with compliance of the Town's NPDES permit.

Provided engineering and construction inspection services for several infrastructure projects throughout the year, which included:

- Road rehabilitation projects including:
  - Millbury Street
  - North Main Street
  - Wheeler Road
- North Street resurfacing due to the gas main replacement and extension
- Maple Avenue Water Line Replacement
- Various drainage and culvert replacements

The Department processed 20+ Road Opening Permits and 30+ Driveway Applications, collecting more than \$7,000 in permit fees. We also performed over 40 driveway inspections.

We provided public record information to the general public.

The office provided inspection of Brigham Hill Estates for

conformance with the approved design plans.

We provided cost estimates for planning DPW infrastructure projects.

The Department continued to work on maintaining compliance to the NPDES Phase II Storm Water Permit requirements.

We would like to thank the residents of this town who came out and voted in support of the road stabilization override to address the critical needs of the Town's roadways and infrastructure. We look forward to making continued progress on the roads and to developing strategies to meet the current and future needs for the community.

Respectfully submitted,

Brian Szczurko

## REPORT OF THE FINANCE COMMITTEE

The Finance Committee continually holds numerous public meetings and public hearings throughout the fiscal year. Committee members are appointed by the Town Moderator; their three-year terms expire June 30.

The primary functions of the Finance Committee are:

- Managing the Town's Reserve Fund;
- Reviewing departmental budget requests;
- Reviewing the Town Administrator's recommendations for the current fiscal year's budget;
- Submitting a balanced budget for consideration at the May Annual Town Meeting;
- Reviewing all articles on Town Meeting warrants and publishing a recommendation thereon to the voters.

The cycle for preparing the annual budget begins prior to the October Annual Town Meeting. The Finance Committee monitors current economic conditions, reviews the previous and current fiscal year results and establishes the schedule for Finance Committee public meetings and public hearings. The Finance Committee hosts a general joint public meeting with the School and Municipal department heads before the budget work begins. This meeting establishes a common perspective as departmental budgets are prepared over the next several months. In February, a public hearing of the Finance Committee provides the Town Administrator the forum to make a formal presentation of the proposed budgets for all Municipal departments, the School Department and capital expenses, along with projected revenue estimates. Starting in February and continuing throughout the spring, there are many public meetings and hearings to review the school and municipal budgets along with revenue estimates. This leads up to the May Special and Annual Town Meeting.

Pursuant to the Town Charter, the Finance Committee reviews every article placed on a Town Meeting Warrant and holds public hearings to gain insight into what direction the community may want to proceed. The Committee then publishes its recommendations to the community for review prior to both the May and October Town Meetings as well as any special town meetings.

As part of its continuing involvement in town affairs, the Finance Committee administers the Reserve Fund, which is used to address unforeseen expenditures. The Fiscal Year 2014 Reserve Fund transfers are listed at the end of this report.

As recommended by the Finance Committee, the Town continues to fund the Stabilization Fund. The purpose of this Fund is to provide a “shock absorber” in the event of a major unforeseen expense or catastrophic drop in revenues. While the intent is to never need to draw on this Fund, its existence is very significant to the Town’s financial security and a major contributor to the Town’s favorable bond rating. A Town Meeting vote is required to spend Stabilization Fund money.

The Committee continues to work with the Capital Improvement Planning Committee. The charge of this committee is to rank and recommend town-wide capital improvement projects for each year and oversee long term capital planning. The committee reports its findings to the Finance Committee and the Board of Selectmen.

As with years past, the Finance Committee continued to hear the need for an increase in services in our schools and the need for road repairs. Many fixed costs such as retirement and governmental mandates continue to rise, while the Town’s roads continue to deteriorate. The Finance Committee collaborated with the School Committee and the Board of Selectman to address these two financial needs. The three boards worked together to formulate a financial plan in the form of an override that should meet the budget needs for the next five years. The override passed in June 2014 at a special Town election.

The Finance Committee continues to see the value of multi year forecasting for revenue and expenses, and operating and capital budgets. The Finance Committee continues to collaborate with the School Department, the Board of Selectman, and key Town employees for the purposes of forecasting revenue and expenses for the next three to five years. The Finance Committee looks forward to continue working with these groups in order to manage the override funds and plan for future expenses, operational and capital.

The Finance Committee is happy to report that through the hard work and diligence of all the boards, committees, elected officials and volunteers: our budget remained balanced for another year, our bond rating remained strong, and we closed the year with money in the bank.

During the calendar year, Eric McGourty and Bruce Spinney III resigned from the Finance Committee and Lorna Mangona completed her 3 year term effective June 30, 2014. Lisa Brovelli Kelley, Jennifer Dorazio, Denise Nault, and Joel Schwendemann were appointed to the the Finance Committee. The Finance Committee is currently a full board. With the resignation of Eric McGourty, David Libbey was elected Chair of the Finance Committee.

In addition to the work of the Finance Committee as a whole, the following Town Committees had Finance Committee representation in 2014:

- Shared Services Committee (David Libbey)
- Economic Development Committee (Sue Robbins)
- Fire Station Building Committee (Doris Metivier)
- New Municipal Secondary School Building Committee (Bob Foley)
- Town-Owned Land Committee (Don Davison)
- Capital Improvement Planning Committee (Bruce Spinney III/ Lisa Brovelli Kelley)
- School Department Budget Subcommittee (Lisa Brovelli Kelley and Jennifer Dorazio)

Lastly, thank you to Susan Fiacco for her incomparable dedication and much appreciated support, as she continues to serve as the Finance Committee Secretary.

**REPORT OF THE FINANCE COMMITTEE  
BUDGET FOR FISCAL YEAR 2014  
7/01/2013 through 6/30/2014**

| <b>LINE</b>     | <b>APPROPRIATION</b> | <b>EXPENDITURE</b> |
|-----------------|----------------------|--------------------|
| <b>Salary</b>   | \$8,830.00           | \$8,741.23         |
| <b>Expenses</b> | \$7,850.00           | \$6,739.29         |
| <b>Total</b>    | 16,680.00            | \$15,480.52        |



## **PAYMENTS IN EXCESS OF \$1,000.00**

### **AMOUNT**

|  |            |
|--|------------|
| Susan M. Fiacco, Finance Committee Assistant | \$8,741.23 |
| The Grafton News                             | \$5,670.00 |

### **RESERVE FUND APPROPRIATION**

\$75,000.00

### **EXPENDITURE**

\$50,000.00

### **TRANSFERRED IN TO RESERVE**

\$0.00

### **RETURNED TO THE TOWN**

\$25,000.00

The Town voted to move Reserve Funds to the Snow and Ice Account at the May 2014 Special Town Meeting.

|               |  |
|---------------|--|
| <b>AMOUNT</b> | <b>REASON</b>                              |
| \$50,000.00   | to offset the Snow and Ice Account<br>FY14 |

Respectfully Submitted,

David Libbey, Chair  
Lisa Rice, Vice Chair  
Denise Nault, Clerk  
Donald P. Davison, Jr.  
Jennifer Dorazio  
Lisa Brovelli Kelley  
Heather McCue  
Sue Robbins  
Joel Schwendemann

## **REPORT OF THE FIRE DEPARTMENT**

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who takes pride in the Fire Department, who are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new employees attend the Firefighter I/II Recruit Training. We also offer Firefighter I/II classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy instructors. We are mandated to be HazMat, CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

Each firefighter is outfitted with state of the art and NFPA compliant personal equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and their own SCBA facemask.

The business office serves as administrative services for the fire department. The services provided are diverse and differ

from day to day but mainly consist of: Creating and maintaining all required documents associated with running a municipal fire department; public information services; budgetary and procurement matters; overseeing and maintaining facilities, vehicles and other equipment; training and educational programs and code compliance and inspection services.

The Fire Department Rehab Vehicle has been in service for approximately ten years and continues to be an asset to the Grafton Fire Department. Our Rehab Vehicle serves as an onsite firefighter support vehicle for all major incidents within Grafton as well as those towns within our district. The service this vehicle provides is supported solely by donations. We have received substantial donations from Grafton's citizens and businesses. Our mutual aid communities also continue to be generous with donations to support this effort.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, located on Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

The Grafton Fire Department is one of the largest call fire departments in Massachusetts and despite the fact that all new recruits, in addition to holding full time jobs, must attend a Firefighter Recruit Class, CPR and First Responder, we continue to have a waiting list for positions on the Fire Department.

The Fire Department Business office hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. We are closed one hour for lunch. The office is also opened on Saturday mornings during Burning Season.

The Open Burning Season begins January 15<sup>th</sup> and ends on May 1<sup>st</sup> of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to obtain a permit, please call the business office at 508-839-4606.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours.

## PERSONNEL

The following members served as Officers of the Grafton Fire Department in 2014 and have been appointed for indefinite terms:

|                          |                                     |
|--------------------------|-------------------------------------|
| Fire Chief/              |                                     |
| Forest Fire Warden:      | Michael E. Gauthier, Fire Chief     |
| Board of Fire Engineers: | Michael Mills, Deputy Chief         |
|                          | James E. Barker, Assistant Chief    |
|                          | Stephen L. Charest, Assistant Chief |
| Company Officers         |                                     |
| -Captains:               | Stephen P. Bavosi, Station One      |
|                          | Robert Egan, Station Two            |
|                          | Richard L. Allain, Station Three    |
| Senior Lieutenants:      | Paul Cournoyer, Station One         |
|                          | Thomas Mulcahy, Station Two         |
|                          | Steven W. Gauvin, Station Three     |
| Second Lieutenant:       | Michael Corda, Station One          |
|                          | James R. Brawn, Jr., Station Two    |
|                          | Ronald Beauregard, Station Three    |

In addition to having the above officers on staff, we also have twenty-three firefighters assigned to each station.

## TRAINING

Our recruits are required to complete the Firefighter I/II Certification Training. This training consists of approximately three hundred and twenty (320) hours of training which includes classroom, practical and live fire instruction.

In addition to CPR/First Responder training, which is offered in-house, and conducted by the contracted Ambulance Service, Firefighters also attend Firefighting and Code Compliance classes offered by the Massachusetts Firefighting Academy and in-house Firefighter I/II classes.

## COMMUNITY

The Fire Department participated in Grafton's National Night-Out Program and Grafton Celebrates the Holidays. We offered a Ride to School in a Fire Truck to the grand prize winner of this years' South Grafton Fund raising event. The Fire Truck was escorted by the Fire Chief with lights and sirens to the front entrance of the school, as the winner's classmates waited for his arrival. In addition to presentations to the schools the department also offers safety programs to Nursing Home employees, DYS facilities, group homes and various other groups within Grafton on request.

The Fire Department now sponsors an Explorer Post, which operates out of Fire Headquarters. An Explorer Post is for young men and women between the ages of 14 through 20. The members of an Explorer Post that is sponsored by a fire department not only receive the opportunity to pursue an interest in firefighting, they also learn life skills, citizenship, character building and leadership experience.

## INVENTORY OF VEHICLES IN SERVICE

|                                    |                          |
|------------------------------------|--------------------------|
| 2014 Pierce Heavy Duty Rescue      | Rescue 1, Station 3      |
| 2012 Pierce Saber Pumper           | Engine 2, Station 2      |
| 2009 International Light/Air Truck | Truck 6, Station 2       |
| 2008 Ford Expedition               | Car 1                    |
| 2002 Chevrolet Utility Truck       | Maintenance 2, Station 1 |
| 2001 Pierce Midmount Aerial Tower  | Tower I, Station 1       |
| 2001 American LaFrance Pumper      | Engine 1, Station 1      |
| 1999 Chevrolet GMT400 PU           | Maintenance 1, Station 1 |
| 1994 Pierce Sabre Pumper           | Engine 3, Station 3      |
| 1990 Ford F700 Pumper              | Engine 10, Station 2     |
| 1982 Ford Pierce Pumper            | Engine 4, Station 1      |
| 1975 Dodge Tanker                  | Tanker 1, Station 1      |
| 1975 AMGEN Forestry Truck          | Forestry 1, Station 1    |
| 1966 Kaiser Forestry Truck         | Forestry 3, Station 3    |

## RESPONSE

The Fire Department responded to 470 calls for service during the period January 1, 2014 to December 31, 2014:

|  |     |
|--|-----|
| Structure Fires:                             | 21  |
| Chimney Fires:                               | 5   |
| Vehicle Fires:                               | 10  |
| Brush Fires/Illegal Burning:                 | 15  |
| Refuse Fires/Dumpster:                       | 5   |
| Electrical Fires, Powerlines:                | 11  |
| Smoke (food)/Heat/Investigations:            | 38  |
| Appliance Fires/Appliance Malfunctions:      | 0   |
| Leaks & Spills/Chemical & Water:             | 26  |
| Rescues, Extrication, Accidents/EMS/Assists: | 64  |
| Carbon Monoxide/Natural Gas/Nat Gas Odor:    | 48  |
| Mutual Aid/Standby:                          | 13  |
| False (Accidental Activation, Malicious):    | 28  |
| False (Equipment Malfunction):               | 172 |
| Bomb Threat:                                 | 0   |
| Storm/State of Emergency/Flooding/Lightning: | 1   |

|                             |    |
|-----------------------------|----|
| Rekindle:                   | 0  |
| Services Rendered/Lockouts: | 11 |
| SEEP:                       | 0  |
| Animals:                    | 0  |

487 Burning Permits were issued during the 2014 Open Burning Season.

The Board of Fire Engineers meets on the last Monday of each month, and as needed, at Fire Headquarters 26 Upton Street.

EMERGENCY NUMBER: to report a fire ONLY is **9-1-1**, for all other Fire Department business call 508-839-4606 during business hours.

We strive to provide the best level of service to the people of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

## EXPENSES IN EXCESS OF \$1,000.00

|                                      |             |
|--------------------------------------|-------------|
| Akuity Technologies, Inc             | \$1,655.00  |
| Air Cleaning Specialists             | \$2,288.80  |
| Apollo Safety, Inc                   | \$4,950.00  |
| Birchlers Automotive Inc             | \$1,125.00  |
| Boucher Energy Systems               | \$3,261.53  |
| Budzyna, W.J.                        | \$4,917.00  |
| Charter Communications               | \$1,273.32  |
| Dell Marketing                       | \$14,991.25 |
| Firematic Supply Co., Inc            | \$47,730.54 |
| Fire Programs                        | \$1,380.00  |
| Grafton Water District Solar         | \$1,596.29  |
| Hawill's Limited                     | \$2,122.65  |
| Independent Compressor Service       | \$3,409.48  |
| Industrial Protection Services       | \$47,749.52 |
| Koopman True Value                   | \$1,843.33  |
| Ed Lyons Fire Equipment              | \$3,648.85  |
| Lipinski & Sons                      | \$1,360.42  |
| Mass Fire District 7                 | \$2,558.50  |
| Minuteman Trucks                     | \$30,183.31 |
| National Grid                        | \$11,133.91 |
| National Fire Protection Association | \$1,330.50  |
| NStar Gas                            | \$10,139.42 |
| Positive Promotions                  | \$4,410.91  |
| Raps Auto Parts Supply               | \$1,992.67  |
| Renaud HVAC & Controls               | \$2,413.25  |
| Verizon Telephone                    | \$4,767.57  |
| Weld Power Service Co                | \$1,543.18  |

## FINANCIAL REPORT FISCAL YEAR 2014

|                                  |              |
|----------------------------------|--------------|
| APPROPRIATION:                   | \$604,360.00 |
| TRANSFER AMOUNT:                 | 0.00         |
| Salaries & Wages                 | \$313,538.11 |
| Expenses                         | 121,543.87   |
| New/Replacement Equipment        | 90,294.26    |
| Encumbered Funds                 | 0.00         |
| TOTAL EXPENDED:                  | \$525,376.24 |
| UNEXPENDED BALANCE:              | \$78,983.76  |
| ~                                |              |
| RECEIPTS:                        | \$37,540.56  |
| Permits and Inspections, Reports | \$33,465.00  |
| Fire Service                     | ?            |
| Reports, Copies, Reimbursement   | \$30.00      |
| Gift                             | \$200.00     |
| Details & Plan Review            | \$3,845.56   |

## REPORT OF THE GRAFTON HISTORICAL COMMISSION

The Grafton Historical Commission meets at 7:00 p.m. on the second Thursday of each month at the Grafton Municipal Center. The Grafton Historical Commission is responsible for identifying local historic buildings, landscapes and architectural sites; educating the community about the significance of local history; and protecting and preserving historic buildings, structures, cemeteries, landscapes, scenic roads and heritage trees in Grafton.

The Commission bid farewell to two members who served the Commission admirably for many years in 2014. Both Peg Ferraro and Linda Casey chose not to be re-appointed at the conclusion of their most recent terms. The Historical Commission would like to thank them for many years of service and their commitment to preserve and protect the historical resources of Grafton. The Commission welcomed one new member in David Therrien, whose vast knowledge of Grafton will be a valued asset.

In 2014, the Commission continued its oversight of the historic aspects of the Hassanamesit Woods property, as well as management responsibilities for its website. Once the site of a "praying Indian village," Hassanamesit's complex history and remarkable resources include an archaeological record, documented ownership by Nipmuc Indians through the 19th century, and an evolving agricultural and natural

landscape that reflects its human uses. The Historical Commission will continue to partner with the Grafton Historical Society to ensure that the artifacts obtained through archeological digs by the Fiske Center at the University of Massachusetts are protected and preserved to continue to tell the story of the very origins of Grafton. The Commission will continue to update the webpage with digitized documentation and resources associated with the property.

In the coming year, the Historical Commission plans to oversee restoration of the three “Tercentenary Markers” in Grafton. In 1930, the Massachusetts Bay Colony Tercentenary Sign Commission submitted signs and markers to the Department of Public Works to be installed to commemorate the ancient ways, structures and places of Puritan times 300 years after the establishment of the Massachusetts Bay Colony. Grafton was fortunate to have been granted three of these signs, which for nearly a century have stood at significant places within the Town as symbols of our history. However, decades of exposure have taken their toll, and the Commission began searching for ways to have them preserved before irreversible damage is done.

These signs are made of cast iron, measure approximately 45” x 36”, and weigh nearly two hundred pounds. The “Hassanmesit” sign stands near the Common and commemorates John Eliot’s establishment of a village of Christian Indians. The “Indian Reservation” sign stands on Brigham Hill Road to indicate the land set aside by the original Proprietors of Grafton for the Indians from whom they purchased the village. The Thomas Hooker sign originally stood at the intersection of Providence Road and Pullard Road to memorialize the crossing of the Indian Trail by Reverend Thomas Hooker as he led Massachusetts settlers south to found Hartford, Connecticut. The Commission will partner with Worcester Vocational Technical High School to restore and preserve these signs so they can stand as markers of just a few of the important historical sites within Grafton.

Grafton is fortunate to have a rich history and wealth of resources; residents are encouraged to contact Commission members with questions, concerns, or ideas for future projects. The Commission’s website is updated regularly with new information, photographs and links to other resources.

Respectfully submitted,

Ruth Anderson, Chairman  
Ann Morgan, Vice Chairman  
Rob Aberg, Clerk  
Mark Fobert  
John Stephens  
David Therrien

## REPORT OF THE HISTORIC DISTRICT COMMISSION

The Historic District Commission was established to insure the preservation of the architecture and historical features of the buildings and other structures within the Grafton Common Historic District. The Commission generally meets on the third Thursday of each month in the Municipal Center. Commission membership during FY2014 was as follows:

- John Morgan - Chair
- Bill Nicholson - Vice Chair
- Paul Scarlett - Clerk
- John Stephens - Member
- Bradford Schlapak – Member
- Vacancy
- Vacancy

Five applications for Certificates of Appropriateness were received since submittal of the FY2013 annual report. In October 2013, the First Baptist Church at 1 South Street was given approval for repainting the front façade of their building with a Rhino-shield like paint product. In January 2014, the Lions Club received approval for re-shingling the bandstand located within Grafton Common and repairing broken railing balusters. In May 2014, the Congregational Church at 30 Grafton Common obtained approval for repainting their building with a Rhino-shield like paint product and for the construction of a wooden shed for the purpose of collecting used clothing donations. In May 2014, the Grafton Town House Oversight Committee submitted an updated application for the comprehensive accessibility and assembly project at the Town House located at 1 Grafton Common. A final decision on the approval of this application will await finalization of design plans in August 2014.

During FY2014, the Historic District Commission continued its initiative to address vehicular and pedestrian safety issues as well as the aesthetics of the Common in the area in front of 2 Grafton Common (Country Store) and 10 Grafton Common (McManus building). Plans to lessen the expanse of asphalt in this area and introduce green space, including the construction of a planting bed to beautify the area and align it with the look and feel of the adjacent Town House is slated to be completed early in FY2015. Work to replace the asphalt traffic islands in this area, as well as in front of 1 Grafton Common (the Town House), with granite and cobblestone is hoped to be accomplished either late in FY2015 or early in FY2016.

Work also continued on the development of a landscaping master plan for the Common proper. Natura Landscaping was retained to complete this master plan. Existing work completed to map out property lines within the Historic District and inventory all trees within it are being leveraged in development of this plan. The goal is to arrive at a master plan for maintaining and enhancing the Common in a manner



appropriate with the retention of its historic integrity. This plan will include recommended plantings and construction materials, as well as appropriate future projects aimed at achieving the goal of maintaining and enhancing the district. It is anticipated this plan will be completed in FY2015.

In addition to the work outlined above, the commission continues to explore the potential for restoration of the lost archways that were once a part of the granite posts at each entrance to the Common, as well as the possibility of recreating the horse trough and lantern that also was a long-time fixture within the Common.

Respectfully submitted,

Paul A. Scarlett, Clerk

### **REPORT OF THE GRAFTON HOUSING AUTHORITY**

The Grafton Housing Authority owns and/or manages 174 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments for people over age 60 and disabled persons. There are six units of family housing located at McHale Drive in Grafton and sixteen units at Veteran's Circle in South Grafton. The Authority administers three Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are twenty units of housing for individuals with special needs located at Forest Lane and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Alternatives Unlimited under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development and is financially self-sufficient. The entire operating budget is derived from rental income. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the first Monday of every month at 7:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers. The Commissioners are committed to providing quality, affordable housing in Grafton and welcome public attendance at their meeting. Members, offices held and term expiration are as follows:

| <u>Name</u>     | <u>Title</u> | <u>Term Expires</u> |
|-----------------|--------------|---------------------|
| James Gallagher | Chairman     | 2016                |

| <u>Name</u>      | <u>Title</u>    | <u>Term Expires</u> |
|------------------|-----------------|---------------------|
| Edward Murphy    | Vice-Chairman   | 2018                |
| Donald Chouinard | Treasurer       | 2018                |
| George Mahassel  | Member          | 2015                |
| David Robbins    | State-Appointee | 2016                |

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office or will be mailed upon request. We can be reached by telephone 508-839-6089.

After many years of serving on the Board of Commissioners, Mr. Richard Allen decided this year to not seek re-election. We wish to thank Mr. Allen for his many years of dedication and contributions to public housing. We wish him the best in his future endeavors.

The Grafton Housing Authority welcomes Mr. David Robbins as State-Appointee to the Board of Commissioners. Mr. Robbins was appointed by the Governor to the Grafton Housing Authority Board of Commissioners in December 2014 with a term ending July, 2016.

We'd also like to thank Representative George Peterson for his many years of support on public housing and wish him all the best in his years of retirement.

Respectfully submitted,

Barbara Marsden, Executive Director  
James Gallagher, Chairman  
Edward Murphy, Vice-Chairman  
Donald Chouinard, Treasurer  
George Mahassel, Member  
David Robbins, State-Appointee

### **REPORT OF THE GRAFTON AFFORDABLE HOUSING TRUST**

The Affordable Housing Trust met once a month throughout the year. The membership of the Trust at the end of the calendar year included Chairman Edward Prisby, Vice Chairman Deborah Kochevar, Clerk Charles Pratt and Members Peter Adams, John Carlson, and Daniel Crossin. There was no change in Trust membership during the past year. All seats and officer positions as outlined in the Declaration of Trust have been filled.

### **ONGOING INITIATIVES**

**Potential Development Sites / Opportunities** – The Trust continues to pursue and investigate sites and partnerships that could lead to the development of affordable housing. Some opportunities discussed this year include:



- **Grafton Housing Authority** – Members met with Jim Gallagher who encouraged the Trust to seek ways to develop housing for all in need. Discussion about future partnerships took place and additional investigation is required. Of particular interest was finding a way to partner the resources of the Trust with the property management resources of the Housing Authority as they relate to the development of housing for families and veterans.
- **Town Owned Land** – The Trust continues to assess Town owned land for future development. Sites identified in the Housing Production Plan continue to be reviewed based on in-house information.
- **25 Worcester Street** – Development of this site continues to draw the attention of many Town boards and committees for special projects. The Trust continues to voice its preference for the development of affordable housing on this site given several factors that make it highly suitable for housing including its proximity to the historic Common and access to services and utilities. The Trust forwarded a second letter to the Selectmen outlining its position and continues to monitor all discussions relating to the disposition of this Town owned land.
- **Habitat for Humanity** – The Trust continued to correspond with Habitat for Humanity after the Suzanne Terrace project failed to advance. The Trust will continue to seek out projects that meet the necessary criteria for site identification / preparation based its understanding of Habitat’s site selection requirements.
- **Fisherville Mill Site** – The Trust met with Gene Bernat, developer of the Fisherville Mill (40R) site on Main Street in South Grafton. Options for leveraging the development of affordable ownership and/or rental units on the old “Agway” portion of the site (south side of Main Street) were discussed and continue to be under consideration.
- **Hilltop Farms / Pulte Litigation** – The Trust continued to monitor the ongoing litigation between the Town and Pulte with relating to the law suit about inappropriate accounting practices. If won or settled there would be some amount of money to be applied towards affordable housing in Grafton.

## PROJECT REVIEW AND MANAGEMENT

**Grafton Hill / 52 Worcester Street Proposal** – The Trust met several times with developers of a resubmitted subdivision located between North and Worcester Streets known as “Grafton Hill”. In exchange for Trust support, the developers proposed that they gift a 3.9 acre parcel of land at 52 Worcester Street to the Trust for the development of

affordable units. In addition the developers offered to include 5 affordable rate units within the subdivision which will be accessed off of North Street. The Planning Board closed the public hearing for the subdivision application on January 12, 2015. A draft decision is pending.

**32 Nelson Street** – The Trust investigated the potential redevelopment of this bank owned site. The Grafton Suburban Credit Union owns the site and was looking for the opportunity to partner with the Trust if feasible. Members of the Trust and staff attended various site visits. The existing house on site has been stripped down to the studs and would need a complete interior and exterior renovation based on current building codes. This, coupled with the state of deterioration of the house and the site, led the Trust to seek an appraisal to better assess its options. After review of the appraisal it was determined that it was not a financially sound decision to proceed with a rebuild or a full site renovation / tear down.

## STAFF SUPPORT

The Planning Department continued to provide staff assistance for research, administrative tasks, coordination with developers and other interested parties as well as coordination with Town departments, and with state agencies such as the Department of Housing and Community Development.

## BUDGET

Expenditures to individual vendors did not exceed \$1,000 during the past fiscal year.

## REPORT OF THE INFORMATION TECHNOLOGY COMMITTEE

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to “advise the Town Administrator, the Board of Selectmen and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy.

Current members:  
Robert Hassinger  
William (Bill) F. Jones, Jr.  
David Robbins  
Robert Carroll  
{Vacancy}

### Priorities

The committee established the following priorities for fiscal year 2015 with guidance received from the Town Administrator and other town boards and committees:

1. Provide advice, counsel, independent viewpoints, perspectives, and experience regarding Information Technology.

2. Continue to work to identify opportunities for sharing strategic services within the Town and between communities.
3. Propose opportunities for improving town computing strategy and infrastructure.
4. Reduce risk and exposure for the town related to Information Technology.
5. Make recommendations that will result in cost savings and improved responsiveness by using information technology.
6. Provide ad hoc technology based guidance and consultation as requested.

#### Accomplishments:

- Over the past year, the Committee has provided advice and counsel with respect to ongoing operational IT support requirements and vendor oversight for IT support, break/fix, server, desktop, applications, and help desk.
- The Committee advised and supported computer server replacement and consolidation using computer ‘virtualization’ that will result in cost savings for the town and improved performance.
- Over the past year, the Committee provided independent validation and verification, and industry leading practices pertaining to municipal and local government.
- Throughout the last year, the committee provided the Town Administrator and other municipal departments with specific advice and guidance when requested.

#### Active initiatives:

- The Committee is actively working with the Town Administrator on plans, strategies and proposals for strengthening the quality and overall sustainability of the Town of Grafton’s information technology investments.
- Provide specific recommendations and contract details with respect to Service Level Objectives and Agreements (SLA/SLO) for sharing strategic services within the Town of Grafton that will enable improved responsiveness and cost savings.
- Continue working with the current IT support vendor to best support the Town’s needs and wants regarding Information Technology.
- Based on the professional experience of the committee members, new and emerging technologies and architectures are monitored and integrated into the Town’s needs and wants.
- The Committee continually identifies potential cost savings or service level improvements by leveraging services across both the school and municipal functions.

Respectfully Submitted,

The Information Technology Committee

Robert W Carroll Jr, Chair  
David Robbins, Clerk  
William F. Jones, Jr., Member  
Robert Hassinger, Member

### **REPORT OF THE PLANNING BOARD**

The Planning Board meets regularly on the second and fourth Mondays of each month. In February, the Board welcomed Joseph Laydon as the Town Planner, who replaced Stephen Bishop who retired in January. In May, Member Edward Prisby stated that he would not be seeking re-election to the Planning Board. At the May 2014 election Linda Hassinger was elected to the three year term formally held by Mr. Prisby. The Board wishes to thank Mr. Prisby for his service to the Town. During re-organization after the May election, David Robbins was chosen by the Board to serve as Chairman, with Michael Scully serving as Vice-Chairman and Sargon Hanna as Clerk. In June 2014 Associate Member Mathew Often announced his resignation from the Board. In July 2014, Andrew Clarke was appointed Associate Member by a joint session of the Planning Board and Board of Selectmen. Donna Kinchla, the Planning Department’s administrative assistant, retired in October 2014 after 13 years of service in the Department.

In 2014, permit/application review activity remained relatively busy for the Planning Board. The following is a summary by application type:

|   |    |
|---|----|
| Special Permits ( <i>new in 2014 &amp; carried over from 2013</i> ) | 11 |
| Special Permits ( <i>opened in 2014; still open as of 1/2015</i> )  | 1  |
| Special Permits ( <i>modification of previous approval</i> )        | 4  |
| Definitive Subdivision Plans ( <i>new</i> )                         | 3  |
| Definitive Subdivision Plans ( <i>mod. of previous approval</i> )   | 4  |
| Definitive Subdivision Plans ( <i>default/on-going</i> )            | 6  |
| Definitive Subdivision Plans ( <i>rescinded</i> )                   | 0  |
| Site Plan Review ( <i>not associated with Special Permit</i> )      | 1  |
| Approval Not Required Plans   | 5  |
| Scenic Road Permits   | 3  |
| Determination of Completeness for Subdivision                       | 0  |
| Request for Determination ( <i>Cellular Facilities</i> )            | 5  |
| Project Plan Review ( <i>Tufts</i> )                                | 2  |

Of the 11 Special Permits reviewed, new and carried over from 2013, 10 were approved and 1 was withdrawn. Special Permits were granted for the following projects: two (2) for accessory apartments; one (1) solar farm; two (2) for keeping of animals on fewer than five acres; and one (1) for the renovation of a two-family dwelling. Two (2) Major Residential Special Permits were opened and continued to be heard into 2015 – one (1) for a subdivision of property between Clearview & Worcester Streets; and one (1) for property located off Appaloosa Drive and Bridle Ridge Drive. Four (4) applications were continued from 2013 and approved in 2014. The other application for Special Permit

begun in 2014 and carried into 2015 was for a solar farm off Old Upton Road.

Six (6) existing Special Permits were modified – two (2) to extend the period to construct; one (1), all for the upgrade of equipment on a wireless communications facility; and two (2) associated with renovations to an existing retail site (Dunkin' Donuts). A total of five (5) Approval Not Required Plans were submitted to and reviewed by the Board in 2014, all of which were endorsed. Three (3) applications from Tufts / Cummings School of Veterinary Medicine were approved: one (1) for the approval of the updated master plan for the campus and two (2) for solar farms on the campus. One (1) Site Plan Approval (not associated with a Special Permit) was approved for a family daycare facility.

Monitoring and various work items pertaining to six (6) subdivisions continued throughout the year – Oakmont Farms (off Milford Road), Brookmeadow Village (off Providence Road), Dendee Acres (off Elmwood Street), Highfields (off Providence Road), Brigham Hill Estates (off Brielle Road), and Ferry Ridge Estates (in default – off Ferry Street).

During 2014, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL). For the Annual Fall Town Meeting, the Planning Board considered zoning amendments related to lot perimeter, definitions, and housekeeping and organizational changes to the sign bylaw. All articles passed. Staff continued work on zoning amendments for future consideration by Town Meeting.

Throughout 2014, the Planning Board continued to work on various short and long-range planning projects with the Planning staff and other departments, boards and committees. Projects included:

- On-going monitoring of implementation of the Grafton Comprehensive Plan.
- During 2014, the Planning staff continued to provide support to the Affordable Housing Trust with the implementation of the 2006 Affordable Housing Plan with funds provided by the Community Preservation Committee. Work items included site investigation for potential housing production on Town-owned land as well as the purchase and resale of an affordable condo unit.
- Upon completion of work for the on-going environmental clean-up of the Fisherville Mill site, Planning staff began to support the newly reconstituted Mill Villages Advisory Committee, which is charged with "identifying, prioritizing and assisting in the implementation of programs and projects which enhance the historical, cultural, environmental, and economic development potential of South Grafton's historic Mill Villages of Saundersville, Fisherville, and Farnumsville." Staff

continued to coordinate activities at the park and the commemorative brick program.

- Staff, along with the participation of the Fisherville Mill property owner, was awarded a \$10,000 grant by the Blackstone Heritage Corridor for the development of a master plan for the site and park, which will be accompanied by material to be used by educators to teach about the historic, social, and environmental elements of the site and South Grafton.
- The Planning Department staff worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town's web site and Geographic Information System (GIS).

The Planning Board encourages use of the Planning Department website at [www.grafton-ma.gov](http://www.grafton-ma.gov) to view and download many of the plans detailed above, as well as other useful information.

At the end of 2014, it appears development review, and review and recommendation on Zoning Bylaw and Subdivision Rules and Regulations will require the majority of the Board's agenda time during the beginning of the upcoming year, similar to recent years. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan and opportunities to update the Comprehensive Plan.

#### **PAYMENTS IN EXCESS OF \$1000.00**

#### **PLANNING BOARD –Calendar Year 2013**

**Central Mass. Regional Planning Assoc.....\$4,496.50**

#### **REPORT OF THE POLICE DEPARTMENT**

The Grafton Police Department is a full service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the safety, security and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and raise their families. Working together with citizens, businesses, schools and civic organizations, the

Grafton Police Department is *Building Partnerships for a Safer Community*.

#### **WE OFFER THE FOLLOWING SERVICES AND PROGRAMS TO TOWN RESIDENTS:**

- ✓ Crime Prevention Program-Safety tips offered by Officer Michael Rybak.
- ✓ Speed Trailer for visual speed enforcement.
- ✓ Daily house checks for residents who are away from home for extended periods.
- ✓ 911 Pre-programmed cell phones provided to victims of abuse to summon police immediately if they need assistance.
- ✓ Chief's Column published weekly to answer citizen's questions and to provide crime prevention and safety information.

Over 200 sixth grade students from the Grafton Middle School graduated from the **D.A.R.E.** program instructed by Officers Robert Collette, Jr. and Michael Rybak. We would like to once again thank Brian and Julie Marino of Dunkin Donuts in Grafton for their generous donation that enables the department to purchase books and needed materials to maintain the program.

On Tuesday, August 5<sup>th</sup>, the Town of Grafton joined over 15,000 communities from all 50 states and U.S. territories in celebrating National Night Out (NNO), an event promoted by the National Association of Town Watch.

A National Night Out Block Party was held near the Grafton Police Station from 5:00-8:00 p.m. Once again, hundreds of citizens attended the event and a great time was had by all. More importantly, residents had an opportunity to meet police officers, firefighters and other Town officials in a relaxed setting and were able to speak with them about crime prevention, drug awareness, fraud, personal safety, elderly concerns and other quality of life issues.

The Franklin Masonic Lodge of Grafton and the Siloam Masonic Lodge of Westboro processed almost 100 child ID kits as part of their Child Identification Program (CHIPs). Free gunlocks were made available by Project Child Safe and over 175 children received free bicycle helmets donated by Drenzo Towing and Together We Can. Free pizza was donated by Pepperoni Express and Grafton Job Corps donated 1000 hot dogs. Free Table Talk pies and other refreshments were also provided for those who attended. Other sponsors of the event included the Grafton Suburban Credit Union, Dunkin Donuts, the Lions Club and E.L. Harvey & Sons.

Members of the Grafton Police Department also hosted an open house on Sunday, December 7<sup>th</sup> from 11:00 a.m. until 2:00 p.m. as part of Grafton Celebrates the Holidays. Citizens were invited to tour the police station, meet with department members and discuss any problems or issues that might be of concern. The Masons CHIPs program was also

on hand to provide their services. Free gun locks and public safety information was made available for adults and children. Children were also provided with badges and coloring books and had a chance to meet McGruff the Crime Dog.

The department participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. On April 26<sup>th</sup> and again on September 27<sup>th</sup>, residents were able to drop off their unused medications at the police station so that it could be properly discarded. The Police Department and the Board of Health recognized the importance of this event and partnered with DEA in this effort.

On April 17, the department along with members of the Central MA Regional Public Health Alliance (CMRPHA) and the Grafton Board of Health announced the placement of a new permanent prescription drug disposal kiosk at the police station. The kiosk, obtained as part of a grant from the CMRPHA, will provide the public with an opportunity to prevent pill abuse and theft by ridding their homes of potentially dangerous expired, unused and unwanted prescription drugs anytime, 24/7, with no questions asked.

On Saturday, December 6<sup>th</sup>, the Grafton Police Department held its first *Goods for Guns* - gun buyback event sponsored in conjunction with UMASS Health Care, Injury Free Coalition for Kids and the Central MA Regional Public Health Alliance. Citizens turning in their unwanted firearms were given gift cards from either Price Chopper or Wegmans markets in amounts depending on the type of firearm turned in. A total of 11 firearms (10 rifles/shotguns and one revolver) were turned in during the event and \$350.00 in gift cards were issued.

As part of its fleet management program, the department purchased two marked 2015 Ford Police Interceptor utility cruisers. Both vehicles are equipped with all-wheel drive which will be a tremendous asset during winter storms and other adverse weather conditions.

In August, the police station underwent an energy efficient lighting system upgrade through the National Grid Retrofit program. New fluorescent lights and ballasts as well as LED area lights and occupancy sensors were installed to improve efficiency and reduce energy costs. Part of the project was funded through National Grid's Energy Initiative Program.

The department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC) whose mission is to provide resources of manpower and equipment to member agencies. Simply stated, a law enforcement council is a collaborative partnership of police agencies in a region that share knowledge, resources and personnel for the benefit of public safety. Each member agency commits a portion of resources to CEMLEC and those resources are



made available to member police departments to increase and improve their capabilities and capacities. Officers from Grafton are assigned to the Special Weapons and Tactical Unit (SWAT), Collision Reconstruction Unit and the Motorcycle Unit.

#### **PERSONNEL TRAINING:**

The following training was offered to officers and/or dispatchers: Property and Evidence Room Management, Leadership Training, Emergency Vehicle Operations, Testifying in the Trial Court, Active Shooter Preparation & Response, Managing Threatening Situation, Managing FTO Program, Budget Training, Arson Investigation, Firearms Legal Update, Active Shooter Response for Dispatchers, IMC Training, 911 DLR Training, Bomb & IED Awareness Training, Threat Assessment Training, Defensive Tactics Technologies Against Police, Complying With FLMA & FLSA, Crimes Against Children, Sergeant 2 day Training & Updates, Motor Vehicle & Legal Updates, Detective Legal Updates for 2014, Medical Marijuana Training, GLOCK Armorers Training, Management Practices, Disasters and the Dispatcher, Pistol & Gun Permits Training & Updates, Psychological Services & Police, SWAT Challenge, Executive Development (ED); Rules & Regulations, ED; Budgeting, ED Internal Affairs, ED; Labor Relations, Child Abuse, Instructor Training for Lineups, Social Media Networking for LE, New England Narcotics, Officers Association Conference, Use of Force Updates, Public Relations Communications, Digital Photography, First Responder Certification & Updates, CPR Certification & Updates, Bomb Threat Response, LGBT and the Police 2014, Safe Vehicle Operations in Inclement Weather, Police Ethics 2014/2015, Legal Updates 2014/2015, Bicycle Laws & Safety, Harassment Prevention Orders & Bullying, Suicide Prevention for Detainees, Bullying, Suicide and the Police, Updated Court Opinions, Updated Motor Vehicle Law Opinions, Cell Phone Warrants, Searching a Home without a Warrant, "Upskirting" Legal update, Update on Ammunition on School Campus, Emergency Aid Exception with Regards to Animals, Updates on Domestic Abuse Orders & Harassment Prevention Orders, Anonymous Tip Regarding Impaired Driver Updates, K-9 For Drug Sniff Use Legal Requirements, Video Tape of Police By Citizen During M/V Stop Update, Animal Welfare & Safety Act, Gun Violence Act update, Arrest Warrant. SWAT and Motor Officers also participate in monthly training sessions during the course of the year.

#### **PERSONNEL CHANGES:**

Officer Alvin Hulbert retired from the department on July 5<sup>th</sup>. Officer Hulbert served as the department's School Resource Officer for many years building a rapport with both students and faculty. We thank him for his service and wish him a long and happy retirement.

Joyce Sztuba retired from her position as part time dispatcher after serving the department and the Town in various

capacities for over 43 years. We wish Joyce all the best in her retirement.

Thomas Michniewicz was appointed as a full time officer on September 21<sup>st</sup>. Officer Michniewicz has served as an intermittent officer for the Town since 2005. He had also worked as full time officer for the Millville Police Department.

Nicholas Erskine was appointed to the position of full time dispatcher on April 21<sup>st</sup>. He replaced Dispatcher Benjamin Holmes who continues to serve as a per diem dispatcher.

Five new intermittent officers were appointed to the department in April. They are: Mark Alves, David Sullivan, Jason Atchue, Dale Goodspeed and Wanda Washington.

#### **GRANTS RECEIVED:**

The department received a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of \$42,658.00. The funds were utilized to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of \$10,000.00 to pay for training the department's dispatchers

We also applied for and received a Traffic Enforcement Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS), Highway Safety Division. The total grant was in the amount of \$12,500 to be utilized during five mobilizations including the *Drive Sober or get Pulled Over* and *Click It or Ticket* campaigns.

In December, the department once again received a *National Gold Award* from AAA Southern New England for the quality of our traffic and pedestrian safety education and enforcement programs. We were honored to receive this prestigious award.

I would like to thank the citizens of Grafton for their support of the police department. I also wish to thank and commend the officers and staff of the department for their commitment, professionalism and service. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

Respectfully Submitted,

Normand A. Crepeau, Jr.  
Chief of Police



## ACTIVITIES FOR THE YEAR 2014:

|                                    |        |
|------------------------------------|--------|
| Total Calls for Service .....      | 15,733 |
| Total Incidents Investigated ..... | 526    |
| Total Arrests.....                 | 314    |
| Summons Arrests .....              | 190    |
| Lock-ups .....                     | 109    |
| Protective Custody .....           | 15     |
| Total 911 Calls Received .....     | 3,803  |
| Total Accidents Reported.....      | 431    |
| Total Accidents Investigated.....  | 201    |
| Accidents with Injuries .....      | 99     |
| Fatal Accidents.....               | 2      |
| Pedestrian Accidents .....         | 5      |
| Hit and Run Accidents .....        | 36     |
| Accidents with Animals .....       | 32     |
| Motor Vehicle Citations .....      | 1,890  |
| Summons Service.....               | 69     |
| Harassment & 209-A Served.....     | 77     |
| Total Alarm Calls .....            | 801    |
| Motor Vehicle Thefts .....         | 5      |
| Identity Theft / Fraud .....       | 61     |

## AMONG THE 314 ARRESTS MADE IN 2014 WERE:

|                                 |    |
|---------------------------------|----|
| Aggravated Assault .....        | 26 |
| Simple Assault .....            | 30 |
| Breaking and Entering.....      | 6  |
| Driving While Intoxicated.....  | 19 |
| Larceny Over.....               | 18 |
| Trespassing.....                | 3  |
| Destruction of Property .....   | 16 |
| Disorderly Conduct .....        | 9  |
| Drug / Narcotics Offenses ..... | 9  |
| Motor Vehicle Theft.....        | 1  |
| Liquor Law Violation.....       | 12 |
| Shoplifting.....                | 13 |

## EXPENSE PAYMENTS IN EXCESS OF \$1000.00 JULY 1, 2013 TO JUNE 30, 2014

|                                 |             |
|---------------------------------|-------------|
| MHQ Municipal Headquarters..... | \$74,039.28 |
| Commonwealth of MA .....        | \$27,500.00 |
| National Grid.....              | \$14,037.35 |
| Tritech .....                   | \$12,210.00 |
| Verizon .....                   | \$ 9,554.50 |
| Security Design, Inc. ....      | \$ 6,412.28 |
| Northbridge Police .....        | \$ 6,241.75 |
| Verizon Wireless.....           | \$ 6,216.68 |
| Best Auto Body .....            | \$ 5,899.41 |
| TELREPCO .....                  | \$ 5,360.00 |
| Eaton Corporation .....         | \$ 4,338.00 |
| Millbury Police .....           | \$ 4,177.00 |
| NSTAR Gas .....                 | \$ 3,563.38 |
| Blackstone Valley Drug          |             |
| Task Force.....                 | \$ 3,500.00 |
| Staples .....                   | \$ 3,405.71 |
| Reliant Medical Group.....      | \$ 3,290.00 |
| MX Consulting Services .....    | \$ 3,098.00 |

|                                    |             |
|------------------------------------|-------------|
| Xerox Corporation .....            | \$ 2,932.04 |
| POWERPHONE .....                   | \$ 2,868.00 |
| Grafton Water District .....       | \$ 2,822.19 |
| Taser International .....          | \$ 2,745.78 |
| Raps Auto Parts Supply .....       | \$ 2,581.17 |
| Renaud HVAC & Controls, Inc .....  | \$ 2,560.00 |
| Xpression Prints.....              | \$ 2,558.75 |
| Ken Jones, Inc.....                | \$ 2,426.80 |
| Sutton Police .....                | \$ 2,357.50 |
| Interstate Arms.....               | \$ 2,133.98 |
| Cogswell Sprinkler .....           | \$ 2,122.31 |
| Avanti Data Products .....         | \$ 1,985.00 |
| B&H Photo-Video Pro Audio .....    | \$ 1,949.03 |
| William Kuck.....                  | \$ 1,940.00 |
| Sunshine Sign .....                | \$ 1,892.40 |
| Home Depot.....                    | \$ 1,726.75 |
| Haggerty & Haggerty Electric ..... | \$ 1,663.10 |
| Lidco Electrical Contractor.....   | \$ 1,618.91 |
| Fitzzy's Car Wash .....            | \$ 1,605.00 |
| Worcester Elevator .....           | \$ 1,529.48 |
| Direct Decision Institute .....    | \$ 1,400.00 |
| Worad .....                        | \$ 1,364.80 |
| Normand A. Crepeau, Jr .....       | \$ 1,271.39 |
| Neil Minardi.....                  | \$ 1,266.93 |
| NU-England Services .....          | \$ 1,188.18 |
| Hillyard-Rovic .....               | \$ 1,017.48 |
| Mass Chiefs of Police Assc.....    | \$ 1,014.00 |
| Wayne Tripp .....                  | \$ 1,000.00 |

## RECEIPTS

### JULY 1, 2013 TO JUNE 30, 2014

|                                   |             |
|-----------------------------------|-------------|
| Outside Detail Admin Fees.....    | \$22,752.29 |
| RMV Receipts.....                 | \$13,060.18 |
| Firearms Permit Fees .....        | \$ 6,975.00 |
| Parking Fines .....               | \$ 685.00   |
| Incident & Accident Reports ..... | \$ 2,218.00 |

## REPORT OF THE GRAFTON PUBLIC LIBRARY

In 2014, the Grafton Public Library's use increased significantly compared to 2013, for the second year in a row:

- 64,377 visitors; 35% increase from 2013
- 10,755 library card holders--60% of Grafton residents; 27% increase
- 6,875 program attendees, 86% increase
- 142,300 items checked out; 28% increase
- 8,118 eBooks, eAudio & eMovie checkouts; 40% increase
- 898 museum passes checked out; 64% increase
- 3,806 computer users; 13% increase
- 6,193 reference questions--40% increase
- 403 programs; 56% increase
- 6,843 program attendees; 90% increase
- 5,650 items added to the collection
- 78,151 website page views from 15,402 unique website visitors

## RETURN ON INVESTMENT

Funded at less than 1% of the Town budget, the Grafton Library is pleased to provide superior return on investment of your tax dollars! The Grafton Public Library's operating budget cost taxpayers \$29.48 per resident in FY 2014. The Library provided over \$1.3 million in materials and services. You can calculate your personal library use (cost of books, programs attended, Internet use, museum passes borrowed, etc)—at [swissarmylibrarian.net/librarycalculator/valuecalc\\_popup.html](http://swissarmylibrarian.net/librarycalculator/valuecalc_popup.html).

The cost of C/W MARS membership (\$14,038.00) resulted in \$175,106.00 value of services for holds, library catalog, site visits and phone tech support, databases, and requests from other MA libraries outside of the network.

## LONG RANGE PLAN ACCOMPLISHMENTS

In 2014, the Grafton Public Library initiated the following actions, in part due to the survey responses, patron requests, comments on program evaluations, and the Library's Long Range Plan. Activities were primarily driven by the 2014-2015 Action Plan, online at [graftonlibrary.org/lrp](http://graftonlibrary.org/lrp).

- Maintained a NO Log to document all the things we had to deny visitors and members. Most frequent requests were for meeting room (multiple times per month), all denied due to lack of space; and for a changing table (multiple times per week). There is no space in any of the 4 restrooms to put a changing table.
- Encouraged "YES" mentality in all staff, empowering them to create experiences that leave visitors with positive impressions of the Library.
- Added new formats like graphic novels for adults, Bollywood films, and Playaway audio and Playaway views for youth (handheld digital video players preloaded with animated children's books and series).
- Changed the Library card policy to allow any child to obtain a card, not just age 5 and above. We are in the process of reviewing C/W MARS policies on registrations and responsibility by age.
- Addressed email notification issues and added text messaging for holds notification.
- Provided two amnesty periods (June-August and November-December), allowing patrons to donate non-perishable goods in lieu of cash. We donated 97 bags of food to the Grafton Food Bank.
- Began circulating the board game collection.
- Increased number of Library displays. The most popular display was, I can't remember the title, but it's GREEN (March) and books with pink covers for Breast Cancer Awareness month (October).
- Added passes to the Biomes in Kingston, RI, an aquarium with the largest collection of New England marine life in the world; passes to Davis Farmland and Southwick Zoo.
- Participated in national library initiatives including Banned Books Week, Teen Read Week, Teen's Top

Ten, Read for the Record, Read Across America Day, Teen Tech Week, Free Comic Book Day, National Library Card Sign Up Month, National Novel Writing Month, International Gaming Day, Library Snapshot Day and Star Wars Reads Day.



- Hosted offsite storytimes at Willard House & Clock Museum, UniBank, in Grafton Parks, on GCTV Storytellers, at NGES PTG Santa Breakfast.
- Offered programs for parents on "Music and Movement" and "A Parent's ADHD Overview: 11 Strategies for Common Home and School Challenges."
- Hosted 300+ people at Dinosaurs on the Common, 200+ at Grafton Celebrates the Holidays, and 500+ trick or treaters. The Friends of the Library Annual Spring Egg Hunt served 250 children.



- Launched a Book Wagon program with the help of Neha Majeti, a GHS student. For her for her NHS Independent Service Project, we designed this outreach program that brings selections from the Library's collections to the Senior Center and Crescent Manor.
- Served 32 students through PAWSING to R.E.A.D., our read to a dog program for struggling readers.
- Hosted tutors, and developed a volunteer program for English Language Learners.



- Hosted a video-game-a-thon fundraiser planned and executed National Honor Society students for Cradles to Crayons as their NHS independent service project. They collected \$300 and a large basket of games and toys.
- Hosted a Mini Golf fundraiser with the Friends and Board of Library Trustees that had 200 participants and raised over \$2,200. Sponsorships and donations covered the cost of new furniture and LEGO bricks for teens, children and adults.
- Served as a collection site for eyeglasses for Lions Club, Towels for Tufts, and Halloween candy for South Street.
- Partnered with Decoding Dyslexia MA on multiple displays in the Library.
- Partnered with the Recreation Dept. to host the annual Build a Scarecrow program: 23 participants, winner's prize still unclaimed!



- Partnered with NGES PTG to read stories at Santa Breakfast.
- Partnered with Grafton Public Schools to serve 150+ on Grafton History Day and 100+ for NGES Make & Take Literacy Fair.
- Partnered with The Center for Work and Families in Worcester for a summer intern.
- Planted a garden with herbs, vegetables, and berries. Produce was given away, donated to Food Bank, and preserved for a seed library.



- Repaired the front walkway, thanks to DPW.
- Upgraded our server, thanks to the Town, and modem, thanks to C/W MARS.
- Improved the website with a site map and drop down menus.
- Saw the addition of 35 parking spaces on the Perrault property.
- Revised the home delivery brochure, developed an evaluation for the program, and added an additional driver to accommodate need.
- Added A/C units to the lower level, and installed electrical outlets on Main and Mezzanine Levels for additional A/C units, to keep the building cool and comfortable.
- Upgraded the electrical system from 200 to 400 amps to handle additional HVAC and A/C units.
- Received a Family Adventures in Reading grant for a storytelling program for 25 families.



- Subscribed to BookFlix - Scholastic BookFlix is a new online literacy resource that pairs classic video storybooks from Weston Woods with related nonfiction eBooks from Scholastic to build a love of reading and learning. The engaging way to link fact and fiction, BookFlix reinforces early reading skills and introduces children to a world of knowledge and exploration.
- Subscribed to Scienceflix - ScienceFlix combines curriculum- driven, leveled content, interactive features, and intuitive navigation into a single, highly-engaging digital resource for students in



grades 4-9.

- Subscribed to *Consumer Reports* online—a goal since 2007! See a staff member to access; in-library use only.
- Subscribed to Zinio, a digital magazine database, with electronic copies of popular magazines such as *The Economist*, *Seventeen*, and more.
- Scanned 62 years of Grafton High School yearbooks, available online at: [archive.org/details/grafonpubliclibrary](http://archive.org/details/grafonpubliclibrary).



- Launched a Teacher Portal, with online library card registration forms as well as assignment alerts, library tours, and staff visit requests.
- Subscribed to Constant Contact to create a Library eNewsletter. Signup now at [grafonlibrary.org](http://grafonlibrary.org)—just scroll down to bottom of the page and click on the Sign Up! Button.
- Mailed a census insert promoting Library services to 10,000 households.
- Maintained a social media presence across multiple channels. You can now friend or follow the Grafton Public Library on the following sites:

 [facebook.com/GraftonPublicLibraryMA](https://facebook.com/GraftonPublicLibraryMA) 249 friends

 [pinterest.com/grafonpl](https://pinterest.com/grafonpl) 210 followers

 [twitter.com/grafonpublib](https://twitter.com/grafonpublib) 85 followers

 [flickr.com/photos/grafonpubliclibrary](https://flickr.com/photos/grafonpubliclibrary)

## PERSONNEL

We said goodbye to Children's Librarian Jennifer Mentzer. We celebrated her retirement with a special storytime and reception in January 2014.

Sarah Banister joined the team as the Children's Librarian in July 2014. Lee McCulloch and Valerie Evans were hired in fall 2014 to help cover the Children's and Main desks. Their help is much needed due to the huge increase in circulation, visitors, and borrowers. Custodian David Lavoie was let go in January, and a cleaning service, UnicPro, cleaned the building through the end of the year. Bibliotemps, a library temp service provided by the Massachusetts Library System

provided temp staffing to help cover service desks during the hiring process.

Teen Librarian Allison Cusher was selected for the YALSA Quick Picks for Reluctant Young Adult Readers book selection committee. As a committee member, she will be required to attend the ALA Annual Conference in San Francisco in June and the Midwinter Meeting in Boston next January. The task of this committee is to prepare an annotated list of recommended books appropriate for reluctant young adult readers. Additionally, Allison's Love Your Pet Day was featured in *Voice of Youth Advocates*, a library journal for teen librarians.

All staff met their annual commitment to maintain their skills by attending professional development sessions on topics such as eBooks, reader's advisory, marketing, advocacy, storytelling, and CPR.

The Library is now at 10.5 FTE, which is just enough staff to maintain the Board of Library Trustees policy of two people per service desk during all service hours. Increased demand for library services still leaves staffing the building thin on some night and weekend shifts.

## GRANTS & GIFTS

The Library received \$9,500.00 in grants, from UniBank (\$2,500 for an AWE Early Literacy Station) and Beginning Years Family Network (for preschool programs for ages 0-3) paid for a performance with Stacey Peasley, a talented local performer, during our first preschool fair, held in April 2014.

Mass Humanities awarded a Family Adventures in Reading grant (\$6,500.00) that covered the cost of a storyteller for 6 weeks and 2 performances at local schools and the Library. A SHRAP grant (valued at \$500.00) paid for a professional archivist to assess the collection and assist with a collection policy for historical items, weeding, and additional grant opportunities.

The Library received \$15,645.78 in State Aid, which helped cover HVAC and electrical repairs, programming, PR, and materials. Additionally, the Library received \$559.43 in gifts, and a donation of half the cost of *Investor's Business Daily*, an economic newspaper. A memorial bench to honor Grafton resident Jen White was purchased, and will be bequeathed at a special ceremony in spring 2015.

Donations and bequests are welcome year-round. Please visit [grafonlibrary.org/donate](http://grafonlibrary.org/donate) to learn more.

The Friends sponsored Grafton Celebrates the Holidays, The Summer Reading Program, the Caddy Stacks Mini Golf program, the Spring Egg Hunt, and For the Love of Books, a fundraiser that added 27 titles valued at \$3,000.00.



The Friends run the Down Under Book Store with 5 volunteers. Friends membership is just \$10 / year , with proceeds benefitting the Library for items not covered by the Town's budget. This year, the Library received museum memberships, furniture, programs, summer reading program support, staff hospitality, printing and marketing fees, and raffle baskets for PTG Fun Fair, October Fest and Santa Breakfast.

### BUDGET

The Library spent over \$1,000.00 with the following vendors in 2014:

|  |             |
|--|-------------|
| Baker & Taylor (library materials).....  | \$22,256.54 |
| Ingram Library Services (materials)..... | \$15,260.28 |
| Seaver Construction .....                | \$14,208.69 |
| C/W MARS membership .....                | \$12,591.00 |
| MX Consulting (IT support) .....         | \$10,753.25 |
| MA Library System (Bibliotemps).....     | \$8,439.20  |
| National Grid (electricity) .....        | \$8,822.74  |
| Midwest Tapes (media) .....              | \$8,056.24  |
| Renaud HVAC .....                        | \$7,424.50  |
| Recorded Books (materials) .....         | \$7,056.38  |
| UnicPro (cleaning service) .....         | \$6,912.00  |
| Rivistas (magazines) .....               | \$3,729.52  |
| N*Star (gas heat).....                   | \$3,722.97  |
| SEBCO (youth materials).....             | \$3,947.01  |
| Whitcomb Assoc. (youth materials).....   | \$3,430.11  |
| Gale (large print books) .....           | \$3,314.37  |
| Staples Advantage (supplies) .....       | \$2,881.27  |
| Aaron Schmidt (web designer).....        | \$2,500.00  |
| Cyr Electric (electrical repairs) .....  | \$2,193.84  |
| Amazon.com (materials, supplies) .....   | \$2,176.79  |
| Gov Connect (computers) .....            | \$2,063.90  |
| Mango Languages (database).....          | \$1,890.00  |
| Proquest (databases).....                | \$1,850.00  |
| Scholastic (databases) .....             | \$1,695.09  |
| Penworthy (youth materials) .....        | \$1,673.44  |
| Info USA (database).....                 | \$1,600.00  |
| Verizon (phone/alarm/fax lines).....     | \$1,475.19  |
| Wooster Roofing(cleaning, repair).....   | \$1,450.00  |
| CIT (copier lease).....                  | \$1,374.96  |
| Overdrive (eBooks) .....                 | \$1,214.00  |
| W.B. Mason (supplies).....               | \$1,223.52  |
| Garaventa (lift/LULA) .....              | \$1,184.00  |
| Valley Communications (phones).....      | \$1,122.60  |
| Charter Cable (Internet & Wi-Fi).....    | \$1,024.25  |

### A NOTE FROM THE DIRECTOR

In a time when so many libraries feel threatened, I am so pleased to report another record-breaking year, with 856 new members and over 10,000 items circulated each month. We are definitely feeling a strain in terms of space, staff and resources because of the huge increases in visitors, programs, and services. It's a wonderful problem to have.

In 2015, we will be embarking on a Long Range Planning process for the MA Board of Library Commissioners. A Long Range Plan is a written document that provides goals, measurable objectives and specific activities for Library staff to carry out. Strategic planning isn't new; it is a routine part of running a successful Library, and considered to be a standard of best practices in library management. A Long Range Plan spanning five years is required by the MA Board of Library Commissioners (MBLC) for any library that wishes to apply for grant funding.

The Long Range Plan is reviewed annually at the September meeting of the Board of Library Trustees, and the Library Director must update a plan of action for the Library and send it to the MBLC each December. As the current Long Range Plan expires in December 2015, it's time to see where we are going next!

Anyone can review the current 2011-2015 Long Range Plan, as well as the FY 2016 Activity Plan (which runs through 12/31/2015) at [griftonlibrary.org/lrp](http://griftonlibrary.org/lrp).

We get many positive compliments on the diverse collection, friendly staff, and innovative programs and services we offer to the community, but I remain just as interested in knowing what's not working and where to improve. Please don't hesitate to get in touch to let me know what services and materials you want in YOUR public library. Your feedback truly is valued and acted upon, and for this first time ever, we are offering an ongoing Library Satisfaction survey at [mblc.countingopinions.com/s/10259](http://mblc.countingopinions.com/s/10259).

Over the past year, I have enjoyed hearing from fellow residents as they pop into my office, post a letter to the editor, offer suggestions to staff, and tell their friends and neighbors about what's going on at the Library. Thank you to our raving fans!

The Grafton Public Library is open Monday-Thursday from 10am-9pm and Friday and Saturday from 10am-5pm. Find us on the web at [griftonlibrary.org](http://griftonlibrary.org). I look forward to serving you, and thank you for your continued support.

Respectfully submitted,

Elizabeth S. Gallaway,  
Library Director



## REPORT OF THE BOARD OF PUBLIC LIBRARY TRUSTEES

The Board of Public Library Trustees met on the second Wednesday of each month at the Municipal Center. Ms. Beth Gallaway began her second year as the new Director. She has worked hard to create a welcoming atmosphere in the Library, has built a cohesive team and has continued to grow the Library's collection, programs and community involvement.

### Actions taken this year include:

1. Interviewed and hired Sondra Vandermark to facilitate in the development of the Library's Long-Range Strategic Plan. This plan needs to be reviewed annually, updated and submitted every five years to the Massachusetts Board of Library Commissioners in order to qualify for State Aid money.
2. Approved and supported the Librarian's application for a SHRAB grant [State Historical Record Advisory Board] for historical preservation of Library materials.
3. Participated in the South Grafton October Fest and North Grafton Fun Fair, Breakfast with Santa, Easter Egg Hunt, Dinosaurs on the Common and Grafton Celebrates the Holidays events with informational tables for both parents and students.
4. Worked with the Librarian to create the Grafton Public Library Action Plan FY 2015
5. Helped to plan, organize and participated in the Caddy Stacks Mini Golf Tournament with the Friends of the Library. Generous donors helped the Friends raise funds which will be used to purchase additional seating and LEGOS.
6. Participated in the Fall Trustee Orientation [October] and Legislative Breakfast [February]
7. Hosted a Staff Appreciation Evening to thank staff for their dedication to the Library and its programs.
8. Review of staff appointments by the Director including Children's Librarian, Library Assistants and Custodian.
9. Approved the use of State Aid money for electrical upgrade, HVAC repairs including air conditioning, Bibliotemps staffing, summer reading program publicity, Davis Farmland and Southwick Zoo passes and other expenses.
10. Sponsored a clean-up of the Library grounds with volunteers to construct gardens and restore shrubbery.

### Ongoing actions:

1. Operation of the Grafton Public Library
2. Maintenance of the Library Building including monthly walkabouts to review building and grounds.
3. Updating of Policy Manual.
4. Review of the Long Range Plan

**Board Changes:** Henry Poler resigned from the Board in May. Marilyn Cusher was appointed by a joint vote of the Board of Selectmen and the Board of Library Trustees to fill this vacancy until the next election.

**Board Members at the end of 2014:** Gary R. Beauchamp  
Douglas S. Bowman  
Marilyn J. Cusher  
Carrie A. Hogan  
Diane A. Libbey  
Dana M. Wilson  
Cynthia Zarriello  
Elizabeth Patch, Recording Secretary

Respectfully submitted,

Diane A Libbey, co-chair & Douglas S. Bowman, co-chair

## REPORT OF THE NELSON MEMORIAL PARK & LIBRARY TRUSTEES

The Trustees generally meet at 6:30 or 7:00 pm on the first Monday of the month in the library building. The Trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

Nelson Park is in constant use throughout the spring, summer & fall; the Grafton Girls Softball League plays regular games as well as hosting three to four tournaments a year, the Grafton Women's Softball League plays on Sunday evenings throughout the summer, there are various Town Recreation Department programs during summer morning hours, a Flag Football League holds their season in the fall.

The meeting room is host to the Brownies, Girl Scouts, & Cub Scouts and a variety of local groups for meetings. The Library is open Tuesday & Thursday from 1 pm to 7 pm and Saturday from 11 am to 2 pm. It is fully & successfully staffed by volunteers for the past several years. We have a full complement of books for loan, simply visit the library, get a card and read & borrow away!

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups.

Expenses of the trust this past year:

|                               |              |
|-------------------------------|--------------|
| Nstar                         | \$ 2,039.92  |
| National Grid                 | \$ 2,120.75  |
| New Horizon Communications    | \$ 905.48    |
| Gauvin Supply, INC.           | \$ 1,006.66  |
| Grafton Water District        | \$ 75.00     |
| Republic Plumbing             | \$ 13.96     |
| Renaud HVAC & Controls, Inc.  | \$ 2,361.00  |
| American Alarm                | \$ 293.00    |
| Koopman Lumber                | \$ 1,463.68  |
| O'Connell Fire Protection     | \$ 27.00     |
| J.T. M. Building & Remodeling | \$ 1,200.00  |
| Supreme Forrest Products      | \$ 887.50    |
| Home Depot Credit Services    | \$ 1,198.00  |
| Total                         | \$ 13,591.85 |

We'd like to thank our two grounds keepers Bob Donahue and Charlie Paul as well as our janitor Dan Steins for the great job they do keeping our park & buildings in great shape!

Respectfully submitted,

Trustees,  
William Kuck  
Rosemary Haseltine  
J. Roger Currier, Jr.

#### REPORT OF THE INSPECTOR OF ANIMALS

The following is a summary of the inspections conducted and reported by the Inspector of Animals. Inspections were conducted during October, November, and December of 2014.

The purpose of these inspections is to provide the Dept. of Agriculture a detailed report as to the number of animals, excluding cats and dogs, housed in Grafton. I also report on the condition of the animals, as well as to their living conditions. The basic things which I look for is adequate shelter, food, and free standing water. The general surroundings of the animal tells a great deal as to their health. All animals inspected appeared to be in good health.

There is, and always will be a concern for rabies in farm animals as well as in our domestic pets. Cats top the list, and should receive their rabies shots as well as other vaccines on an annual basis. Those pesky skunks and raccoons should be given a wide berth when they approach.

As our town expands, our wildlife is driven out of their natural habitat. Food becomes scarce and they resort to the easiest place to get their nourishment, which in most cases is your back yard, in those trash cans and bags which we use. Keep them in containers the coves in place.

The following is a summary of the known animal population in Grafton.

| CATTLE          | ADULT | YOUNG |
|-----------------|-------|-------|
| DAIRY           | 34    |       |
| BEEF            | 35    | 1     |
| GOATS           | 17    |       |
| SHEEP           | 22    | 7     |
| SWINE           |       |       |
| BREEDERS        | 65    | 375   |
| FEEDERS         | 5     |       |
| LLAMAS/ALPACAS  | 9     |       |
| EQUINE          |       |       |
| HORSES          | 2323  |       |
| MULES           | 1     |       |
| POULTRY         | 314   |       |
| WATERFOWL       | 4     |       |
| GAMEBIRDS       | 2     |       |
| RABBITS         | 3     |       |
| BISON (BUFFALO) | 1     |       |

Respectfully submitted,

John L. Carlson  
Inspector of Animals

#### REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is comprised of Administration, Engineering, Highway, Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting. In January 2014, our department welcomed Deborah Rosebrooks, Administrative Assistant.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining, and managing public ways, shade trees, fleet maintenance, sanitation, snow and ice operations. The Department also provides motor equipment maintenance services to all Town Departments and limited maintenance and repair for Town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

The Division maintained 110 miles of roadway including but not limited to pavement repairs, catch basin repairs and cleaning, storm drain installations and repairs, street sweeping, street and regulatory signage installation & replacement and snow and ice control.

The following roads were chip sealed this past season: Milford Road, Hudson Avenue, Pine Street and Oak Street.

We were able to service and clean out catch basins Town wide with our own equipment and repair a total of 17 catch basins and rebuild a total of 11 catch basins. During 2014,

the Department serviced and filled 2,452 potholes throughout the Town. The Staff maintained all traffic pavements marking on Town roads which included pavement centerline and edge lines, 69 crosswalks, 264 stop lines and school zone markings. The staff repaired and replaced 35 street signs, 7 of which 7 had graffiti and also added 16 street signs. We added 1 and repaired 7 Stop signs that were vandalized or otherwise damaged. The street signs are now produced in-house. The Highway Department installed berm in various locations for a total of 496 feet. The DPW installed 600 feet of 6 inch drain pipe at Airport Park baseball diamond to improve the field conditions for the park and its users.

The Department has provided mowing services for the Municipal Center, Police Station and other Town owned locations such as the inner circle islands of cul-de-sacs in some subdivisions. The DPW mows approximately 17.28 acres throughout the Town. The DPW removed 28 hazard trees around Town of which 23 were done by a contractor and 5 were removed by Highway staff. There were also over 100 trees trimmed.

We have continued with oversight of the recycling center at the DPW garage and at the Town's brush dump. We have continued with the sale of composting bins to the residents. We were able to offer this item to the residents through the favorable prices from the State contract.

We assisted the Recreation Department with the installation and removal of the docks at Silver Lake in addition to other projects at that location. We have also assisted the Board of Health with mosquito control by placing 2,400 larvicide tablets in catch basins throughout the Town.

In addition, the DPW provided assistance to other Departments, Boards and Committees with the bidding and contract process. The Department also provided other miscellaneous services and assisted other Departments and community groups with their activities.

Our inventory includes:

- 1 Ten wheel dump truck
- 8 Large 6 wheel dump trucks, one with catch basin cleaner
- 1 Backhoe
- 2 loaders
- 5 one ton trucks with dump bodies
- 1 street sweeper
- 2 sidewalk plows one with a plow and snow blower attachments
- 1 tow behind air compressor

For winter snow plow operations:

- 20 Hired contractors
- 4 Sewer Department trucks
- 3 Cemetery trucks
- All Highway Equipment

Respectfully submitted,

David Crouse,  
Superintendent of the Streets

## REPORT OF THE CEMETERY AND PARKS DEPARTMENT

The Cemetery Department is busy year round with a wide variety of duties and responsibilities in three different cemeteries and six parks throughout the town.

Riverside Cemetery: There were 11 burials this past year, two hemlocks trees were removed. The fence was fixed and painted, and the Bell Tower was power washed and all the joints were pointed.

Pine Grove Cemetery: There were 21 burials this past year in Pine Grove Cemetery. A portion of the asphalt roadway had a top coat applied to it and there were many areas of new loam and seed.

Fairview Cemetery: There were 25 burials this past year in Fairview Cemetery. Many trees were trimmed or pruned, and the field was mowed weekly.

**Parks:** All park grounds are groomed and maintained on a weekly basis, the following had a few extras:

Nelson – installed a fresh load of wood chips for playground

Perry Hill – new play ground with new wood chips

Riverview – new flag pole

Ferry Street – top dress softball field, wood chip playground, repair bleachers

Norcross – Wood chipped, fixed flag pole, expanded play ground.

**Monuments:** The Cemetery Department also maintains the monuments throughout the town along with the town common.

Monuments/ Common: There was a red maple tree planted at the common, along with some new bushes. The irrigation system around the bandstand was updated and there was a new sign installed at Sampson Square Monument.

Due to the many problems that have been on going there are No Dogs allowed in the town parks or cemeteries.

Respectfully submitted,

Philip Johnson  
Cemetery and Parks Superintendent

## EXPENSES OVER \$1000.00

|                          |            |
|--------------------------|------------|
| Tender Touch .....       | \$1,658.09 |
| Truegreen chendlawn..... | \$6,584.94 |
| Hall, D.....             | \$1,037.08 |
| Northeastern.....        | \$7,340.00 |
| Tender Touch Land.....   | \$1,600.00 |
| Perreault Nurs. ....     | \$1,277.11 |
| 146 Supply .....         | \$2,903.13 |
| Chase harris .....       | \$3,270.00 |
| John Deere land. ....    | \$2,249.70 |
| McIntyre loam.....       | \$1,052.00 |

|                         |            |
|-------------------------|------------|
| Bob's Auto Supply ..... | \$1,230.88 |
| Pete's tire barn .....  | \$2,520.99 |
| Raps Auto .....         | \$1,083.40 |
| Lawson products .....   | \$1,689.34 |

## **REPORT OF THE GRAFTON RECREATION COMMISSION**

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2014 through December 31, 2014. The Commission meets the first Monday of every month at 7:00p.m. at the Grafton Memorial Municipal Center. In addition, the Commissioners and Director attend other department meetings, seminars and conferences.

Recreation offers two ski programs for children: Ski Ward is for grades three through five. A total of 90 children attended. Mt. Wachusett Ski is for grades six through eight. A total of 58 kids attended. These programs would not be possible without the volunteer help from parents that chaperon each week.

For the seventeenth year, the Recreation Commission has sponsored the Grafton Gazebo Road Race. On Saturday May 3, 2014 we had a total of 177 runners. This is a family day event that brings several out of town families to visit Grafton. Proceeds benefit our scholarship fund.

Concerts on the common were held on Wednesday evenings for six weeks. This was well attended. Artists whom performed were Gopherbroke, Jumpin' Juba, Rockin Robin, Blue House Between, Beatles for Sale, Songs for Cerlidh. and Clafin Hill Summer Wind Ensemble

The most popular place during the summer was Silver Lake Beach. We added more swim lessons in the evenings and Saturdays for working families. Our swim program totaled 217 participants. Doggie Day at the beach was again very successful we added two days. Other special events included; (1) Build your Own Sand Castle, in which family's competed with beach staff and won prizes, (2) Regatta Day in which families built their own regatta and then raced them.

The half day program ran for five weeks this year. There were 65 participates. This was the lowest participation ever for Recreation. The commission is working on how to revamp this program. Our full day summer program ran for six weeks. An average of 197 participated. This was held at the Millbury Street School and each week had a special theme with a field trip on Wednesday.

During the year Recreation has offered other programs such as horseback riding at Hillside Meadows Equestrian Center and Tennis clinics during the summer and winter. F.A.S.T Athletics, through the Recreation Commission, offers dodgeball for second to sixth graders. They also offer tot programs for ages 4 to 5 during the year.

Fin & Feather Sports in Upton has run a summer, winter and spring Outdoor Adventure program for children ages 6 to 14 at the Grafton Lions Club. The children learned about fishing, hiking, archery, the wilderness and so much more. This has become a very popular program. The town would like to thank the Grafton Lions Club for their usage of the land and building.

University of Massachusetts Memorial under the instructions of Cecelia Thurber has offered certified babysitting courses and home alone classes during the year for ages 12 and over.

Big Truck Day was a huge success. Every child and some adults like looking at fire trucks, police motorcycles, and town trucks up close. This was not a quiet event.

Zumba instructor Lisa Kohne has all the adults work up a sweat while not even knowing they are exercising! If you have not joined this program before, join and see what you are missing.

The Commission offers Youth Recreation Basketball to fourth through ninth graders during the winter. Don Cargill serves as the volunteer coordinator. The average number of participates is 207 boys and girls. This program would not be possible without the volunteer parents coaching teams.

For the sixth year Recreation, along with volunteers ran Flag Football during the fall. One hundred forty children participated with volunteer parents coaching teams.

Grafton Recreation's biggest event is the annual Grafton Celebrates the Holidays. This would not be possible without the support from local businesses. This was an enjoyable Holiday festival for all. Each year it gets bigger and bigger.

Anzio's Brick Oven Pizza  
 Apple Tree Arts  
 Baptist Church of Grafton  
 Blackstone Valley Chamber of Commerce  
 Boy Scout troop 102  
 Buggy Whip Caterers  
 Busy Bee Academy  
 Bushel N Peck  
 Colleen Nash  
 Collette Motors  
 Congregational Church of Grafton  
 Dimitri Delights  
 Donut Star  
 DPW  
 Evie's Cake  
 Farnumsville Fire House  
 Fire Department Engine #2  
 Floral Elegance  
 Gaudette Insurance Agency  
 Gibson Kennels, Inc.  
 Grafton Country Store  
 Grafton Emergency Management  
 Grafton Family &Community Leaders



Grafton Girl Scout Troops  
 Grafton Girl Scouts Troop 30217  
 Grafton Inn  
 Grafton Pizza  
 Grafton Suburban Credit Union  
 Grafton Public Library  
 Grafton Senior Center  
 Houlden's Farm  
 JCSI Corporate Staffing  
 Kids on the Common Pediatrics  
 Massachusetts Chiefs of Police Association  
 McManus Law Offices  
 Millbury Federal Credit Union  
 Noel's Auto Sales, Inc.  
 Peggy's Place Boutique  
 Pepperoni Express  
 Richard F. Rodger, DVM  
 Roney Funeral Home  
 Savers Bank  
 Signature Finishes  
 Silver Spruce Montessori School  
 Special thank you to Rick Allain  
 Spirit of Wellness Organic Spa  
 St. Andrews Episcopal Church  
 Stop & Shop  
 Studio 79  
 Subway of Grafton  
 Super Cuts  
 Tara Cassery, Realtor  
 Templeman Tree Service  
 The Saddle Shed  
 This & That  
 Tina Theroux, DMD  
 Tony's Pet Oasis  
 Trendz  
 UniBank  
 Unitarian Universalist Society of Grafton & Upton  
 Vivo Strings  
 Wellesley Therapeutics at Grafton  
 Willard House and Clock Museum  
 Wong's Chinese Restaurant  
 Wyman-Gordon  
 Yesod Foundation, Inc.

The Recreation Commission also sponsored the Grafton Farmers Market on the Common every Thursday from June through October. The market featured numerous local produce, bakeries and other vendors. Credit goes to the volunteers who worked each week to make sure that the home-grown produce was available.

New play ground equipment was added to Perry Hill Park in North Grafton. Grant money was received from Community Preservation Committee. A thank you to the students of Grafton Job Corp who came and spread the playground safety surface.

Respectfully submitted,

Robert Fitzpatrick, Chairperson  
 Heather Cargill, Vice Chairperson  
 Kristen Belanger  
 Stephen Crowley  
 Gina Dalan

#### **EXPENSES OVER \$1,000.00**

|                                   |            |
|-----------------------------------|------------|
| Lipinski & Sons Electrical .....  | \$1,250.00 |
| Valley Communication System ..... | \$3,055.00 |
| American Red Cross .....          | \$1,653.00 |
| Marine Rescue .....               | \$1,033.20 |
| Microbac Laboratories .....       | \$1,420.00 |
| Site Specifies .....              | \$1,477.00 |
| Lycott Environmental .....        | \$4,000.00 |

#### **REPORT OF THE BOARD OF REGISTRARS OF VOTERS**

Submitted herewith is the report of the Registrars of Voters from January 1, 2014 through December 31, 2014.

The Board of Registrars saw many changes in 2014. After 40 years on the Board, June S. Lufkin retired. Thank you, June for your dedicated service to the Town! As of June 30, member Linda Casey resigned. Linda has been on the Board since 2003. Thank you Linda for all your help through the years! James M. Walsh, III was appointed to the Board in June. This still leaves one seat vacant. If you would like to become a member of the Board of Registrars, please go to the Boards & Committees module of the Town website ([www.grafton-ma.gov](http://www.grafton-ma.gov)) and submit your application. Or call the Town Clerk's office (508-839-5335 ext. 1195) and we will answer any questions you may have about the Board of Registrars.

The Town had several elections in 2014. In our Annual Town Election on May 21, 2014, 1630 registered voters cast their ballot. On June 14, 2014 the Town held a Special Election to fund the School budget and a road maintenance project through a Proposition 2 ½ override. Three thousand, four hundred fifty three (3453) voters came to the polls and voted favorably on this item. The State Primary Election was held on September 9, 2014 and 822 ballots were cast. On November 4, 2014, the State Election was held and 6561 voters came out to vote for Governor and several other State offices which was 56% of registered voters!

Persons register to vote in the Office of the Town Clerk during regular business hours as well as by mail. Voter registration sessions were held prior to the State Election in November at Job Corps and Grafton High School.



The total number of registered voters in Grafton on December 31, 2014 was 11,694.

|                        |      |
|------------------------|------|
| Precinct One – .....   | 2536 |
| Precinct Two – .....   | 2337 |
| Precinct Three – ..... | 2228 |
| Precinct Four – .....  | 2068 |
| Precinct Five – .....  | 2525 |

### FINANCIAL REPORT OF THE BOARD OF REGISTRARS

#### Appropriations:

|                      |             |
|----------------------|-------------|
| Salary & Wages ..... | \$ 9,375.00 |
| Overtime .....       | 1,600.00    |
| Expenses .....       | 19,500.00   |

**Total** .....30,475.00

**Total Expended** .....238.00

**Unexpended** .....10,237.00

### PAYMENTS IN EXCESS OF \$1,000.00

|                            |            |
|----------------------------|------------|
| E S & S.....               | \$1,042.52 |
| LHS Associates .....       | 6,098.50   |
| Grafton Police .....       | 1,785.25   |
| Buggy Whip Catering .....  | 1,131.00   |
| Inclusions Solutions ..... | 1,495.00   |

Respectfully submitted,

Donna M. Girouard, Town Clerk  
Justin A. Phillips  
James M. Walsh, III

### GRAFTON SCHOOL COMMITTEE REPORT

This report highlights the important work done by the Grafton School District and the Grafton School Committee to prepare all students to be life-long learners and responsible citizens.

Our district vision is that our district, its schools, and our students are an evolving and responsive community. We provide an interactive learning environment that ensures academic excellence and social responsibility. Our instructional programs foster personal integrity and the critical thinking necessary for global citizenship. We empower all students to be active participants who thrive in an ever-changing world.

To make this vision a reality, the school district has focused its efforts on the needs of all students by promoting exceptional instruction and the growth of all educators through collaboration, a rich and interconnected curriculum, and instructional supports.

Over the past year the school district has made tremendous progress in many curricular areas:

- The alignment of the entire PreK-12 curriculum to the new Massachusetts State Frameworks.
- The introduction of an online curriculum mapping tool.
- The development of a system for quickly and effectively responding to student learning needs.
- Professional learning communities were created throughout the school district; providing for increased collaboration around issues directly impacting instruction, content, and student supports.
- Common assessments, aligned with the new Massachusetts Frameworks, have been developed in all curriculum areas
- The district has piloted PARCC testing as a potential replacement for MCAS in 2016. Grafton will continue its participation in MCAS in 2015 and is fully prepared to adopt the next generation of testing released by the state in 2016.

### School Committee Work

We are excited to announce that in January 2015, two Grafton High School student representatives joined the School Committee; Bianca Carangelo (Grade 11) and Sydney Davis (Grade 12). Both are representatives of the student body at GHS and have already made a positive and significant impact on the Committee. Their representation of the student body will be an invaluable asset to the work of the School Committee moving forward. Please join us in welcoming aboard, Bianca and Sydney!

One of the primary responsibilities of the School Committee is to keep current with new state policies as well as develop/re-evaluate existing policies. The Committee systematically reviews and revises the policy manual. Our policy book can be found on-line at the Grafton Public School website (<http://grafton.k12.ma.us/>). The School Committee reviewed the following policies in 2014-2015

- Wellness policy
- Student discipline policy
- Superintendent Evaluation Policy
- Student Representation on School Committee

Another area of focus for the School Committee is its annual goals that it sets in conjunction with the goals of educators, school improvement plans, and the goals of the superintendent. The School Committee has focused on three central goals in the 2014-2015 year. These goals include:

- Strengthening effective communication to build confidence in a shared vision for Grafton Public Schools
- Expanding communication efforts regarding ongoing budget priorities
- Evaluating the School Committee's own leadership, governance and teamwork

The School Committee believes that if we provide differentiated, high quality instruction to every child, ensure dynamic and rigorous content across all settings, respond to learning needs, create environments in which all students are known and valued, and fully engage students in the learning process, THEN we will dramatically improve student achievement, empower all students to be active learners, and increase the development of critical thinking, collaboration, creativity, and communication skills. A comprehensive strategy for the district is born from this belief and is focused on maximizing our growth in the areas of content, student experiences, and instruction.

### **Budget**

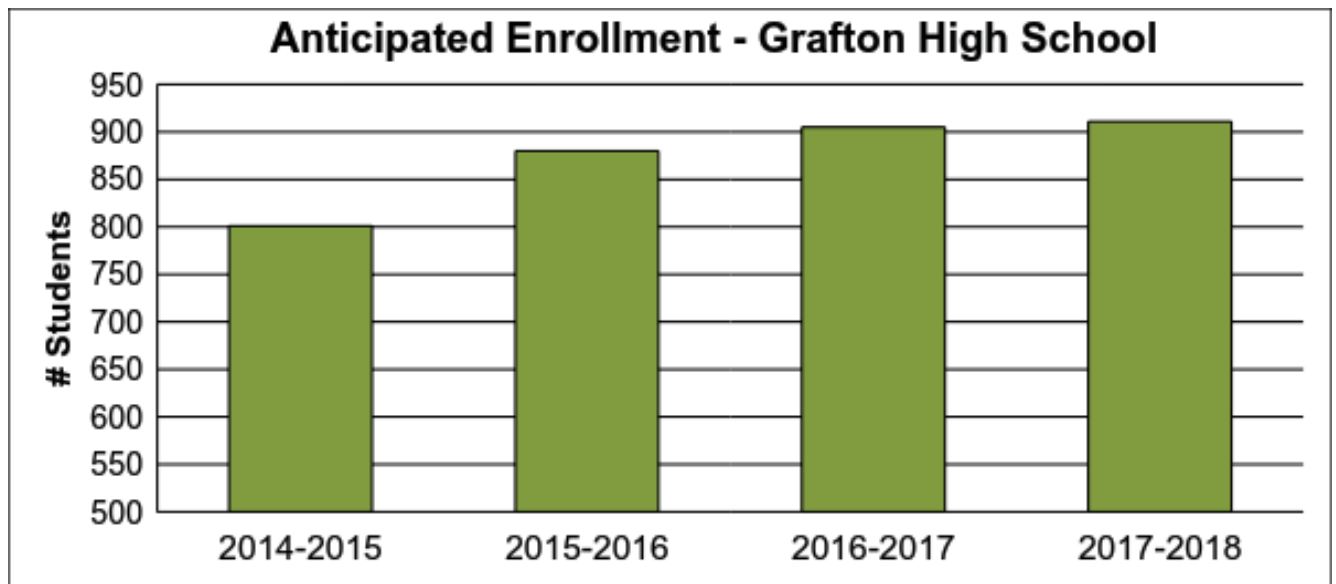
The Grafton School Committee and the Grafton Public School administration and staff wish to thank the Town of Grafton and its voters for their overall support of education, beginning with the successful override vote in June 2014. Because of this vote, we are able to continue to strengthen programming with beneficial staffing levels, programming

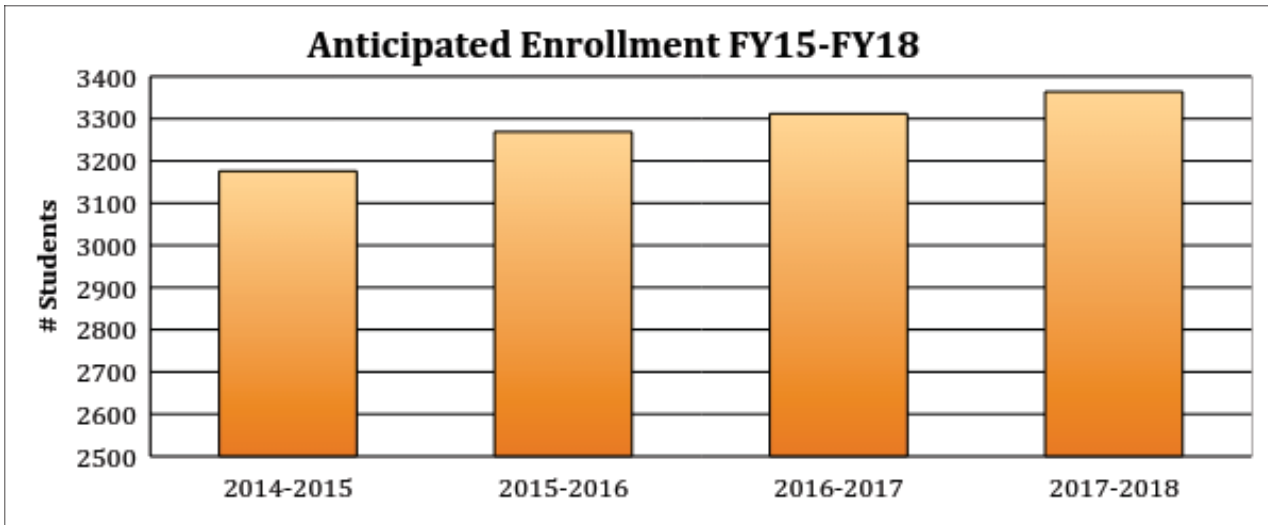
designed to meet the needs of our students, and the creation of robust learning environments in our schools. The Grafton Public Schools has a long proud history of producing tremendous return on investment for the town and its citizens.

The successful override vote enables the Grafton Public Schools to grow at a rate of 5.25% annually through FY19, assuming state and federal funding remain stable. The requested increase is 5.25% for FY16. This increase will allow the school district to continue strengthening programming, maintaining beneficial class sizes, and increasing the effectiveness of student supports. Additional positions for FY16 include 5 FTE to meet enrollment needs and a 3.5 FTE for special education needs. The FY16 budget also includes a .5 FTE assistant principal at the elementary level and a .5 FTE psychologist position. In partnership with the Grafton Police Department, a full-time School Resource Officer position is being recommended for the 2015-2016 school-year.

### **Enrollment**

Enrollment projections for FY16 show an anticipated increase of 93 students in total. The vast majority of that increase (79) involves students at the high school level. This increase is based in part on the graduation of our last comparatively small class of seniors (160). This comparatively small class is being replaced with an incoming class of approximately 238 freshmen in FY16. Aside from anticipated growth at GHS in the coming year, enrollment at other schools is expected to remain largely stable for the foreseeable future.

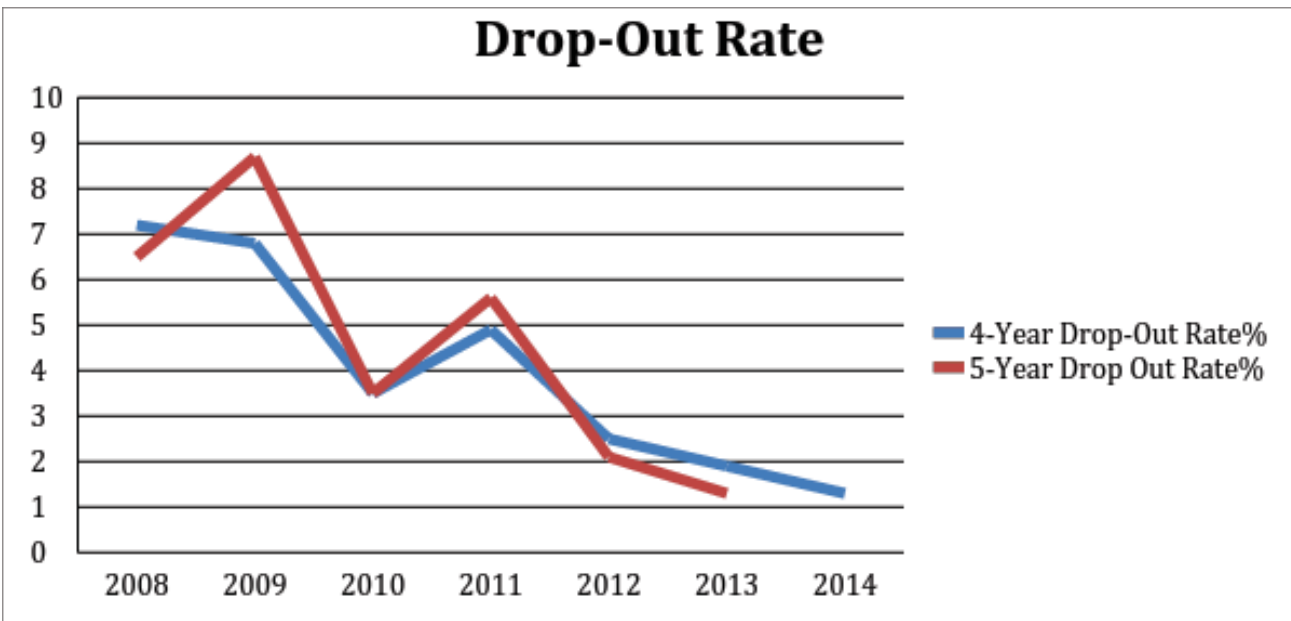




#### Grafton Public School Highlights

Over the past year, Grafton demonstrated continued growth in numerous areas:

- Over a dozen committees made up of Grafton Public Schools staff have worked throughout the year to align our curriculum to the new Massachusetts frameworks. This curriculum will be mapped electronically for the first time.
- Universal full-day kindergarten is producing a positive impact that is apparent throughout the elementary levels.
- We have introduced a new district-wide website platform, increasing our ability to communicate through the use of a mobile app, blogs, print, and video.
- Our 1:1 technology program has continued to develop at the high school, and we have begun piloting the use of different technologies at the K-8 level.
- We have created new emergency response plans for the district and each individual school that are based on best practices and national models. This work has been done in collaboration with Grafton fire, police, and emergency management (both at the state and local level).
- Grafton has made a significant investment in our special education programming which allows for the district to continue tuition-in students for some of our specialized programs, such as our school-to-work program for students age 18-22.
- A focus on reducing the dropout rate has resulted in continuous improvement in this area as illustrated in the chart below:



## Shared Services

Over the past two years, the municipal and school departments have been working closely to explore opportunities to share services in an effort to reduce costs and improve outcomes, for both the school department and the town. In February 2015, the school department began providing IT services to the municipal staff in Grafton. This partnership will reduce expenses, expand collective purchasing power, and increase technology support and performance. The possibility of sharing human resource and facility management are other areas that are being explored in 2015.

## Academic and Athletic Highlights

Students continued to excel both in and beyond the classroom last year:

- DECA (also known as Collegiate DECA on the college level, and previously known as Delta Epsilon Chi and Distributive Education Clubs of America) is an international association of high school and college students and teachers of marketing, management and entrepreneurship in business, finance, hospitality, and marketing sales and service. The Grafton Chapter participated in the Massachusetts State Career Development Conference in Boston with 16 students and 2 advisors. There were 65 school districts in attendance with a total of 2,200 students. Evan Johnston, took 4<sup>th</sup> place overall in his event, Principles of Marketing, and earned an invitation to compete at the international competition which will be held in Atlanta, GA.
- The Grafton High School Student Council was recognized as a top council in the state for their school and community service projects. Grafton students were recognized as a Five-Star Council and a Gold Council of Excellence, which is the most prestigious award in the state association.
- Three members of Grafton High School's Student Council were named Commonwealth Award Winners: Jenna Arbogast, Shannon Dewar, and Yvonne Dietz. These awards recognize outstanding student council members from Massachusetts Association of School Council member schools on the basis of leadership, followership, and citizenship.
- Grafton High School teacher, Mrs. Bailey, was recognized as a nominee for the Henry Sullivan Advisor of The Year Award.
- The NCWIT (National Center for Women in Computing) Award for Aspirations in Computing honors young women at the high-school level for their computing-related achievements and interests. Awardees are selected for their computing and IT aptitude, leadership ability, academic history, and

plans for post-secondary education. This year, a record number of applications were received. Jessica Razza-Lindsey, class of 2014, received an Affiliate Award Runner-up for 2014 for the Massachusetts Affiliate.

- For the first time in Grafton, a team of four students (Jessica Razza-Lindsey, Kristi Johnson, Simron Heer, and Sarah Amarin) competed in a girl's only competition called Technovation. Technovation is a global technology entrepreneurship program for young women ages 10 to 23. For three months, this team worked together to design and develop a mobile app prototype, and then pitched their "startup" business to investors.
- The Bowling Team excelled at the state championships. They finished in 7th place for the Team Division in 2014.
- The Grafton High School Cheerleading Team once again won a state championship in the Small School Co-Ed Division.
- Julia Gaudette's mixed media self-portrait was selected by the Massachusetts Art Education Association to represent Grade 9 from our state in an exhibition of student work at the National Art Education Association convention in San Diego. The MAEA chose one artwork from each grade K - 12 from the 644 pieces that were displayed at the Youth Art Month exhibit at the Massachusetts Transportation Building in Boston to represent Massachusetts student artists.
- The Grafton High School "School to Work Program" received the Global Center of Excellence Award at the 2014 YMCA annual meeting. This prestigious honor recognized the great contributions that the program made to the YMCA over the past year.
- The Grafton High School Golf team won the 2014 Division 2 District Championship.
- Aoife Croucher, grade 12 student was honored with other students in Central Massachusetts at the Superintendent's Scholar Luncheon at the College of the Holy Cross. She was honored for her outstanding academic achievement.

## Grafton High School Class of 2015 Adam's Scholarship Recipients

Grafton High School congratulated 46 seniors with receipt of the Adams Scholarship Award. This merit-based scholarship program is based on students' performance on the grade 10 MCAS English Language Arts and Mathematics tests. The Adams Scholarship offers four years of free tuition to full-time students attending any University of Massachusetts campus, or participating state or community college.

This award recognizes staff's high expectations for student learning and the district's dedication to providing students with a high quality education. Everyone involved with the

Grafton Public School is proud of their accomplishments.

Katherine Atchue  
Youki Azuma  
Julia Bonner  
Connor Bouman  
Nicole Breault,  
Kaitlyn Chance  
Julien Cherry  
Sean Cloran  
Jamie Cohen  
Ian Collins  
Sarah Cross,  
Aoife Croucher  
Mary Teresa Cuzzupe  
Cayla D'Amico  
Traci Debatis  
Christine Eddy  
Audrey Edelman  
Isabel Edwards  
Connor Evans  
Cesar Faes  
Nicholas Gilchrist  
Alicia Glick  
Evan Johnston  
Theodore Kiritsy  
McKay Lewis  
Meghann Macdonald  
Neha Majeti  
Cori Malmquist  
Briana Margosian  
Katherine Marlette  
Amanda Morico  
Katherine Mulvey  
Brendan Nixon  
Matthew Olsen  
Dean Patulak  
Antony Qin  
Margaret Ryer  
Jacob Sandakly  
Meaghan Sawtelle  
Ashley Scarlett  
Jeremy Shorr  
Adam Smith  
Megan Treu  
Cara Tsombakos  
Eric Webster  
Benjamin Weinberg

#### **Parent Teacher Groups & Booster Supports**

We wish to recognize and thank the Parent Teacher Groups and booster supports as our partners in providing an invaluable resource for our schools and students. Their efforts are critical in providing enrichment and supplemental opportunities for students.

The North Grafton and North Street School Parent Teacher Group, along with the South Grafton and Millbury Street

School Parent Teacher Group, have raised tens of thousands of dollars to provide mini grants to teachers as well as enrichment programs that supplement the curriculum. We appreciate the parents and community members who lead and support these important groups!

The Music Booster Club raises and provides thousands of dollars to help support arts programming and experiences in the Grafton Public Schools. The Sports Booster Club supports a wide range of valuable athletic-related endeavors through their very generous donations as well.

#### **District - Personnel**

A number of longtime educators retired from the school district in 2014.

Mary Cembrola, Librarian  
Maryellen Daly, Elementary Teacher  
Bill Dowdle, Math Teacher  
Johanna Moquin, Guidance Counselor  
Terry Tracy, Director of Finance

All contributed greatly to the Grafton Public Schools and had a profound impact on hundreds of students. We thank them for their tireless service and wish them well!

The School District bid a sad farewell to a long-time technology support specialist, Tom Spurgeon. Tom was a graduate of Grafton High School and an invaluable asset to the technology department. His contributions touched many in the Grafton Community and he is deeply missed by all who knew him.

The School District welcomed aboard a new Director of Finance, Daniel Gale. Dan has extensive experience as a financial analyst in Worcester and was formerly the Director of Finance in Clinton.

We also welcomed Andy Marcinek, Director of Technology, to the Grafton Public Schools. Andy was formerly the Director of Technology in the Groton-Dunstable Regional School District.

In closing, we would like to thank Michael Urban, former Grafton School Committee member for his service on behalf of the Grafton School Committee and welcome our newest member, Laura Often.

Respectfully Submitted,

Teri Turgeon  
Secretary, Grafton School Committee



## REPORT OF THE BOARD OF SEWER COMMISSIONERS

Susan Hunnewell-Duval was elected Chairman with Gerald F. LeBlanc as Clerk and David L. Therrien as the third member at the Board's Reorganizational Meeting held on May 12, 2014.

Presently, the Sewer Department is staffed by Office Manager: Mary P. Murray, Chief Operator: Vincent J. Drago, Maintenance Mechanic: Michael P. Cadrin, Operator: Craig J. Alex, Operator: Brian P. Bavosi, Operator: Matthew M. Maynard, and Superintendent of Sewers: Paul F. Cournoyer.

The Board of Sewer Commissioners wish to thank all our employees for their continued loyalty and outstanding performances. Thanks to their efforts, Grafton enjoys one of the best and most cost efficient treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences.

The Sewer Dept. continues to operate very efficiently and has one of the lowest use rates in the state at \$5.25/1000 gallons.

In order to comply with the updated NPDES Permit (issued by the EPA and MADEP) discharge limits, the use rates will be increased annually for needed system upgrades and improvements. These upgrades and improvements have an estimated cost of \$49 million dollars. The design for plant improvements and upgrades has begun and should be complete by July 2015. Construction is estimated to start in January 2016 and should be completed by April 2018.

During the past year the wastewater collection system conveyed more than 63,875,000 gallons of wastewater, an average daily flow of 1.75 million gallons for treatment. Treatment plant removal efficiency was greater than 95%, surpassing our NPDES permit discharge limits.

The Wastewater Treatment Plant, Wyman-Gordon and Grafton Water District, will sponsor their 23rd Household Hazardous Waste Collection Day in the spring of 2015.

The Board of Sewer Commissioners meets Mondays twice each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

### CAPITAL PROJECTS

#### SEWER PROJECT STAGE II – PLANNING AND DESIGN

|                                     |             |
|-------------------------------------|-------------|
| Balance in Account as of July, 2013 | \$51,038.96 |
| Total Expenditures                  | \$-0-       |
| Unexpended Balance                  | \$51,038.96 |

#### MINOR SEWER EXTENSION & CONNECTION ACCOUNT

|                                     |              |
|-------------------------------------|--------------|
| Balance in account as of July, 2013 | \$124,415.55 |
| Total Expenditures:                 | \$-0-        |
| Unexpended Balance                  | \$124,415.55 |

#### MAJOR EQUIPMENT REPAIR/REPLACEMENT

|                                      |              |
|--------------------------------------|--------------|
| Balance in Account as of July1, 2013 | \$290,578.71 |
| Total Expenditures                   | \$327.00     |
| Unexpended Balance                   | \$290,251.71 |

#### ALARM SYSTEM

|                                      |             |
|--------------------------------------|-------------|
| Balance in Account as of July1, 2013 | \$74,390.00 |
| Total Expenditures                   | \$74,390.00 |
| Unexpended Balance                   | \$-0-       |

PLANT UPGRADE/EXPANSION

Balance in Account as of July1, 2013

\$460,814.81

Total Expenditures

\$422,719.39

Unexpended Balance

\$481,190.38

GENERATOR REPLACEMENT

Balance in Account as of July, 2013

\$184,757.73

Total Expenditures

\$177,450.34

Unexpended Balance

\$ 7,307.39

GIS IMPROVEMENT OF LAYER

Balance in Account as of July, 2013

\$ 20,383.07

Total Expenditures

\$ 13,450.00

Unexpended Balance

\$ 6,933.07

REPLACE SEWER TRUCK

Balance in Account as of July, 2013

\$ 36,000.00

Total Expenditures

\$ 36,000.00

Unexpended Balance

\$-0-

SEWER OVERFLOW REPAIR

Balance in Account as of July, 2013

\$35,701.00

Total Expenditures

\$16,190.33

Unexpended Balance

\$19,510.67

SEWER O&M EMERGENCY

Balance in Account as of July, 2013

\$69,110.30

Total Expenditures

\$-0-

Unexpended Balance

\$69,110.30

**FINANCIAL STATEMENT  
FISCAL YEAR 2014**

**OPERATION AND MAINTENANCE**

Appropriation for Fiscal Year July 1, 2013 through June 30, 2014

Transferred from Sewer Receipts \$1,117,984.00

Salaries \$ 359,654.00

Expenses:

|                                |              |
|--------------------------------|--------------|
| Energy                         | \$195,280.73 |
| Repair & Maintenance           | \$20,892.56  |
| Collection Systems Maintenance | \$10,093.36  |
| Sludge Disposal                | \$237,622.63 |
| Hazardous Waste Collection     | \$6,106.25   |
| Professional & Technical       | \$37,701.77  |
| Communications                 | \$15,551.02  |
| Office Supplies                | \$3,933.44   |
| Vehicular Supplies             | \$1,646.17   |
| Laboratory Supplies            | \$6,891.19   |
| Chemical Supplies              | \$33,600.90  |
| Personal Supplies              | \$1,762.01   |
| Dues & Memberships             | \$0.00       |
| Non-Energy Utilities           | \$0.00       |
| Conference/Seminar Fees        | \$489.00     |

**PAYMENTS IN EXCESS OF \$1,000.00**

|                                |              |
|--------------------------------|--------------|
| Allied Waste Services          | \$2,942.43   |
| A.W. Chesterton                | \$1,393.32   |
| Bay State Regional Contractors | \$155,649.73 |
| BAU/Hopkins                    | \$3,051.99   |
| Borden & Remington             | \$31,099.40  |
| CDM/ Smith                     | \$457,970.00 |
| Chase/harris Inc.              | \$40,680.20  |
| Clean Harbors                  | \$5,248.25   |
| Earthworks                     | \$4,661.28   |
| East Jordon Iron Works         | \$4,814.88   |
| EST                            | \$3,050.00   |
| Factor Systems                 | \$4,833.13   |
| Global Montello                | \$45,557.78  |
| Grainger, Inc.                 | \$3,723.82   |
| Gray Bar Electric              | \$1,065.48   |
| Gustafson Plumbers             | \$1,754.05   |
| Hach Company                   | \$6,070.63   |
| Iindex Dist.                   | \$9,318.20   |
| Koopman Lumber Co              | \$2,447.13   |
| Lawson Products                | \$3,908.92   |
| MHQ                            | \$36,327.00  |
| MX Consulting                  | \$2,145.00   |
| National Grid                  | \$150,916.51 |
| New England Bioassay Inc.      | \$ 6,290.00  |
| P&M Asphalt Services           | \$9,100.00   |
| Podgurski Corp.                | \$9,970.17   |
| Republic Services              | \$3,476.22   |

|                                    |              |
|------------------------------------|--------------|
| RI Analytical Lab                  | \$5,907.00   |
| Soft Right                         | \$3,344.78   |
| Town of Grafton/Collector of Taxes | \$2,058.49   |
| Taubert, Frederick                 | \$1,439.00   |
| UBWPAD                             | \$181,113.61 |
| Verizon                            | \$9,505.96   |
| Worcester Elevator                 | \$1,144.00   |
| Xylem Water Solutions USA          | \$2,568.04   |
| Yeomans Chicago Corp.              | \$3,567.42   |
| Zep Sales & Service                | \$3,674.55   |

Respectfully submitted,

Board of Sewer Commissioners  
Susan Hunnewell-Duval, Chairman  
Gerald F. LeBlanc, Clerk  
David L. Therrien

**REPORT OF TOGETHER WE CAN**

A sub-committee to the Board of Selectmen since 1995, our mission is to seek out the help and support of the community to develop and implement programs to reduce risk factors associated with drug use, underage drinking, and violence. *Together We Can* (TWC) brings together organizations, schools, police, churches, businesses, families, youth, and adults to help keep our citizens more healthy, happy and safe. Part of our goal is to also encourage and recognize young people who exemplify our mission with their personal contributions of time and effort to help their community, school and town.

TWC is most known for its sponsorship of the annual post graduation celebration *Bon Voyage*. Held Thursday, June 5, into June 6, 2014 at the Borough's YMCA in Westborough, this year's event had approximately 50% attendance of the Grafton High School class of 2014. Along with parents of GHS seniors and juniors, TWC ensures the annual celebration continues with start up funds to reserve the facility and rental deposits for entertainment. Although promoted as the last gathering of their class, the true purpose of *Bon Voyage* is to provide a safe and fun event to reduce risks associated with underage drinking and driving under the influence often occurring on graduation night.

TWC's annual operating budget for fiscal 2013-14 was \$2500. Along with assisting with some of the Bon Voyage graduation party expenses, our budget supported the following annual events TWC co-sponsored with school and town organizations 2013-14: Grafton Police Department's annual participation in "National Night Out" in August; awards for the Grafton High School Recognition Assembly along with Pepperoni Express; provided transportation to *Skidz Skool* defensive driver training with Grafton High School Students Against Destructive Decisions (SADD) students at the National Safety Council in West Boylston in January; assisted the Grafton Gazebo Road Race in May and children's Fun Run with Grafton Recreation. The Family Skate Party that TWC annually supports with Grafton

Recreation scheduled January 12, 2014 with the Grafton Fire Department and the Boy Scouts was cancelled again due to weather. TWC appreciates Buggy Whip Catering's continued support to donate the hot chocolate served at this event each year. *Together We Can* continues to support the Grafton High School SADD chapter and invites its members to our monthly meetings.

Current members of the board: Deborah Trapasso, chair/treasurer, Helen Atchue, Katharine Cederberg and Det. William Kuck, Grafton Police. *Together We Can* has openings in the committee membership and would welcome anyone from the Grafton Community interested in attending meetings and working on current programs or creating new events that align with TWC's mission.

## REPORT OF THE TOWN ADMINISTRATOR

Dear Honorable Board of Selectmen and Citizens of Grafton:

This year was a memorable one for many reasons. In June, the Town voted to create a roads stabilization account to aggressively pursue and fix our decaying roads. Voters also

approved an override of Proposition 2 ½ to ensure excellence in education for the Grafton School District. I was humbled and grateful that these initiatives passed with overwhelming support. However, we realize there are many people who voted against this initiative due to their own personal financial situation and is not a reflection on the management of governmental resources. We established new guidelines for exemptions and abatements that will help those who are in the greatest need to offset costs associated with this override. We encourage anyone who may be eligible to visit the Assessor's Office for these exemptions.

I would like to welcome two new members to the Board of Selectmen; Jen Thomas and Bruce Spinney. Both have a background in public service and their direction and leadership on the board has been very positive.

This report will include an update on personnel, economic development, achievements and projects, which have kept our office busy this past year. We will also provide a look towards the future. Our continued goal is to provide excellence in customer service to all who need our services.

## PERSONNEL

Staffing issues and retirements proved to be both rewarding and challenging in 2014, with several transitions taking place. We would like to welcome the following new employees to the team.

| <u>Name</u>           | <u>Position</u>               | <u>Dept</u>         |
|-----------------------|-------------------------------|---------------------|
| Deborah Rosebrooks    | Administrative Assistant      | DPW                 |
| Joseph Laydon         | Town Planner                  | Planning Dept       |
| Nicholas Erskine      | Public Safety Dispatcher      | Grafton Police Dept |
| Cole James Macjewski  | Recycling Center Monitor      | DPW                 |
| Laura St. John-Dupuis | Administrative Assistant      | Board of Selectmen  |
| Brittany Eager        | Part Time Safety Dispatcher   | Grafton Police Dept |
| Sarah Bannister       | Children's Librarian          | Library             |
| James Brawn           | Temp Laborer                  | DPW                 |
| Dan Mahoney           | Heavy Truck Driver            | DPW                 |
| Christopher Cuzzupe   | Auxiliary Member Grafton Fire | Grafton Fire Dept   |
| Brett Berberian       | Auxiliary Member Grafton Fire | Grafton Fire Dept   |
| Taylor Joncas         | Auxiliary Member Grafton Fire | Grafton Fire Dept   |
| John Moro             | Auxiliary Member Grafton Fire | Grafton Fire Dept   |
| Thomas Michniewicz    | Police Officer                | Grafton Police Dept |
| Drew Manlove          | Chief Assessor                | Assessor            |
| Lee McCulloch         | Part Time Library Assistant   | Library             |
| Valerie Evans         | Part Time Library Assistant   | Library             |
| Maria Mast            | Conservation Agent            | Conservation        |

In an effort to gain efficiencies and reduce spending, several changes were made to operations in 2014, including the following:

- IT services were merged with the school department

- HR functions were voted to be merged with school department by the Shared Services Committee
- The Town joined the Group Insurance Commission, which amounted to \$500,000 in avoided cost increases

## ECONOMIC DEVELOPMENT

In partnership with the Economic Development Commission, we kicked off the Grafton is Great initiative. This campaign was designed around attracting and retaining businesses in Grafton, focusing on Grafton as a great place to do business.

- The Town Joined the 495/MetroWest Partnership, which is a “unique public-private collaboration with businesses, municipalities, and other stakeholders, and is the regional leader for creating an environment that prepares for and cultivates sustainable growth. We accomplish this by coordinating, educating, and advocating for solutions to regional constraints and limited natural resources.”
- We hosted the first ever business breakfast at the Community Barn. We hope this will be an annual event going forward. A special thank you to the EDC for their support in this event.
- We continue to partner with WBDC to fully develop Centech Park
- We will partner with Tufts on recruiting businesses to the science park

## THE COMMON

We continue to look to the common as a center piece of the Town, showcasing our history. We enhanced parking by adding a public parking lot behind the library and have improved the area in front of The Country Store. These projects coupled with restoring One Grafton Common and traffic improvements will make the common sustainable for the future.

As we look back at 2014, we are proud to celebrate the following accomplishments and initiatives:

## IMPROVED TOWN PROPERTY AND INFRASTRUCTURE

- HVAC and building envelop improvements at 5 schools and municipal center
- Break/muster room at DPW on Upton Street improved
- Library accessibility project
- Design phase for Main Street in South Grafton improvements
- Drainage at Airport Park improved

## HIGHLIGHTS

- Our Federal Case against the Grafton & Upton Railroad for violating local zoning, conservation and other by-laws failed, but we are appealing to the First Circuit Court of Appeals
- Received an Audit of the FY14 Financials that has no qualifications
- Received over \$30,000 participation credits from the Town’s liability insurance provider (MIIA) which were used to reduce costs in the FY13 Budget
- Implemented a new budget document to provide more transparency in Town operations

- Settle case with Pulte Homes for \$1.3 million
- Central Massachusetts Regional Stormwater Coalition to pursue grant opportunities to comply with the National Pollutant Discharge Elimination System (NPDES)
- Completed Studio B, by creating a multipurpose broadcast/meeting room at the municipal center using cable franchise fees. Now that all committees can be televised, we will be upgrading the Finance Committee room as well
- We are happy to report that One Grafton Common construction is underway
- Completed fire station walkway repairs

As we look to FY16, we must rely on State Aid to offset growing fixed costs. Allowances under Proposition 2½ are not enough to cover growth in items like health insurance. We joined the GIC to offset and reduce fixed cost increases. Grafton has a sustainable future and will continue to improve efficiencies wherever possible.

Respectfully submitted,

Timothy P. McInerney

## **PAYMENTS IN EXCESS OF \$1,000.00**

|                              |            |
|------------------------------|------------|
| Miller Fence                 | \$1,926.00 |
| Dell Marketing               | \$2,922.18 |
| Unibank Fiscal Advisory      | \$2,000.00 |
| John Marro III               | \$7,500.00 |
| Xerox Corporation            | \$3,992.59 |
| Stone Consulting             | \$2,950.00 |
| Unemployment Tax             | \$2,100.00 |
| F&D Trucking Company         | \$4,590.00 |
| Emergency Communications     | \$2,303.00 |
| Horizon Info Services        | \$1,105.00 |
| Public Protection Specialist | \$3,120.00 |
| Citizens Bank                | \$1,807.82 |
| Timothy P. McInerney         | \$4,604.64 |
| International City /County   | \$1,776.00 |

## *Grafton at a Glance*

- A diverse population of 6+ million within 50 miles
- 60 minutes to Boston by commuter rail and CSX lines available as well
- Regional hub of education with 16 colleges and universities within 10 miles
- Easy access to major transportation routes (Route 90, 146, 290, 20 and 495)
- AA+ bond rating by S&P
- Stable, single tax rate of \$16.50 per thousand
- Banks– Millbury Credit Union, Homefield Credit Union, Savers Bank, Sovereign Bank, Citizens Bank and Unibank



- A part of the Blackstone River Valley National Heritage Corridor with nationally recognized landmarks
- Active recreation opportunities from parks to trails to lakes and rivers
- Home to Tufts Veterinary School
- Top rated school system in Massachusetts with a new state of the art High School
- FiOS capabilities town-wide
- Municipal Fiber network
- Town highly involved and interested in civic engagement – holds regular outreach meetings to hear concerns of the community
- Member community in Blackstone Valley Economic Target Area with available local and state incentives for investment
- Large, well-educated and highly skilled labor force
- State designated “Platinum” BioReady community
- Expedited permitting in priority development areas
- Actively engaged Economic Development Committee
- The Town hosts Development Team Meetings each week to hear proposals in an informal setting for anyone considering a project in Grafton

## REPORT OF THE TOWN CLERK

The Town Clerk’s office is “Information Central” for the Town of Grafton. It is the goal of the staff to provide information on all items pertaining to the Town. If we cannot provide the information, we refer the resident to another office who can provide that information.

Our office hours are 8:30 – 4:30 daily, with the office open one late night, Tuesday until 7 pm, for the convenience of the public. The Town Clerk is a Justice of the Peace and the Clerk and Assistant Clerk are Notaries Public.

In 2014, the Town Clerk’s office conducted a complete organization, inventory and indexing of the vault and its contents. This will make the Town historical and vital records held in the vault easily accessed upon request. A grant for a roving archivist was applied for and received. The archivist came to assess the Town’s collection and offered suggestions on steps we should take to extend the life span of our documents. A subsequent grant has been applied for and, hopefully, we can secure the funds to buy archival supplies to use for the documents in the vault.

This past year, the Town Clerk’s office started taking payments on line through the Town’s website ([www.grafton-ma.gov](http://www.grafton-ma.gov)). Certified copies of vital records and dog licenses can now be ordered and paid for on line. The office also

takes credit/debit card payments over the counter for most items available through the Clerk’s office.

Certified copies of birth, death and marriage records are issued daily. Marriage Licenses are obtained here for couples wishing to get married in any town in Massachusetts. The Town Clerk’s office issues various permits and licenses, such as business certificates, raffle permits, cemetery deeds and dog licenses.

This office posts all meeting notices, agendas and minutes for all the boards and committees of the Town. These items are also posted to the Town’s website ([www.grafton-ma.gov](http://www.grafton-ma.gov)). A new Boards & Committees module is now available on the website that provides information on all Town boards and committees. A list of vacancies within those boards and committees is available, and any resident who is interested can apply to be appointed to any vacancy right on the website.

Our dog license year runs from April 1 through March 31. Dog licenses are sold in the office, or you can purchase them online through our website. Renewal forms go out with the annual census right after the first of the year. Fees for dogs that are spayed or neutered are \$10.00, and \$15.00 for a dog that is not. If you forget to renew by June 1 we assess a \$10.00 late fee. We must have a current rabies vaccination certificate and documentation of spay or neutering on file in order to issue a license. If these documents are currently on file in our office, you can renew on line or through the mail. If you are unsure if we have the current information on file, please call us and we will check it for you.

It is my goal, and the goal of our office to provide a high level of customer service to the residents of Grafton. If I or my staff can be of any service to you, please feel free to stop by the office. My office is always open and I am always available to assist you.

## RECEIPTS OF THE TOWN CLERK

|                             |                    |
|-----------------------------|--------------------|
| Miscellaneous Receipts      | \$ 1,532.40        |
| Photocopies                 |                    |
| Business Certificates       |                    |
| Voter IDs                   |                    |
| Street Lists                |                    |
| Recording of Cemetery Deeds |                    |
| Engineering Maps            |                    |
| Raffle Permits              |                    |
| Voting Lists                |                    |
| Grafton History Books       |                    |
| <b>Dog Licenses</b>         | <b>\$16,060.00</b> |
| Dog Fines                   | 2,210.00           |
| Animal Trust Fund           | 3,748.00           |
| <b>Pole Location Orders</b> | <b>40.00</b>       |
| Massachusetts Electric      |                    |
| Verizon                     |                    |

**Town Clerk's Office Fees** \$ 9,795.00  
 Birth Certificates  
 Marriage Certificates  
 Death Certificates

**Marriage Intentions** \$ 1,920.00

**Births Recorded in Grafton**

|      |     |      |     |
|------|-----|------|-----|
| 1996 | 181 | 2005 | 243 |
| 1997 | 201 | 2006 | 240 |
| 1998 | 223 | 2007 | 249 |
| 1999 | 202 | 2008 | 222 |
| 2000 | 196 | 2009 | 206 |
| 2001 | 223 | 2010 | 219 |
| 2002 | 198 | 2011 | 201 |
| 2003 | 222 | 2012 | 202 |
| 2004 | 230 | 2013 | 189 |
|      |     | 2014 | 201 |

**Marriages Recorded in Grafton**

|      |    |      |     |
|------|----|------|-----|
| 1996 | 89 | 2005 | 82  |
| 1997 | 90 | 2006 | 57  |
| 1998 | 93 | 2007 | 85  |
| 1999 | 89 | 2008 | 70  |
| 2000 | 89 | 2009 | 74  |
| 2001 | 89 | 2010 | 83  |
| 2002 | 75 | 2011 | 68  |
| 2003 | 92 | 2012 | 84  |
| 2004 | 99 | 2013 | 106 |
|      |    | 2014 | 88  |

**Deaths Recorded in Grafton**

|      |     |      |     |
|------|-----|------|-----|
| 1996 | 85  | 2005 | 110 |
| 1997 | 96  | 2006 | 97  |
| 1998 | 94  | 2007 | 79  |
| 1999 | 114 | 2008 | 84  |
| 2000 | 103 | 2009 | 89  |
| 2001 | 107 | 2010 | 129 |
| 2002 | 90  | 2011 | 116 |
| 2003 | 89  | 2012 | 93  |
| 2004 | 99  | 2013 | 102 |
|      |     | 2014 | 110 |

**DOG LICENSES:** 1076 dog licenses were sold during the licensing period of April 1, 2013 through March 31, 2014. FY 2014 receipts for dog licenses were Sixteen Thousand Sixty Dollars (\$16,060.00).

**ATTENTION ALL DOG OWNERS:** Please note that 2014 licenses expire March 31, 2015. An additional fee of \$10.00 will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1<sup>st</sup>.

**Financial Report of the Town Clerk**

**Appropriations:**

|                  |                     |
|------------------|---------------------|
| Salaries & Wages | \$ 141,340.00       |
| Overtime         | 1,400.00            |
| Expenses         | 9,860.00            |
| <b>Total</b>     | <b>\$152,600.00</b> |

|                       |                     |
|-----------------------|---------------------|
| <b>Total Expended</b> | <b>\$125,263.73</b> |
| <b>Unexpended</b>     | <b>\$ 27,332.67</b> |

**Payments in excess of \$1,000.00**

|                    |            |
|--------------------|------------|
| SoftRight          | \$1,200.00 |
| W. B. Mason        | \$2,517.73 |
| Looney Enterprises | \$1,820.93 |

Respectfully submitted,

Donna M. Girouard, Town Clerk

**REPORT OF THE TOWN HOUSE OVERSIGHT  
COMMITTEE**

The Grafton Town House Oversight Committee (GTHOC) was established by the Board of Selectmen in December 2008 and given the following charge:

*To coordinate opportunities that enable the highest and best use of the Grafton Town House; to protect the building's historic character and integrity; develop and implement marketing and development plans consistent with its historical nature with a goal of generating revenue; participate in and facilitate fundraising opportunities; direct capital improvements in concert with municipal bidding processes and with direction from the Department of Public Works, the Town Administrator, and other municipal functions, as needed.*

The GTHOC is a seven-member body made up of one representative each from the Board of Selectmen and Historic District Commission; two members from Apple Tree Arts; and three Members at Large. FY2014 committee members are as follows:

- Brook Padgett, Chairman – Board of Selectmen
- John Morgan, Vice Chairman – Historic District Commission
- Paul Scarlett, Clerk – Apple Tree Arts
- Mary Ann Nolan – Apple Tree Arts
- John Marro – Member at Large
- David Therrien – Member at Large
- Bill Yeomans – Member at Large

Early in FY2014, the GTHOC worked to move forward with the finalized plans developed by Gorman Richardson Lewis Architects (GRLA). The prior year, GRLA had offered to donate their services and was contracted by the Board of Selectmen (BOS) to partner with the GTHOC in the

development of architectural designs and associated construction cost estimates for the completion of the restoration/renovation of the Town House. The scope of these plans entailed not only the completion of all construction associated with needed accessibility improvements within the building, but also incorporated long overdue updates to the building's fire/life safety, HVAC, electrical and plumbing systems, as well as work required to bring back the Great Hall back to assembly usage. In addition, exterior work associated with preservation of the windows and masonry as well as the balance of remaining painting was included.

Along with securing support from all pertinent town boards, committees and commissions, The GTHOC provided copies of the design plans to both the MA Architectural Access Board (MAAB) and the MA Historical Commission for their review, input and approval. At the same time, the GTHOC applied to the CPC for \$1M in Community Preservation Act (CPA) funding for the project. This funding request was designed to only be paid out once Apple Tree Arts (ATA) was able to generate the remaining \$3.7 of funding needed to fully complete the project. It is also to be noted that the requested CPA funds were to be generated via a bond that leveraged future CPA revenue, required no new taxes and were only available for use on projects that involved historic preservation, affordable housing, recreation or the purchase of open space.

At the fall 2013 town meeting, the warrant article for CPA funding of the project, which required a 2/3 majority, failed to pass by 5 votes. Following that vote, a decision was made by the MAAB to close all inaccessible levels of the building (basement, second and third floors). This was communicated by them in a December 2013 letter to the BOS. This bad news was followed shortly thereafter with the resignation of GRLA based on the firm's perceived lack of commitment from the town for the project.

Following this series of events, the GTHOC worked closely with the BOS and Town Administrator to determine how to best address the situation with the MAAB and move forward with the project. These successful efforts included:

Confirmation of community support for preservation and assembly use of the building via a public hearing attended by over two hundred concerned citizens.

Re-hiring of prior project architect (Dixon Salo Architects) to develop revised design plans focused specifically on a comprehensive approach to addressing accessibility and assembly issues at the building (initially estimated at a cost of \$2M).

Securing time variances from the MAAB to allow the building to remain open while revised project plans were developed and construction can be completed.

At two extremely well-attended town meetings in April and May of 2014, the balance of funding for the final \$2.5M in estimated project costs was overwhelmingly supported by the voters. Bids for the construction associated with this project

phase were being sought at the time FY2014 wound to a close.

Respectfully submitted,

Paul A. Scarlett, Clerk

## **REPORT OF THE VETERANS' SERVICES**

### **Mission**

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans navigate available federal, state, and local programs and benefits;
- Serve as a center of information for Veterans and their families;
- Coordinate Veterans' services across state agencies and local governments;
- Develop innovative, flexible programming and outreach to address Veterans' needs;
- Provide individualized support where necessary.

### **Benefits**

There are a variety of benefits available to Veterans and their families residing in Grafton. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

#### **Federal Benefits**

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax free monetary benefit generally payable to a surviving spouse, child, or parent of Servicemembers who died while on active duty, active duty for training, or inactive duty training or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income based benefit.

Veterans Pension\* is a tax-free monetary benefit payable to low-income wartime Veterans.

Survivors Pension\* is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried child(ren) of a deceased Veteran with wartime service.

\*Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of

another person may be eligible to receive additional monetary amounts.

#### State Benefits

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of \$2,000 (payable biannually on August 1st and February 1st in two installments of \$1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the unremarried spouses (Gold Star Wives or Husbands) of distinguished veterans who gave their lives in the service of their country during wartime.

Additional information on these and other benefits can be found on [www.centralmassvets.org](http://www.centralmassvets.org).

#### Benefit Administration

In 2014, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the following amounts for Grafton residents:

|                              |              |
|------------------------------|--------------|
| Ordinary benefits            | \$ 48,346.16 |
| Fuel assistance              | 18,797.33    |
| Physician co-payments        | 880.09       |
| Medication co-payments       | 619.29       |
| Hospital payments            | 141.88       |
| Insurance premiums and misc. | 7,561.75     |
| Total                        | \$ 76,346.50 |

#### 2014 Overview

On April 13, 2014, George Perry III, the Director of Veterans' Services for the Central Massachusetts Veterans' District, passed away unexpectedly. Mr. Perry's dedication to Veterans is unsurpassed, and his positive impact on the residents of Grafton will forever be fondly remembered.

On August 25, 2014 a new Director of Veterans' Services, Adam Costello, was appointed by the District's Veterans' Advisory Board.

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. The staff has expanded previous regular office hours in each of the four towns, and local veterans seeking services are free to meet with any of the District's Officers in any location. Office hours in Grafton are held at the Municipal Center. Current walk-in hours and contact information is available at [www.centralmassvets.org](http://www.centralmassvets.org) or by calling (774) 551-5782. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a Veterans' Services Officer.

The Central Massachusetts Veterans' District has expanded their accessibility through consistent outreach efforts in each of the communities, strong coordination with other social services organizations in the municipality, and the use of state-of-the-art technology. The District's main contact number, (774) 551-5782, immediately forwards any voice messages directly to the Director of Veterans' Services email, so that messages may be promptly received while working in satellite offices.

The District's website, [www.centralmassvets.org](http://www.centralmassvets.org), has been further developed to serve as a self-help resource for Veterans seeking information regarding benefits and is continually updated. Traffic to the website has increased from an average of 128 page views per month between January and March to an average of 1,411 views between October and December.

Respectfully submitted,

Adam Costello  
Director, Central Massachusetts Veterans' Services District

**REPORT OF THE TOWN ACCOUNTANT  
FISCAL YEAR ENDING JUNE 30, 2014**

Accountant's Office  
in Excess of \$1,000.00:

Payments General Fund Cash on Hand as of  
June 30, 2014: \$10,156,770.10 \$8,414,378.38

SoftRight, LLC \$6,404.41

Free Cash Certified as of July 1, 2014:  
\$2,683,025

**2014 Revenue Statement by Subobject Summary  
GENERAL FUND**

|   | Actual               |
|---|----------------------|
| PERSONAL PROPERTY .....                                 | 762,461.21           |
| DEPARTMENTAL REVENUE .....                              | 393,476.15           |
| 1.0.430.4410.1.0(No Department)                         |                      |
| ALL ALCOHOLIC LICENSES & PERMITS.....                   | 15,350.00            |
| LICENSES & PERMITS .....                                | 343,153.00           |
| FINES & FORFEITS .....                                  | 47,375.94            |
| 1.0.433.4820.1.0(No Department)                         |                      |
| INTEREST ON INVESTMENTS .....                           | 108,899.55           |
| INVESTMENT INCOME.....                                  | 36,361.89            |
| MISC. RECURRING/MEDICAID FUNDS, VETERANS DISTRICT ..... | 157,462.45           |
| MISC. NON-RECURRING REVENUE/PREMIUMS ON BONDS .....     | 241,450.90           |
| STATE REVENUE.....                                      | 12,055,514.40        |
| FEDERAL REVENUE/FEMA PRIOR YEAR.....                    | 58,193.23            |
| TRANSFERS .....   | 459,857.42           |
| REAL ESTATE .....                                       | 31,494,462.86        |
| OTHER TAXES/TAX LIENS REDEEMED .....                    | 539,429.44           |
| MOTOR VEHICLE EXCISE .....                              | 2,340,005.16         |
| OTHER/BOAT EXCISE, LOCAL OPTION MEALS TAX .....         | 28,324.25            |
| PENALTY & INTEREST ON TAXES .....                       | 218,769.94           |
| IN LIEU OF TAXES .....                                  | 62,866.57            |
| FEES .....  | 204,567.30           |
| RENTALS.....  | 22,120.00            |
| <b>Fund 1 GENERAL FUND.....</b>                         | <b>49,465,852.11</b> |



TOWN OF GRAFTON  
COMBINED BALANCE SHEET  
JUNE 30, 2014

|                                       | <b>FUND 1</b>           | <b>12,13,20,28,29</b>  | <b>FUND 25, 65</b>      | <b>FUND 30</b>         | <b>82, 84, 89</b>      | <b>91</b>               | <b>Total All</b>         |
|---------------------------------------|-------------------------|------------------------|-------------------------|------------------------|------------------------|-------------------------|--------------------------|
|                                       | General Fund            | Special Revenue funds  | Sewer Enterprise        | Capital Project Fund   | Trust & Agency Funds   | Long-Term Debt          | Excluding Long-Term Debt |
| <b>ASSETS</b>                         |                         |                        |                         |                        |                        |                         |                          |
| Cash                                  | \$ 8,414,378.38         | \$ 3,619,777.47        | \$ 2,245,836.15         | \$ 1,366,103.31        | \$ 5,921,356.62        |                         | \$ 21,567,451.93         |
| Receivables                           | \$ 1,724,601.46         | \$ 2,184,194.18        | \$ 1,267,066.78         |                        |                        |                         | \$ 5,175,862.42          |
| Authorized & Unissued Debt            |                         |                        |                         |                        |                        | \$ 36,637,021.00        | \$ -                     |
| Amount to be provided                 |                         | \$ 855,000.00          | \$ -                    | \$ -                   |                        | \$ 39,967,066.00        | \$ 855,000.00            |
| Net Fixed Assets                      |                         |                        | \$ 11,461,408.81        |                        |                        |                         | \$ 11,461,408.81         |
| <b>TOTAL ASSETS</b>                   | <b>\$ 10,138,979.84</b> | <b>\$ 6,658,971.65</b> | <b>\$ 14,974,311.74</b> | <b>\$ 1,366,103.31</b> | <b>\$ 5,921,356.62</b> | <b>\$ 76,604,087.00</b> | <b>\$ 39,059,723.16</b>  |
| <b>LIABILITIES &amp; FUND EQUITY</b>  |                         |                        |                         |                        |                        |                         |                          |
| Warrants Payable & Other Liabilities  | \$ 2,439,860.66         | \$ 84,518.58           | \$ 57,894.51            | \$ 210,635.11          | \$ 13,580.26           |                         | \$ 2,806,489.12          |
| Deferred Revenue                      | \$ 900,836.31           | \$ 2,184,194.18        | \$ 1,147,629.70         |                        |                        |                         | \$ 4,232,660.19          |
| Authorized & Unissued Debt            |                         |                        |                         |                        |                        | \$ 36,637,021.00        | \$ -                     |
| Bonds Payable                         |                         | \$ 855,000.00          | \$ 460,000.00           | \$ -                   |                        | \$ 39,967,066.00        | \$ 1,315,000.00          |
| <b>TOTAL LIABILITIES</b>              | <b>\$ 3,340,696.97</b>  | <b>\$ 3,123,712.76</b> | <b>\$ 1,665,524.21</b>  | <b>\$ 210,635.11</b>   | <b>\$ 13,580.26</b>    | <b>\$ 76,604,087.00</b> | <b>\$ 8,354,149.31</b>   |
| <b>FUND EQUITY</b>                    |                         |                        |                         |                        |                        |                         |                          |
| Reserved for Encumbrance              | \$ 114,057.27           |                        | \$ 428.77               | \$ -                   | \$ -                   |                         | \$ 114,486.04            |
| Fund Balance Res. For Future Debt     | \$ 996,309.30           | \$ 1,794.89            |                         |                        |                        |                         | \$ 998,104.19            |
| Reserved for Expenditures             | \$ 1,793,975.88         | \$ 3,262,090.06        | \$ 1,079,194.07         | \$ 1,155,468.20        | \$ 5,907,776.36        |                         | \$ 13,198,504.57         |
| Fund Balance for Extraordinary        | \$ (13,220.90)          |                        | \$ -                    |                        |                        |                         | \$ (13,220.90)           |
| Fund Bal Res. For Appropriation       |                         |                        | \$ -                    |                        |                        |                         | \$ -                     |
| Reserved for Petty Cash               | \$ 640.00               |                        | \$ -                    |                        |                        |                         | \$ 640.00                |
| Reserved for Taxes Paid in Advance    | \$ -                    |                        | \$ -                    |                        |                        |                         | \$ -                     |
| Undesignated Fund Balance             | \$ 3,906,521.32         | \$ 228,189.92          | \$ 712,494.10           |                        |                        |                         | \$ 4,847,205.34          |
| Fund balance for Betterments          |                         | \$ 43,184.02           | \$ 515,261.78           |                        |                        |                         | \$ 558,445.80            |
| Net Investment in Capital Assets      |                         |                        | \$ 11,001,408.81        |                        |                        |                         | \$ 11,001,408.81         |
| <b>TOTAL FUND EQUITY</b>              | <b>\$ 6,798,282.87</b>  | <b>\$ 3,535,258.89</b> | <b>\$ 13,308,787.53</b> | <b>\$ 1,155,468.20</b> | <b>\$ 5,907,776.36</b> | <b>\$ -</b>             | <b>\$ 30,705,573.85</b>  |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>\$ 10,138,979.84</b> | <b>\$ 6,658,971.65</b> | <b>\$ 14,974,311.74</b> | <b>\$ 1,366,103.31</b> | <b>\$ 5,921,356.62</b> | <b>\$ 76,604,087.00</b> | <b>\$ 39,059,723.16</b>  |

|                                       | FUND 12             | FUND 13                | FUND 20              | FUND 28                | FUND 29                |                        |
|---------------------------------------|---------------------|------------------------|----------------------|------------------------|------------------------|------------------------|
|                                       | SCHOOL LUNCH        | CHAPTER 90             | GRANTS               | COMMUNITY PRESERVATION | OTHER SPEC             | TOTAL                  |
| <b>ASSETS</b>                         |                     |                        |                      |                        |                        |                        |
| Cash                                  | \$ 62,396.34        | \$ (34,680.71)         | \$ 338,755.61        | \$ 924,740.03          | \$ 2,328,566.20        | \$ 3,619,777.47        |
| Receivables                           | \$ -                | \$ 2,152,298.07        | \$ 879.95            | \$ 9,568.59            | \$ 21,447.57           | \$ 2,184,194.18        |
| Amount to be provided                 | \$ -                | \$ -                   | \$ -                 | \$ 855,000.00          | \$ -                   | \$ 855,000.00          |
| Net Fixed Assets                      |                     |                        |                      |                        |                        |                        |
| <b>TOTAL ASSETS</b>                   | <b>\$ 62,396.34</b> | <b>\$ 2,117,617.36</b> | <b>\$ 339,635.56</b> | <b>\$ 1,789,308.62</b> | <b>\$ 2,350,013.77</b> | <b>\$ 6,658,971.65</b> |
| <b>LIABILITIES &amp; FUND EQUITY</b>  |                     |                        |                      |                        |                        |                        |
| Warrants Payable & Other Liabilities  | \$ 99.99            | \$ -                   | \$ 27,945.35         | \$ 4,857.25            | \$ 51,615.99           | \$ 84,518.58           |
| Deferred Revenue                      | \$ -                | \$ 2,152,298.07        | \$ 879.95            | \$ 9,568.59            | \$ 21,447.57           | \$ 2,184,194.18        |
| Bonds Payable                         |                     |                        |                      | \$ 855,000.00          |                        | \$ 855,000.00          |
| <b>TOTAL LIABILITIES</b>              | <b>\$ 99.99</b>     | <b>\$ 2,152,298.07</b> | <b>\$ 28,825.30</b>  | <b>\$ 869,425.84</b>   | <b>\$ 73,063.56</b>    | <b>\$ 3,123,712.76</b> |
| <b>FUND EQUITY</b>                    |                     |                        |                      |                        |                        |                        |
| Reserved for Encumbrance              |                     |                        |                      |                        |                        |                        |
| Fund Balance res. For Future Debt     | \$ -                | \$ -                   | \$ -                 | \$ 1,794.89            | \$ -                   | \$ 1,794.89            |
| Reserved for Expenditures             | \$ 62,296.35        | \$ -                   | \$ 267,626.24        | \$ 655,217.26          | \$ 2,276,950.21        | \$ 3,262,090.06        |
| Fund Balance for Extraordinary        |                     |                        |                      |                        |                        |                        |
| Fund Bal Res. For Appropriation       |                     |                        |                      |                        |                        |                        |
| Reserved for Petty Cash               |                     |                        |                      |                        |                        |                        |
| Reserved for Taxes Paid in Advance    |                     |                        |                      |                        |                        |                        |
| Undesignated Fund Balance             | \$ -                | \$ (34,680.71)         | \$ -                 | \$ 262,870.63          | \$ -                   | \$ 228,189.92          |
| Fund balance for Betterments          | \$ -                | \$ -                   | \$ 43,184.02         | \$ -                   | \$ -                   | \$ 43,184.02           |
| Net Investment in Capital Assets      |                     |                        |                      |                        |                        |                        |
| <b>TOTAL FUND EQUITY</b>              | <b>\$ 62,296.35</b> | <b>\$ (34,680.71)</b>  | <b>\$ 310,810.26</b> | <b>\$ 919,882.78</b>   | <b>\$ 2,276,950.21</b> | <b>\$ 3,535,258.89</b> |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b>\$ 62,396.34</b> | <b>\$ 2,117,617.36</b> | <b>\$ 339,635.56</b> | <b>\$ 1,789,308.62</b> | <b>\$ 2,350,013.77</b> | <b>\$ 6,658,971.65</b> |
|                                       | -                   | -                      | -                    | -                      | -                      | -                      |

# APPROPRIATION BALANCES

June 30, 2014

| MODERATOR                       | APPROP            | TRANSFER          | EXPENDED          | ENCUMB.          | UNEXPENDED       |
|---------------------------------|-------------------|-------------------|-------------------|------------------|------------------|
| SALARY                          | 150.00            | 0.00              | 0.00              | 0.00             | 150.00           |
| EXPENSES                        | 300.00            | 0.00              | 259.60            | 0.00             | 40.40            |
| <b>TOTAL</b>                    | <b>450.00</b>     | <b>0.00</b>       | <b>259.60</b>     | <b>0.00</b>      | <b>190.40</b>    |
| <b>BOARD OF SELECTMEN</b>       |                   |                   |                   |                  |                  |
| SALARY                          | 42,695.00         | 0.00              | 38,521.08         | 0.00             | 4,173.92         |
| EXPENSES                        | 14,600.00         | 0.00              | 14,353.50         | 0.00             | 246.50           |
| VACATION AND SICK BUYBACK       | 3,009.59          | 10,000.00         | 9,814.93          | 3,194.66         | 0.00             |
| PRIOR YEAR BILLS                | 0.00              | 4,624.31          | 4,359.31          | 0.00             | 265.00           |
| TOWN ENGINEERING EXPENSE        | 33,624.11         | 0.00              | 14,312.69         | 19,311.42        | 0.00             |
| ART 9, 5/08 FOLLETTE WELL DEP   | 16,635.79         | 35,000.00         | 13,394.61         | 38,241.18        | 0.00             |
| ART 7, 5/12 104 CREEPER HILL RD | 14,700.00         | 0.00              | 13,215.50         | 1,484.50         | 0.00             |
| <b>TOTAL</b>                    | <b>125,264.49</b> | <b>49,624.31</b>  | <b>107,971.62</b> | <b>62,231.76</b> | <b>4,685.42</b>  |
| <b>TOWN ADMINISTRATOR</b>       |                   |                   |                   |                  |                  |
| SALARY                          | 277,968.00        | 0.00              | 264,580.79        | 0.00             | 13,387.21        |
| EXPENSES                        | 63,000.00         | 0.00              | 48,993.84         | 461.09           | 13,545.07        |
| FUEL HEATING COSTS              | 0.00              | 0.00              | 0.00              | 0.00             | 0.00             |
| GROUNDWATER REMEDIATION         | 6,000.00          | -6,000.00         | 0.00              | 0.00             | 0.00             |
| ART 4,5/12 HILLTOP FARMS LEGAL  | 81,430.78         | 0.00              | 39,121.56         | 42,309.22        | 0.00             |
| ART 6,5/12 TELEPHONE SYSTEM     | 40,920.59         | 0.00              | 40,661.79         | 0.00             | 258.80           |
| ART 25, 10/12 REWARD PROGRAM/PL | 500.00            | 0.00              | 0.00              | 500.00           | 0.00             |
| <b>TOTAL</b>                    | <b>469,819.37</b> | <b>-6,000.00</b>  | <b>393,357.98</b> | <b>43,270.31</b> | <b>27,191.08</b> |
| <b>FINANCE COMMITTEE</b>        |                   |                   |                   |                  |                  |
| SALARY                          | 8,485.00          | 345.00            | 8,741.23          | 0.00             | 88.77            |
| EXPENSES                        | 7,850.00          | 0.00              | 6,739.29          | 0.00             | 1,110.71         |
| NEW EQUIPMENT                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.00             |
| <b>TOTAL</b>                    | <b>16,335.00</b>  | <b>345.00</b>     | <b>15,480.52</b>  | <b>0.00</b>      | <b>1,199.48</b>  |
| <b>RESERVE FUND</b>             |                   |                   |                   |                  |                  |
| EXPENSES                        | 75,000.00         | -50,000.00        | 0.00              | 0.00             | 25,000.00        |
| <b>TOTAL</b>                    | <b>75,000.00</b>  | <b>-50,000.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>25,000.00</b> |
| <b>TOWN ACCOUNTANT</b>          |                   |                   |                   |                  |                  |
| SALARY                          | 130,755.00        | -5,000.00         | 119,566.61        | 0.00             | 6,188.39         |
| EXPENSES                        | 11,100.00         | 0.00              | 9,450.85          | 0.00             | 1,649.15         |
| NEW EQUIPMENT                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.00             |
| ART 13, 10/08-SFT/HARDWARE      | 1,464.58          | 8,000.00          | 0.00              | 9,464.58         | 0.00             |
| RESERVE FOR NEXT YEAR EXP       | 0.00              | 0.00              | 0.00              | 0.00             | 0.00             |
| <b>TOTAL</b>                    | <b>143,319.58</b> | <b>3,000.00</b>   | <b>129,017.46</b> | <b>9,464.58</b>  | <b>7,837.54</b>  |
| <b>ASSESSORS</b>                |                   |                   |                   |                  |                  |
| SALARY                          | 145,306.00        | 0.00              | 138,221.25        | 0.00             | 7,084.75         |
| EXPENSES                        | 16,600.00         | 0.00              | 13,871.26         | 0.00             | 2,728.74         |
| FIELD CARD VERIFICATION         | 10,000.00         | 55,066.80         | 0.00              | 65,066.80        | 0.00             |
| REAL ESTATE REVALUATION SERVI   | 99,170.00         | 0.00              | 99,170.00         | 0.00             | 0.00             |
| <b>TOTAL</b>                    | <b>271,076.00</b> | <b>55,066.80</b>  | <b>251,262.51</b> | <b>65,066.80</b> | <b>9,813.49</b>  |

| <b>TREASURER/COLLECTOR</b>        | <b>APPROP</b>     | <b>TRANSFER</b>   | <b>EXPENDED</b>   | <b>ENCUMB.</b>    | <b>UNEXPENDED</b> |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| SALARY                            | 221,868.00        | 0.00              | 218,181.54        | 0.00              | 3,686.46          |
| EXPENSES                          | 106,538.00        | 0.00              | 90,322.10         | 52.50             | 16,163.40         |
| EQUIPMENT OUTLAY                  | 1,250.00          | 0.00              | 389.94            | 0.00              | 860.06            |
| STATE BOARD OF RETIREMENT         | 0.00              | 986.45            | 986.45            | 0.00              | 0.00              |
| ART 9, 5/08 - GASB 45 (POST RET.) | 11,450.00         | 0.00              | 8,100.00          | 3,350.00          | 0.00              |
| <b>TOTAL</b>                      | <b>341,106.00</b> | <b>986.45</b>     | <b>317,980.03</b> | <b>3,402.50</b>   | <b>20,709.92</b>  |
| <b>LEGAL</b>                      |                   |                   |                   |                   |                   |
| EXPENSES                          | 122,000.00        | 20,000.00         | 138,466.89        | 3,238.00          | 295.11            |
| <b>TOTAL</b>                      | <b>122,000.00</b> | <b>20,000.00</b>  | <b>138,466.89</b> | <b>3,238.00</b>   | <b>295.11</b>     |
| <b>COURT JUDGEMENTS</b>           | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |
| <b>TEMPORARY STAFF</b>            |                   |                   |                   |                   |                   |
| SALARIES                          | 2,000.00          | 0.00              | 0.00              | 0.00              | 2,000.00          |
| EXPENSES                          | 2,000.00          | 0.00              | 1,701.53          | 0.00              | 298.47            |
| <b>TOTAL</b>                      | <b>4,000.00</b>   | <b>0.00</b>       | <b>1,701.53</b>   | <b>0.00</b>       | <b>2,298.47</b>   |
| <b>MIS/GIS</b>                    |                   |                   |                   |                   |                   |
| SALARIES                          | 7,950.00          | 0.00              | 7,950.00          | 0.00              | 0.00              |
| EXPENSES                          | 135,865.00        | 115,048.19        | 238,212.77        | 5,000.00          | 7,700.42          |
| EQUIPMENT OUTLAY                  | 14,000.00         | 0.00              | 13,845.43         | 68.30             | 86.27             |
| ART 9, 5/08 - GIS DRAINAGE        | 25,800.00         | 0.00              | 13,600.00         | 12,200.00         | 0.00              |
| ART 6, 5-11 WIDE AREA NETWORK     | 22,048.19         | -22,048.19        | 0.00              | 0.00              | 0.00              |
| ART 23, 5/14 - GIS/GRAVE MAPPING  | 0.00              | 13,500.00         | 0.00              | 13,500.00         | 0.00              |
| <b>TOTAL</b>                      | <b>205,663.19</b> | <b>106,500.00</b> | <b>273,608.20</b> | <b>30,768.30</b>  | <b>7,786.69</b>   |
| <b>COPIERS</b>                    |                   |                   |                   |                   |                   |
| EXPENSES                          | 21,200.00         | 0.00              | 16,299.82         | 0.00              | 4,900.18          |
| <b>TOTAL</b>                      | <b>21,200.00</b>  | <b>0.00</b>       | <b>16,299.82</b>  | <b>0.00</b>       | <b>4,900.18</b>   |
| <b>TOWN CLERK</b>                 |                   |                   |                   |                   |                   |
| SALARY                            | 142,740.00        | 0.00              | 118,673.24        | 0.00              | 24,066.76         |
| EXPENSES                          | 9,860.00          | 0.00              | 6,590.49          | 0.00              | 3,269.51          |
| NEW EQUIPMENT                     | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| ART 8, 5/11 SCANNER & VOTING      | 5,347.42          | 0.00              | 3,191.09          | 2,156.33          | 0.00              |
| <b>TOTAL</b>                      | <b>157,947.42</b> | <b>0.00</b>       | <b>128,454.82</b> | <b>2,156.33</b>   | <b>27,336.27</b>  |
| <b>ELECT &amp; REGISTRATION</b>   |                   |                   |                   |                   |                   |
| SALARY                            | 7,975.00          | 3,000.00          | 10,533.40         | 0.00              | 441.60            |
| EXPENSES                          | 13,500.00         | 6,000.00          | 15,180.39         | 0.00              | 4,319.61          |
| NEW EQUIPMENT                     | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| <b>TOTAL</b>                      | <b>21,475.00</b>  | <b>9,000.00</b>   | <b>25,713.79</b>  | <b>0.00</b>       | <b>4,761.21</b>   |
| <b>CABLE TV</b>                   |                   |                   |                   |                   |                   |
| EXPENSES                          | 3,100.00          | 0.00              | 2,860.57          | 0.00              | 239.43            |
| <b>TOTAL</b>                      | <b>3,100.00</b>   | <b>0.00</b>       | <b>2,860.57</b>   | <b>0.00</b>       | <b>239.43</b>     |
| <b>CONSERVATION COMMISSION</b>    |                   |                   |                   |                   |                   |
| SALARY                            | 69,129.00         | 0.00              | 68,384.11         | 0.00              | 744.89            |
| EXPENSES                          | 9,059.00          | 0.00              | 5,007.35          | 2,013.94          | 2,037.71          |
| NEW EQUIPMENT                     | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| CONSERVATION CONSULT              | 1,243.78          | 0.00              | 0.00              | 1,243.78          | 0.00              |
| CONSERVATION WETLANDS             | 29,817.54         | 0.00              | 0.00              | 29,817.54         | 0.00              |
| DREDGING LAKE RIPPLE              | 108,875.00        | 0.00              | 0.00              | 108,875.00        | 0.00              |
| <b>TOTAL</b>                      | <b>218,124.32</b> | <b>0.00</b>       | <b>73,391.46</b>  | <b>141,950.26</b> | <b>2,782.60</b>   |
| <b>PLANNING BOARD</b>             |                   |                   |                   |                   |                   |
| SALARY                            | 171,252.00        | 0.00              | 171,213.38        | 0.00              | 38.62             |
| EXPENSES                          | 10,358.00         | 0.00              | 8,724.81          | 0.00              | 1,633.19          |
| <b>TOTAL</b>                      | <b>181,610.00</b> | <b>0.00</b>       | <b>179,938.19</b> | <b>0.00</b>       | <b>1,671.81</b>   |

| <b>APPEALS BOARD</b>             | <b>APPROP</b>       | <b>TRANSFER</b>    | <b>EXPENDED</b>     | <b>ENCUMB.</b>    | <b>UNEXPENDED</b> |
|----------------------------------|---------------------|--------------------|---------------------|-------------------|-------------------|
| SALARY                           | 9,212.00            | 0.00               | 6,885.46            | 0.00              | 2,326.54          |
| EXPENSES                         | 2,500.00            | 0.00               | 2,442.81            | 0.00              | 57.19             |
| <b>TOTAL</b>                     | <b>11,712.00</b>    | <b>0.00</b>        | <b>9,328.27</b>     | <b>0.00</b>       | <b>2,383.73</b>   |
| <b>EC. DEV. COMMISSION</b>       |                     |                    |                     |                   |                   |
| EXPENSES                         | 3,000.00            | 0.00               | 2,303.52            | 25.00             | 671.48            |
| <b>TOTAL</b>                     | <b>3,000.00</b>     | <b>0.00</b>        | <b>2,303.52</b>     | <b>25.00</b>      | <b>671.48</b>     |
| <b>FARNUMSVILLE FIRE HOUSE</b>   |                     |                    |                     |                   |                   |
| EXPENSES                         | 2,565.00            | 0.00               | 1,138.22            | 0.00              | 1,426.78          |
| <b>TOTAL</b>                     | <b>2,565.00</b>     | <b>0.00</b>        | <b>1,138.22</b>     | <b>0.00</b>       | <b>1,426.78</b>   |
| <b>S.G.C.H</b>                   |                     |                    |                     |                   |                   |
| EXPENSES                         | 11,700.00           | 0.00               | 9,828.87            | 0.00              | 1,871.13          |
| <b>TOTAL</b>                     | <b>11,700.00</b>    | <b>0.00</b>        | <b>9,828.87</b>     | <b>0.00</b>       | <b>1,871.13</b>   |
| <b>MUNICIPAL CENTER</b>          |                     |                    |                     |                   |                   |
| SALARY                           | 117,206.00          | 0.00               | 113,350.33          | 0.00              | 3,855.67          |
| EXPENSES                         | 191,000.00          | 0.00               | 186,897.05          | 2,472.61          | 1,630.34          |
| NEW EQUIPMENT                    | 0.00                | 0.00               | 0.00                | 0.00              | 0.00              |
| RECORD STORAGE/MGT               | 3,186.29            | 0.00               | 1,915.82            | 1,270.47          | 0.00              |
| GYMNASIUM LEAKS                  | 0.00                | 0.00               | 0.00                | 0.00              | 0.00              |
| <b>TOTAL</b>                     | <b>311,392.29</b>   | <b>0.00</b>        | <b>302,163.20</b>   | <b>3,743.08</b>   | <b>5,486.01</b>   |
| <b>FACILITIES</b>                |                     |                    |                     |                   |                   |
| ART 5, SATM 10/10 DPW FACILITY   | 1,800.00            | 0.00               | 0.00                | 1,800.00          | 0.00              |
| ART 16, STM 5/12 DIESEL FUEL     | 26,313.90           | 0.00               | 425.25              | 25,888.65         | 0.00              |
| ART 14, STM 5/12 ACCESS LIB      | 8,570.01            | 0.00               | 8,570.01            | 0.00              | 0.00              |
| ART 18, 10/13 SEN CTR RESTROOM   | 42,263.00           | 0.00               | 303.00              | 41,960.00         | 0.00              |
| ART 11,10/12 DPW BUILDING MASTE  | 50,000.00           | 0.00               | 0.00                | 50,000.00         | 0.00              |
| ART 12,10/12 DPW BUILDING IMPOV  | 120,000.00          | 0.00               | 120,000.00          | 0.00              | 0.00              |
| ART 22,10/12 LIBRARY PHASE TWO R | 140,000.00          | 0.00               | 140,000.00          | 0.00              | 0.00              |
| ART 23,10/12 CENTER LIBRARY MAIN | 48,000.00           | 0.00               | 48,000.00           | 0.00              | 0.00              |
| ART 11,STM 5/13 CENTER LIBRARY R | 46,000.00           | 0.00               | 15,699.30           | 30,300.70         | 0.00              |
| <b>TOTAL</b>                     | <b>482,946.91</b>   | <b>0.00</b>        | <b>332,997.56</b>   | <b>149,949.35</b> | <b>0.00</b>       |
| <b>FUEL/GASOLINE</b>             |                     |                    |                     |                   |                   |
| EXPENSES                         | 150,000.00          | 0.00               | 148,675.55          | 0.00              | 1,324.45          |
| <b>TOTAL</b>                     | <b>150,000.00</b>   | <b>0.00</b>        | <b>148,675.55</b>   | <b>0.00</b>       | <b>1,324.45</b>   |
| <b>UNCLASSIFIED</b>              |                     |                    |                     |                   |                   |
| RETIREMENT AND PENSION           | 1,176,244.00        | 0.00               | 1,176,244.00        | 0.00              | 0.00              |
| MEDICARE/FICA                    | 350,000.00          | 0.00               | 363,220.90          | 0.00              | -13,220.90        |
| GROUP LIFE INSURANCE             | 8,000.00            | 0.00               | 5,841.00            | 0.00              | 2,159.00          |
| GROUP HEALTH INSURANCE           | 3,753,100.00        | -172,037.64        | 3,514,674.83        | 0.00              | 66,387.53         |
| AUDITING SERVICES                | 26,500.00           | 0.00               | 26,000.00           | 0.00              | 500.00            |
| TOWN REPORT                      | 5,500.00            | 0.00               | 1,875.50            | 0.00              | 3,624.50          |
| AMBULANCE                        | 72,828.00           | 0.00               | 72,828.00           | 0.00              | 0.00              |
| HYDRANT RENTAL                   | 64,650.00           | 0.00               | 64,650.00           | 0.00              | 0.00              |
| HYDRANT RENT SO GRAFTON          | 17,800.00           | 0.00               | 17,800.00           | 0.00              | 0.00              |
| MEMORIAL DAY EXPENSES            | 3,000.00            | 0.00               | 3,000.00            | 0.00              | 0.00              |
| HISTORICAL DISTRICT COMM         | 800.00              | 0.00               | 800.00              | 0.00              | 0.00              |
| HISTORICAL COMMISSION            | 2,000.00            | 0.00               | 25.80               | 0.00              | 1,974.20          |
| TOWN INSURANCE                   | 421,774.00          | -20,000.00         | 397,938.65          | 0.00              | 3,835.35          |
| EMPLOYEE ASSISTANCE PROGRAM      | 3,500.00            | 0.00               | 1,209.00            | 0.00              | 2,291.00          |
| MEDICAID CLAIM PROCESSING        | 15,000.00           | 0.00               | 11,679.60           | 0.00              | 3,320.40          |
| <b>TOTAL</b>                     | <b>5,920,696.00</b> | <b>-192,037.64</b> | <b>5,657,787.28</b> | <b>0.00</b>       | <b>70,871.08</b>  |
| <b>TOTAL GENERAL GOVERNMENT</b>  | <b>9,271,502.57</b> | <b>-3,515.08</b>   | <b>8,519,987.46</b> | <b>515,266.27</b> | <b>232,733.76</b> |



| <b>POLICE DEPARTMENT</b>        | <b>APPROP</b>       | <b>TRANSFER</b> | <b>EXPENDED</b>     | <b>ENCUMB.</b>    | <b>UNEXPENDED</b> |
|---------------------------------|---------------------|-----------------|---------------------|-------------------|-------------------|
| SALARY                          | 1,755,407.00        | 0.00            | 1,683,738.35        | 0.00              | 71,668.65         |
| EXPENSES                        | 147,200.00          | 0.00            | 147,019.45          | 179.94            | 0.61              |
| REPLACE EQUIPMENT               | 66,000.00           | 0.00            | 65,860.60           | 139.40            | 0.00              |
| REPLACE EQUIPMENT - OTHER       | 12,000.00           | 0.00            | 11,289.47           | 710.53            | 0.00              |
| UPGRADE RADIO SYSTEM            | 57,757.26           | 0.00            | 8,030.10            | 49,727.16         | 0.00              |
| <b>TOTAL</b>                    | <b>2,038,364.26</b> | <b>0.00</b>     | <b>1,915,937.97</b> | <b>50,757.03</b>  | <b>71,669.26</b>  |
| <b>FIRE DEPARTMENT</b>          |                     |                 |                     |                   |                   |
| SALARY                          | 373,322.00          | 0.00            | 320,160.86          | 0.00              | 53,161.14         |
| EXPENSES                        | 140,378.00          | 0.00            | 121,807.13          | 883.81            | 17,687.06         |
| NEW/REPLACEMENT EQUIPMENT       | 90,660.00           | 0.00            | 90,294.26           | 0.00              | 365.74            |
| INSURANCE SUPPLEMENT            | 14,221.55           | 0.00            | 0.00                | 14,221.55         | 0.00              |
| FIRE DEPARTMENT RETIREMENT      | 2,875.00            | 5,000.00        | 4,450.00            | 3,425.00          | 0.00              |
| ART 6, ATM 5/11 REPLACE PUMPER  | 1,102.32            | 0.00            | 1,046.69            | 0.00              | 55.63             |
| REPLACE RESCUE # LEASE PURCHASE | 193,983.00          | 0.00            | 126,373.06          | 67,609.94         | 0.00              |
| <b>TOTAL</b>                    | <b>816,541.87</b>   | <b>5,000.00</b> | <b>664,132.00</b>   | <b>86,140.30</b>  | <b>71,269.57</b>  |
| <b>INSP OF BUILDINGS</b>        |                     |                 |                     |                   |                   |
| SALARY                          | 153,730.00          | 0.00            | 153,556.69          | 0.00              | 173.31            |
| EXPENSES                        | 4,833.00            | 0.00            | 3,817.58            | 30.00             | 985.42            |
| <b>TOTAL</b>                    | <b>158,563.00</b>   | <b>0.00</b>     | <b>157,374.27</b>   | <b>30.00</b>      | <b>1,158.73</b>   |
| <b>GAS INSPECTOR</b>            |                     |                 |                     |                   |                   |
| SALARY                          | 12,550.00           | 0.00            | 11,220.00           | 0.00              | 1,330.00          |
| EXPENSES                        | 1,600.00            | 0.00            | 1,256.88            | 0.00              | 343.12            |
| <b>TOTAL</b>                    | <b>14,150.00</b>    | <b>0.00</b>     | <b>12,476.88</b>    | <b>0.00</b>       | <b>1,673.12</b>   |
| <b>PLUMBING INSPECTOR</b>       |                     |                 |                     |                   |                   |
| SALARY                          | 14,478.00           | 0.00            | 11,640.00           | 0.00              | 2,838.00          |
| EXPENSES                        | 1,695.00            | 0.00            | 1,460.12            | 0.00              | 234.88            |
| <b>TOTAL</b>                    | <b>16,173.00</b>    | <b>0.00</b>     | <b>13,100.12</b>    | <b>0.00</b>       | <b>3,072.88</b>   |
| <b>SEALER OF WEIGHTS</b>        |                     |                 |                     |                   |                   |
| SALARY                          | 7,450.00            | 0.00            | 7,450.00            | 0.00              | 0.00              |
| EXPENSES                        | 200.00              | 100.00          | 213.19              | 25.00             | 61.81             |
| NEW EQUIPMENT                   | 0.00                | 0.00            | 0.00                | 0.00              | 0.00              |
| <b>TOTAL</b>                    | <b>7,650.00</b>     | <b>100.00</b>   | <b>7,663.19</b>     | <b>25.00</b>      | <b>61.81</b>      |
| <b>WIRING INSPECTOR</b>         |                     |                 |                     |                   |                   |
| SALARY                          | 16,741.00           | 0.00            | 13,815.00           | 0.00              | 2,926.00          |
| EXPENSES                        | 2,900.00            | 0.00            | 2,079.92            | 0.00              | 820.08            |
| <b>TOTAL</b>                    | <b>19,641.00</b>    | <b>0.00</b>     | <b>15,894.92</b>    | <b>0.00</b>       | <b>3,746.08</b>   |
| <b>EMERGENCY MANAGEMENT</b>     |                     |                 |                     |                   |                   |
| SALARY                          | 1,400.00            | 0.00            | 1,400.00            | 0.00              | 0.00              |
| EXPENSES                        | 12,100.00           | 0.00            | 10,969.19           | 1,130.81          | 0.00              |
| NEW EQUIPMENT                   | 6,000.00            | 0.00            | 6,000.00            | 0.00              | 0.00              |
| <b>TOTAL</b>                    | <b>19,500.00</b>    | <b>0.00</b>     | <b>18,369.19</b>    | <b>1,130.81</b>   | <b>0.00</b>       |
| <b>ANIMAL CONTROL</b>           |                     |                 |                     |                   |                   |
| SALARY                          | 6,702.00            | 0.00            | 6,702.00            | 0.00              | 0.00              |
| EXPENSES                        | 715.00              | 0.00            | 0.00                | 0.00              | 715.00            |
| <b>TOTAL</b>                    | <b>7,417.00</b>     | <b>0.00</b>     | <b>6,702.00</b>     | <b>0.00</b>       | <b>715.00</b>     |
| <b>ANIMAL INSPECTOR</b>         |                     |                 |                     |                   |                   |
| SALARY                          | 1,000.00            | 0.00            | 83.37               | 0.00              | 916.63            |
| <b>TOTAL</b>                    | <b>1,000.00</b>     | <b>0.00</b>     | <b>83.37</b>        | <b>0.00</b>       | <b>916.63</b>     |
| <b>TOTAL PUBLIC SAFETY</b>      | <b>3,099,000.13</b> | <b>5,100.00</b> | <b>2,811,733.91</b> | <b>138,083.14</b> | <b>154,283.08</b> |

| <b>PUBLIC SCHOOLS</b>             | <b>APPROP</b>        | <b>TRANSFER</b>   | <b>EXPENDED</b>      | <b>ENCUMB.</b>    | <b>UNEXPENDED</b> |
|-----------------------------------|----------------------|-------------------|----------------------|-------------------|-------------------|
| BUDGET                            | 26,763,340.00        | 0.00              | 26,627,023.97        | 114,057.27        | 22,258.76         |
| BLACKSTONE VOC. REG. ASSMNT       | 915,251.00           | 0.00              | 915,251.00           | 0.00              | 0.00              |
| ART 6, 5/12 - EXPAND SGES PARKING | 226,020.00           | 0.00              | 225,467.00           | 553.00            | 0.00              |
| REPLACE UNIVENTS GMS - PHASE ONE  | 378.25               | 69,500.00         | 69,266.00            | 612.25            | 0.00              |
| ART 10, 5/13 REPAIR G.M.S. ROOF   | 48,000.00            | 0.00              | 45,890.00            | 2,110.00          | 0.00              |
| ART 25, 5/13 SCH SECURITY UPGRADE | 100,000.00           | 0.00              | 100,000.00           | 0.00              | 0.00              |
| <b>TOTAL PUBLIC SCHOOLS</b>       | <b>28,052,989.25</b> | <b>69,500.00</b>  | <b>27,982,897.97</b> | <b>117,332.52</b> | <b>22,258.76</b>  |
| <b>ENGINEERING</b>                |                      |                   |                      |                   |                   |
| SALARY                            | 67,635.00            | 0.00              | 67,635.00            | 0.00              | 0.00              |
| EXPENSES                          | 66,200.00            | 0.00              | 18,119.77            | 32,746.16         | 15,334.07         |
| ART 9, 11 LAKE RIPPLE DAM         | 370,110.90           | 0.00              | 345,184.75           | 24,926.15         | 0.00              |
| <b>TOTAL</b>                      | <b>503,945.90</b>    | <b>0.00</b>       | <b>430,939.52</b>    | <b>57,672.31</b>  | <b>15,334.07</b>  |
| <b>HIGHWAY DEPARTMENT</b>         |                      |                   |                      |                   |                   |
| SALARY                            | 629,682.00           | -10,000.00        | 551,364.12           | 0.00              | 68,317.88         |
| EXPENSES                          | 438,800.00           | 0.00              | 404,066.33           | 271.06            | 34,462.61         |
| EQUIPMENT OUTLAY                  | 0.00                 | 0.00              | 0.00                 | 0.00              | 0.00              |
| BRIDGE REPAIRS                    | 47,246.73            | 0.00              | 3,000.00             | 44,246.73         | 0.00              |
| VARIOUS DAMS                      | 5,951.00             | 0.00              | 0.00                 | 5,951.00          | 0.00              |
| LONG RANGE DRAINAGE               | 56,675.35            | 0.00              | 2,303.37             | 54,371.98         | 0.00              |
| LONG RANGE SIDEWALK               | 94,958.14            | 0.00              | 0.00                 | 94,958.14         | 0.00              |
| NPDESPHASE II-PUBLIC ED           | 58,707.21            | 0.00              | 0.00                 | 58,707.21         | 0.00              |
| DRAINAGE UPGRADES                 | 11,149.13            | 0.00              | 0.00                 | 11,149.13         | 0.00              |
| STREETSCAPE SOUTH GRAFTON         | 35,000.00            | 0.00              | 0.00                 | 35,000.00         | 0.00              |
| ART 9, 10 - PAVEMENT MGT PROG     | 159.79               | 0.00              | 0.00                 | 0.00              | 159.79            |
| ART 9, 10 - RECON NORTH ST        | 17,178.78            | 0.00              | 3,414.28             | 13,764.50         | 0.00              |
| ART 17, 10/11 COMMON ROAD         | 13,500.00            | 0.00              | 0.00                 | 13,500.00         | 0.00              |
| REPLACE SWEEPER #35 - LEASE PUR   | 40,000.00            | 0.00              | 34,879.10            | 5,120.90          | 0.00              |
| ART 6, 5/12 - REPLACE AIR COMPRES | 16,500.00            | 0.00              | 14,946.21            | 1,553.79          | 0.00              |
| ART 18, 5/13 -DPW ROADWAY IMPRC   | 90,000.00            | 0.00              | 1,134.00             | 88,866.00         | 0.00              |
| ART 10, 5/13 REPLACE #43 5 TON    | 201,000.00           | 0.00              | 200,874.98           | 0.00              | 125.02            |
| ART 10, 5/13 REPLACE #23 5 TON    | 201,000.00           | 0.00              | 200,874.97           | 0.00              | 125.03            |
| <b>TOTAL</b>                      | <b>1,957,508.13</b>  | <b>-10,000.00</b> | <b>1,416,857.36</b>  | <b>427,460.44</b> | <b>103,190.33</b> |
| <b>SANITATION</b>                 |                      |                   |                      |                   |                   |
| SALARY                            | 14,940.00            | 0.00              | 12,700.92            | 0.00              | 2,239.08          |
| EXPENSES                          | 863,500.00           | 0.00              | 846,797.59           | 0.00              | 16,702.41         |
| <b>TOTAL</b>                      | <b>878,440.00</b>    | <b>0.00</b>       | <b>859,498.51</b>    | <b>0.00</b>       | <b>18,941.49</b>  |
| <b>SNOW AND ICE CONTROL</b>       |                      |                   |                      |                   |                   |
| SALARIES                          | 38,000.00            | 42,748.19         | 80,748.19            | 0.00              | 0.00              |
| EXPENSES                          | 112,000.00           | 223,008.69        | 335,008.69           | 0.00              | 0.00              |
| <b>TOTAL</b>                      | <b>150,000.00</b>    | <b>265,756.88</b> | <b>415,756.88</b>    | <b>0.00</b>       | <b>0.00</b>       |
| <b>STREET LIGHTING</b>            |                      |                   |                      |                   |                   |
| EXPENSES                          | 63,000.00            | 0.00              | 57,540.02            | 1,000.00          | 4,459.98          |
| <b>TOTAL</b>                      | <b>63,000.00</b>     | <b>0.00</b>       | <b>57,540.02</b>     | <b>1,000.00</b>   | <b>4,459.98</b>   |
| <b>CEMETERY DIVISION</b>          |                      |                   |                      |                   |                   |
| SALARY                            | 212,576.00           | 0.00              | 201,036.44           | 0.00              | 11,539.56         |
| EXPENSES                          | 66,600.00            | 0.00              | 58,816.24            | 606.25            | 7,177.51          |
| EQUIPMENT OUTLAY                  | 0.00                 | 0.00              | 0.00                 | 0.00              | 0.00              |
| TOWN COMMON REP/MAIN              | 7,134.83             | 0.00              | 0.00                 | 7,134.83          | 0.00              |
| ART 22, 5/14 PINE GROVE ROADWAY   | 0.00                 | 60,000.00         | 0.00                 | 60,000.00         | 0.00              |
| ART 24, 5/14 FAIRVIEW TRACTOR     | 0.00                 | 11,000.00         | 11,000.00            | 0.00              | 0.00              |
| <b>TOTAL</b>                      | <b>286,310.83</b>    | <b>71,000.00</b>  | <b>270,852.68</b>    | <b>67,741.08</b>  | <b>18,717.07</b>  |
| <b>TOTAL PUBLIC WORKS</b>         | <b>3,839,204.86</b>  | <b>326,756.88</b> | <b>3,451,444.97</b>  | <b>553,873.83</b> | <b>160,642.94</b> |

| <b>BOARD OF HEALTH</b>                | <b>APPROP</b>       | <b>TRANSFER</b>   | <b>EXPENDED</b>     | <b>ENCUMB.</b>  | <b>UNEXPENDED</b> |
|---------------------------------------|---------------------|-------------------|---------------------|-----------------|-------------------|
| SALARY                                | 109,333.00          | -43,000.00        | 63,522.78           | 0.00            | 2,810.22          |
| EXPENSES                              | 42,611.00           | 42,000.00         | 77,751.97           | 0.00            | 6,859.03          |
| <b>TOTAL</b>                          | <b>151,944.00</b>   | <b>-1,000.00</b>  | <b>141,274.75</b>   | <b>0.00</b>     | <b>9,669.25</b>   |
| <b>COUNCIL ON AGING</b>               |                     |                   |                     |                 |                   |
| SALARY                                | 168,661.00          | -5,000.00         | 138,785.87          | 0.00            | 24,875.13         |
| EXPENSES                              | 19,770.00           | 0.00              | 14,905.32           | 89.68           | 4,775.00          |
| ART 10, 5/13 COA VAN                  | 42,263.00           | -42,263.00        | 0.00                | 0.00            | 0.00              |
| <b>TOTAL</b>                          | <b>230,694.00</b>   | <b>-47,263.00</b> | <b>153,691.19</b>   | <b>89.68</b>    | <b>29,650.13</b>  |
| <b>TOGETHER WE CAN</b>                |                     |                   |                     |                 |                   |
| EXPENSES                              | 2,500.00            | 0.00              | 2,498.35            | 0.00            | 1.65              |
| <b>TOTAL</b>                          | <b>2,500.00</b>     | <b>0.00</b>       | <b>2,498.35</b>     | <b>0.00</b>     | <b>1.65</b>       |
| <b>VETERANS</b>                       |                     |                   |                     |                 |                   |
| SALARY                                | 70,075.00           | 0.00              | 68,597.16           | 0.00            | 1,477.84          |
| EXPENSES                              | 46,250.00           | 11,650.00         | 57,086.03           | 61.38           | 752.59            |
| EQUIPMENT REPLACEMENT                 | 0.00                | 0.00              | 0.00                | 0.00            | 0.00              |
| VETERANS FLAGS & PLAQUES              | 1,081.73            | 0.00              | 0.00                | 1,081.73        | 0.00              |
| <b>TOTAL</b>                          | <b>117,406.73</b>   | <b>11,650.00</b>  | <b>125,683.19</b>   | <b>1,143.11</b> | <b>2,230.43</b>   |
| <b>ASSESSMENTS</b>                    |                     |                   |                     |                 |                   |
| RMV NON-RENEWAL SURCHARGE             | 18,700.00           | 0.00              | 17,660.00           | 0.00            | 1,040.00          |
| REGIONAL TRANSIT                      | 4,052.00            | 0.00              | 4,052.00            | 0.00            | 0.00              |
| SPECIAL EDUCATION                     | 1,825.00            | 0.00              | 5,055.00            | 0.00            | -3,230.00         |
| SCHOOL CHOICE                         | 121,533.00          | 0.00              | 114,132.00          | 0.00            | 7,401.00          |
| CHARTER SCHOOLS                       | 592,783.00          | 0.00              | 536,050.00          | 0.00            | 56,733.00         |
| AIR POLLUTION CONTROL                 | 5,265.00            | 0.00              | 5,265.00            | 0.00            | 0.00              |
| MBTA                                  | 112,277.00          | 0.00              | 112,277.00          | 0.00            | 0.00              |
| <b>TOTAL</b>                          | <b>856,435.00</b>   | <b>0.00</b>       | <b>794,491.00</b>   | <b>0.00</b>     | <b>61,944.00</b>  |
| <b>TOTAL HUMAN SERVICES</b>           | <b>1,358,979.73</b> | <b>-36,613.00</b> | <b>1,217,638.48</b> | <b>1,232.79</b> | <b>103,495.46</b> |
| <b>LIBRARY</b>                        |                     |                   |                     |                 |                   |
| SALARY                                | 359,195.00          | -17,258.00        | 334,411.89          | 0.00            | 7,525.11          |
| EXPENSES                              | 160,635.00          | 17,258.00         | 172,381.42          | 4,357.80        | 1,153.78          |
| EQUIPMENT OUTLAY                      | 4,000.00            | 0.00              | 3,548.69            | 0.00            | 451.31            |
| ART8, 06-CHILD RM RENO                | 2,230.40            | 0.00              | 967.82              | 0.00            | 1,262.58          |
| <b>TOTAL</b>                          | <b>526,060.40</b>   | <b>0.00</b>       | <b>511,309.82</b>   | <b>4,357.80</b> | <b>10,392.78</b>  |
| <b>RECREATION</b>                     |                     |                   |                     |                 |                   |
| SALARY                                | 198,321.00          | 0.00              | 174,746.99          | 0.00            | 23,574.01         |
| EXPENSES                              | 28,550.00           | 3,500.00          | 26,615.20           | 0.00            | 5,434.80          |
| NEW EQUIPMENT                         | 0.00                | 0.00              | 0.00                | 0.00            | 0.00              |
| EQUIP - NORCROSS PARK                 | 2,105.00            | 0.00              | 2,105.00            | 0.00            | 0.00              |
| ART8, 06-DOCK REPLMNT                 | 2,484.00            | 0.00              | 0.00                | 2,484.00        | 0.00              |
| <b>TOTAL</b>                          | <b>231,460.00</b>   | <b>3,500.00</b>   | <b>203,467.19</b>   | <b>2,484.00</b> | <b>29,008.81</b>  |
| <b>NELSON LIBRARY</b>                 |                     |                   |                     |                 |                   |
| SALARY                                | 20,302.00           | 0.00              | 14,161.83           | 0.00            | 6,140.17          |
| EXPENSES                              | 12,400.00           | 0.00              | 9,733.52            | 425.00          | 2,241.48          |
| NEW EQUIPMENT                         | 2,000.00            | 0.00              | 1,812.00            | 0.00            | 188.00            |
| ART 12,10/07-BLDG REPAIR/MAINT        | 352.80              | 0.00              | 0.00                | 352.80          | 0.00              |
| <b>TOTAL</b>                          | <b>35,054.80</b>    | <b>0.00</b>       | <b>25,707.35</b>    | <b>777.80</b>   | <b>8,569.65</b>   |
| <b>TOTAL CULTURE &amp; RECREATION</b> | <b>792,575.20</b>   | <b>3,500.00</b>   | <b>740,484.36</b>   | <b>7,619.60</b> | <b>47,971.24</b>  |

| <b>RETIREMENT OF DEBT</b>     | <b>APPROP</b>            | <b>TRANSFER</b>       | <b>EXPENDED</b>          | <b>ENCUMB.</b>          | <b>UNEXPENDED</b>     |
|-------------------------------|--------------------------|-----------------------|--------------------------|-------------------------|-----------------------|
| PRINCIPAL ON LONG-TERM DEBT   | 2,535,000.00             | 0.00                  | 2,535,000.00             | 0.00                    | 0.00                  |
| BLACKSTONE EXPANSION DEBT     | 65,938.00                | 0.00                  | 65,938.00                | 0.00                    | 0.00                  |
| <b>TOTAL</b>                  | <b>2,600,938.00</b>      | <b>0.00</b>           | <b>2,600,938.00</b>      | <b>0.00</b>             | <b>0.00</b>           |
| <b>INTEREST</b>               |                          |                       |                          |                         |                       |
| INT. ON LONG-TERM DEBT        | 1,477,170.00             | 0.00                  | 1,477,168.77             | 0.00                    | 1.23                  |
| INT. ON SHORT-TERM DEBT       | 39,000.00                | -32,475.00            | 6,525.00                 | 0.00                    | 0.00                  |
| <b>TOTAL</b>                  | <b>1,516,170.00</b>      | <b>-32,475.00</b>     | <b>1,483,693.77</b>      | <b>0.00</b>             | <b>1.23</b>           |
| <b>TOTAL DEBT SERVICE</b>     | <b>4,117,108.00</b>      | <b>-32,475.00</b>     | <b>4,084,631.77</b>      | <b>0.00</b>             | <b>1.23</b>           |
| <br><b>TOTAL GENERAL FUND</b> | <br><b>50,531,359.74</b> | <br><b>332,253.80</b> | <br><b>48,808,818.92</b> | <br><b>1,333,408.15</b> | <br><b>721,386.47</b> |

#### **APPROPRIATION BALANCES**

**June 30, 2014**

| <b>SEWER DEPARTMENT</b>           | <b>APPROP</b>           | <b>TRANSFER</b>       | <b>EXPENDED</b>         | <b>ENCUMB.</b>          | <b>UNEXPENDED</b>    |
|-----------------------------------|-------------------------|-----------------------|-------------------------|-------------------------|----------------------|
| SALARY                            | 359,654.00              | 0.00                  | 342,299.09              | 0.00                    | 17,354.91            |
| EXPENSES                          | 618,330.00              | 23,806.44             | 571,306.03              | 428.77                  | 70,401.64            |
| EQUIPMENT OUTLAY                  | 0.00                    | 0.00                  | 0.00                    | 0.00                    | 0.00                 |
| INDIRECT EXPENSE                  | 180,127.73              | 0.00                  | 180,127.73              | 0.00                    | 0.00                 |
| PRIOR YEAR BILLS                  | 0.00                    | 1,193.56              | 1,193.56                | 0.00                    | 0.00                 |
| ALARM SYSTEM                      | 74,390.00               | -74,390.00            | 0.00                    | 0.00                    | 0.00                 |
| SEWER OVERFLOW REPAIR             | 35,701.00               | 0.00                  | 16,190.33               | 19,510.67               | 0.00                 |
| O&M EMERGENCY                     | 69,110.30               | 0.00                  | 0.00                    | 69,110.30               | 0.00                 |
| PLANT UPGRADE/EXPANSION           | 460,814.81              | 443,094.96            | 422,719.39              | 481,190.38              | 0.00                 |
| MAJOR EQUIP REPAIR/REPLACE        | 290,578.71              | 0.00                  | 327.00                  | 290,251.71              | 0.00                 |
| GIS IMPROVE LAYERS                | 20,383.07               | 0.00                  | 13,450.00               | 6,933.07                | 0.00                 |
| ART 6, 10/09-MINOR SEWER EXT      | 124,415.55              | 0.00                  | 0.00                    | 124,415.55              | 0.00                 |
| ART 7, 10/09-STAGE II PLAN & DES  | 51,038.96               | -51,038.96            | 0.00                    | 0.00                    | 0.00                 |
| ART 6,5/12-REPLACE SEWER GENER/   | 184,757.73              | 0.00                  | 177,450.34              | 0.00                    | 7,307.39             |
| ART 10,5/13-REPLACE SEWER TRUCK   | 36,000.00               | 0.00                  | 36,000.00               | 0.00                    | 0.00                 |
| ART 8, 5/14 STM INFLOW & INFILTRA | 0.00                    | 91,322.39             | 0.00                    | 91,322.39               | 0.00                 |
| <b>TOTAL</b>                      | <b>2,505,301.86</b>     | <b>433,988.39</b>     | <b>1,761,063.47</b>     | <b>1,083,162.84</b>     | <b>95,063.94</b>     |
| <br><b>TOTAL SEWER DEPARTMENT</b> | <br><b>2,505,301.86</b> | <br><b>433,988.39</b> | <br><b>1,761,063.47</b> | <br><b>1,083,162.84</b> | <br><b>95,063.94</b> |

**Respectfully submitted,**

Patricia E. Fay  
Town Accountant

# TOWN OF GRAFTON EMPLOYEE WAGE LISTING

| LAST NAME          | FIRST NAME  | GROSS        |
|--------------------|-------------|--------------|
| ADAMS              | DOUGLAS     | \$ 64,801.20 |
| ADAMS              | RAYMOND     | \$ 8,242.00  |
| AKILLIAN           | GAYLE       | \$ 81,115.45 |
| ALEX               | CRAIG       | \$ 60,157.70 |
| ALEX               | STEPHEN     | \$ 42,338.60 |
| ALLAIN             | RICHARD L   | \$ 3,286.11  |
| ALLARD-NAULT       | DENISE      | \$ 47,779.14 |
| ALLEN              | KATHERINE   | \$ 17,363.76 |
| ALLEN              | MONICA      | \$ 60,997.94 |
| ALLEN              | PAMELA      | \$ 23,735.45 |
| ALVES              | MARK        | \$ 688.50    |
| ALVES              | PAUL        | \$ 21,096.48 |
| AMERO              | CARRIE      | \$ 44,391.78 |
| ANDERSEN           | JENNY       | \$ 5,930.66  |
| ANDERSEN           | MARIANNE    | \$ 54.90     |
| ANDERSON           | ANDREA      | \$ 59,183.40 |
| ANDERSON           | ANDREA      | \$ 61,658.96 |
| LAST NAME          | FIRST NAME  | GROSS        |
| ANDERSON           | CORRINE     | \$ 787.50    |
| ANDERSON           | ELEANOR     | \$ 1,341.88  |
| ANDERSON           | ERIC        | \$ 73,080.61 |
| ANDERSON           | MEGHAN      | \$ 18,100.74 |
| ANDERSON           | ROBERT      | \$ 56,245.90 |
| ANDERSON           | STEVEN      | \$ 56,145.19 |
| ANGELL             | ALISON      | \$ 2,583.25  |
| ANGELL             | ALISON      | \$ 5,859.00  |
| ANGELL             | ASHLEY      | \$ 2,116.23  |
| ANGELL             | ASHLEY      | \$ 5,265.00  |
| ANTOLLINO-BUKOSKI  | ROBIN       | \$ 78,611.85 |
| ANZEDE             | LISA        | \$ 17,528.00 |
| ARENA              | FRANK       | \$ 140.28    |
| ARMSTRONG          | BRENDA JEAN | \$ 6,787.70  |
| ARREDONDO          | GERONIMO    | \$ 7,377.52  |
| ARSENAULT          | BRANDON     | \$ 690.66    |
| ASHMANKAS          | MATHEW      | \$ 3,950.00  |
| ATCHUE             | JASON       | \$ 16,023.30 |
| ATCHUE             | RICHARD     | \$ 660.00    |
| ATHANAS            | NANCY       | \$ 73,556.82 |
| ATHANASIOU         | CATHERINE   | \$ 8,021.25  |
| ATKINSON           | NICOLE      | \$ 70.00     |
| BABB               | MARTHA      | \$ 23,637.00 |
| BABINEAU           | MEAGHANN    | \$ 84,222.95 |
| BAILEY             | MICHELLE    | \$ 75,644.79 |
| BAILEY             | RENEE       | \$ 76,551.39 |
| BAKER              | NORMA       | \$ 70,976.10 |
| BAKSTRAN           | JOHN        | \$ 5,791.75  |
| BALDASSARRE        | GINA        | \$ 55,213.39 |
| BALDAWA            | ARCHANA     | \$ 1,776.00  |
| BALDWIN            | WENDY       | \$ 16,383.44 |
| BALOGH DE GALANTHA | ANNMARIE    | \$ 4,029.12  |
| BANISTER           | SARAH       | \$ 17,665.35 |
| BARIL              | MARGUERITE  | \$ 671.64    |
| BARKER             | ADAM        | \$ 1,553.04  |
| BARKER             | CHERYL A    | \$ 45,163.67 |
| BARKER             | JAMES E     | \$ 5,369.66  |
| BARKIN             | KAREN       | \$ 79,676.61 |
| BARRELL            | DANIEL      | \$ 49,465.24 |
| BARRESI            | BENJAMIN    | \$ 6,483.84  |
| BARRON             | ROBIN       | \$ 56,626.37 |
| BARTH              | JAMES       | \$ 72,409.50 |
| BASSETT            | JOHN        | \$ 50,205.06 |
| BASSETT            | JOHN W      | \$ 819.22    |
| BATCHELDER         | MATHEW      | \$ 943.97    |
| BATES-TARRANT      | DONNA       | \$ 36,396.40 |
| BAUMANN            | JOSEPH      | \$ 459.10    |
| BAVOSI             | BRIAN       | \$ 56,163.93 |
| BAVOSI             | STEPHEN P   | \$ 3,918.36  |
| BAZINET            | MATTHEW     | \$ 53,571.73 |

| LAST NAME        | FIRST NAME  | GROSS         |
|------------------|-------------|---------------|
| BEAMAN           | JAMES       | \$ 10,266.08  |
| BEAUREGARD       | MARK        | \$ 2,488.68   |
| BEAUREGARD       | RONALD A    | \$ 2,876.52   |
| BEAUSOLEIL       | TIFFANY     | \$ 65,121.13  |
| BELEZARIAN       | SELMA       | \$ 354.00     |
| BELLEMARE        | SARAH       | \$ 18,785.28  |
| BELLIVEAU        | GABRIELA    | \$ 3,933.30   |
| BELLIVEAU        | GABRIELA    | \$ 5,143.50   |
| BENNETT          | BRENNAN     | \$ 31,438.98  |
| BENNETT          | DANIEL      | \$ 2,725.00   |
| BENOIT           | MARK        | \$ 90,181.16  |
| BERARDI          | GAIL        | \$ 19,787.63  |
| BERARDI          | MARIE       | \$ 2,992.90   |
| BERGEN           | ROBIN       | \$ 80,412.86  |
| BERGER           | ROBERT      | \$ 75,212.29  |
| BERGMAN          | LISA        | \$ 26,519.44  |
| BERKOWICZ        | JULIA       | \$ 2,292.24   |
| BERKOWICZ        | MICHAEL     | \$ 7,417.50   |
| BERMAN           | DANIEL      | \$ 20,424.20  |
| BEUCLER          | FREDERICK   | \$ 420.00     |
| BILLINGS         | NANCY       | \$ 298.00     |
| BINKOSKI         | MICHAEL     | \$ 20,767.72  |
| BISHOP           | STEPHEN     | \$ 25,092.98  |
| BLACK            | KATHLEEN    | \$ 60,948.75  |
| BLESSING         | CHRISTOPHER | \$ 7,661.76   |
| BLESSING         | DIANE       | \$ 8,705.90   |
| BODIAN           | ELLIOT      | \$ 665.33     |
| BOISVERT         | LISA        | \$ 77,613.61  |
| BOND             | RENEE       | \$ 18,528.50  |
| BOOTH            | KIM         | \$ 72,700.80  |
| BORIS            | ANGELA      | \$ 1,474.00   |
| BOTTICELLI       | NICOLE      | \$ 1,347.00   |
| BOULANGER        | LAUREN      | \$ 1,260.00   |
| BOURISK          | MICHAEL     | \$ 6,895.46   |
| BOUTIETTE        | LUCILLE     | \$ 17,732.40  |
| BOWMAN           | KATHLEEN    | \$ 66,718.73  |
| BOYLE            | AUSTIN      | \$ 375.00     |
| BOYLE            | ELIZABETH   | \$ 77,422.87  |
| BRACERO          | STEVE       | \$ 70.00      |
| BRACERO          | STEVEN      | \$ 18,264.25  |
| BRAWN            | SANDRA      | \$ 18,976.12  |
| BRAWN JR         | JAMES R     | \$ 21,218.73  |
| BRENNAN          | BRIAN       | \$ 3,647.04   |
| BRIGHT           | TORYN       | \$ 76,850.22  |
| BROOKS           | JAYSON      | \$ 420.00     |
| BROPHY JR.       | RICHARD     | \$ 5,090.00   |
| BROSNAN-QUILLIAM | MARY        | \$ 24,382.28  |
| BRUNETTA         | JENNIFER    | \$ 55,191.19  |
| BUCKLEY          | JO-ANN      | \$ 71,045.36  |
| BUFFONE          | MAXX        | \$ 1,187.64   |
| BUONO            | MERIDITH    | \$ 5,204.28   |
| BUTLER           | PAMELA      | \$ 3,933.73   |
| BYRNES           | TREA        | \$ 75,144.79  |
| CADRIN           | MICHAEL P.  | \$ 67,693.78  |
| CAHILL GREEN     | LISA        | \$ 37,532.89  |
| CAHILL-SABOURIN  | KIMBERLY    | \$ 87,986.80  |
| CALANDRA         | MOLEKA      | \$ 61,676.31  |
| CALLAGHAN        | JAMES       | \$ 37,264.19  |
| CALLAHAN         | STEPHEN     | \$ 41,669.92  |
| CALO             | TRACEY      | \$ 126,490.13 |
| CAMMUSO          | ANDREW      | \$ 46,756.28  |
| CAMPISI          | AMY         | \$ 6,417.93   |
| CAMYRE           | SARA        | \$ 55,133.04  |
| CARCHEDI         | BETHANY     | \$ 3,216.25   |
| CARDOZA          | KATHERINE   | \$ 978.75     |
| CAREW            | CATHY       | \$ 77,996.79  |
| CAREW            | RICHARD     | \$ 58,427.54  |
| CARLSON          | JOHN        | \$ 1,000.00   |
| CARON            | CHRISTOPHER | \$ 49,069.76  |
| CARR             | KELLY       | \$ 76,617.37  |
| CASEY            | FRANCIS     | \$ 20,197.61  |
| CASEY            | LINDA       | \$ 125.00     |



| LAST NAME      | FIRST NAME  | GROSS         | LAST NAME        | FIRST NAME | GROSS        |
|----------------|-------------|---------------|------------------|------------|--------------|
| CASSANO-VIGDOR | AMY         | \$ 73,134.98  | DADAH III        | ANTHONY    | \$ 1,990.57  |
| CAYA           | LYNDA       | \$ 923.00     | DAGILIS          | DENISE     | \$ 17,460.52 |
| CEDERBERG      | KATHARINE   | \$ 65,321.49  | DALY             | KELLI      | \$ 12,400.92 |
| CELLA          | DIANE       | \$ 16,975.63  | DALY             | MARYELLEN  | \$ 77,170.76 |
| CEMBROLA       | MARY        | \$ 82,196.62  | D'AMATO          | TAMMY      | \$ 56,245.90 |
| CERASOLI       | CAROL       | \$ 376.00     | D'AMICO          | ANTHONY    | \$ 84.00     |
| CHAREST        | KAYLA       | \$ 52,746.91  | D'ANGELO         | THEODORA   | \$ 16,842.17 |
| CHAREST        | STEPHEN L   | \$ 49,535.17  | DANNA            | ROBERT     | \$ 9,048.00  |
| CHARRON        | MATTHEW     | \$ 18,302.00  | DAOUST           | KELLY      | \$ 60,997.94 |
| CHARTIER       | MARTHA      | \$ 29,114.20  | DAUPHINAIS       | CRAIG      | \$ 1,000.00  |
| CHASE          | JOAN        | \$ 4,222.82   | DAUPHINAIS       | JORDAN     | \$ 140.00    |
| CHEVALIER      | KYRA        | \$ 157.50     | DAVE             | SWATI      | \$ 4,334.85  |
| CHILD          | NICHOLAS    | \$ 1,738.48   | DAVEY            | MICHELLE   | \$ 49,587.55 |
| CHOJNICKI      | MARY        | \$ 49,419.41  | DAVID            | JOYCE      | \$ 348.00    |
| CHOUINARD      | KAITLIN     | \$ 787.50     | DAVIS            | JACQUELINE | \$ 63,894.19 |
| CHOUNIARD      | DEBORAH     | \$ 450.00     | DAVISON          | JACQUELINE | \$ 4,920.00  |
| CIAMPI         | PATRICIA    | \$ 73,847.05  | DAWE             | MARY       | \$ 37,572.26 |
| CICERO         | JACKSON     | \$ 46,434.66  | DAWOOD           | MAHIN      | \$ 787.50    |
| CIMOGH         | MAUREEN     | \$ 74,869.51  | DEARING          | MARION     | \$ 292.00    |
| CLARKE         | KERRIE      | \$ 69,812.06  | DECAIRE          | KELLY      | \$ 44,311.28 |
| CLEARY JR.     | GORDON      | \$ 75,770.67  | DECOSTA          | SUSAN      | \$ 23,639.93 |
| CLORAN         | SEAN        | \$ 3,495.96   | DELLA CIOPPA     | DAVID      | \$ 54,978.27 |
| CLORAN         | SHAVAUN     | \$ 10,151.96  | DEMARTINI        | KATHRYN    | \$ 58,612.21 |
| COAKLEY        | ERIN        | \$ 724.50     | DEMERS           | ROGER      | \$ 1,865.00  |
| COAKLEY        | MARY        | \$ 90,695.00  | DENNIS           | ROSALIND   | \$ 148.00    |
| COAKLY         | ERIN        | \$ 2,294.33   | DEPASQUALE       | BETH       | \$ 2,376.00  |
| COLLETTE       | LINDA       | \$ 18,665.00  | DEPASQUALE       | SARAH      | \$ 5,881.26  |
| COLLETTE JR    | ROBERT      | \$ 121,064.59 | DEROSIERS        | KELLI      | \$ 29,688.14 |
| COLLINS        | HELEN       | \$ 2,141.28   | DESCHENES        | LAURA      | \$ 68,272.63 |
| COLLINS        | PATRICK     | \$ 2,240.00   | DETOMA           | ROBERT     | \$ 43,096.88 |
| COLLINS        | WILLIAM     | \$ 21,277.13  | DETTLOFF         | LINDA      | \$ 48,671.59 |
| CONLON         | PAULA       | \$ 80,516.54  | DEVRIES          | MARIANNE   | \$ 67,231.92 |
| CONNELLY       | BARBARA     | \$ 60,858.12  | DEWAR            | LORI       | \$ 17,485.40 |
| CONNELLY       | BRIAN       | \$ 1,378.80   | DIDONNA          | MARIE      | \$ 230.00    |
| CONNELLY       | KEVIN       | \$ 787.50     | DION             | ALANA      | \$ 19,537.35 |
| CONNORS        | KEARA       | \$ 20,784.84  | DION             | CARMEN     | \$ 442.00    |
| CONNORS        | NANCY N     | \$ 46,227.37  | DION             | RICHARD    | \$ 442.00    |
| CONNORS        | RYAN        | \$ 41,989.81  | DIONNE           | LEANNE     | \$ 1,423.74  |
| CONNORS        | RYAN        | \$ 1,629.76   | DIVITO           | TARYN      | \$ 75,705.61 |
| COPPOLA        | SHELLY      | \$ 15,217.63  | DODD             | CATHERINE  | \$ 180.00    |
| CORCORAN       | NANCY       | \$ 514.00     | DOIRON           | ASHLEY     | \$ 24,216.20 |
| CORDA          | MICHAEL A   | \$ 5,668.86   | DOLSON           | ALYSSA     | \$ 937.50    |
| CORNELL        | JACK        | \$ 630.00     | DOLSON           | LYNN       | \$ 44,942.32 |
| COSMAN         | MAGEN       | \$ 50,855.18  | DONADIO          | JACQUELYN  | \$ 2,982.00  |
| COSTELLO       | ADAM        | \$ 17,241.39  | DONAHUE          | ROBERT     | \$ 5,059.05  |
| COTE           | DEBORAH     | \$ 74,179.45  | DONOHOE JR       | RAYMOND    | \$ 73,080.61 |
| COTE           | JASON       | \$ 83,932.16  | DOWD             | ASHLEY     | \$ 53,390.81 |
| COTTON         | MADELEINE   | \$ 764.73     | DOWDLE           | MICHAEL    | \$ 75,921.69 |
| COURNOYER      | EVELINE     | \$ 577.75     | DOWDLE           | WILLIAM    | \$ 67,759.14 |
| COURNOYER      | PAUL        | \$ 79,823.86  | DOWLING          | ELLEN      | \$ 658.89    |
| COUTURE        | CARISSA     | \$ 1,034.00   | DOWLING          | JOHN       | \$ 916.63    |
| COWAN          | SUSAN       | \$ 50,641.07  | DRAGO            | VINCENT J. | \$ 68,185.22 |
| COZ            | DIANE       | \$ 10,831.21  | DREWRY           | DENZIL     | \$ 15,517.26 |
| CREPEAU        | NORMAND     | \$ 133,573.16 | DRISCOLL         | BOBBI      | \$ 16,713.06 |
| CRIPPS         | HEATHER     | \$ 44,080.70  | DUDLEY           | BRYAN      | \$ 26,186.73 |
| CRISTINI       | LINDA       | \$ 64.00      | DUHAMEL          | GEORGE     | \$ 13,455.00 |
| CROCKWELL      | ANGIE       | \$ 76,597.00  | DUMAIS           | ZACHARY    | \$ 1,630.88  |
| CROSBY         | JAMES C     | \$ 92,692.37  | DUMAS            | ANDREW     | \$ 2,281.63  |
| CROSS          | KIMBERLIE   | \$ 18,571.28  | DUMAS            | PHILIP     | \$ 450.00    |
| CROUSE         | DAVID E     | \$ 79,328.44  | DUMONT           | MELISSA    | \$ 80.00     |
| CROWELL        | CHRISTINE   | \$ 8,967.03   | DUNN             | CAREY      | \$ 73,852.11 |
| CROWLEY        | DANIEL      | \$ 787.50     | DUROST           | JENNIFER   | \$ 66,068.73 |
| CRUZ           | DUSTIN      | \$ 891.36     | DUVAL            | SUSAN      | \$ 500.00    |
| CUMMINGS       | JAMES       | \$ 183,748.07 | DYER CASPERAITES | JODI       | \$ 77,222.87 |
| CUREWITZ       | MICHAEL     | \$ 10,353.68  | DYER-RACICOT     | DIANE      | \$ 44,731.60 |
| CURLEY         | TIMOTHY     | \$ 210.00     | EAGER            | BRITTANY   | \$ 74.08     |
| CURRAN         | MARY        | \$ 60,997.94  | EDWARDS          | CAROLYN    | \$ 23,221.44 |
| CURRIER        | J. ROGER JR | \$ 3,194.10   | EGAN             | KATHLEEN   | \$ 81,838.61 |
| CUSHER         | ALLISON     | \$ 33,182.92  | EGAN             | ROBERT N   | \$ 3,060.97  |
| CUZZUPE        | CHRISTOPHER | \$ 3,532.50   | EKNOIAN          | LAUREN     | \$ 48,319.34 |
| DADAH          | JUDITH      | \$ 32,014.05  | ELLIS            | EMILY      | \$ 600.00    |
| DADAH          | MELANIE     | \$ 1,679.18   | ELLSWORTH        | ANNEMARIE  | \$ 4,815.63  |

| LAST NAME    | FIRST NAME  | GROSS        | LAST NAME         | FIRST NAME  | GROSS         |
|--------------|-------------|--------------|-------------------|-------------|---------------|
| ELLSWORTH    | MARY        | \$ 5,566.52  | GAMBLE            | TASHA       | \$ 44,989.78  |
| ENGVAL       | CYNTHIA     | \$ 74,387.41 | GARDINER          | JAMES       | \$ 450.00     |
| ENGVAL       | SAMUEL      | \$ 70.00     | GARDZINA          | ADAM        | \$ 3,269.40   |
| ENOS         | JUNE        | \$ 835.80    | GASPER            | KRISTEN     | \$ 110,624.36 |
| ENOS         | JUNE        | \$ 1,014.71  | GAUTHIER          | MICHAEL E   | \$ 21,130.16  |
| ERHARTIC     | AMANDA      | \$ 62,022.94 | GAUTHIER          | PHILIP LEON | \$ 11,354.00  |
| ERHARTIC     | SEAN        | \$ 18,135.05 | GAUVIN            | STEVEN W    | \$ 4,231.82   |
| ERICKSON     | DAVID B     | \$ 3,473.38  | GEARY             | CAROL       | \$ 2,997.82   |
| ERMINELLI    | RYAN        | \$ 925.14    | GENDRON           | THERESA     | \$ 536.00     |
| ERSKINE      | NICHOLAS    | \$ 37,796.26 | GENTILE           | JOSEPH      | \$ 3,596.00   |
| ESCHELBACHER | JEREMY      | \$ 75,144.79 | GERHARDT          | THERESE     | \$ 78,524.63  |
| ESPER        | ANNA        | \$ 165.00    | GERMAIN           | KRISTIN     | \$ 80,151.89  |
| ESTAPHAN     | TRACY       | \$ 56,245.90 | GILLIGAN          | SAMANTHA    | \$ 16,149.18  |
| ESTRELA      | CARLY       | \$ 1,470.00  | GIROUARD          | DONNA M.    | \$ 61,690.77  |
| EVANS        | VALERIE     | \$ 1,700.90  | GIROUX            | JUSTIN      | \$ 2,106.57   |
| EVERS        | KARLA       | \$ 77,496.17 | GLADWIN           | KIMBERLY    | \$ 21,372.30  |
| FABER        | PATRICIA    | \$ 720.00    | GLEASON           | PETER       | \$ 75,359.47  |
| FADAVI       | DARAB       | \$ 1,535.83  | GLICKMAN          | LISA        | \$ 23,225.29  |
| FAIRHURST    | RONALD      | \$ 8,840.00  | GLISPIN           | JENNIE      | \$ 1,014.71   |
| FARLAND      | SHELBY      | \$ 2,000.00  | GODIN             | PAUL        | \$ 42,828.56  |
| FARRELL      | THOMAS J    | \$ 82,099.44 | GOLDSTEIN         | ROBIN       | \$ 22,794.20  |
| FASOLD       | DEBORAH     | \$ 61,884.14 | GOMEZ             | JESSICA     | \$ 66,325.59  |
| FASSETT      | JOCELYN     | \$ 76,995.29 | GOMEZ             | KIRBY       | \$ 567.00     |
| FAUTH        | TIMOTHY     | \$ 98,933.44 | GOODELL           | COURTNEY    | \$ 140.00     |
| FAY          | PATRICIA    | \$ 87,067.75 | GOODSPEED         | DALE        | \$ 2,856.00   |
| FEDOR        | KARNA       | \$ 747.00    | GOODSPEED         | NANCY       | \$ 60,546.89  |
| FEENEY       | LESLIE      | \$ 77,266.57 | GOODWIN           | KATHLEEN    | \$ 5,662.50   |
| FERRANTE     | HANNAH      | \$ 1,257.93  | GORDON            | CARRIE      | \$ 6,191.01   |
| FERREIRA     | KAITLYN     | \$ 56,076.39 | GOSSELIN          | JUDITH      | \$ 76,049.39  |
| FERRERA      | KENNETH     | \$ 12,182.67 | GRABAU            | JENINE      | \$ 7,812.00   |
| FIACCO       | SUSAN M     | \$ 8,741.23  | GRABAU            | TODD        | \$ 3,057.88   |
| FILLERS      | NOEL        | \$ 60,943.15 | GRASSO            | VIRGINIA    | \$ 17,780.84  |
| FINK         | ANDREW      | \$ 720.00    | GRAVES            | FRANCIS     | \$ 72,453.95  |
| FIORE        | DEBORAH     | \$ 19,478.75 | GRAY              | JASON       | \$ 73,978.69  |
| FIRMES       | KRIS        | \$ 17,811.36 | GREEN             | MARY        | \$ 84,914.80  |
| FIRMIN       | MATTHEW     | \$ 15,182.67 | GREEN             | SADIE       | \$ 1,857.80   |
| FISHMAN      | KAITLYN     | \$ 140.00    | GREW              | KENNETH     | \$ 500.00     |
| FLAVIN       | ANNE-MARIE  | \$ 17,836.66 | GUERAD            | MICHELE     | \$ 884.51     |
| FLETCHER     | LAUREN      | \$ 73,080.61 | GUGLIEMELLO       | WILFRED     | \$ 43,280.61  |
| FLORES       | CHRISTOPHER | \$ 3,800.00  | GUILMETTE         | RAYMOND A   | \$ 14,009.22  |
| FLYNN        | DENNIS      | \$ 1,000.00  | GUYER             | DYLAN       | \$ 3,129.99   |
| FLYNN        | EILEEN      | \$ 705.85    | GUYER             | LORRAINE    | \$ 17,104.57  |
| FLYNN        | JULIE       | \$ 64,814.85 | GUYER             | RYAN        | \$ 999.90     |
| FLYNN        | PATRICIA    | \$ 27,321.20 | GWOZDOWSKI GAUVIN | KAREN       | \$ 450.00     |
| FLYNN        | ROSEMARY    | \$ 208.00    | HAFETY            | JOANN RITA  | \$ 43,748.97  |
| FOLEY        | CAILEEN     | \$ 787.50    | HAKENSON          | CHRY        | \$ 50,510.47  |
| FOLEY        | JOAN        | \$ 244.00    | HALLORAN          | BRENDAN     | \$ 1,460.00   |
| FOLEY        | ROBERT      | \$ 140.00    | HAMDAN            | MISA        | \$ 61,566.05  |
| FONTAINE     | SARAH       | \$ 76,617.37 | HAMILTON          | KARAN       | \$ 48,096.11  |
| FONTANA      | ANDREA      | \$ 250.00    | HAMPSON           | AMANDA      | \$ 50,855.18  |
| FONTANA      | ANDREA      | \$ 15,520.40 | HARDCASTLE        | MOREEN      | \$ 350.00     |
| FONTECCHIO   | BARBARA     | \$ 2,327.00  | HARRIGAN          | NEIL        | \$ 76,680.57  |
| FORBES       | JOANNE      | \$ 18,838.00 | HARRINGTON        | MEGHAN      | \$ 140.00     |
| FORTE        | HALEY       | \$ 31.60     | HARRINGTON        | MEGHAN      | \$ 14,235.00  |
| FORTUNE      | TAMMY       | \$ 22,320.00 | HARRINGTON JR     | JOHN C.     | \$ 125,110.79 |
| FOWLER       | HEIDI       | \$ 39,090.79 | HARRIS            | DONNA       | \$ 41,842.15  |
| FREDDIE      | SARAH       | \$ 15,671.90 | HART              | DOREEN      | \$ 4,060.00   |
| FREDERICO    | THOMAS      | \$ 55,006.41 | HARVEY            | ABBY        | \$ 20,255.10  |
| FREDERICO JR | ROBERT      | \$ 1,727.97  | HAWKINS           | WENDY       | \$ 1,720.90   |
| FRENCH       | EDWARD      | \$ 72.00     | HAYES             | STEPHANIE   | \$ 17,637.71  |
| FRENCH       | STEVEN      | \$ 540.00    | HAYNES            | MADELINE    | \$ 3,117.00   |
| FRENCH       | THOMAS      | \$ 17,520.00 | HAZEN             | NANCY J     | \$ 369.63     |
| FRIEDMAN     | LINDA       | \$ 26,111.90 | HEALY             | PAUL        | \$ 210.00     |
| FUNK         | HEATHER     | \$ 20,310.03 | HEFFERNAN         | PATRICK     | \$ 2,770.60   |
| FUNK         | RUTH        | \$ 17,372.72 | HEIN              | JESSICA     | \$ 1,435.33   |
| GAGNE        | EUGENE      | \$ 45,930.87 | HENAULT           | MICHELLE    | \$ 42,505.43  |
| GAGNE        | JOHN        | \$ 45,018.45 | HENDRIX           | PAYSON      | \$ 29,601.35  |
| GAGNE        | PETER       | \$ 2,109.70  | HENDRIX           | SAMANTHA    | \$ 16,441.13  |
| GALE         | DANIEL      | \$ 53,500.02 | HENNINGSON        | ERIK        | \$ 1,674.84   |
| GALLAGHER    | KEVIN       | \$ 53,039.70 | HENNINGSON        | ISAK        | \$ 1,238.06   |
| GALLAWAY     | ELIZABETH   | \$ 70,233.17 | HENNINGSON        | NINA        | \$ 7,421.20   |
| GAMACHE      | THOMAS      | \$ 56,426.37 | HENSON            | MELANIE     | \$ 15,669.62  |

| LAST NAME  | FIRST NAME | GROSS        | LAST NAME   | FIRST NAME | GROSS         |
|------------|------------|--------------|-------------|------------|---------------|
| HERNANDEZ  | ERIN       | \$ 73,230.61 | KRAUSE      | JANET      | \$ 211.50     |
| HEYN       | EILEEN     | \$ 17,910.99 | KREISBERG   | HILARY     | \$ 32,966.61  |
| HICKS      | ANNEMARIE  | \$ 4,855.14  | KROEGER     | MELISSA    | \$ 74,056.82  |
| HITCHINGS  | LYNN       | \$ 17,781.10 | KRUSHINSKIE | THOMAS     | \$ 1,203.12   |
| HODGE      | LENA       | \$ 22,320.00 | KUCK        | KYLIE      | \$ 247.50     |
| HOLBROOK   | KARYN      | \$ 2,016.00  | KUCK        | WILLIAM G  | \$ 79,988.52  |
| HOLLIS     | MATTHEW    | \$ 76,880.58 | KURAS       | DEBORAH    | \$ 18,019.68  |
| HOLMES     | BENJAMIN   | \$ 13,738.37 | KURAS       | JUSTIN     | \$ 280.00     |
| HOLMES     | GALEN L    | \$ 1,097.97  | LACHAPELLE  | ERIN       | \$ 57,158.79  |
| HOPKINS    | CONSTANCE  | \$ 64.00     | LACROIX     | KRISTOPHER | \$ 160.00     |
| HORGAN     | BETH       | \$ 69,704.40 | LACROIX     | NOELLE     | \$ 2,164.03   |
| HOSEK      | SARAH      | \$ 19,476.20 | LAFAVE      | HOLLY      | \$ 9,644.52   |
| HOULE      | IRENE      | \$ 480.00    | LAFLAMME    | WILLIAM    | \$ 970.02     |
| HOUSTON    | JOSEPH     | \$ 1,105.00  | LAFOND      | WIDEMONDE  | \$ 1,334.70   |
| HOWARTH    | MICHELLE   | \$ 8,536.89  | LAMBERT     | ELIZABETH  | \$ 77,222.87  |
| HOWELL     | SUE        | \$ 76,489.67 | LAMPKINS    | JACKELYN   | \$ 17,256.50  |
| HOWLAND    | KAREN      | \$ 17,580.40 | LANGEVIN    | SHAWN      | \$ 73,058.61  |
| HTWAY      | TIN        | \$ 540.00    | LAPE        | MANDEE     | \$ 58,307.43  |
| HUCHOWSKI  | JAMES      | \$ 5,380.50  | LARK        | AMANDA     | \$ 13,755.52  |
| HUGHES     | CARRIE     | \$ 17,617.63 | LAURIA      | LORI       | \$ 26,752.56  |
| HUGHES     | MAGGIE     | \$ 1,772.50  | LAVALLEE    | KANDY      | \$ 42,832.88  |
| HULBERT    | ALVIN C.   | \$ 63,861.88 | LAVALLEE    | MARGARET   | \$ 79,564.27  |
| IADAROLA   | REBECCA    | \$ 13,551.25 | LAVERTY     | JENNIFER   | \$ 73,852.11  |
| IAFOLLA    | SANDRA     | \$ 28,252.73 | LAVOIE      | DAVID      | \$ 1,894.86   |
| IAQUINTA   | SHARON     | \$ 65,959.97 | LAYDON      | JOSEPH     | \$ 72,490.42  |
| IDE        | CYNTHIA    | \$ 1,693.90  | LEACH       | JENNIFER   | \$ 58,738.87  |
| IDE        | CYNTHIA    | \$ 54,477.35 | LEACU       | ELIZABETH  | \$ 532.00     |
| IRMSCHER   | NATASHA    | \$ 5,840.36  | LEBLANC     | BERNADETTE | \$ 1,195.00   |
| ISBERG     | MICHAEL    | \$ 36,029.52 | LEBLANC     | EILEEN     | \$ 31,861.62  |
| IZQUIERDO  | LORINNE    | \$ 17,869.92 | LEBLANC     | GABRIELLE  | \$ 30,137.80  |
| IZZO       | SARAH      | \$ 49,181.84 | LEBLANC     | GERALD F   | \$ 500.00     |
| JACKMAN    | CARLA      | \$ 39,254.91 | LEBLANC     | PHILIP     | \$ 77,675.51  |
| JACQUES    | DIANE      | \$ 18,064.74 | LEE         | JENNY      | \$ 72,548.69  |
| JANE       | ALLISON    | \$ 10,263.90 | LEGASSEY    | DAWN       | \$ 46,891.44  |
| JANERICO   | WENDY      | \$ 69,488.66 | LEMAIRE     | MATHEW     | \$ 70,836.45  |
| JENSEN     | GINA       | \$ 572.30    | LEMAY       | MARY       | \$ 3,022.68   |
| JOHN       | ERIC       | \$ 2,898.06  | LEMAY JR.   | ANTHONY    | \$ 69,754.00  |
| JOHNSON    | KAREN      | \$ 19,056.06 | LEOFANTI    | LYNN       | \$ 40,125.05  |
| JOHNSON    | MARYANN    | \$ 699.75    | LEONARD     | JANE       | \$ 4,928.04   |
| JOHNSON    | PHILIP     | \$ 71,075.21 | LEONARD     | JENNIFER   | \$ 53,640.81  |
| JONES      | ALICIA     | \$ 53,050.32 | LEONARD     | MARCIA     | \$ 17,233.50  |
| JONES      | ANGELA     | \$ 25,917.24 | LEONARD     | MARCIA     | \$ 9,371.38   |
| JOPPRU     | CYNTHIA    | \$ 2,099.76  | LEONE       | COLLEEN    | \$ 71,228.22  |
| JOYCE      | MARCIA     | \$ 17,158.30 | LEROUX      | MICHELLE   | \$ 47,525.61  |
| JUDGE      | PAMELA     | \$ 1,200.00  | L'ESPERANCE | DIANE      | \$ 17,937.93  |
| KALINOWSKI | TAMMY      | \$ 42,443.60 | LETO        | SUSAN      | \$ 37,860.27  |
| KARYABDI   | INDRA      | \$ 15,287.70 | LETTERY     | STEPHANIE  | \$ 70.00      |
| KASABULA   | ROBERT     | \$ 1,014.71  | LEVESQUE    | LOUIS      | \$ 41,951.75  |
| KAYE       | ALICIA     | \$ 42,493.07 | LEWIS       | JANET      | \$ 76,299.95  |
| KEENEY     | LAUREN     | \$ 764.31    | L'HEUREUX   | BRIAN      | \$ 3,056.86   |
| KELLEHER   | ANDREA     | \$ 73,852.11 | LJOI        | KAITLYN    | \$ 289.15     |
| KELLER     | PATRICIA   | \$ 66,068.73 | LJOI        | SHAWN      | \$ 74,822.58  |
| KELLEY     | ELIZABETH  | \$ 59,901.75 | LIPINSKI    | ZACHARY    | \$ 2,400.00   |
| KELLEY     | LISA       | \$ 23,256.74 | LIVINGSTONE | KRYSTA     | \$ 7,850.15   |
| KELLY      | GRIFFIN    | \$ 2,470.00  | LOADER      | WAYNE      | \$ 42,267.58  |
| KELLY      | IAN        | \$ 2,475.00  | LOISEAU     | LYNN       | \$ 77,329.22  |
| KELLY      | JONATHAN   | \$ 98,627.60 | LOKEN       | CHARLES    | \$ 1,740.00   |
| KELLY      | KAITLIN    | \$ 17,580.40 | LONG SR     | ALAN A     | \$ 25,094.27  |
| KELLY      | MICHELE    | \$ 79,240.57 | LUFKIN      | JUNE       | \$ 62.50      |
| KELLY      | STEPHEN    | \$ 1,981.62  | LUKASEVICZ  | ANGELA     | \$ 48,469.34  |
| KENNEDY    | LAUREN     | \$ 31.80     | LUNDWALL    | ARNOLD     | \$ 110,609.59 |
| KINCHLA    | DONNA      | \$ 36,466.66 | LUNDWALL    | SAVANNAH   | \$ 1,050.00   |
| KING       | ERNEST     | \$ 50,318.52 | LUPIEN      | CAROL      | \$ 16,250.50  |
| KING       | JULIE      | \$ 42,383.03 | LUPO LLL    | NICHOLAS   | \$ 409.08     |
| KIREJCZYK  | RICHARD J  | \$ 450.00    | LYVER       | KELSEA     | \$ 1,084.58   |
| KIRITSY    | WENDY      | \$ 10,089.58 | LYVER       | KELSEA     | \$ 787.50     |
| KISSAM     | HUNTER     | \$ 724.50    | MACCONNELL  | SCOTT      | \$ 2,922.72   |
| KITTREDGE  | LISA       | \$ 78,676.00 | MACDONALD   | NICOLE     | \$ 12,356.90  |
| KOEHLER    | LAURA      | \$ 55,229.52 | MACJEWSKI   | COLE       | \$ 4,115.24   |
| KONDA      | SARA       | \$ 3,929.25  | MADIGAN     | KATLYN     | \$ 47,283.34  |
| KOSHIVOS   | KATRINA    | \$ 7,578.49  | MAGAN       | LISA       | \$ 14,198.51  |
| KOSS       | STEVEN     | \$ 66,068.73 | MAGILL      | JULIE      | \$ 57,822.17  |

| LAST NAME   | FIRST NAME      | GROSS         | LAST NAME   | FIRST NAME | GROSS         |
|-------------|-----------------|---------------|-------------|------------|---------------|
| MAGLIARO    | STEVEN J        | \$ 4,639.72   | MERCURE     | ANGELA     | \$ 73,852.11  |
| MAHASSEL    | LORI            | \$ 2,831.25   | MERKLE      | JENNIFER   | \$ 8,367.28   |
| MAHER       | MARY            | \$ 640.00     | METIVIER    | DORIS ANN  | \$ 508.00     |
| MAHONEY     | DANIEL          | \$ 11,855.39  | MICHALOWSKI | SHANNON    | \$ 75,294.79  |
| MAHONEY     | REBEKAH         | \$ 57,667.80  | MICHNIEWICZ | JILLIAN    | \$ 2,377.38   |
| MAHONEY     | ROY             | \$ 517.94     | MICHNIEWICZ | RALPH      | \$ 14,137.00  |
| MALLOY      | ERIN            | \$ 68,861.87  | MICHNIEWICZ | THOMAS     | \$ 34,401.89  |
| MALMQUIST   | CHARLOTTE       | \$ 9,911.73   | MIDWOOD     | KERRY      | \$ 50,859.12  |
| MALONE      | EMILY           | \$ 1,799.80   | MIELE       | KAREN      | \$ 57,194.00  |
| MALONE      | EMILY           | \$ 1,578.38   | MIKOLOSKI   | STANLEY    | \$ 2,725.00   |
| MALONE      | NANCY           | \$ 35,593.79  | MILLER      | CHRISTINE  | \$ 21,149.76  |
| MANCINI     | BARBARA         | \$ 906.00     | MILLER      | DAWN       | \$ 810.00     |
| MANGALIK    | SIDDHARTH       | \$ 1,980.00   | MILLER      | KATHRYN    | \$ 20,126.25  |
| MANGANO     | JANET           | \$ 65,405.29  | MILLER      | SHARYN     | \$ 75,377.81  |
| MANLOVE     | KENNETH         | \$ 11,206.88  | MILLS       | BRETT      | \$ 1,593.82   |
| MANNING     | JEFFREY         | \$ 47,853.30  | MILLS       | MICHAEL    | \$ 6,166.84   |
| MANNION     | JENNIFER        | \$ 107,021.60 | MINARDI     | JENNA      | \$ 24,216.20  |
| MARA        | BEVERLY         | \$ 180.00     | MINARDI     | NEIL A     | \$ 101,503.22 |
| MARANDA     | CATHY           | \$ 13,818.21  | MINARDI     | STEPHANIE  | \$ 206.56     |
| MARANDO     | ANTHONY         | \$ 17,231.50  | MINER       | CHRIS      | \$ 41,485.13  |
| MARCINEK    | ANDREW          | \$ 55,115.38  | MIRANDA     | NANCY      | \$ 57,868.91  |
| MARGWARTH   | ELYSSA          | \$ 5,501.57   | MIRARCHI    | ELLEN      | \$ 17,509.01  |
| MARLETTE    | DEBNE           | \$ 22,832.32  | MITCHELL    | DAVID      | \$ 61,193.41  |
| MARSHALL    | OLIVETTE M.     | \$ 1,377.72   | MIZIKAR     | KEVIN      | \$ 266.30     |
| MARTEL      | DAWN            | \$ 50,955.18  | MOEN        | DIANE      | \$ 22,928.32  |
| MARTIN      | KRISTEN         | \$ 31,538.71  | MOLLOY      | MAUREEN    | \$ 32,304.88  |
| MASCARIN    | EMILY           | \$ 63,533.50  | MONAGHAN    | KELLY      | \$ 16,757.30  |
| MASERA      | HEATHER         | \$ 16,708.44  | MONTEITH    | THERESA    | \$ 22,169.98  |
| MASJOAN     | RICHARD         | \$ 57,750.31  | MONTEMURRO  | ALISON     | \$ 6,926.43   |
| MASK        | JAYME           | \$ 492.48     | MOORE       | HILARY     | \$ 399.63     |
| MASON       | JANE            | \$ 62,181.90  | MOORE       | JENNIFER   | \$ 25,918.80  |
| MASSOTTI    | KIMBLY          | \$ 23,618.10  | MOORE       | SARAH      | \$ 66,168.03  |
| MAST        | MARIE           | \$ 3,160.92   | MOQUIN      | JOHANNA    | \$ 67,667.95  |
| MASTORAS    | REBECCA         | \$ 35,354.07  | MORAN       | ERIN       | \$ 11,838.76  |
| MATATALL    | LIANE           | \$ 17,405.80  | MORGAN      | ANN        | \$ 49,000.35  |
| MATHIEU     | ERIC J          | \$ 4,431.45   | MORGAN      | DONNA      | \$ 21,994.84  |
| MAYNARD     | MATTHEW         | \$ 52,606.04  | MORGAN      | GRACE      | \$ 3,438.25   |
| MAYNARD III | JOSEPH          | \$ 57,248.53  | MORIARITY   | MAUREEN    | \$ 55,056.59  |
| MAZZOLA     | MICHAEL A       | \$ 104,666.81 | MORIN       | CHRISTIE   | \$ 21,338.28  |
| MC NEIL     | JENNIFER        | \$ 21,486.66  | MORIN       | KARYN      | \$ 70.00      |
| MCCANN      | BRIAN J         | \$ 5,505.31   | MORIN       | MICHAEL    | \$ 44,292.83  |
| MCCANN      | CAITLYN         | \$ 19,372.90  | MORO        | JAMES      | \$ 2,090.89   |
| MCCANN      | JESSICA         | \$ 90.00      | MORO        | LAURA      | \$ 80.00      |
| MCCARTHY    | BRIAN           | \$ 331.80     | MORRIS      | KAREN      | \$ 4,240.00   |
| MCCLUNE     | MICHAEL         | \$ 560.00     | MORSE       | PATRICIA   | \$ 17,903.04  |
| MCCORMICK   | JULIA           | \$ 220.00     | MOSSEY      | DENISE     | \$ 24,312.50  |
| MCCULLEN    | SUSAN           | \$ 80,878.53  | MULCAHY     | THOMAS F   | \$ 751.75     |
| MCCULLOCH   | LEE             | \$ 2,679.10   | MULHERN     | LAUREN     | \$ 64,198.87  |
| MCDONOUGH   | DANIELLE        | \$ 1,622.00   | MULKERIN    | AMY        | \$ 79,055.20  |
| MCDONOUGH   | DAVID           | \$ 70.00      | MULVEY      | THOMAS J   | \$ 1,443.64   |
| MCGAW       | PHILIP          | \$ 27,145.45  | MURPHY      | ERIKA      | \$ 20,082.50  |
| MCGOVERN    | MELISSA         | \$ 68,411.87  | MURPHY      | TIMOTHY    | \$ 16,935.10  |
| MCINERNEY   | TIMOTHY         | \$ 145,074.79 | MURRAY      | MARY P.    | \$ 45,672.86  |
| MCINNIS     | BRET            | \$ 680.68     | NABBOUT     | CHERICE    | \$ 20,849.13  |
| MCINNIS     | KAREN FREDERICO | \$ 703.51     | NAHME       | RACHAEL    | \$ 26,922.52  |
| MCINTYRE    | MEAGHAN         | \$ 18,184.26  | NAJEMY      | ELAINE     | \$ 63,533.50  |
| MCKANOBB    | RANDY           | \$ 1,662.54   | NAJEMY      | STEPHEN    | \$ 392.00     |
| MCKENZIE    | JUDITH          | \$ 1,599.72   | NARDUCCI    | MICHELLE   | \$ 61,036.84  |
| MCKEON      | JAMES           | \$ 70.00      | NATALE      | JILL       | \$ 10,578.00  |
| MCKEON      | JOHN            | \$ 84,197.86  | NAUGHTON    | KEARY      | \$ 81,918.37  |
| MCKEON      | KARYN           | \$ 55,180.23  | NELSON      | CHERYL     | \$ 1,950.00   |
| MCLAUGHLIN  | AMY             | \$ 73,080.61  | NICHOLAS    | KATHERINE  | \$ 8,790.20   |
| MCLAUGHLIN  | MARTHA          | \$ 67,129.46  | NICHOLAS    | KATHERINE  | \$ 3,230.40   |
| MCMAHON     | CHRISTOPHER     | \$ 75,631.57  | NICHOLS     | ALDEN      | \$ 1,931.37   |
| MC MULLEN   | REID            | \$ 2,105.04   | NICHOLSON   | ANDREA     | \$ 308.00     |
| MCPARTLAND  | MEGAN           | \$ 75,850.09  | NICHOLSON   | JACK       | \$ 1,260.00   |
| MEAD        | RAYMOND E       | \$ 1,400.00   | NICHOLSON   | WILLIAM H  | \$ 1,648.58   |
| MEEKINS     | REBECCA         | \$ 13,014.57  | NICOLETTI   | EDWARD     | \$ 140.00     |
| MEHNE       | JULIE           | \$ 66,801.20  | NORTON      | TRACY      | \$ 53,390.81  |
| MENTZER     | JENNIFER        | \$ 4,126.51   | NOVIA       | GYNETH     | \$ 1,605.00   |
| MERCIER     | CYNTHIA         | \$ 52,952.56  | NOVICK      | RICHARD    | \$ 9,827.43   |
| MERCORIO    | JOSEPH          | \$ 520.00     | O'BRIEN     | JAMES      | \$ 250.00     |



| LAST NAME     | FIRST NAME    | GROSS         | LAST NAME  | FIRST NAME  | GROSS        |
|---------------|---------------|---------------|------------|-------------|--------------|
| O'BRIEN       | JAMES G       | \$ 284.68     | POUDRIER   | HEATHER     | \$ 29,172.11 |
| O'BRIEN       | JAMES M       | \$ 71,318.56  | POWERS     | BRITTANY    | \$ 54,758.44 |
| O'CONNELL, SR | PATRICK       | \$ 11,693.50  | PRADERIO   | ROBERT      | \$ 860.00    |
| ODELL         | RICHARD       | \$ 1,792.00   | PRATT      | SEAN        | \$ 3,755.88  |
| OEVERMANN     | DAVID         | \$ 51,010.63  | PRESCOTT   | ERIN        | \$ 38,359.79 |
| OEVERMANN     | KARI          | \$ 18,971.68  | PROUT      | CAROLINE    | \$ 42.00     |
| OLIVER        | KEITH         | \$ 79,264.12  | PROVOST    | ARLENE      | \$ 370.00    |
| OLSON         | MARGARET      | \$ 58,697.17  | PRUNIER    | JANET       | \$ 388.00    |
| OLVERT        | KELLY         | \$ 32.55      | PUZZO      | AMANDA      | \$ 19,539.27 |
| ORNE          | DARLENE P.    | \$ 254.00     | QUAZI      | AHADUL      | \$ 420.00    |
| O'ROURKE      | LIAM FRANCIS  | \$ 100,748.14 | QUINN      | JENNIFER    | \$ 71,228.22 |
| OSTROSKY      | ANDREA        | \$ 60,159.63  | QUINN      | PAUL        | \$ 1,695.00  |
| O'SULLIVAN    | BRIDGET       | \$ 881.08     | RAMOS      | YAJAILA     | \$ 41,067.64 |
| O'SULLIVAN    | LIAM          | \$ 42.00      | RAPPING    | JODIE       | \$ 81,189.96 |
| O'SULLIVAN    | SEAMUS        | \$ 740.00     | RAYMOND    | DANIELLE    | \$ 16,034.00 |
| OUELLET       | JOANNE        | \$ 66,068.73  | RAYMOND    | DIANE       | \$ 1,102.71  |
| OUELLETTE     | MARK          | \$ 80,519.72  | READ       | MARK        | \$ 3,570.00  |
| OUELLETTE     | SARAH         | \$ 756.00     | REARDON    | ERIC        | \$ 44,796.07 |
| PADGETT       | BROOK         | \$ 1,000.00   | REARDON    | GAILE       | \$ 24,291.69 |
| PADULA-MCCABE | TRACY         | \$ 36,289.07  | REED       | BERNARD     | \$ 210.00    |
| PAGE          | LINDA         | \$ 78,081.46  | REED       | LOIS        | \$ 296.00    |
| PAGE          | ROSEMARY      | \$ 48,323.43  | REILLY     | EDWARD      | \$ 320.00    |
| PAGE          | WAYNE         | \$ 782.00     | REINHARDT  | DONNA       | \$ 13,119.06 |
| PAGLIERONI    | CATHERINE     | \$ 40,052.26  | REITZ      | CYNTHIA     | \$ 26,817.57 |
| PALUZZI       | DAVID         | \$ 105.00     | REKHI      | RAJAMAHARAJ | \$ 70.00     |
| PAPAZIAN      | CHRISTINE     | \$ 38,917.34  | REKHI      | RAJAMAHARAJ | \$ 60.00     |
| PAQUIN        | RICHARD       | \$ 4,226.90   | REMILLARD  | ROBERT      | \$ 4,311.67  |
| PAQUIN        | RICHARD       | \$ 9,730.16   | RENAUD     | SARAH       | \$ 73,080.61 |
| PAQUIN        | RICHARD       | \$ 1,578.38   | RENNER     | PATRICIA    | \$ 37,241.06 |
| PARISE        | JANICE        | \$ 17,911.76  | RENZONI    | PAMELA      | \$ 17,940.11 |
| PARKER        | DOREEN        | \$ 102,205.46 | RESKER     | CHRISTOPHER | \$ 70.00     |
| PARKER        | ELIZABETH     | \$ 72,448.68  | RESKER     | KATHERINE   | \$ 124.90    |
| PARKER        | KRISTEN       | \$ 108.20     | RICARDI    | KRISTEN     | \$ 36,802.05 |
| PARONE        | KRISTIN       | \$ 67,223.89  | RICE       | LISA        | \$ 59,162.21 |
| PARSONS       | BRADFORD      | \$ 46,686.10  | RICHARD    | DIANE       | \$ 17,814.35 |
| PASQUALE      | ARIELLE       | \$ 11,504.89  | RICHARD    | RONA        | \$ 354.00    |
| PATCH         | ELIZABETH     | \$ 2,218.70   | RILEY      | LANI        | \$ 291.80    |
| PATRAITIS     | GERALD        | \$ 80,420.51  | RIVERA     | MARTINE     | \$ 324.00    |
| PATRAITIS     | JOHN          | \$ 92,402.71  | ROBAR      | JILLIAN     | \$ 165.00    |
| PATRAITIS     | LISA          | \$ 63,427.22  | ROBERTS    | DARYL       | \$ 49,923.49 |
| PAUL          | CHARLES       | \$ 5,867.98   | ROBIDOUX   | WILLIAM     | \$ 15,935.64 |
| PAULAUSKAS    | NANCY         | \$ 124.00     | ROCCO      | KATHLEEN    | \$ 12,753.00 |
| PECKITT       | SUSAN         | \$ 77,266.57  | RODRIGUEZ  | ALEXANDER   | \$ 12,468.42 |
| PELLEGRINO    | CHARLOTTE     | \$ 1,014.71   | ROGAN      | CHARLES     | \$ 1,454.90  |
| PELLETIER     | JOSHUA        | \$ 1,990.00   | ROGERS     | JOHN        | \$ 51,357.08 |
| PENNELL       | JAMES F       | \$ 1,908.91   | ROGERS     | SUSAN       | \$ 48,587.55 |
| PERCH         | CATHERINE     | \$ 75,424.69  | ROHAN      | LAURIE      | \$ 59,400.17 |
| PEREIRA       | MARCIA        | \$ 92,770.69  | ROIX       | JOHN        | \$ 67,812.42 |
| PERNA         | MICHAEL       | \$ 9,389.18   | ROLFE      | SUSAN       | \$ 46,844.49 |
| PERRON        | DENNIS        | \$ 15,807.55  | ROMANIEC   | THERESA     | \$ 756.00    |
| PERRY         | GEORGE        | \$ 16,283.54  | ROMERO     | JEREMY      | \$ 400.00    |
| PERRY         | KRISTINA      | \$ 9,885.24   | RONAN      | THOMAS      | \$ 35,972.50 |
| PETERS        | CHRISTINE     | \$ 17,760.57  | RONEY      | STEPHEN H   | \$ 129.45    |
| PETERS        | JENNI         | \$ 21,863.42  | ROPIAK     | JOHN        | \$ 89,811.25 |
| PHILLIPS      | BRUCE M       | \$ 4,231.12   | ROPIAK     | KIRSTEN     | \$ 1,181.75  |
| PHILLIPS      | CECILIA       | \$ 77,783.15  | ROSEBROOKS | DEBORAH     | \$ 36,282.64 |
| PHILLIPS      | JUSTIN        | \$ 187.50     | ROSEEN     | CAROL ANN   | \$ 690.76    |
| PHIPPARD      | LISA          | \$ 5,832.00   | ROSS       | JAMES M     | \$ 1,093.01  |
| PHIPPARD      | LISA          | \$ 1,531.02   | ROSS       | MYLA        | \$ 61,317.77 |
| PICHIERRI     | DAMIAN        | \$ 45,081.44  | ROSS, JR   | GEORGE      | \$ 42,199.88 |
| PIGNATARO     | ANNE MARIE    | \$ 1,289.80   | ROSSETTI   | CHRISTINA   | \$ 37,729.84 |
| PIGNATARO     | JAMES         | \$ 120,364.27 | ROSSITER   | LOIS        | \$ 31,766.69 |
| PLAINTE       | BRENDA        | \$ 104,250.38 | ROTATORI   | BRYAN       | \$ 112.00    |
| PLATT         | MARSHA RANKIN | \$ 486.00     | ROTH       | JUANITA     | \$ 66,068.73 |
| PLATT         | PHILIP        | \$ 406.00     | ROY        | KENDAL      | \$ 160.00    |
| PLOSS         | EUGENE G      | \$ 7,082.92   | RUNNE      | ANNE        | \$ 25,912.02 |
| PLOTKIN       | JENSEN        | \$ 15,588.89  | RUNNE      | KATELYN     | \$ 50,855.18 |
| POGORZELSKI   | PAULA         | \$ 282.00     | RUNYAN III | DAVID       | \$ 8,794.39  |
| POIRIER       | MICHELLE      | \$ 11,963.76  | RUSAKOVICH | CYNTHIA     | \$ 5,020.00  |
| POITRAS       | DONNA         | \$ 40,577.32  | RUSO       | SANDRA      | \$ 294.00    |
| POLLINGER     | DEBRA         | \$ 19,015.20  | RUSO       | SHIRLEY     | \$ 180.00    |
| POLLINGER     | PAUL          | \$ 49,788.66  | RYAN       | SARAH       | \$ 810.90    |



| LAST NAME      | FIRST NAME  | GROSS        | LAST NAME  | FIRST NAME      | GROSS         |
|----------------|-------------|--------------|------------|-----------------|---------------|
| RYBAK          | MICHAEL     | \$ 92,242.09 | STEPHENS   | JOHN            | \$ 1,516.38   |
| RYNNING        | CONNOR      | \$ 9,154.74  | STILES     | DEREK           | \$ 8,884.59   |
| SALA           | JOY         | \$ 56,640.81 | STINES     | DANIEL          | \$ 5,067.86   |
| SALAY          | BRIAN       | \$ 65,839.75 | STIRK      | DOUGLAS         | \$ 62,496.67  |
| SANDAKLY       | BETH        | \$ 400.00    | STOCK      | BRENDAN         | \$ 3,228.10   |
| SANTORA        | STEPHEN     | \$ 8,774.90  | STOCK      | ERIN            | \$ 3,126.12   |
| SAVITT         | NATANYA     | \$ 11,211.76 | STOCKLIN   | JOANNE          | \$ 115,712.45 |
| SAWTELLE       | MEAGHAN     | \$ 787.50    | SUDBEY     | JEAN            | \$ 60,589.90  |
| SAWTELLE       | NANCY       | \$ 57,846.24 | SUDOL      | GINA            | \$ 1,176.00   |
| SCANLON        | JAMES       | \$ 19,782.60 | SULLIVAN   | DAVID           | \$ 222.00     |
| SCHEINBART     | JOAN        | \$ 30,442.85 | SULLIVAN   | PATRICK         | \$ 10,127.00  |
| SCHENA, III    | MICHAEL     | \$ 140.00    | SUTHERLAND | RACHEL          | \$ 17,233.60  |
| SCHULTZE       | RICHARD     | \$ 14,659.63 | SUTTON     | FRANK           | \$ 79,584.95  |
| SCHUTZ         | HALEY       | \$ 10,791.63 | SUTTON     | MICHELLE        | \$ 74,588.40  |
| SCLAR          | JAMES       | \$ 4,858.56  | SWAIM      | JACOB           | \$ 1,683.48   |
| SCLAR          | JENNIFER M  | \$ 59,942.66 | SWENSON    | KENDRA          | \$ 26,391.82  |
| SCLAR          | JON         | \$ 11,971.07 | SWERLING   | KRISTIN         | \$ 8,714.56   |
| SCORPIO        | TRACY       | \$ 22,342.88 | SWIFT      | MICHAEL RICHARD | \$ 126,414.06 |
| SEELY          | DARREN      | \$ 74,901.43 | SZCZURKO   | BRIAN           | \$ 70,803.04  |
| SEIDLER        | EDWARD      | \$ 7,502.50  | SZERLAG    | KELLIE          | \$ 21,372.30  |
| SENCKOWSKI     | CELIA       | \$ 56,996.00 | SZTUBA     | I. JOYCE        | \$ 15,656.48  |
| SERETI         | LORI        | \$ 72,753.95 | TAMBORRA   | CHRISTOPHER     | \$ 75,144.79  |
| SEXTON         | DEBORAH     | \$ 17,730.40 | TARCZUK    | ADAM            | \$ 61,443.44  |
| SHANNON        | KATHERINE   | \$ 787.50    | TATRO      | CASSANDRA       | \$ 70.00      |
| SHARMA         | DIMPLE      | \$ 4,692.00  | TAURAS     | NANCY           | \$ 24,624.48  |
| SHATTUCK       | LISA        | \$ 63,533.50 | TAYLOR     | JOHN            | \$ 2,436.00   |
| SHEA           | BETHANY     | \$ 16,873.99 | TEAGUE     | EDWARD          | \$ 2,985.64   |
| SHEEHAN        | JESSICA     | \$ 17,829.92 | TEAL       | SHELLEY         | \$ 140.00     |
| SHEEHAN        | JESSICA     | \$ 4,145.30  | TELLIER    | CAROL           | \$ 13,796.12  |
| SHEEHAN        | TIMOTHY     | \$ 1,318.50  | TERRILL    | MARGARET        | \$ 77,646.40  |
| SHELDON        | KENDRA      | \$ 38,117.07 | TERSKI     | ANGELA          | \$ 252.00     |
| SHERIDAN       | HANNAH      | \$ 448.00    | THERRIEN   | CLAUDIA         | \$ 54,221.19  |
| SHERIDAN       | PATRICK     | \$ 838.72    | THERRIEN   | DAVID L         | \$ 500.00     |
| SHERIDAN       | RYAN        | \$ 877.25    | THOMAS     | BIANCA          | \$ 984.90     |
| SHERIDAN       | SHELLY JEAN | \$ 7,512.87  | THOMAS     | JENNIFER        | \$ 83.37      |
| SHERMAN        | MARY        | \$ 84,269.94 | THOMAS     | SUSAN           | \$ 210.00     |
| SHETH          | NOMISHA     | \$ 1,186.05  | THOMPSON   | BRANDON         | \$ 74,906.90  |
| SHORR          | HEIDI       | \$ 59,348.41 | THOMPSON   | SERAPHIME       | \$ 76,489.67  |
| SHUMEYKO       | ROBERT      | \$ 1,079.38  | THORNTON   | KATHLEEN        | \$ 75,232.29  |
| SHUMEYKO       | RYAN        | \$ 70.00     | THULIN     | H. BETH         | \$ 75,770.67  |
| SHUTE          | HELEN       | \$ 278.00    | THURBER    | CECELIA         | \$ 74,888.23  |
| SILVERBERG     | PAUL        | \$ 2,796.37  | THURLOW    | LYNN            | \$ 41,459.13  |
| SIMONELLI      | JULIA       | \$ 46,133.61 | TIBERT     | MEREDITH        | \$ 3,821.42   |
| SINGLEY        | PETER       | \$ 76,097.21 | TILVA      | PUJA            | \$ 51,180.18  |
| SJOGREN        | NANCY       | \$ 17,890.63 | TOROCOCCO  | OLIVIA          | \$ 16,895.13  |
| SLAVINSKAS     | CHRISTOPHER | \$ 58,790.58 | TOZER      | LUKE            | \$ 385.00     |
| SMITH          | ALEXANDER   | \$ 1,759.59  | TRACY      | TERESA          | \$ 63,206.48  |
| SMITH          | ALISON      | \$ 3,495.00  | TRAINOR    | DONNA           | \$ 4,249.00   |
| SMITH          | ANN         | \$ 67,404.35 | TRAPASSO   | DEBORAH         | \$ 73,406.37  |
| SMITH          | JAMIE       | \$ 1,957.50  | TRAVERS    | SARAH           | \$ 50,602.40  |
| SMITH          | LINDA       | \$ 798.00    | TRIPP      | PAULA J         | \$ 2,389.79   |
| SMITH          | RACHELLE    | \$ 17,913.32 | TRIPP      | TYLER           | \$ 1,901.77   |
| SNELGROVE      | REBECCA     | \$ 40,904.93 | TRIPP      | WAYNE D.        | \$ 125,322.15 |
| SNOW           | SARAH       | \$ 45,783.61 | TROMBLEY   | STEPHEN         | \$ 84,162.75  |
| SNYDER         | JOHN        | \$ 1,545.00  | TRUDEAU    | AMBER           | \$ 787.50     |
| SNYDER         | KIMBERLY    | \$ 20,949.68 | TUCKER     | BETH            | \$ 73,580.61  |
| SNYDER         | ROBERT      | \$ 46,726.97 | TUCKER     | KENNETH         | \$ 11,600.00  |
| SOCIA          | DENNIS      | \$ 42,789.17 | TURCOTTE   | MARY            | \$ 106.00     |
| SOWYDRA        | KAITLYN     | \$ 1,057.02  | TURCOTTE   | MAUREEN         | \$ 1,078.51   |
| SPALDING       | PATRICIA    | \$ 16,507.09 | TURGEON    | JONATHAN        | \$ 475.00     |
| SPENCER        | ERICA       | \$ 63,797.94 | TY         | CHRISTINA       | \$ 2,566.00   |
| SPINNEY III    | BRUCE       | \$ 83.37     | TY         | KIMBERLY        | \$ 924.00     |
| SPOFFORD       | COLLEEN     | \$ 71,934.88 | TYLDESLEY  | BARBARA         | \$ 1,362.80   |
| ST JOHN-DUPUIS | LAURA       | \$ 24,845.32 | TYLDESLEY  | BARBARA         | \$ 9,601.00   |
| ST. AMAND      | PAULINE     | \$ 214.00    | TYNAN      | MICHELLE        | \$ 75,894.79  |
| ST. ANDRE      | MARK        | \$ 45,583.77 | UNDERWOOD  | CHRISTOPHER     | \$ 65,566.14  |
| ST. ANDRE      | MARK        | \$ 19,875.00 | VACCA      | NICHOLAS        | \$ 1,210.00   |
| STAKE          | MAUREEN     | \$ 58,146.42 | VALORAS    | ALYSIA          | \$ 5,737.78   |
| STANKEVITZ     | MELANIE     | \$ 17,208.89 | VALVERDE   | MARIA           | \$ 7,462.25   |
| STEEN          | KIMBERLY    | \$ 56,076.37 | VERHEIJEN  | LAURA           | \$ 8,038.26   |
| STENBUCK       | JOANNE      | \$ 74,679.96 | VOGEL      | JANNA           | \$ 67,812.42  |
| STEPHENS       | JOHN        | \$ 14,863.23 | VOGEL      | MARK            | \$ 1,324.71   |

| LAST NAME  | FIRST NAME   | GROSS        | LAST NAME        | FIRST NAME | GROSS        |
|------------|--------------|--------------|------------------|------------|--------------|
| WAHLGREN   | CAROL        | \$ 23,941.43 | WIERSMA          | AMBER      | \$ 70.00     |
| WAHLGREN   | ROBERT       | \$ 1,014.71  | WILBUR           | MICHAEL    | \$ 45,783.61 |
| WALLER     | SHELLEY      | \$ 8,565.00  | WILCOX           | MARILYN    | \$ 11,461.88 |
| WALLING    | APRIL        | \$ 52,702.68 | WILHIDE III      | ROBERT     | \$ 3,989.59  |
| WALSH      | LAURI        | \$ 74,553.19 | WILLARDSON       | DOUGLAS    | \$ 79,258.19 |
| WALSH      | PAULA        | \$ 70,428.23 | WILSON           | ALISON     | \$ 5,608.51  |
| WALSH      | THOMAS       | \$ 76,989.67 | WISE             | BREANA     | \$ 4,198.95  |
| WALSH III  | JAMES        | \$ 62.50     | WISE             | LISA       | \$ 40,577.07 |
| WARD       | HANNAH       | \$ 870.33    | WITHAM           | SUZANNE    | \$ 21,102.69 |
| WARD       | HANNAH       | \$ 1,275.75  | WIXON            | GAIL LORD  | \$ 612.52    |
| WARNER     | GINA         | \$ 75,621.00 | WOJNAR           | MARK       | \$ 13,821.50 |
| WARREN     | STUART       | \$ 50,512.95 | WOJTASZEK        | CHARLOTTE  | \$ 240.00    |
| WARWICK    | PAULETTE     | \$ 2,337.00  | WONG             | WAI        | \$ 194.90    |
| WASHINGTON | WANDA        | \$ 2,140.00  | WOOD             | ARIANA     | \$ 1,169.08  |
| WELCH      | MARC         | \$ 992.96    | WOOLARD          | SETH       | \$ 31,760.73 |
| WELTMER    | KAYLA        | \$ 6,517.75  | WOOTEN           | JAMES M    | \$ 6,656.31  |
| WENC       | DANIEL       | \$ 78,776.79 | WRENN            | AMANDA     | \$ 22,320.00 |
| WENC       | MITCHELL     | \$ 2,080.00  | WRIGHT           | ELIZABETH  | \$ 58,965.53 |
| WENC       | SUSAN        | \$ 66.00     | WYPYSZINSKI      | CHARLES    | \$ 1,427.45  |
| WENCE      | RACHEL       | \$ 16,946.80 | YAKSTIS          | NICOLE     | \$ 17,580.40 |
| WENTWORTH  | RACHAEL      | \$ 315.00    | YANKAUSKAS-FLYNN | JULIE      | \$ 91,816.60 |
| WHITE      | ANN-MARGARET | \$ 350.00    | YOUNG            | JONATHAN   | \$ 8,166.80  |
| WHITE      | COLIN        | \$ 213.48    | ZALESKI          | BRENDA     | \$ 204.00    |
| WHITE      | DEBORAH      | \$ 55,926.37 | ZERVOS           | SHANNON    | \$ 543.75    |
| WHITEHEAD  | KARA         | \$ 73,394.05 | ZIEMBA           | CAROL      | \$ 522.00    |
|            |              |              | ZWICKER          | JAYNE E    | \$ 27,433.86 |

## REPORT OF THE TREASURER/COLLECTOR

### FY14 PAYMENTS IN EXCESS OF \$1,000.00

|                               |             |
|-------------------------------|-------------|
| Assure Software               | \$5,023.88  |
| Commonwealth of Massachusetts | \$15,215.00 |
| D'Ambrosio LLP                | \$17,656.71 |
| Factor Systems                | \$23,275.06 |
| Grafton News Holdings, LLC    | \$2,044.00  |
| Harpers Payroll Service       | \$19,888.90 |
| Kelley & Ryan Associates      | \$8,854.06  |
| SoftRight, LLC                | \$10,953.45 |
| W.B. Mason Co                 | \$2,379.28  |

### BANK ACCOUNTS

|                              |                        |
|------------------------------|------------------------|
| Cash on Hand                 | \$1,040.00             |
| Bartholomew & Co Trust Funds | \$8,549,242.46         |
| BankNorth                    | \$768,615.88           |
| Bristol County Savings Bank  | \$119,715.05           |
| Century Bank                 | \$911,311.31           |
| Citizens Bank                | \$5,787.20             |
| Fidelity Bank                | \$507,992.60           |
| First Trade Union Bank       | \$67,697.70            |
| MMDT                         | \$463,388.54           |
| Savers Bank                  | \$4,307,151.19         |
| UniBank                      | \$5,776,750.45         |
| Webster Bank                 | \$88,781.16            |
| <b>Balance as of 6/30/14</b> | <b>\$21,567,473.54</b> |

Respectfully Submitted,  
Jessica L. Gomez  
Treasurer/Collector

| <b>Long Term Debt</b>       | <b>Outstanding<br/>July 1, 2013</b> | <b>New<br/>Debt</b> | <b>Retirement<br/>of Debt</b> | <b>Outstanding<br/>June 30, 2014</b> | <b>Interest<br/>Paid FY 2014</b> |
|-----------------------------|-------------------------------------|---------------------|-------------------------------|--------------------------------------|----------------------------------|
| Police Station              | \$575,000                           |                     | \$575,000                     | \$0                                  | \$23,719                         |
| Fire Station                | \$3,300,000                         |                     | \$550,000                     | \$2,750,000                          | \$141,900                        |
| Pell Farm                   | \$915,000                           |                     | \$60,000                      | \$855,000                            | \$34,425                         |
| Modulars                    | \$450,000                           |                     | \$75,000                      | \$375,000                            | \$14,250                         |
| High School - Borrowing 1   | \$7,980,000                         |                     | \$365,000                     | \$7,615,000                          | \$280,475                        |
| Sewer                       | \$480,000                           |                     | \$20,000                      | \$460,000                            | \$21,088                         |
| High School - Borrowing 2   | \$9,320,000                         |                     | \$355,000                     | \$8,965,000                          | \$409,775                        |
| High School - Borrowing 3   | \$16,065,000                        |                     | \$595,000                     | \$15,470,000                         | \$585,962                        |
| Energy Conservation Project | \$0                                 | \$4,767,000         | \$0                           | \$4,767,000                          | \$0                              |
| Septic Loan Program         | \$29,307                            |                     | \$4,241                       | \$25,066                             | \$0                              |
| Subtotal                    | \$39,114,307                        | \$4,767,000         | \$2,599,241                   | \$41,282,066                         | \$1,511,594                      |
|                             |                                     |                     |                               |                                      |                                  |
| <b>Short Term Debt</b>      | <b>Outstanding<br/>July 1, 2013</b> | <b>New<br/>Debt</b> | <b>Retirement<br/>of Debt</b> | <b>Outstanding<br/>June 30, 2014</b> | <b>Interest<br/>Paid FY 2014</b> |
| Energy Conserve Improve BAN | \$3,000,000                         |                     | \$3,000,000                   | \$0                                  |                                  |
| Subtotal                    | \$3,000,000                         | \$0                 | \$3,000,000                   | \$0                                  | \$6,525                          |
|                             |                                     |                     |                               |                                      |                                  |
| <b>Grand Total</b>          | <b>\$42,114,307</b>                 | <b>\$4,767,000</b>  | <b>\$5,599,241</b>            | <b>\$41,282,066</b>                  | <b>\$1,518,119</b>               |

**OUTSTANDING**  
**YEAR July 1, 2013**      **COMMITMENTS**      **RECEIPTS**      **ABATEMENTS**      **TRANSFER TO**      **OUTSTANDING**  
**July 1, 2013**      **COMMITMENTS**      **RECEIPTS**      **& EXEMPTIONS**      **TAX TITLE**      **REFUNDS**      **June 30, 2014**

|                        |       |              |                 |                 |              |              |              |              |
|------------------------|-------|--------------|-----------------|-----------------|--------------|--------------|--------------|--------------|
| <b>REAL ESTATE TAX</b> | 2014  |              | \$31,917,362.36 | \$31,463,074.01 | \$249,611.32 | \$163,493.41 | \$148,588.32 | \$189,771.94 |
|                        | 2013  | \$259,373.06 | \$62,216.15     | \$251,471.47    | \$6,022.80   | \$95,213.01  | \$32,525.30  | \$1,407.23   |
|                        | 2012  | \$743.50     | \$0.70          | \$132.37        |              | \$611.83     |              | \$0.00       |
|                        | 2011  | \$849.58     | -\$0.01         | \$213.18        |              | \$576.55     |              | \$59.84      |
|                        | Prior | \$23,151.24  | -\$40.66        | -\$269.41       | \$1,186.20   | \$20,706.96  |              | \$1,486.83   |

|                              |       |             |              |              |            |  |            |             |
|------------------------------|-------|-------------|--------------|--------------|------------|--|------------|-------------|
| <b>PERSONAL PROPERTY TAX</b> | 2014  | \$0.00      | \$777,962.76 | \$775,628.40 | \$319.54   |  | \$5,565.15 | \$7,579.97  |
|                              | 2013  | \$6,198.22  |              | \$440.65     |            |  | \$3,454.97 | \$9,212.54  |
|                              | 2012  | \$6,575.93  |              | \$32.32      | \$2,389.53 |  | \$2,404.30 | \$6,558.38  |
|                              | 2011  | \$4,205.48  |              | -\$0.70      | \$2,187.48 |  | \$2,187.48 | \$4,206.18  |
|                              | Prior | \$29,543.44 |              | -\$27.56     | \$3,995.55 |  |            | \$25,575.45 |

|                             |       |              |                |                |              |  |             |              |
|-----------------------------|-------|--------------|----------------|----------------|--------------|--|-------------|--------------|
| <b>MOTOR VEHICLE EXCISE</b> | 2014  | \$0.00       | \$2,195,623.16 | \$1,966,367.56 | \$41,631.27  |  | \$12,572.63 | \$200,196.96 |
|                             | 2013  | \$196,287.45 | \$226,453.13   | \$386,800.04   | \$23,634.62  |  | \$19,564.12 | \$31,870.04  |
|                             | 2012  | \$27,022.31  | \$46.04        | \$14,795.37    | \$1,605.65   |  | \$1,745.01  | \$12,412.34  |
|                             | 2011  | \$11,366.67  |                | \$2,469.44     | \$923.13     |  | \$1,002.65  | \$8,976.75   |
|                             | Prior | \$127,640.62 |                | \$4,175.18     | \$111,928.43 |  |             | \$11,537.01  |

|                    |       |          |            |            |          |  |          |          |
|--------------------|-------|----------|------------|------------|----------|--|----------|----------|
| <b>BOAT EXCISE</b> | 2014  | \$0.00   | \$3,742.00 | \$2,450.97 | \$354.00 |  |          | \$937.03 |
|                    | 2013  | \$915.88 |            | \$169.88   | \$190.00 |  |          | \$556.00 |
|                    | 2012  | \$671.00 |            | \$158.75   | \$69.25  |  |          | \$443.00 |
|                    | 2011  | \$303.00 |            |            |          |  |          | \$303.00 |
|                    | Prior | \$393.37 |            | \$75.27    |          |  | \$224.90 | \$543.00 |